

# Shared Governance and Representation

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ASI Leadership Training



# Shared Governance

The basic principle of shared governance is the recognition of the professional competence and expertise of the faculty, as well as that of the administration, in the University's decision making process.

This process enables the University most effectively to attain its educational mission and preserve its academic integrity. While not a primary purpose of shared governance, the process enables the administration and the faculty each to understand the problems of the other, and it can and should engender mutual respect.

<http://www.calstatela.edu/academicsenate/handbook/appu>



# Shared Governance

True shared governance attempts to balance maximum participation in decision making with clear accountability.

Genuine shared governance gives voice (but not necessarily ultimate authority) to concerns common to all constituencies as well as to issues unique to specific groups.

The key to genuine shared governance is broad and unending communication. When various groups of people are kept in the loop and understand what developments are occurring within the university, and when they are invited to participate as true partners, the institution prospers.



# Student Role in Shared Governance

- “Faculty members and students participate in the governance of the University by their service both as members of the Senate, and as members of the university-wide standing committees and various subcommittees which are agencies of the Senate in the determination of internal policies.  
[“http://www.calstatela.edu/academicsenate/handbook/ch2](http://www.calstatela.edu/academicsenate/handbook/ch2)
- CSSA: Shared governance is the practice of developing university policy through consultation with university constituents, including students.
- **The purpose of Associated Students, Inc. is to ensure student input into the governance of the campus by providing an official voice through which student opinion may be expressed. Through the collective involvement of student government, the administration, and faculty, authentic shared governance can be realized.**
- <https://asicalstatela.org/get-involved/shared-governance>



