



Cabinet of College Representatives

Meeting Minutes

I. Organizational Items:

- a. Thursday, July 12, 2018
- b. Call to Order: 4:36 pm
- c. Roll Call

Rashad Freeman	<i>Rongxiang Xu College of Health and Human Services Rep.</i>	Present
Jocelyn Vargas	<i>Rongxiang Xu College of Health and Human Services Rep.</i>	Present
Christopher Koo	<i>College of Business & Economics Rep.</i>	Present
Jose Abarca	<i>College of Business & Economics Rep.</i>	Unexcused absence
Alysin Green	<i>College of Arts and Letters Rep.</i>	Unexcused absence
Jacob Amaya	<i>College of Arts and Letters Rep.</i>	Present
Raul Rodriguez	<i>Charter College of Education Rep.</i>	Present
Vacant	<i>Charter College of Education Rep</i>	
Smitkumar Patel	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Unexcused absence
Edgar Chavez	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Unexcused Tardy; 4:50 pm
Vacant	<i>College of Natural & Social Sciences Rep.</i>	
Davona Watson	<i>College of Natural & Social Sciences Rep.</i>	Present
Nia Johnson	<i>ASI President</i>	Present
Intef W. Weser	<i>Staff Support</i>	Present
Guests of the Gallery		

- d. Adoption of agenda for Thursday, July 12, 2018

Offered By:	Jocelyn Vargas	Seconded	Christopher Koo
Motion to approve the adoption of the agenda for July 12, 2018.			
All in Favor	All	Oppose	None
Abstained	None	Motion: Passed	

- e. Approval of Minutes for Thursday, May 3, 2018

Offered By:		Seconded	
Minutes for Thursday, May 3, 2018 were not available for approval. Will be provided at the next meeting.			
All in Favor		Oppose	
Abstained		Motion:	

II. Public Forum:

- a. This time is allotted to members of the public to address the board.
 - None



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III. Informational:

- a. Review of Policy 018 – The Cabinet will review the Cabinet of College Representatives Code of Procedure, Policy 018.
 - **The committee reviewed the entirety of Policy 018.**
- b. External and Internal Committee Requirement Review- The Cabinet of College Representatives will review the available committees and deadlines for appointment to committees.
 - **The Executive Director lead the College Representatives in a review of the available external and internal committees. Members were told to apply Friday, July 20, 2018 at 11:59 pm.**

IV. Action:

- a. Election of a Chair – The Cabinet will take action on electing a new Chair for the Cabinet of College Representatives.

Motion to appoint a College Representative as Chair of the Cabinet of College Representatives.						
Offered By:	Christopher Koo		Seconded by:		Jocelyn Vargas	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- **The committee accepted nominations for Chair:**
 - Christopher Koo – self nominated and addressed the committee.
 - Jocelyn Vargas – self nominated and addressed the committee.

Roll Call vote requested:

Jocelyn Vargas	Abstained
Christopher Koo	Abstained
Jacob Amaya	Jocelyn

Raul Rodriguez	Jocelyn
Edgar Chavez	Jocelyn
Davona Watson	Jocelyn

- b. Election of a Vice Chair – The Cabinet will take action on electing a new Vice Chair for the Cabinet of College Representatives.

Motion to appoint a College Representative as Vice Chair of the Cabinet of College Representatives.						
Offered By:	Davona Watson		Seconded by:		Christopher Koo	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- **The committee accepted nominations for Chair:**
 - Christopher Koo was nominated but did not accept.
 - Jacob Amaya was nominated and accepted.
- **After a brief discussion the following motion was made.**

Motion to postpone the appoint a College Representative as Vice Chair of the Cabinet of College Representatives.						
Offered By:	Raul Rodriguez		Seconded by:		Jocelyn Vargas	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed



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V. Discussion:

- a. Discussion Item: Budget Review – The Cabinet of College Representatives will review the cabinet’s allocated budget.

COLLEGE REPRESENTATIVES FUNDING ALLOCATION		
CABINET OF COLLEGE REPRESENTATIVES ALLOCATION		\$ 3,000.00
Co-Curricular Initiatives	\$ 1,000.00	
Club/College Council Collaborations	\$ 1,000.00	
Networking Mixers College Services Intro Events	\$ 1,000.00	
COLLEGE SPECIFIC ALLOCATIONS		\$ 15,000.00
Arts and Letters	\$ 2,500.00	
Business and Economics	\$ 2,500.00	
Engineering, Computer Science, and Technology	\$ 2,500.00	
Health and Human Services	\$ 2,500.00	
Natural and Social Sciences	\$ 2,500.00	
Charter College of Education	\$ 2,500.00	

- The members reviewed the budget above and discussed various provisions outlined in Policy 018 allowing for members to access pooled funds.
- b. Collaborative Opportunities: The Cabinet will discuss potential collaborative events that they intend to work on during the Fall.
- Joselyn shared HHS plans for a Olympic Games and Mental health competition in the college that targets clubs.
 - General discussion regarding working with Deans and their support staffs.
 - Raul shared CCOE is mainly a graduate college and he was not receiving as much cooperation as desired but he would keep working at it.
 - Jacob shared he was working on setting up a town hall meeting for the college of Arts and Letters.
- c. Club Out Reach- The Cabinet of College Representatives will discuss innovative ways to connect to active population of students on campus.
- B&E – Working with the B&E Club Council that has two Reps from various clubs, meet once or twice per month, and it really helps improve communication and planning.
 - HHS – They will be focusing on reaching out to clubs at large this coming fall gathering contact information; will want to add representative information on class syllabus if possible.
 - Executive Director – will assist each college rep pair with sending out a department and campus wide email sharing who you are and how to contact you.

