

ASI Associated Students, Inc.

Funding Request Form

"...For the Students, by the Students!"

2018-19

Necessary Documents:

- ☐ Event Flyer w/ ASI Logo
- ☐ CSI Event Reg. Form
- ☐ Estimates / Food Permits
- ☐ Event Estimates / Invoices

Contact

Officer Name:
 Officer Title:
 Address:
 City/State/Zip:
 Phone & Email:
 Officer Signature

Organization

Club/Organization: Student Dietetic Association
 Event Title: Food, Culture & Obesity in Nicaragua
 Date(s) of Event: 09/24/18 Semester Select One... FALL
 Location of Event: USU Montebello Rm 45
 Expected Total Attendance: _____
 Expected Attendance of Cal State LA Students: 40

Event Description and Total Cost Breakdown

Briefly describe the event:

Fulbright scholar Dan Fenyesi will share his documentary short on his experiences in Nicaragua in relation to diet and health. There will then be a discussion about the perception of food, influence on food choices, history of diet, and role of economics, racism, and culture.

Is the event open to all Cal State LA students?: Select One... YES

How will this program enhance the Cal State LA experience?:

The event will give attendees a global perspective of nutrition and help them better understand how different factors contribute to a nation's health

Hospitality

Description	Amount
UAS Catering	\$409.96

Honoraria/Contracts

Description	Amount
Stipend for speaker	\$150.00

Marketing

Description	Amount
10 11x17" flyers	\$7.50
30 8.5x11" handouts (4 per pg.)	\$15.30

Other

Description	Amount
Parking permit	\$8.00

Event Summary

For Office Use Only • Do Not Write Below

Total Cost of Event: \$590.76
 Amount Requested from ASI: \$567.96
 Amount from other sources: \$22.30

What other resources are you employing for this event?

Student Dietetic Association funds

Important:

- (1) All Funding Request Forms must be turned in by 12 PM Friday, the week before the Funding Sub-Committee Meetings.
- (2) Additionally, funding request forms must be turned in no less than 10 business days (2 weeks) prior to the event.
- (3) Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.

All forms must have a Time Stamp and

staff initial:

SK

18 SEP 18 PM 8:20:40

YOUR CAL STATE LA STUDENT DIETETIC ASSOCIATION PRESENTS...

FOOD, CULTURE & OBESITY IN NICARAGUA

FULBRIGHT SCHOLAR DAN FENYVESI M.S., R.D., SHARES
HIS DOCUMENTARY-SHORT ABOUT FOOD IN NICARAGUA,
AND LEADS A DISCUSSION ON THE PERCEPTION OF FOOD,
INFLUENCES ON FOOD CHOICES, HISTORY OF DIET, AND
THE ROLES OF ECONOMICS, RACISM, AND CULTURE.

MONDAY SEPT. 24TH
USU MONTEBELLO RM. 309
3:00 - 4:30 PM

REFRESHMENTS WILL BE SERVED
PLEASE RSVP TO
CSULA.STUDENTDIETETICASSOC@GMAIL.COM



ASSOCIATED STUDENTS, INC.

THE ASSOCIATION AND OPINIONS PRESENTED ARE NOT
NECESSARILY THOSE OF ASSOCIATED STUDENTS, INC.

STUDENT ORGANIZATION EVENT REGISTRATION FORM

COMPLETED



This form must be completed 10 business days prior to the event date. Reservations for on campus events will not be confirmed unless this form has been completed. No publicity may be distributed or posted online until this form has been submitted for off campus events or until the reservation confirmation process has been completed for on campus events. **Signatures must be completed in blue or black ink.**

NAME OF ORGANIZATION: Student Dietetic Association PHONE: [REDACTED] DATE: 8/22/18
EVENT CONTACT NAME: [REDACTED] EMAIL: [REDACTED]
NAME OF EVENT: Food, Culture, & Obesity in Nicaragua: A Documentary Short & Disc LOCATION: Montebello Room
EVENT DATE: 9/24/18 BEGIN TIME: 9 PM END TIME: 4:30 PM ESTIMATED ATTENDANCE: 50

TYPE OF ACTIVITY (THE UNIVERSITY'S GENERAL RELEASE WILL BE REQUIRED FOR CERTAIN EVENTS.)

