



Board of Directors Meeting Minutes

Date: Thursday, October 4, 2018

Time: 3:15- 5:45 pm

Location: U-SU Board Room, 303 AB

Attendees: Board of Directors & General Public

Type of Meeting: Special

I. Organizational Items:

a. Call to order by: Chair Nia Johnson, A.S.I. President @ 3:15 PM

b. Roll Call:

Nia Johnson	<i>President</i>	Present
Jesus Mora	<i>Vice President for Administration</i>	Present
Jacquelyn Acosta	<i>Vice President for Academic Governance</i>	Present
Aaron Castaneda	<i>Vice President for Finance</i>	Present
Veronica Garcia-Martinez	<i>Vice President for External Affairs and Advancement</i>	Present
Rashad Freeman	<i>College of Health and Human Services Rep.</i>	Present
Jocelyn Vargas	<i>College of Health and Human Services Rep.</i>	Present
Christopher Koo	<i>College of Business & Economics Rep.</i>	Unexcused Tardy, Present @3:18pm
Isai Amaya	<i>College of Arts and Letters Rep.</i>	Unexcused Tardy, Present @3:18pm
Raul Rodriguez	<i>Charter College of Education Rep.</i>	Unexcused Tardy
Smitkumar Patel	<i>College of Engineering, Comp. Science & Technology Rep</i>	Present
Edgar Chavez	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Present, Left @4:23pm
Fritza Plasencia	<i>College of Natural & Social Sciences Rep.</i>	Present
Davona Watson	<i>College of Natural & Social Sciences Rep.</i>	Present
Nataly Aviles	<i>Community Affairs Representative at Large</i>	Present
Krystal Rubio	<i>Campus Affairs Representative At Large</i>	Present
Nia Allen	<i>Chief Justice</i>	
Dr. Jennifer Miller	<i>University President's Designee</i>	Present
Intef W. Weser	<i>Executive Director</i>	Present
Marcus Rodriguez	<i>Director of Government Affairs & Leadership Programs</i>	Present
Dena Florez	<i>Office Manager of Administration & Services – RS</i>	Present
Guests of the Gallery		

c. Adoption of Agenda: **Thursday, October 4, 2018**



Discussion:

- Aaron Castaneda: Critical amendment for September 20 not September 6
- Nia Johnson: Intef can you fix that right now?
- Intef W. Weser: No
- Nia Johnson: You can't edit that, ok we'll accept that as a critical error.
- Jocelyn Vargas: I want to make admin to the main motion and add information to.
- Veronica Garcia-Martinez: I do not give consensus. Because for report I don't know if the name is supposed to be Jennifer, or did we change that?
- Nia Johnson: We can accept that as a clerical amendment.

Offered By:	Veronica Garcia-Martinez	Seconded by:	Jocelyn Vargas			
Motion to approve the Agenda of Thursday October 4, 2018. Motion received ALL votes and passed.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Jocelyn Vargas	Seconded by:	Aaron Castaneda			
Motion to make Amendment to the agenda to add a discussion item Program Evaluations as item under the informational item. Motion received ALL votes and passed.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action): **September 6, 2018**



Discussion:

- Nia Allen: My name is not on the list.
- Nia Johnson: We'll make edit on that, Dena may you fix that?
- Dena Florez: Yes

Offered By:	Rashad Freeman	Seconded by:	Aaron Castaneda		
Motion to approve the adoption of the minutes for Thursday, September 6, 2018					
Motion received ALL votes and passed					
All in Favor	All	Opposed	0	Abstained	012
Motion: Passed					

II. Public Forum:

a. **This time is allotted to members of the public to address the board.**

- Chief Wall: When I was last here, there was a police report regarding the police shooting. I am here to report you regarding that incident due to the appropriate investigation I've done. I felt it was best to inform the board that on the October 15 approximately 9:36 in the afternoon we got a call from Phi Sigma and the call again said, "Hey we heard what sounded like gun shoots coming from the southern freeway, we just want to let you know we have some concern" Have you notice Cal State LA. The cops where sent to the position to check out on it. The cops went to the fraternity house and talk to the members. And the cop continues to check everywhere such as stores and freeways. After continuing the search and not finding any evidence they clear the scene around 10:00. We did come out after the call 5 minutes. I just want to let you know that if something gets screwed up please contact me.
- I just want to say thank you, thank you. I want to say we are excited for your support and working together with the event.

