



# Finance Committee Meeting Minutes

Date: Friday, October 12, 2018  
 Time: 12-2 pm  
 Location: U-SU Los Angeles Room 308C  
 Attendees: General Public  
 Type of Meeting: Special

**I. Organizational Items:**

- a. Call to Order by: Aaron Castaneda, ASI Vice President for Finance at 12:00 pm
- b. Roll Call (Establishment of Quorum)

Aaron Castaneda	Vice President for Finance	Present
Lily Nguyen	Vice Chair for Finance	Excused tardy @ 12:08pm
Nia Johnson	President	Present
Jesus Mora	Vice President of Administration	Excused absence
Jacquelyn Acosta	Vice President for Academic Governance	Present
Veronica Garcia-Martinez	Vice President of External Affairs & Advancement	Unexcused tardy @ 12:04pm
Jennifer Martell	Secretary/Treasurer	Present
Christopher Koo	BOD Member	Present
Nataly Aviles	BOD Member	Unexcused absence
Dayana Soto Salazar	Committee Member	Present
David San	Committee Member	Present
Intef W. Weser	Executive Director	Present
Dena Florez	Office Manager for Administration and Services	Present
Marcus Rodriguez	Director of Government Affairs & Leadership Programs	Present
Betty Kennedy	University President Designee	Excused tardy @ 12:23pm
John Tchong	CFO Designee	Excused absence
Nia Allen	Chief Justice	Present
Guests of the Gallery		

**c. Approval of Agenda for Friday, October 12, 2018**

Offered By:	Nia Johnson	Seconded by:	Christopher Koo			
Motion to approve the agenda for Friday, October 12, 2018.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**d. Approval of Minutes for Friday, September 28, 2018**

Offered By:	Christopher Koo	Seconded by:	Jacquelyn Acosta			
Motion to approve minutes for Friday, September 28, 2018.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

e. Approval of Funding Committee Report for Friday, October 5, 2018

Offered By:	Christopher Koo	Seconded by:	Nia Johnson			
Motion to approve the Funding Committee Report for Friday, October 5, 2018.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

II. Public Forum – Allotted for members of the public to address the committee.  
 None

III. Action Items:

- a. Latin American Studies – Liberated Futures: Colloquium on Central America Caribbean – 11/29/18-11/30/18 - \$3,000.00

Offered By:	Christopher Koo	Seconded by:	Nia Johnson			
Motion to approve Latin American Studies – Liberated Futures: Colloquium on Central America Caribbean – 11/29/18-11/30/18 - \$3,000.00.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

a. Policy 216 – Procurement & Purchasing

Offered By:	Nia Johnson	Seconded by:	Christopher Koo			
Motion to approve Policy 216 – Procurement & Purchasing.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

b. Policy 222 – Movie Theatre & Amusement Park Ticket Procedures

Offered By:	Nia Johnson	Seconded by:	Christopher Koo			
Motion to approve Policy 222 – Movie Theatre & Amusement Park Ticket Procedures and remove Policy 223. Friendly amendment to correct Policy 215 to Policy 216.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

IV. Discussion Items:

- a. Policy 210 - Request for Payment or Purchase Order (RPP): The committee will review and discuss the following proposed edits on the RPP & Purchase Order Policy.

- b. **3&9 Budget Review:** The committee will review a draft of the 3&9 Budget Review and supporting detail.
- c. **ASI Referendum 2019:** The committee will receive and update on the current status of the referendum and the timeline

V. **Reports**

- a. ASI Vice President for Finance: **Aaron Castaneda**

VI. **Adjournment**

Offered By:	Christopher Koo	Seconded by:	Nia Johnson			
Motion to adjourn at 1:19 pm.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

**CERTIFICATION**

Official Minutes taken for the **Finance Committee** of the Associated Students, Inc. Cal State LA held on Friday, October 12, 2018 in the U-SU Los Angeles Room 308C. Consensus by the ASI Finance Committee on Friday, October 26, 2018.

Prepared by:

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Lily Nguyen, ASI Vice Chair for Finance

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Aaron Castaneda, ASI Vice President for Finance