- ☐ PROCEEDS TO BENEFIT ☒ EDUCATIONAL PROGRAM ☐ SPIRITUAL PROGRAM ☐ RECREATIONAL PROGRAM
☐ DANCE/PARTY ☐ SOCIAL PROGRAM ☐ COMMUNITY SERVICE ☐ CONFERENCE/CONVENTION
☐ OTHER: [REDACTED] ☒ SPEAKER/PANEL

WILL YOUR EVENT INCLUDE ANY OF THE FOLLOWING? (PLEASE CHECK ALL THAT APPLY)

- ☐ SPORTS ACTIVITY OR COMPETITION ☐ BEACH/FOREST/PARK CLEAN-UP ☐ INTERNATIONAL TRAVEL
☐ BONFIRE ☐ INDOOR/OUTDOOR COOKING ☐ DOMESTIC TRAVEL
☒ AMPLIFIED SOUND ☐ ANIMALS

PLEASE DESCRIBE THE EVENT BELOW (INCLUDE ALL ACTIVITIES):

Fulbright Scholar Dan Fenyvesi, RD will be presenting his research on obesity in poverty the Central American country in Nicaragua. A documentary short (that is freely available on Youtube) will be screened, followed with a discussion on his experiences. Fenyvesi will also go into detail about his book Food Sobriety. Refreshments will be served.

HOW WILL YOU MARKET THIS EVENT? (CHECK ALL THAT APPLY)

- ☐ PRINTED POSTCARDS ☒ PRINTED POSTERS/FLIERS ☒ SOCIAL MEDIA: facebook.com/csulasda ☒ OTHER: csulasda.net

WHO WILL BE INVITED? (CHECK ALL THAT APPLY):

- ☒ STUDENT ORG. MEMBERS ☒ CAL STATE LA COMMUNITY ☐ OTHER COLLEGES & UNIV. ☐ GENERAL PUBLIC ☐ GUEST LIST

Events intended for the general Cal State LA campus will be listed in the Student Organization Calendar of Events distributed in a bi-weekly email by the Center for Student Involvement. ☐ NO, I DO NOT WISH FOR MY EVENT TO BE POSTED.

WILL THE EVENT HAVE AN ADMISSION CHARGE, REGISTRATION FEE, OR RAISE ANY PROCEEDS TO BENEFIT THE ORGAZNIZATION?

(If yes, please complete statement regarding proceeds to benefit transactions on the back of this form)

☒ NO ☐ YES

WILL A MOVIE BE SHOWN? ☐ NO ☒ YES (If yes, please attach written proof of viewing rights.)

see attached

WILL THE EVENT HAVE SECURITY? ☒ NO ☐ YES If yes, please explain

WILL FOOD BE SERVED AT THE EVENT? ☐ NO ☒ YES

IF YES, WHO WILL PROVIDE THE FOOD? ☒ UNIVERSITY CATERING ☐ OTHER: [REDACTED]

A completed food permit is required for all on-campus events with food unless the food is provided by University Catering.

WILL ALCOHOL BE PRESENT AT THE EVENT? ☒ NO ☐ YES. Please attach a completed request to serve alcoholic beverages.

(This form may take up to two weeks for review and possible approval.)

WILL THE EVENT BE HELD IN A RESTAURANT/VENUE WHERE ALCOHOL IS AVAILABLE? ☒ NO ☐ YES

Initials

If so, please affirm organization members and guests will not consume alcohol.

PLEASE LIST 2 TIPS and SVPT TRAINED MEMBERS ON PAGE 2.

WILL OFF-CAMPUS MEDIA BE NOTIFIED ABOUT THE EVENT (NEWSPAPER, TV, RADIO, ETC.)? ☒ NO ☐ YES, PLEASE PROVIDE WHO WILL BE INVITED ON PAGE 2.

DOES THE STUDENT ORGANIZATION WANT TO PURCHASE SPECIAL EVENT INSURANCE FOR THIS EVENT? ☒ NO ☐ YES

Please be aware that student organization events are not covered for liability or other insurance by California State University, Los Angeles or the University-Student Union. Student organization officers or the advisor may be held liable if the student organization would like to purchase Special Event Insurance for a particular event, please contact CSI.

RECEIVED

Updated 08.13.08 | Page 1 of 2

BY: C.A.

STATEMENT REGARDING PROCEEDS TO BENEFIT TRANSACTIONS

As officers of this recognized student organization at Cal State LA, we affirm that all proceeds raised or assets assigned will be used solely for the benefit of the organization as a whole. Further, it is affirmed that no proceeds or assets of this organizations will accrue to the benefit of any officer, member, or any private person. We also affirm that all proceeds transactions for this event will comply with all University policies and procedures including but not limited to ICSUAM Policy 3141.01 and the Cal State LA Student Organization Funds Administration Policy. Describe the admission charge, registration, participation fee, or any proceeds that will be raised to benefit the organization. Please include how much the organization will be charging for any of these proceeds.

PRESIDENT: _____ SIGNATURE: _____ DATE: 08/22/18
TREASURER: _____ SIGNATURE: _____ DATE: 08/22/18
U-SU STUDENT ORGANIZATION ACCOUNT # _____ or ☐ APPROVED EXEMPT STATUS: CSI VERIFICATION ☐

EVENT GUIDELINES

The following guidelines are provided for the benefit of the student organization. They are intended to be followed completely. Failure to comply with any of the following guidelines may result in disciplinary action taken against the organization including suspension of recognition, events and use of facilities. More information can be found online in the Student Organization Handbook.