III. Action Items:

a. **Appointment for Vacant ASI and Campus Committee Positions** - Board of Directors will appoint individuals to the following vacant ASI and student committee positions.

i. **Board of Directors Appointment(s):**

1. **College of Arts and Letters Representative:**



Discussion:

- Nia Johnson: I just want to say that this person was not able to make it due to the fact that the contact number was incorrect and also that once we reached out to her she's in the hospital so therefore I recommended that we postpone her position. Though even if we appoint her she'll still be in the hospital.
- Jocelyn Vargas: I like to motion the postponed the College of Arts and Letters Representative.
- Aaron Castaneda: does that means the window would be close or open?
- Isai Amaya: To be fair, I would leave it open so that we can give the opportunities to someone else.
- Nia Johnson: Someone amend the motion.
- Jocelyn Vargas: If we are leaving it open would we leave it for the student.
- Intef W. Weser: yes, it is the same consistent I think we should leave it open.
- Rashad Freeman: I disagree with Intef. We should leave it open. If she was not ready we should give that opportunities open.
- Nia Johnson: Again, I also want you to say that she provides us the wrong contact number. Though, even if I did want her to come in to today she wouldn't be ready.
- Jocelyn Vargas: I agree with Rashad that we should be consistent.
- Fritza Plasencia: I disagree with Jocelyn Vargas, we are representing our organization. We should follow through.
- Isai Amaya: I agree and disagree with Intef.

Offered By:	Jocelyn Vargas	Seconded by:	Isai Amaya			
Motion to postpone the College of Arts and Letters Representative position to the next BOD. Motion received ALL votes and passed						
All in Favor	14	Opposed	0	Abstained	0	Motion: Passed

ii. Associate Justice Appointment(s):

1. Associate Justice:

Discussion:

- Nia Allen: I just want to say I wasn't able to meet with the individual, so I wasn't able to interview with the individual. So there not here.
- Intef W. Weser: So maybe we have to make sure, was he unavailable to you or did he deny it?
- Nia Allen: He was unavailable. He didn't contact me until 2 weeks.
- Intef W. Weser: If they apply on time they should be able to still attend the BOD.
- Jocelyn Vargas: When we are postponing the applicant well still be there, for the next meeting and if the person doesn't get appointed the person will be appoint the next meeting.

Offered By:	Rashad Freeman	Seconded by:	Fritza Plasencia			
Motion to postpone the Associate Justice position to the next BOD. Motion received ALL votes and passed						
All in Favor	14	Opposed	0	Abstained	0	Motion: Passed

iii. Spirit Commissioner Appointment(s):

1. Spirit Commissioner:

Discussion:

- Jesus Mora: So, in the last Board of Director Meeting we were going to appoint her, but we didn't due to the fact that she had class at 4:30pm. I was under the impression that she was going to come to the BOD meeting today but Intef had

inform me that no one contacted her. Therefore, we should postpone the position and keep the position open.

- Aaron Castaneda: I think the administrator was supposed to contact her. It's unfair for this individual to not be appointed due to something we made a mistake of.
- Jocelyn Vargas: Was she interviewed the first time for the BOD. You have to be consistent the second time or.
- Jesus Mora: I interviewed her the first time and interviewed someone else the second time.
- Krystal Rubio: Did anyone let her know that she was supposed to come.
- Jesus Mora: yes, but we just let her know that to come but that all.

Offered By:	Rashad Freeman	Seconded by:	Jocelyn Vargas			
Motion to postpone the Spirit Commissioner to the next BOD. Motion received ALL votes and passed						
All in Favor	14	Opposed	0	Abstained	0	Motion: Passed

iv. Internal Committee Appointment(s):

1. **Lobby Corps Member:**

- a. 1 Minutes Speech:
 - Javier Moro: Hello everyone, I believe I'm a good candidate for this position. The things I've proposed on the Environmental Vote to help the system. I've also involved in my student system like being a part of student activist group.
- b. 2 Questions:
 - Veronica Garcia-Martinez: Can you talk a little bit about your experience as far as for your campaign and internship.
 - Javier Moro: Oh yeah, so as far right now. I'm doing an internship with Kevin Hejia because he is running for executive for this district.
 - Jocelyn Vargas: How comfortable are you to work with the lobby Corps.
 - Javier Moro: I'm very comfortable with working with Lobby corp. I'm working in the Cal state la science club so with that being said I'm comfortable seeing the other side.
 - Aaron Castaneda: How do you truly intend to make due this is nonprodistanced.
 - Jesus Moro: I want to fix my vocabulary and improve it and as well as for networking.



