

ASI Associated Students, Inc.

Funding Request Form

2018-19

...For the Students, by the Students!

Necessary Documents:

- Event Flyer w/ ASI Logo
- CSI Event Reg. Form
- Estimates / Food Permits
- Event Estimates / Invoices

Contact

Officer Name _____
 Officer Title _____
 Address _____
 City/State/Zip _____
 Phone & Email _____
 Officer Signature _____

Organization

Club/Organization: Kalahi Filipino American Student Association
 Event Title: Larry Itliong Day
 Date(s) of Event: 10/24/18 Semester Fall
 Location of Event: USU Plaza
 Expected Total Attendance: 100
 Expected Attendance of Cal State LA Students: 100

Event Description and Total Cost Breakdown

Briefly describe the event:

We will be giving food to the Cal State LA community in celebration for Larry Itliong Day.

Is the event open to all Cal State LA students?: Yes

How will this program enhance the Cal State LA experience?:

This event will teach people about the life of Larry Itliong and the impact he has made. This event will also be exploring different parts of Filipino culture such as food and dance.

Hospitality

Description	Amount
175 Pork BBQ	\$175.00
175 Chicken	\$175.00
125 Okoy (Fried Mixed Vegetables)	\$125.00
125 Kwek Kwek (Quail Eggs)	\$125.00

Honoraria/Contracts

Description	Amount
The Home Store 6" Foam Plates, 40	\$13.14
The Home Store White Paper Napkins, 160 Count	\$19.71
Premium Plastic Forks - 48ct - Up&Up™	\$13.63

Marketing

Description	Amount

Other

Description	Amount

Event Summary

Total Cost of Event: \$646.48
 Amount Requested from ASI: _____
 Amount from other sources: _____
 What other resources are you employing for this event?

For Office Use Only • Do Not Write Below

Important:

- (1) *All Funding Request Forms must be turned in by 12 PM Friday, the week before the Funding Sub-Committee Meetings.*
- (2) *Additionally, funding request forms must be turned in no less than 10 business days (2 weeks) prior to the event.*
- (3) *Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.*

All forms must have a Time Stamp and

staff initial: SK
 LN

18 OCT 11:45:33:53

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Contact

Officer Name: [REDACTED]
 Officer Title: [REDACTED]
 Address: [REDACTED]
 City/State/Zip: [REDACTED]
 Phone & Email: [REDACTED]
 Officer Signature: [REDACTED]

Organization

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Hospitality

Description	Amount
50 Pork Isaw	\$50.00
Rice Trays	\$50.00
50 Melon Juice	\$50.00
15 Packs of Water	\$41.77

Honoraria/Contracts

Description	Amount

Marketing

Description	Amount

Other

Description	Amount

Event Summary

For Office Use Only • Do Not Write Below

Total Cost of Event: \$191.77
 Amount Requested from ASI: _____
 Amount from other sources: _____
 What other resources are you employing for this event?

Important:
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 (2) Additionally, funding request forms must be turned in no less than 10 business days (2 weeks) prior to the event.
 (3) Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.

All forms must have a Time Stamp and staff initial:

STUDENT ORGANIZATION EVENT REGISTRATION FORM

COMPLETED



This form must be completed 10 business days prior to the event date. Reservations for on campus events will not be confirmed unless this form has been completed. No publicity may be distributed or posted online until this form has been submitted for off campus events or until the reservation confirmation process has been completed for on campus events. **Signatures must be completed in blue or black ink.**

NAME OF ORGANIZATION: Kalabhi Filipino American Student Org PHONE: [REDACTED] DATE: 10-05-18

EVENT CONTACT NAME: [REDACTED] EMAIL: [REDACTED]

NAME OF EVENT: Larry Itliong Day LOCATION: USU Plaza

EVENT DATE: 10-24-18 BEGIN TIME: 4:00 pm END TIME: 7:00 pm ESTIMATED ATTENDANCE: 150

TYPE OF ACTIVITY (THE UNIVERSITY'S GENERAL RELEASE WILL BE REQUIRED FOR CERTAIN EVENTS.)

- PROCEEDS TO BENEFIT EDUCATIONAL PROGRAM SPIRITUAL PROGRAM RECREATIONAL PROGRAM
 DANCE/PARTY SOCIAL PROGRAM COMMUNITY SERVICE CONFERENCE/CONVENTION
 OTHER: [REDACTED] SPEAKER/PANEL

WILL YOUR EVENT INCLUDE ANY OF THE FOLLOWING? (PLEASE CHECK ALL THAT APPLY)

- SPORTS ACTIVITY OR COMPETITION BEACH/FOREST/PARK CLEAN-UP INTERNATIONAL TRAVEL
 BONFIRE INDOOR/OUTDOOR COOKING DOMESTIC TRAVEL
 AMPLIFIED SOUND ANIMALS

PLEASE DESCRIBE THE EVENT BELOW (INCLUDE ALL ACTIVITIES):

This event will commemorate and celebrate Larry Itliong for his accomplishments in the Farmers Workers Union strike. This event will have performances, artists, and food