- CONDUCT:** The organization assumes full responsibility for the conduct of participants at the event. Any violation of University policy may subject the participants and/or the organization to disciplinary action by the Center for Student Involvement or Student Conduct.
- ALCOHOL:** In accordance with Administrative Procedure 019 - Alcoholic Beverages, any event (on or off campus) that involves the consumption of alcoholic beverages requires authorization from the University. Your organization must complete and submit a Request to Serve Alcoholic Beverages form in addition to this Event Registration Form. Please allow at least 3 weeks for this form to be reviewed by the University. Approved alcohol consumption events and events held where alcohol is available (but will not be consumed) require at least two TiPS certified members and two Sexual Violence Prevention & Resources Trained (SVPT) members to be in attendance of the entire event. Additional guidelines may be enforced.
- PUBLICITY:** All publicity material must comply with University Administrative Procedures AP P003 and AP P007. All printed marketing to be used for marketing registered events are required to be stamped by CSI prior to their approved posting. Stamps can be obtained after the event has been registered. All printed material may be posted for up to a period of fourteen (14) calendar days. For student organizations, the "POSTING VALID THRU ____" stamp must be clearly visible on the face of the posting.
- GENERAL RELEASE:** If your event will require the use of general release waivers prior to organization member and guest participation, your organization is required to comply with all instructions provided by CSI, including submitting all completed forms and requested documents.

MY SIGNATURE BELOW INDICATES THAT I WILL TAKE RESPONSIBILITY TO ENSURE THAT THE EVENT WHICH MY ORGANIZATION IS SPONSORING WILL FOLLOW ALL GUIDELINES SET FORTH BY THE UNIVERSITY. I ACKNOWLEDGE THAT THIS EVENT AND ANY ASSOCIATED EVENT SPACE RESERVATIONS MAY BE SUBJECT TO CANCELLATION BASED ON MY ORGANIZATION'S RECOGNITION STATUS.

STUDENT ORG. OFFICER'S NAME _____ SIGNATURE (PLEASE USE BLUE OR BLACK INK ONLY) _____ DATE: 8/22/18
ADVISOR'S NAME _____ SIGNATURE _____ DATE: 8/21/18

ACKNOWLEDGMENT - FOR OFFICE USE ONLY

CENTER FOR STUDENT INVOLVEMENT (U-SU 204)

SIGNATURE: _____

DATE: 8/22/18

CSI VERIFIES THE ORG. IS RECOGNIZED BY THE UNIVERSITY

ASSISTANT DEAN OF STUDENTS: WELLNESS & ENGAGEMENT

GENERAL RELEASE REQUIRED FOR ALL PARTICIPANTS? ☒ NO ☐ YES DATE REQUIRED: _____

NOTIFICATIONS:

☐ PUBLIC AFFAIRS DATE: _____ ☐ ATHLETICS DATE: _____
☐ DEPT. OF PUBLIC SAFETY DATE: _____ ☐ FACILITIES USE COORDINATOR DATE: _____
☐ OTHER: _____ DATE: _____ ☐ U-SU BUSINESS OFFICE DATE: _____

NOTES OR UPDATES: (TiPS-CERTIFIED/SVPT TRAINED MEMBERS, SOCIAL MEDIA SITES/HANDLES, INVITED MEDIA, ADDITIONAL INFORMATION/REQUIREMENTS)

pending posting - 27



Golden
Eagle
Hospitality

for: Event # E34206
on: Monday, September 24, 2018

Client/Organization Student Dietetic Association	Event Date 9/24/2018 (Mon)	Booking Contact [REDACTED]	Event # E34206
Address 5151 State University Drive, P.E. 206		City, St/Prov Postal Los Angeles, CA 90032	Booking Tel [REDACTED] Guests 40 (Act)
Party Name Student Dietetic Association	Sales Rep Amy Miers	Theme	Category

Venue

Description	Type	Start	End	Banquet Room	Setup Style
		2:45 pm	3:00 pm	Student Union	Delivery

Food & Beverage

Food/Service Items	Unit	Price	Total
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**Deliver to USU Montebello
at 03:00Pm **

(40) Disposables Each 0.50 20.00

(1) Large (Fifteen 12" Sub)(cut into 3 sections) Platter(s) 85.00 85.00

-Grilled Chicken Pesto

(1) Medium - Chopped Fresh Fruit (up to 55 guests) Bowl(s) 75.00 75.00

(1) Tea Sandwiches(Caprese) Dozen(s) 12.00 12.00

(4) Assorted Baked Cookies Dozen(s) 18.00 72.00

(2) Fresh-Brewed Coffee (Regular) Gallon(s) 28.00 56.00

Water Service

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Total
Subtotal	264.00	56.00	0.00	0.00	0.00	0.00	0.00	320.00
Service Charge	44.88	9.52	0.00	0.00	0.00	0.00	0.00	54.40
Taxes	29.34	6.22	0.00	0.00	0.00	0.00	0.00	35.56
Total	338.22	71.74	0.00	0.00	0.00	0.00	0.00	409.96