Motion to extend the meeting by 10 minutes.						
Offered By:	Jocelyn Vargas		Seconded by:	Raul Rodriguez		
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- CCOE – Raul mentioned bringing issues to Nia to survey needs.
- Nia – Medrik is working on creating a research resource for ASI members.
- NSS – Davona is interested in survey resources and if there is a way to make them mandatory like faculty surveys at the end of the year.



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- d. Welcome Week involvement- The Cabinet of College Representatives will review the dates for Welcome Week and discuss College Representative expectations and involvement.
 - **Nia shared the campus Welcome Week will be August 21-24, 2018 at various times; ASI will be participating in the two Open Houses and tabling at the City of Orgs.**
 - **Raul shared the bookstore will give the Welcome Week Committee t-shirts.**
 - **Jocelyn suggested everyone connect with faculty at their main department meetings.**

VI. Reports:

- a. ASI President: **Nia Johnson**
 - **Planning regular lunches between ASI and the University President**
 - **Presenting at the Transfer Student Orientation and to EOP.**

Motion to extend the meeting by 5 minutes.						
Offered By:	Jocelyn Vargas		Seconded by:		Raul Rodriguez	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- b. Arts & Letters: **Alysin Green & Jacob Amaya**
 - **Working three proposals.**
- c. Business & Economics: **Christopher Koo & Jose Abarca**
 - **No report.**
- d. Charter College of Education: **Raul Rodriguez**
 - **Researching.**
- e. Engineer, Computer Science, & Technology: **Smitkumar Patel & Edgar Chavez**
 - **No report.**
- f. Natural & Social Sciences: **Davona Watson**
 - **No report.**
- g. Rongxiang Xu College of Health & Human Services: **Rashad Freeman & Jocelyn Vargas**
 - **No report.**
- h. ASI Staff: **Intef W. Weser**

VII. Adjournment:

Motion to adjourn at 5:57 pm.						
Offered By:	Jocelyn Vargas		Seconded by:		Christopher Koo	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed



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Cabinet of College Representatives Meeting Thursday, July 12, 2018 Summary of Actions Taken

I. Organizational Items:

d. Adoption of agenda for Thursday, July 12, 2018

Offered By:	Jocelyn Vargas	Seconded	Christopher Koo			
Motion to approve the adoption of the agenda for July 12, 2018.						
All in Favor	All	Oppose	None	Abstained	None	Motion: Passed

c. Approval of Minutes for Thursday, May 3, 2018

Offered By:		Seconded				
Minutes for Thursday, May 3, 2018 were not available for approval. Will be provided at the next meeting.						
All in Favor		Oppose		Abstained		Motion:

IV. Action:

a. Election of a Chair – The Cabinet will take action on electing a new Chair for the Cabinet of College Representatives.

i. Motion to appoint a College Representative as Chair of the Cabinet of College Representatives. <ul style="list-style-type: none"> ➤ The committee accepted nominations for Chair: <ul style="list-style-type: none"> • Christopher Koo – self nominated and addressed the committee. • Jocelyn Vargas – self nominated and addressed the committee. 						
Offered By:	Christopher Koo	Seconded by:	Jocelyn Vargas			
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

Roll Call vote requested:

Jocelyn Vargas	Abstained
Christopher Koo	Abstained
Jacob Amaya	Jocelyn

Raul Rodriguez	Jocelyn
Edgar Chavez	Jocelyn
Davona Watson	Jocelyn

b. Election of a Vice Chair – The Cabinet will take action on electing a new Vice Chair for the Cabinet of College Representatives.



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i. Motion to appoint a College Representative as Vice Chair of the Cabinet of College Representatives. <ul style="list-style-type: none"> ➤ The committee accepted nominations for Chair: <ul style="list-style-type: none"> • Christopher Koo was nominated but did not accept. • Jacob Amaya was nominated and accepted. 						
Offered By:	Davona Watson		Seconded by:		Christopher Koo	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

ii. After a brief discussion the following motion was made. Motion to postpone the appoint a College Representative as Vice Chair of the Cabinet of College Representatives.						
Offered By:	Raul Rodriguez		Seconded by:		Jocelyn Vargas	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

V. Discussion:

Motion to extend the meeting by 10 minutes.						
Offered By:	Jocelyn Vargas		Seconded by:		Raul Rodriguez	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

VI. Reports:

Motion to extend the meeting by 5 minutes.						
Offered By:	Jocelyn Vargas		Seconded by:		Raul Rodriguez	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

VII. Adjournment:

Motion to adjourn at 5:57 pm.						
Offered By:	Jocelyn Vargas		Seconded by:		Christopher Koo	
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI **CABINET OF COLLEGE REPRESENTIVES MEETING** of the Associated Students, Inc, Cal State Los Angeles held on Thursday, July 12, 2018 in the U-SU Boardroom 303 AB. Approved by the ASI **CABINET OF COLLEGE REPRESENTIVES COMMITTEE:** _____.

Prepared by:

* _____ *

Intef W. Weser – Executive Director



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Confirmed by:

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Jennifer Martell - Secretary Treasurer