Discussion:

- Veronica Garcia-Martinez: So, based on the interview, he talked about the things we can do with networking and working together. However, in the interview there was a time conflict. So, based off of that I give my recommendation, but I do want to see if he can switch. His office hours that conflict with the time. But I do want to give my recommendation.
- Aaron Castaneda: How are you comfortable with Javier speaking to candidates?
- Veronica Garcia-Martinez: I think because he had experience with those campaign, but we still have time and still go and advocate with Chase. I'm planning to make workshop so that we are preparing to speak with legislators, so we are preparing. I want to give him the opportunity to give him the time.

Offered By:	Jesus Mora	Seconded by:	Davona Watson			
Motion to appoint Javier Moro as a Lobby Corps Member. Motion received ALL votes and passed						
All in Favor	13	Opposed	0	Abstained	0	Motion: Passed

2. **ASI Bylaws Codes of Procedures Committee:**

a. 1 Minutes Speech:

- Rashad Freeman: I want to join this committee, so I can be in charge with the Bi-Law and following the procedure. In order to advocate or the student our group need to operate will therefore in order to do so I understand the importance of reviewing and making changes.

b. 2 Questions:

- Aaron Castaneda: Hello Rashad, So I know you are sitting in the executive committee board, I just want to know how are you not going to be bias with the decision making with the executive board and your bi-law?
- Great question, in fact I love the figure of life and even if things are supposed to be a certain way I like to look at fact and figures. There's no one set of idea that I strap to myself if I have training in my academic mind to looking furthermore in life.



Discussion:

- Nia Allen: I do recommend Rashad because he knows the law and also his vocabulary is very well, and he is well spoken therefore I do recommend Rashad.

Offered By:	Christopher Koo	Seconded by:	Jocelyn Vargas			
Motion to appoint Rashad Freeman as ASI Bylaws Codes of Procedures Committee. Motion received ALL votes and passed						
All in Favor	12	Opposed	0	Abstained	1	Motion: Passed

3. ASI Finace Committee - Student Committee Member

a. 1 Minutes Speech:

- David San: First in formal I won't say I'm the most qualify but I grew an interest in the Finance Committee. I did attend a couple of Sub-Committee meeting and I was very interested to be a part and help with the process.

b. 3 Questions:

- Rashad Freeman: in the application you mention that you had experience with treasure, what are the possible responsibility did you have?
- David San: In ASB in high school we have a couple of committees and there were about 500 students. We all have our own jobs. When is come to finance we did give suggestion on what should we do and not do with the money.



Discussion:

- Aaron Castaneda: I did have the opportunities to interview David, I did state the fact about his first time. He is honest. Just one he did mention the policy. I do recommend him to be on the finance committee.

Offered By:	Jocelyn Vargas	Seconded by:	Christopher Koo			
Motion to appoint David San as ASI Finance Committee for Student Committee Member. Motion received ALL votes and passed						
All in Favor	14	Opposed	0	Abstained	0	Motion: Passed

v. University Wide Committee Appointment Report

IV. Special Presentation:

- a. **Veterans Affairs Resource Commissioner** will present recent survey results pertaining to military connected students **4:15 PM Time Certain**

- Matthew Keels: I sat down with a couple of people and we sat down and came up with a survey on how student feel about working with us. We close on September 24. SO today I'll talk about the result, it well takes a couple of week do get the report. So as of this semester we have about 641 students in the military we thought we had 1,000. 122 are student who responsible so that's 20 percent of them. The winner was

pick and they'll get the iPad on Monday. The report has 114 pages. As for question 9 what highest degree and around 39 percentage people say master. 10 individual said doctor for what degree they want. There are 9.65 % coming from College of art and letters, 16.67 % coming from business and economics. 9.65 % coming from the college of education. 11.40% is coming from the engineering, computer science, and technology. 16.16 % coming from the natural and social science and the most percentage is 35.96 is coming from the college health and human service. For question 60 discuss about the institution and how veteran- friendly is. Question number 72 is very shocking to me because most problem on campus is about advisement but this static is about how great the advisement is.