Subtotal	320.00	Paid	0.00
Tax	35.56	Balance	409.96
Service Charge	54.40		
Total Value	409.96		

Banquet Event Order is invalid unless signed and returned along with a check or purchase order to the Golden Eagle Hospitality Office. Missing catering equipment is the responsibility of the Authorized Signee. A 17% Service Fee and 9.5% Sales Tax will be Charged where applicable. 72 Hours Guest Count Confirmation and

Authorized Signature & Date: _____
(Please sign & date all pages)

E34206 - Student Dietetic Association

Cancellation Notice Needed.

Authorized Signature & Date: _____
(Please sign & date all pages)

Free access Youtube video:

"Fulbright funded: FAUSTIAN BARGAIN - Obesity in Nicaragua/
Obesidad en Nicaragua"

<https://www.youtube.com/watch?v=x03MeKuduMw&t=36s>



CSULA SDA <csula.studentdieteticassoc@gmail.com>

Re: Fulbright Scholar looking to give guest lecture on obesity in Latin America

4 messages

CSULA SDA [REDACTED]

Thu, Aug 16, 2018 at 9:27 AM

To: [REDACTED]

Hello Mr. Fenyvesi,

My name is [REDACTED] and I am President of Cal State LA's Student Dietetic Association (SDA). Your email to Dr. Calderon was passed to me and I have discussed your proposal to speak at our school with the SDA board. They were very interested to learn more about your work. We would love to have you as a guest on our campus to talk about your experiences in Nicaragua and your book.

The best date and time for us is Monday, September 24th, from 3 to 4:30 pm (although if you have an earlier time in mind, we may be able to work with that). We can also consider Tuesday September 25th from 11 to 1 or 12 to 2.

Your audience will be students and faculty in Nutritional Science and likely Public Health. We will host you in one of our conference rooms (capacity of about 70 persons) with audiovisual projection. We will also provide refreshments. Usually we provide our speakers with small gifts, but I will see if it is possible to give you a small monetary compensation.

If you require any accommodations, let us know and we will try to work with you.

Thank you again for offering to speak at our school. Please let me know if the terms state above are acceptable to you. If so, please give me a summary of your presentation so that we can put it in advertisements for the event.

Sincerely,

[REDACTED]
President
Student Dietetic Association Executive Board 2018-2019
California State University, Los Angeles
www.CSULASDA.net
www.facebook.com/csulasda

8/22/2018

Gmail - Re: Fulbright Scholar looking to give guest lecture on obesity in Latin America



Dan Fenyvesi [REDACTED]

Thu, Aug 16, 2018 at 12:28 PM

To: [REDACTED]

Hello [REDACTED]

Thank you for reaching out. Monday, September 24th, from 3 to 4:30 pm will work well. That would be wonderful if you can arrange a stipend, it seems about half of the Universities I present to are able to pay me, it is always appreciated. One idea for securing funding is to possibly partner with the film department on campus, sometimes they pay for documentary screenings. In any case, I am happy to do the presentation even if no funding is secured.

I am attaching flyers for several presentations I gave this spring in order to help you develop a flyer/promo material. Additionally, it might help to take a look at my website, on the media page I have a few things that might be useful for your promotional efforts.

Dan Fenyvesi M.S. R.D.

301-602-0559

www.foodsobriety.net

My book, "Food Sobriety" is available

✶ My documentary short on obesity in Nicaragua

Facebook page for my Nicaragua Obesity Project

From: CSULA SDA [REDACTED]

Sent: Thursday, August 16, 2018 5:27 AM

To: [REDACTED]

Subject: Re: Fulbright Scholar looking to give guest lecture on obesity in Latin America






[Quoted text hidden]

5 attachments

<https://mail.google.com/mail/u/0?ik=2c23153ed1&view=pt&search=all&permthid=thread-a%3Ar-2771930607367876570&simpl=msg-a%3Ar-69641077667954499...> 2/4

8/22/2018

Gmail - Re: Fulbright Scholar looking to give guest lecture on obesity in Latin America

-  **Bellingham flyer.pdf**
675K
-  **Bellingham flyer.docx**
831K
-  **Lehman College flyer.pdf**
2374K
-  **Flyer for SUNY.docx**
371K
-  **Food Culture in Nicaragua Flyer October 16 and 17 2017.docx**
232K

CSULA SDA [REDACTED]

Sun, Aug 19, 2018 at 5:14 PM

To: [REDACTED]

Dear Mr Fenyvesi,

Forgive me for the delayed reply. I have spoken to our Professor Hillstrom about our stipend, and she definitely is on board with it. I just need final vote of approval from our SDA board members. Also, we will be inviting the Public Health Students Association to take part in the event as well. Unfortunately, we cannot officially involve any departments in the event, otherwise our school will charge us to use the space and equipment (which is free for student orgs).

