



Cabinet of College Representatives

Meeting Minutes

- I. Organizational Items:
- a. Thursday, September 27th 2018
 - b. Call to Order: 4:47 pm
 - c. Roll Call

Jocelyn Vargas	<i>Rongxiang Xu College of Health & Human Services</i>	Present
J. Isai Amaya	<i>College of Arts & Letters Representative</i>	Present
Vacant	<i>College of Arts & Letters Representative</i>	
Christopher Koo	<i>College of Business & Economics Representative</i>	Present
Vacant	<i>College of Business & Economics Representative</i>	
Raul Rodriguez	<i>Charter College of Education Representative</i>	Present
Vacant	<i>Charter College of Education Representative</i>	
Smithkumar Patel	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Excused Absence
Edgar Chavez	<i>College of Engineering, Comp. Science & Technology Rep.</i>	Excused Absence
Rashad Freeman	<i>Rongxiang Xu College of Health & Human Services</i>	Present
Fritza Plasencia	<i>College of Natural & Social Sciences Representative</i>	Present
Davona Watson	<i>College of Natural & Social Sciences Representative</i>	Excused Absence
Nia Johnson	<i>ASI President</i>	Present
Intef W. Weser	<i>Staff Support</i>	Present
Guests of the Gallery	Jennifer Martell, Sosseh Didarloo, Marcus Rodriguez, & Nataly Aviles	

- d. Adoption of agenda for September 27th 2018

Offered By:	Christopher Koo	Seconded by:	Rashad Freeman			
Motion to approve the adoption of the agenda for September 27 th 2018						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- e. Approval of Minutes for Thursday, September 13th 2018

Offered By:		Seconded by:				
Minutes for Thursday, September 13 th 2018 were not available for approval. Will be provided at the next meeting.						
All in Favor		Opposed		Abstained		Motion:

II. Public Forum:

- a. This time is allotted to members of the public to address the board.
 - Nataly Aviles hands out Voter Pledge cards to the Cabinet of Representatives.



Cabinet of College Representatives

Meeting Minutes

III. Informational:

- a. Voter Pledge Card: The cabinet will take the Voter Pledge following the efforts of the NVRD event.
 - The committee filled out the pledge cards that were handed out earlier.
- b. Personal Statement Writing Workshop: The cabinet will be informed about the Personal Statement Writing Workshop.
 - Rashad explains the benefits of the workshop and the resources that would be there for students who are interested in perfecting their personal statement.
 - Rashad allocates time to Sosseh, who was sitting at Public Forum.
 - Sosseh spoke about the professors that are would be present and explains how they would be able to provide feedback to students.
 - The committee decides to visit the Personal Statement Workshop as individuals.
- c. Think Tank Takeover & Tranquility Lounge: The Cabinet will be informed about a D-Stress event happening in Housing during Finals Week.
 - Marcus speaks about the event happening on December 11th within the Housing community.

IV. Discussion:

- a. Discussion Item: Outreach and Promotion: The cabinet will discuss potential outreach and promotion methods.
 - The cabinet discussed ways in which representatives have been promoting and reaching out to their respected college and sharing other ideas with each college representative.
 - Nia discussed the hardships that Golden Eagle Radio is going through and how we can use the library as a second place to record and record with those within the library.
- b. Video Production of College Representatives Promoting Advisement: The Cabinet of College Representatives will discuss the logistics and feasibility of collaborating on a video to promote advisement.
 - Isai shared the idea have making a promotion video that would be universal to all college's advisement centers and how it would be beneficial to incoming and current students in informing students' what advisement does and where centers are located within respective colleges.
 - Rashad Likes the initial idea, but wants to have the video preset within each college. Also shared the idea of engaging cubs and organizations within the video.
 - Fritza discusses how the video should have links to each college's advisement center at the end, and wants the video to be as short and direct as possible.
 - Rashad explains how the video should be broken down to smaller college specific videos.
 - Marcus explains the time to make the video and what kinds of work goes into making a video. Mentions who's going to be in the video and discusses the leaders of advisement centers, how much energy would advisement centers put into this video.
 - Nia asks who has contacted those within their college's advisement?
 - Isai states that he has contacted his Interim Director.
 - Fritza states that she has, and states that they are very supportive.
 - Christopher states that he has not, but states that they are able to meet with him whenever he wants too.
 - Rashad has with his college, states that they are very supportive.
 - Raul has not meet with advisers, would like to propose the idea but wants to make sure college is supportive of him first.