- Jocelyn Vargas: Were you able to break down how many veterans are in each department?
- Matthew Keels: We did ask the question what major they were. It was a fill in.so for that one is very long.
- Aaron Castaneda: First of all, I want to congratulate you because this was a great survey. My question is how would think we could improve our center and the service so that ASI may help our veterans?
- Matthew Keels: The survey is to find issue but if you look through the result there isn't issue with the service.

b. **Sesley Lewis, Coordinator of Food and Housing Security**, will update the Board on recent developments and efforts to minimize food and housing insecurity **5:10 pm Time Certain**

- Sesley Lewis: I work with Cal fresh and food pantry and anything that relates to food. I want to talk to you all on how my portion came to be. Many of you may be aware of student studies for those who experiment for food insecurity. Through that research they found out 30 % have food insecurity and 2 % of student are homeless. We did created programs such as Cal Fresh. Is known as the food stand program. The main idea for Cal Fresh received benefit of our program. Right here on the third floor are food a pantry is for dry food it is staff by volunteers. We do have one service a week and Monday are donation date.
- Veronica Garcia-Martinez: What are the other service you are providing the student?
- Sesley Lewis: As for right now there are no more services. Though my goal is find more permanent for students.
- Rashad Freeman: One how long does that application takes, how long is the respond about the hotel voucher, and three how much space do you have for housing for students?
- Sesley Lewis: The application process is quick, and the response is quick. I do not have answer for the voucher hotel and for housing we have one apartment with 6 beds.
- Davona Wastson: Is there anyways we can do in the meantime since student are saying they are homeless.
- Sesley Lewis: I think that's question e have to work with housing on.
- Isai Amaya: why is that the food pantry is only open for one day a week.
- Sesley Lewis: If we are open multiple is because we do not have enough resource for student because we don't always have food stock up. As for volunteers we have an internship program for students. For this semester we have a nice a mouth of application and only one student follow up.



Discussion:

- Rashad Freeman: I would like to let you know I have class.

Offered By:	Veronica Garcia-Martinez	Seconded by:	Krystal Rubio
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Motion to extend the meeting by 10 minutes.
Motion received ALL votes and was not passed.

All in Favor	0	Opposed	All	Abstained	0	Motion: Not Passed.
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V. Information:

a. Mid-Year Evaluations- The Board will be informed of the Mid-Year Evaluation process.

- Intef W. Weser: There is the evolution where you can do it. Everyone is encouraging to do it. As you can see there is different but similar process to do the evolution. Nia is also doing a summary on her reports. A senator will give feedback on Marcus. We do try to fit it to the category to people you work with.
- Nia Johnson: May you give more detail on about how we would go off of someone who doesn't work with that person.
- Intef: If you don't work with that person you do not need to do the evolution.
- Nia Johnson: Are we encouraging people to do that?
- Intef W. Weser: There is little things people can evaluate.
- Dena Florez: I do understand the direction. I have one bad situation. Which is someone who I don't interact with and I do not want a bad evolution because I don't get along with that person.
- Dr. Jennifer Miller: We should not be discouraging about the evolution. We do want accurate opinion, so we may have the feedback.
- Intef W. Weser: Read through the process so we get feedback.
- Nia Johnson: Jesus do you have anything to add?
- Jesus Mora: I just want to stress about the evolution, so we can have it successful unlike last year. Also, be fair and make sure to do it. It on the page and the evolution will be put in everyone mail box.

b. Referendum status- The Board will be informed on the status of our ASI Referendum and how they can support our efforts stakeholders in ASI.

- Aaron Castaneda: Our referendum is the student balance. The ASI this year talk about the student body fee. We are the lowest ASI fee. \$1000 is giving to the student body. Every time we increase the revenue is because we are accepting more people. Our enrollments are increasing, and everything is getting expensive. All these costs are growing up and we love to expend the system, but we do not have the fund. What is an index. An index is the cost of living. The average five years the student is mainly paying \$10 more. But again, imagine the service we provide for the student such as the bluebooks and scantron. The student is getting their money back. The 10 percentage for student petition is for sponsoring students. We will create sign sheet asking for CIN, email and name. We are trying to get digitally for student who wants to reach out. Please attend the meeting our of 20 only 2 goes.
- Fritza Plasencia: You talk about that increase right, is it every year.
- Aaron Castaneda: The goal is to have an increase, and the president can have the right to stop it or go with it. The increase is only \$2 increase and not a dramatic increase.
- Nia Johnson: I do want to say that attending will help you to communicate with student who comes and say what are we doing for parking problems and the meeting can really train you on what to say and what are the policy such as offering more funding for U-Pass. In order to make a different we need the funding.