As far as the documentary is concerned. Initially, I was considering one of our school's conference rooms that has a viewing screen, audiovisual capabilities, and fits 70 persons. We also have a theatre that fits 192 persons. The latter would be more difficult for us to fill, but we can look into it if you wish.

Finally, if you are interested in making your physical copies of your book available for purchase, let me know. I will see if that is possible.

I should have more information for you in the coming days.

Thank you,

[REDACTED]

Student Dietetic Association Executive Board 2018-2019
California State University, Los Angeles
www.CSULASDA.net
www.facebook.com/csulasda



RECEIVED AUG 22 2018
 mp 5:40 pm
 CALIFORNIA STATE UNIVERSITY, LOS ANGELES
UNIVERSITY STUDENT UNION

MEETING ROOM REQUEST FORM

CALIFORNIA STATE UNIVERSITY, LOS ANGELES
 5154 State University Drive, Rm # 107
 Los Angeles, CA 90032-8636
 Phone: (323) 343-2465 Fax (323) 343-2454

Type of Sponsor: ☒ Recognized Club/Org ☐ Cal State LA Department ☐ Off-Campus ☐ Other

Organization Name: CSULA SDA

Phone Number: _____

Date of Event*: 9/24/18

Reservation Contact: _____

Email: _____

Title of Event: Food, Culture, & Obesity in Nicaragua

Access Start Time: 3pm

Event Start Time: 3pm

Event End Time: 4:30pm

Access End time: _____

5pm

Event Contact: _____

Phone Number: _____

Faculty/Staff Advisors Name: _____

Extension: # 4729

If you represent an off campus organization, please provide your billing address:

Street Address: _____

City/State/Zip Code: _____

SPECIAL EVENT INSURANCE CAN BE PROVIDED: Yes ☒ If YES, sponsor must name the University-Student Union, the State of California, the Trustee of the California State University, the California State University, Los Angeles, and their officers, agents, employees and volunteers as additional insured. The general liability limit must be of no less than one million dollars (\$1,000,000).

No ☐ If NO, sponsor will be required to complete Event Insurance Assessment Form (Schedule B).

EVENT INFORMATION

Please check YES or NO to the following statements regarding event details: (Additional fees may apply)

Registration, admission fees, or donations are being accepted:

☐ YES ☒ NO

If so, please specify amount: \$ _____

51% or more guests/participants will be from off-campus

☐ YES ☒ NO

There will be a vendors fair or exhibitors as part of this event:

☐ YES ☒ NO

Alcohol will be served:

☐ YES ☒ NO

If so, an approved request to serve Alcoholic Beverages form must be submitted.

Food will be served:

☒ YES ☐ NO

If so, who is providing? UAS Catering

This event is directly related to the educational mission of the University:

☐ YES ☒ NO

This event is sponsored or promoted by a non-University or off-campus organization:

☐ YES ☒ NO

If so specify: _____

This event is a profit-making venture (i.e. product show, or solicitation of goods or services):

☐ YES ☒ NO

Decorations, banners, or signs will be displayed:

☐ YES ☒ NO

If yes, please describe: Signs

This event will include filming or recording:

☐ YES ☒ NO

If so, please specify: _____

The media will be notified about the event (newspapers, television, radio stations etc.):

☐ YES ☒ NO

If so, specify: _____

A movie/film/documentary will be shown at this event:

☐ YES ☒ NO

If so, viewing rights must be provided before event can be confirmed.

This event is co-sponsored by the U-SU or on-campus department

☐ YES ☒ NO

If so, specify: ☐ CCC ☐ CSI ☐ Other: _____

EVENT LOCATION ** Indicates Multi-Media Room (See back for details)

☐ U-SU Theatre 106**

☐ Alhambra Room 305**

☐ Los Angeles Room 308A**

☒ Montebello Room 309

☐ Boardroom South 303A

☐ Pasadena Room 307

☐ Los Angeles Room 308B**

☐ El Monte Room 311

☐ Boardroom North 303B**

☐ Los Angeles Room 308ABC**

☐ Los Angeles Room 308C**

☐ San Gabriel Room 313**

☐ Boardroom North & South 303**

☐ Los Angeles Room 308BC**

PREFERRED ROOM SET UP

☒ Theatre Style

☐ Banquet Style

☐ Reception Style

Expected Attendance

☒ Setup Count: 50

☐ Conference Style

☐ Classroom Style

☐ Discussion Circle

☐ Specialized

(For specialized setups, sponsors will need to meet with a coordinator for more details.)

ADDITIONAL EQUIPMENT

- For additional details such as panels, food tables, information tables, easels, please provide more information below.