Cabinet of College Representatives

Meeting Minutes

- Nia asks is there going to be a timeline of when the video starts?
 - Isai would like to start the video during the Spring Semester.
 - Marcus adds insight with storyboards, scripts, proposing the idea with a script to each interim director.
 - Nia likes the idea of rolling the video to the Spring, but wants to include our legacy within the video.
 - Marcus shares the idea of bringing in ITS and film creators with clubs and organizations into this project, the video might take all year to produce.
- c. High Impact / Profile Programming for the Spring 2019 Semester. The Cabinet will discuss collaborative programming for the 2019 Semester.
- Jocelyn discusses how she would like to bring in speakers on campus who have been successful within their field.
 - Isai mentions how Arts & Letters does that all the time for their students with alumni. Arts & letters sets up exhibitions and panels for students such as the recent Entre Tinte y Lucha.
 - Rashad stated how we need to make the connections within our specific colleges.

Motion to extend the meeting by 10 minutes.						
Offered By:	Isai Amaya		Seconded by:	Raul Rodriguez		
All in Favor	4	Opposed	2	Abstained	None	Motion: Passed

- D. D-Stress: The cabinet will discuss the logistics for the upcoming D-Stress event.
- Jocelyn discusses the idea of having a D-Stress on campus and specifics with food, and location. Discusses how we can collaborate.
 - Rashad discusses making small events, collaborate with the mind matters initiative. Mentions different outlets to de-stress.
 - Isai states how each college should de-stress in ways that pertain to their college. An example given with Arts & Letters and the Music Department.
 - Marcus states that all college representatives should hit high traffic areas, college representatives work autonomously or with the college.
 - Jocelyn discusses how we should bring food into the library and passes out a sheet when representatives are available to table during the meeting.
 - Marcus asks what does advisement centers do during the week of finals. What does the college do?
 - Isai finishes discussion with stating that Arts & Letters Advisement Center provides food for students twice a day during the week of finals and the week before finals.

DI. Reports:

- a. ASI President: Nia Johnson
 - No report
- b. Arts & Letters: J. Isai Amaya
 - No report
- c. Business & Economics: Christopher Koo
 - No report.
- d. Charter College of Education: Raul Rodriguez
 - No report
- e. Engineer, Computer Science, & Technology: Smitkumar Patel & Edgar Chavez
 - No report.
- f. Natural & Social Sciences: Fritza Plasencia & Davona Watson



Cabinet of College Representatives Meeting Minutes

- No report.
- g. Rongxiang Xu College of Health & Human Services: Rashad Freeman & Jocelyn Vargas
 - No report.
- h. ASI Staff: Intef W. Weser

DII. Adjournment:

Motion to adjourn at 5:54 pm.						
Offered By:	Jocelyn Vargas		Seconded by:		Christopher Koo	
All in Favor	4	Opposed	None	Abstained	2	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI **CABINET OF COLLEGE REPRESENTTIVES MEETING** of the Associated Students, Inc, Cal State Los Angeles held on September 27th 2018 in the U-SU Boardroom 303 AB. Approved by the ASI **CABINET OF COLLEGE REPRESENTTIVES COMMITTEE**: _____.

Prepared by:

* _____ *

Intef W. Weser – Executive Director

Confirmed by:

* _____ *

Jennifer Martell - Secretary Treasurer