- c. **CSSA Updates-** The Vice President for External Affairs and Advancement will update the Board on recent CSSA developments.
- So, Chico is involved with the food challenge. They talk about what food looks like such as our campus farm instead of having them coming from other places. We see result how other campus being involved with this. They also discuss about how civic engagement. Each campus well tasks up the civic engagement activity regarding out must event we hold and at the end of the year we will have the end of the year trophy so that we may have and also holding on that title. I brought this up to our legislature affair to make a list of our event we have so far. We also talk about how grant help student success.
 - Nia Johnson: I also want to say that those who attend the meeting please, if you have anything to add feel free. Aaron, Krystal, Natali and Medrik.
 - Krystal Rubio: I think we mention about this how work with food pantry. We should reach out to the local food bank.
- d. **Internal Audit Update-** The Board will be updated on recent progress made to remedy University concerns.
- Aaron Castaneda: We will go through the internal audit. This is conducted on out credit card and how our transaction. This was more about policy which was authorize by the department. They are just looking at the transaction and the policy by the university and the reimbursement policy. There was a pattern of RPP recipe were missing.
 - Dena Florez: I just want to make a clarification since I work with, the U.S. bank payments never been late. What it is that they did mention the missing recipe. As for someone who misses recipe I have discuss to induvial about the importance of missing recipe. For the travel form we have a purchase card for student who have the card. Even is BFS handle ASI Work. Though we do have three bids on how we filed the paperwork. Athletic game ticket, we did enter a game with the Lakers, clippers and if we do not sell the tickets by that day they come a collect it.
 - Dr. Jennifer Miller: The u.s. is an issue even if we have not been suspended. It is the student money and we want to make sure the money is well spent, and I don't want to get into an argument, but these are things the auditors are looking, and you need to take a look at it.
 - Aaron Castaneda: Some recommendation have is the executive director to see how to issue and review them. Dena did create a corporate card so what it is that it let the student know how to use the credit cards. Number two that the game ticket needs to be all be accounted for.
 - Veronica Garcia-Martinez: After we have all this done by Oct 31 would we have any require recommendation to keep this as it is.
 - Aaron Castaneda: The goal is to have everything by October 31.
- e. **Program Evaluations** - The Board will discuss program evaluations. (amended)
- Jocelyn Vargas: After and ASI member are done with the event you do need to file an evaluation form and submit it though Marcus.
 - Nia Johnson: I do like to echo that you have to do it so that we have a feedback and I wasn't to stress these evaluations.

VI. Discussion:

- a. **Presidents Priority Issue List-** The Board will review amendments made to the expectations section and make recommendations to enhance this document.
- Nia Johnson: we are having pizza with the president so please review the policy, so we may be ready.

Offered By:	Jocelyn Vargas	Seconded by:	Rashad Freeman			
Motion to Conesus the discussion item (Presidents Priority Issue List) to the next BOD. Motion received Conesus and passed						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

VII. Reports:

- a. ASI President: **Nia Johnson**
- b. ASI Vice President for Administration: **Jesus Mora**
- c. ASI Vice President for Finance: **Aaron Castaneda**
- d. ASI Vice President for Academic Governance: **Jacquelyn Acosta**
- e. ASI Vice President for External Affairs and Advancement: **Veronica Garcia-Martinez**
- f. ASI Secretary/ Treasurer: **Jennifer Martell**
- g. ASI Chief Justice: **Nia Allen**
- h. ASI Board of Directors
- i. ASI Staff: **Intef W. Weser and Marcus Rodriguez**
- j. University Designee: **Dr. Jennifer Miller, Dean of Students**

VIII. Adjournment: Adjourn By Nia Johnson at 5:45 pm

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on October 5, 2018 in the: U-SU Board Room, 303 and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, October 18, 2018. Prepared by:

Dena Florez- Recording Secretary

Jennifer Martell- Secretary/Treasurer