☐ Dry/Erase Markers

☐ Riser Staging

☐ Easel (up to 4)

Tables x2

Chairs 15

Cocktail Tables ☒

NOTES:

tables that can fit in space of room and can accommodate for snacks & drinks.

Requestor's Signature: [Signature]

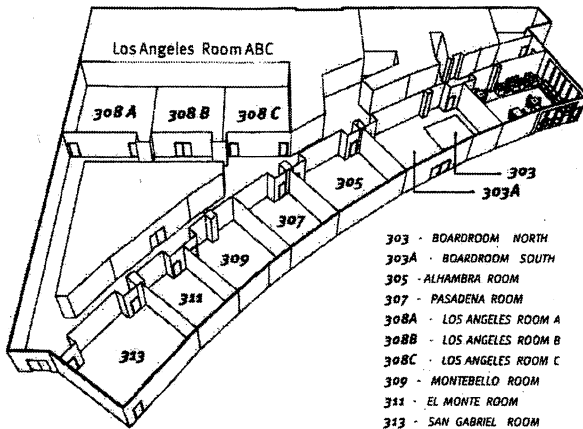
Date:

9/22/18

Before you sign, please review your information at the front/back of this page to ensure accuracy.

☐ **LOS ANGELES ROOM CONCERT PA** (For Bands Only)

Wired Microphone _____ up to 7 available ☐ i-pod Connection ☐ DI Box (Direct Input Box) 1 available
For events with a band playing, please set-up a meeting with Event Services Coordinator at the U-SU Front Desk 107.



MEDIA SERVICES - NON-SMART ROOMS

These rooms come with a media cart upon request.
Please select desired and individual items needed for the event.

- ☐ BOARD ROOM SOUTH
- ☐ PASADENA
- ☒ MONTEBELLO
- ☐ EL MONTE

MEDIA CART OPTIONS

- ☒ LCD Projector ☐ Bluetooth
- ☐ MP3 Playback ☐ FM Radio
- ☒ Sound Connection

ACCESSORIES

- ☒ Non-Amplified Podium
- ☒ Laser Pointer/Powerpoint Clicker
- ☒ Laptop VGA Adaptors
- ☒ MAC ☒ HDMI ☒ Surface

MEDIA SERVICES - SMART ROOMS

These rooms come with a built-in Audio and Visual System.

Select the room(s) needed for audio/visual equipment then add accessories below

- ☐ BOARD ROOM NORTH
- ☐ ALHAMBRA
- ☐ SAN GABRIEL
- ☐ LOS ANGELES A
- ☐ LOS ANGELES B
- ☐ LOS ANGELES C

- ☐ LOS ANGELES ABC Screens: ☐ A ☐ B ☐ C ☐ Side C
- ☐ LOS ANGELES BC ☐ B ☐ C ☐ Side C

*Sponsors are responsible for providing their own laptop

PODIUM OPTIONS

If you selected a room, each room comes with a Podium, Projector, and Screen. Select additional items below if needed.

- ☐ 3.5 mm Jack for Audio Connection (for Sound)
- ☒ Podium Microphone
- ☐ Wireless Microphone: Hand-held _____ Up to 2
- ☐ Wireless Microphone: Lavalier (Clip Mic) _____ Up to 2
- ☐ Music Playback: ☐ iPod ☐ CD
- ☐ DVD/VHS ☐ DVD ☐ VHS
- ☐ Laser Pointer/Powerpoint Clicker
- ☐ Laptop/VGA Adaptors: ☐ MAC ☐ HDMI ☐ Surface

NOTE: To reserve the theatre, once the request form has been submitted a meeting must be set up with a Coordinator.

MEDIA SERVICES THEATER - U-SU THEATER PACKAGES

- ☐ Basic Sound - CD/MP3 player with 1 Wireless Mic ☐ Podium ☐ Bluetooth Audio
- ☐ Full Sound - CD/MP3 player ☐ Wireless Mics _____ 5 available ☐ DI Box _____ 2 available ☐ Bluetooth Audio
- ☐ HD Cinema - Projector, Blu-Ray, HD, DVD/VHS player ☐ 1 Wireless Mic ☐ Computer/Sound Connection ☐ Bluetooth Audio
- ☐ Presentation - Projector, Computer/Sound connection, Podium ☐ 3 Wireless Mics ☐ Blu-Ray or DVD/VHS Player ☐ Bluetooth Audio
- ☐ Discussion Panel - Podium with Microphone, 4's Table top Wireless Mics ☐ Projector w/ computer sound connection ☐ Bluetooth Audio
- ☐ Basic Stage Lighting - Stage Wash ☐ Follow spot (Requires tech @ hourly rate)
- ☐ Enhance Lighting - Stage Wash, Side Light, Down Wash, LED, & Cyc Wash
- ☐ Laptop/VGA Adaptors: ☐ MAC ☐ HDMI ☐ Surface

Reservation Agreement

JH I understand initialing this agreement gives me the responsibility to pass this information to either the main contact or the event contact of this event.

