

Service Proposal for BOD Members (excluding the president)

This includes VPA, VPAG, VPF, VPEAA, ST, College Representatives, Chief Justice, Civic Engagement (Community Affairs Representative), Diversity & inclusion (Campus Affairs Representative)

- **2 Class Presentations per semester**
 - Measure: Students must email professors beforehand in a professional manner and CC. Secretary Treasure and Direct. This will show proof
- **1 club presentation per semester**
 - Measure: Students must email club president if available before hand or send a thank you email after presentation and CC. Secretary Treasurer and direct
- **Tabling per semester , this should be set forth by Public relations and Marketing Commissioner with the guidance of the Secretary Treasurer and should not exceed 20 hours per semester**
 - Measure: excel sheet that our Public Relations & Marketing Commissioner has for signups or any other ASI Member who wants to do tabling
 - Notes: this is more effective in the beginning of the semesters, elections and so on, secretary/ treasurer needs to work closely with PR&M
- **Attend 2 ASI Internal Committees in public forum**
 - Measure: Vice Chair can write down who attended the meetings or Using an Excel Spreadsheet
- **4 ASI Events per semester**
 - Measure: Excel Spreadsheet with all the events and who will be attending (similar to tabling sheet)
 - Measure: Signup sheet at actual event
- **1 Campus wide event per semester**
 - Measure: excel sheet that provides these events

You may also substitute the 4 ASI Events for the following:

- Being a Vice Chair in a committee
- Joining Internal Committee
- Joining an Ad Hoc committee
- CSSA /CSUNITY

Senators

- **3 ASI Events per semester**

- Measure: Excel Spreadsheet with all the events and who will be attending (similar to tabling sheet)
- Measure: Signup sheet at actual event
- **1 Campus wide event per semester**
 - Measure: excel sheet that provides these events
- **Tabling per semester , this should be set forth by Public relations and Marketing Commissioner with the guidance of the Secretary Treasurer and should not exceed 25% of the requirements for BOD members**

Commissioners

- **Attend 2 ASI Internal Committees in public forum**
 - Measure: Vice Chair can write down who attended the meetings or Using an Excel Spreadsheet
- **2 ASI Events per semester**
 - Measure: Excel Spreadsheet with all the events and who will be attending (similar to tabling sheet)
 - Measure: Signup sheet at actual event
- **Tabling per semester , this should be set forth by Public relations and Marketing Commissioner with the guidance of the Secretary Treasurer and should not exceed 25% of the requirements for BOD members**

Associate Justice

- **Attend 4 ASI Internal Committees in public forum**
 - Measure: Vice Chair can write down who attended the meetings or Using an Excel Spreadsheet
- **1 ASI Events per semester**
 - Measure: Excel Spreadsheet with all the events and who will be attending (similar to tabling sheet)
 - Measure: Signup sheet at actual event
- **Tabling per semester , this should be set forth by Public relations and Marketing Commissioner with the guidance of the Secretary Treasurer and should not exceed 25% of the requirements for BOD members**

How will we document this and pertain it to the bi-weekly?

- This will be documented in the 1 of the bi-Weekly's due every period
- This document should contain a PDF online format as a check list of events

- ASI members will need to save document and use it as a checklist