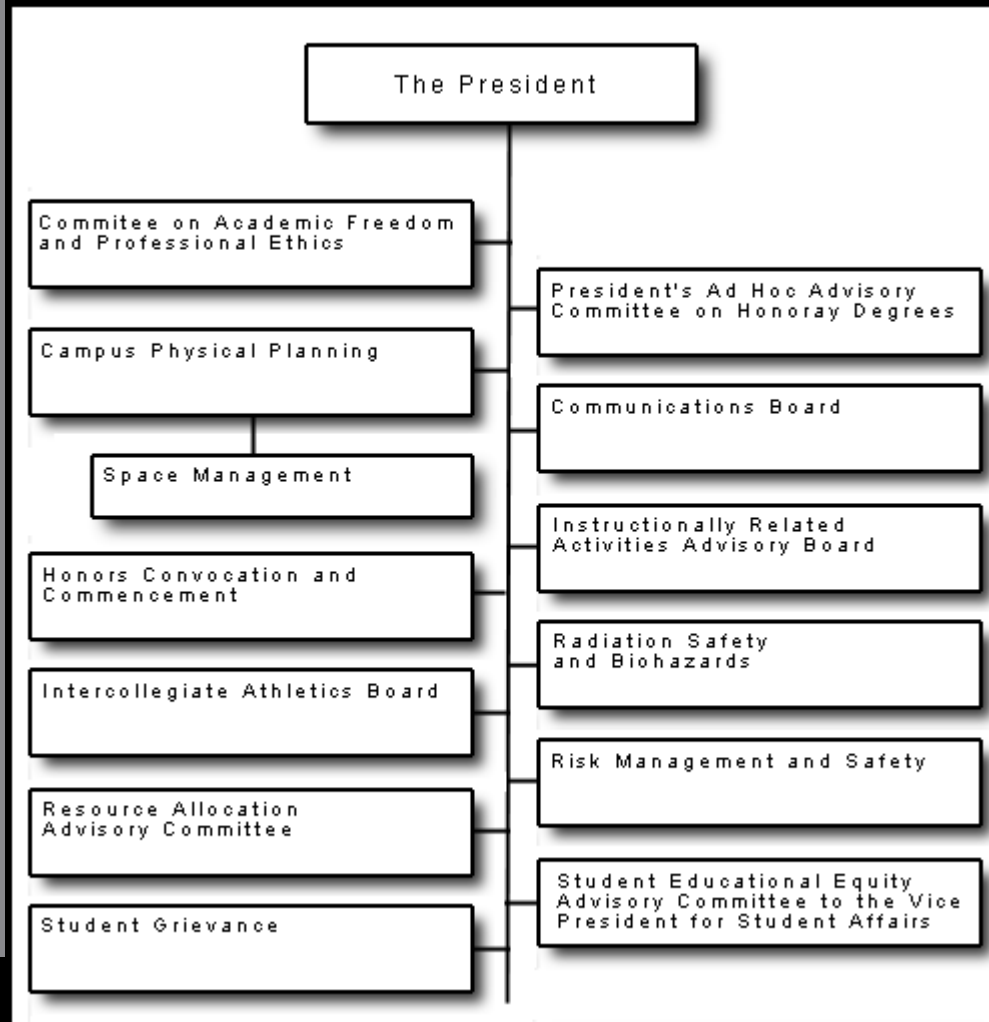
# Shared Governance Council Purpose

- A. Review, research and make recommendations on, but not limited to, Academic and Administrative policy affecting students.
- B. Maintain active communication to the student body regarding but not limited to Academic and Administrative Affairs by creating resolutions, white papers, utilizing media outlets etc.
- C. Work with all appropriate areas in order to ensure that genuine Shared Governance is being upheld between students, faculty, and administration. These areas include but are not limited to: A.S.I College Representatives, Department Chairs, Students, etc.
- D. Create annual assessments for the student success fee and any student fee the council deems appropriate to ensure effective and ethical use of student fees.
- E. Create assessments ascertaining the quality of service offered to students that the council finds appropriate.



# Committees Reporting to the President

## Senate and Administrative Committees Reporting to the President



# Committees & Standing Membership

- Academic Senate Standing and Sub-Committees
- University Administrative Committees
- ASI Standing and Sub-Committees
- Auxiliary Board & Committee Appointments  
(ASI President recommendation required)
  - Cal State LA Foundation Board of Directors
  - Instructionally Related Activities Advisory Committee
  - University Auxiliary Services Board of Directors
  - University-Student Union Board of Directors
- ASI President Standing Committee Membership
  - External Awards Nominating Committee
  - Outstanding Professor Awards Selection Committee



# Academic Senate

- The orderly participation of faculty in policy making, and a clearly defined organizational structure designed to promote such participation, contributes to a clearer understanding of the mutual problems and responsibilities of the faculty and the administration of California State University, Los Angeles.
- Effective faculty participation in the formulation of policies requires the establishment of a representative body which acts for the faculty, provides for faculty planning, considers the development of the policies, and ensures regular communication between faculty and administration in policy matters.





# Academic Senate

## Executive Committee

### *Standing Committees*

Nominations

Educational  
Policy

Faculty  
Policy

Fiscal  
Policy

Student  
Policy

### *Subcommittees*

Academic Advisement  
Academic Information Resources  
Curriculum  
General Education  
Library  
Program Review  
Graduate Studies Subcommittee

# Ad-Hoc Committee, Taskforces and Working Group

Ad-Hoc Committee or Taskforce: A meeting with fixed membership held for an indefinite amount of time to accomplish a specific goal.

Working Group: A meeting with no-fixed membership held for an indefinite amount of time not exceeding a year to accomplish a specific goal.

# Benefits of Committees

- Leadership Development
- Resume and Portfolio Building
- \$25 Incentive per Committee Meeting
- Professional Networking Opportunities
- “I Serve LA” Volunteer Hours
- Access to a wide range of diverse skills, knowledge, & experiences
- Giving back to the Cal State LA community
- Representing your interests as a student...

”For the Students, by the Students.”



# You Are Important!

- Promote the longevity of student representation within the University
- Key element to the flow of information to the student body
- Protectors of student interests
- Information is powerful....Share it!



# Role of a Committee Member

- Responsibilities do not begin and end with the formal meeting times.
- Do your research and know your committee.
- Disseminate information and results within ASI, your constituency, and campus community.
- Always be aware of WHO you are representing.
- Seek the viewpoints and understand the needs of your constituency.
- Make committee attendance a priority.
- Make active participation an even bigger priority.
- Develop an understanding and relationship with your Committee Chair.



# Role of a Committee Member

- To put an item on the agenda, notify the Chair at least one week prior to, and follow up 2 days before, the committee meeting.
- Never suggest a topic under “new business” without prior consent from the Chair.
- Prepare before each meeting. Review agenda and business documents and be ready to provide your input.
- Be aware of power dynamics within each committee, and know who the stakeholders are.



# Advocate as Committee Member

- Remember you are an asset.
- Familiarize yourself with the purpose of the committee.
- Understand your purpose and who you representing.
- Attend regularly and be on time.
- Meet deadlines and do the homework.
- Identify what role you can play in the committee:  
volunteer for additional duties to build experience.
- Identify how and what you want to learn.
- Respect etiquette expectations outside of the committee spaces.
- Speak up and be heard.



# Outcome Oriented Conversations

- Be empowered!
- It's all about awareness and accountability.
- What is your ultimate purpose of communicating?
  - This determines your attitude and communication style.
- Listen before expecting to be heard.
  - Identify shared goals
- Ask questions and build trust.
- Be ready to exchange ideas.
- Form a relationship of professionalism, respect, trust, and reliability.
- Disagreements are inherent.
  - Seeing things differently isn't negative when approached fairly.
  - Make sure your intention is clearly communicated.





# Questions?

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