Name: _____

JH I understand that failure to come and sign my Reservation Confirmation after 2 business days from notification, will result in an **automatic cancellation**.

JH I understand **ALL** events must be finalized **NO** later than 2 business days prior to the event date.

JH I understand if no update on reservation request is received 3 business days after submitting Request Form, it is the sponsor/department/club/organization's responsibility to follow up with our office.

JH I understand I, or my event contact, will need to present an ID in order to check-in the day of the event, and **ONLY** I or my event contact can sign and/or make changes to the reservation.

JH I understand my reservation must be canceled **2 business days** prior to the event date, or it will be considered a No-Show.

JH I understand that submitting requests less than **30 business days** in advance does not guarantee my paperwork will be processed in time.

Processed by: _____

☐ New Request

OFFICE USE ONLY

☐ Revised/Updated Request

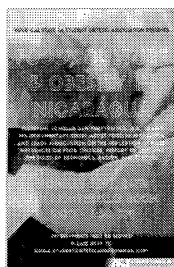
☐ Res# _____

Updated 4/16/2018

Print & Copy Job Quote



Copies and Flyers



Quote Date:

08/30/2018

Price: \$7.50

Note: Price subject to change
without notice

Print Details

Print Info

Product Type	Copies And Flyers
Quantity	10
Total Impressions	10
Impression Type	Color Single Sided
Originals/Pages	1
Paper	Standard Whites 28lb
Paper Size	Ledger
Paper Color	White
Orientation	Portrait
Original Size	22.91 X 35.41
Final Size	17.0 X 11.0

Finishing Options

Staples	None
Cutting	None
Folding	None
Hole Punching	None
Wafer Seals	None
Wafer Color	None
Perforation	None
Lamination	None
shrinkwrap	None

Customize specifics pages and Slipsheets

N/A

Index Tabs

N/A

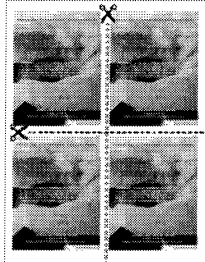
Special Instructions

N/A

Print & Copy Job Quote



Copies and Flyers



Quote Date:

08/30/2018

Price: \$15.30

Note: Price subject to change
without notice

Print Details

Print Info

Product Type	Copies And Flyers
Quantity	30
Total Impressions	30
Impression Type	Color Single Sided
Originals/Pages	1
Paper	Standard Whites 28lb
Paper Size	Letter
Paper Color	White
Orientation	Portrait
Original Size	8.5 X 11.0
Final Size	8.5 X 11.0

Finishing Options

Staples	None
Cutting	Cutting 4 Yield
Folding	None
Hole Punching	None
Wafer Seals	None
Wafer Color	None
Perforation	None
Lamination	None
shrinkwrap	None

Customize specifics pages and Slipsheets

N/A

Index Tabs

N/A

Special Instructions

N/A

[Category](#) ▾[Funmi Salami](#) ▾[Cart \(1\)](#) ▾

CART

Products	Quantity	Unit Price	Total		
 <u>Latin Ledger</u> Item Name: Color	<input type="text" value="10"/> Remove	\$0.67	\$6.70	Total:	\$6.70
The total above does not include applicable taxes and shipping charges.					

[← CONTINUE SHOPPING](#)[CLEAR CART](#)[PROCEED TO CHECKOUT →](#)[↓ Staples EasyPrint 3.0](#)[English \(United States\)](#)[My Location - 1390 - Staples 701 West Redondo Beach Blvd.](#)

Files

[Add Files](#)

Ledger Food Culture ...

* Job Name

Latin_Ledger

* Quantity

10

* Pages

1

Select Job Options

Print Options



Color or B&W

Color



Media(11x17 24lb Sta...



Sides

Single-sided (simplex)



Orientation

Portrait



Collation

Collated



Binding

No Binding



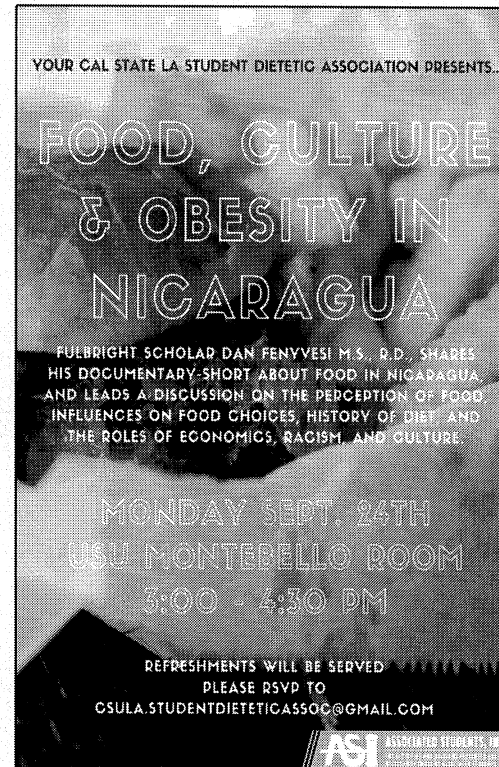
Hole-Punch

No Hole-Punch

Cutter

11 Inches

17 Inches



1 / 1



38%

Unit Price \$0.67 Total Price \$6.70

[Save](#)[Add to Cart](#)

[Category](#) ▾[Funmi Salami](#) ▾[Cart \(1\)](#) ▾

CART

Products	Quantity	Unit Price	Total		
 <u>Standard Latin</u> Item Name: Color	<input type="text" value="30"/> Remove	\$0.52	\$15.60	Total:	\$15.60
The total above does not include applicable taxes and shipping charges.					

[← CONTINUE SHOPPING](#)[CLEAR CART](#)[PROCEED TO CHECKOUT →](#)[↓ Staples EasyPrint 3.0](#)[English \(United States\)](#)[My Location - 1390 - Staples 701 West Redondo Beach Blvd.](#)

Color

[Review My Job](#)

[Help](#)

[Close](#)

Files

Add Files

Latin_4x1.pdf

* Job Name

Standard Latin

* Quantity

30

* Pages

1

Select Job Options

Print Options



Color or B&W

Color



Media(8.5x11 24lb Sta...



Sides

Single-sided (simplex)



Orientation

Portrait



Collation

Collated



Binding

No Binding



Hole-Punch

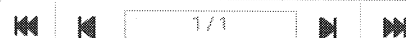
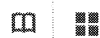
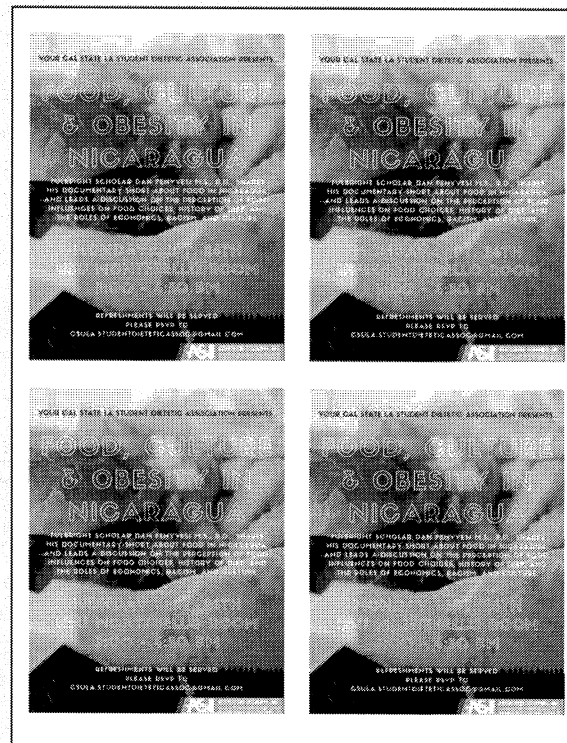
No Hole-Punch



Cutting

8.5 Inches

11 Inches



1 / 1



56%

Unit Price \$0.52 Total Price \$15.60

Save

Add to Cart



CSULA SDA <csula.studentdieteticassoc@gmail.com>

Re: Fulbright Scholar looking to give guest lecture on obesity in Latin America

Dan Fenyvesi [REDACTED]

Sat, Sep 1, 2018 at 6:20 AM

To: CSULA SDA [REDACTED]

Hi [REDACTED]

Sure, I am happy to do that. Also I am attaching a letter that I have been using for public relations, if you want to forward it on to any campus press outlets (blogs, websites, podcasts, newsletters) that would be great. Hopefully we can get someone on campus, or local media, to interview me/help promote the event.

My name is Dan Fenyvesi. I am a Registered Dietitian with a Masters in Nutrition. I am traveling around the country this year giving lectures and screening my documentary short. My work is primarily inspired by my Fulbright Scholar experience in Nicaragua. My focus is on the nutrition transition (when populations shift from traditional diets to modern diets) and the resulting epidemic of chronic disease and obesity. I will be coming to CSULA on Sept 24th and giving a talk from 3-4:30pm. I have agreed to a \$150 stipend/honorarium.

Dan Fenyvesi M.S. R.D.
301-602-0559
www.foodsobriety.net

My book, "Food Sobriety" is available
My documentary short on obesity in Nicaragua
Facebook page for my Nicaragua Obesity Project

From: CSULA SDA [REDACTED]**Sent:** Saturday, September 1, 2018 1:35 AM

[Quoted text hidden]

[Quoted text hidden]

**Media Pitch for Food Sobriety .docx**

120K