HOW WILL YOU MARKET THIS EVENT? (CHECK ALL THAT APPLY)

- PRINTED POSTCARDS PRINTED POSTERS/FLIERS SOCIAL MEDIA: Kalabhi USU OTHER: [REDACTED]

WHO WILL BE INVITED? (CHECK ALL THAT APPLY):

- STUDENT ORG. MEMBERS CAL STATE LA COMMUNITY OTHER COLLEGES & UNIV. GENERAL PUBLIC GUEST LIST

Events intended for the general Cal State LA campus will be listed in the Student Organization Calendar of Events distributed in a bi-weekly email by the Center for Student Involvement. NO, I DO NOT WISH FOR MY EVENT TO BE POSTED.

WILL THE EVENT HAVE AN ADMISSION CHARGE, REGISTRATION FEE, OR RAISE ANY PROCEEDS TO BENEFIT THE ORGANIZATION?

(If yes, please complete statement regarding proceeds to benefit transactions on the back of this form) NO YES

WILL A MOVIE BE SHOWN? NO YES (If yes, please attach written proof of viewing rights.)

WILL THE EVENT HAVE SECURITY? NO YES If yes, please explain [REDACTED]

WILL FOOD BE SERVED AT THE EVENT? NO YES

IF YES, WHO WILL PROVIDE THE FOOD? UNIVERSITY CATERING OTHER: Temple Seafood Market

A completed food permit is required for all on-campus events with food unless the food is provided by University Catering.

WILL ALCOHOL BE PRESENT AT THE EVENT? NO YES. Please attach a completed request to serve alcoholic beverages.

(This form may take up to two weeks for review and possible approval.)

WILL THE EVENT BE HELD IN A RESTAURANT/VENUE WHERE ALCOHOL IS AVAILABLE? NO YES Initials [REDACTED]

If so, please affirm organization members and guests will not consume alcohol.

PLEASE LIST 2 TIPS and SVPT TRAINED MEMBERS ON PAGE 2.

WILL OFF-CAMPUS MEDIA BE NOTIFIED ABOUT THE EVENT (NEWSPAPER, TV, RADIO, ETC.)? NO YES, PLEASE PROVIDE WHO WILL BE INVITED ON PAGE 2.

DOES THE STUDENT ORGANIZATION WANT TO PURCHASE SPECIAL EVENT INSURANCE FOR THIS EVENT? NO YES

Please be aware that student organization events are not covered for liability or other insurance by California State University, Los Angeles or the University-Student Union. Student organization officers or the advisor may be held personally liable. If the student organization would like to purchase Special Event Insurance for a particular event, please contact CSI.

STATEMENT REGARDING PROCEEDS TO BENEFIT TRANSACTIONS

As officers of this recognized student organization at Cal State LA, we affirm that all proceeds raised or assets assigned will be used solely for the benefit of the organization as a whole. Further, it is affirmed that no proceeds or assets of this organizations will accrue to the benefit of any officer, member, or any private person. We also affirm that all proceeds transactions for this event will comply with all University policies and procedures including but not limited to ICSUAM Policy 3141.01 and the Cal State LA Student Organization Funds Administration Policy. Describe the admission charge, registration, participation fee, or any proceeds that will be raised to benefit the organization. Please include how much the organization will be charging for any of these proceeds.

Pork BBQ, chicken BBQ, okay (fried mixed veg.), kwiek-kwiek (breaded quail egg), pork isaw (intestine), rice, melon juice, water

PRESIDENT: [REDACTED] SIGNATURE: *[Signature]* DATE: 10/4/18
 TREASURER: [REDACTED] SIGNATURE: *[Signature]* DATE: 10/4/18
 U-SU STUDENT ORGANIZATION ACCOUNT #: [REDACTED] or APPROVED EXEMPT STATUS: CSI VERIFICATION

EVENT GUIDELINES

The following guidelines are provided for the benefit of the student organization. They are intended to be followed completely. Failure to comply with any of the following guidelines may result in disciplinary action taken against the organization including suspension of recognition, events and use of facilities. More information can be found online in the Student Organization Handbook.

- CONDUCT:** The organization assumes full responsibility for the conduct of participants at the event. Any violation of University policy may subject the participants and/or the organization to disciplinary action by the Center for Student Involvement or Student Conduct.
- ALCOHOL:** In accordance with Administrative Procedure 019 - Alcoholic Beverages, any event (on or off campus) that involves the consumption of alcoholic beverages requires authorization from the University. Your organization must complete and submit a Request to Serve Alcoholic Beverages form in addition to this Event Registration Form. Please allow at least 3 weeks for this form to be reviewed by the University. Approved alcohol consumption events and events held where alcohol is available (but will not be consumed) require at least two TiPS certified members and two Sexual Violence Prevention & Resources Trained (SVPT) members to be in attendance of the entire event. Additional guidelines may be enforced.
- PUBLICITY:** All publicity material must comply with University Administrative Procedures AP P003 and AP P007. All printed marketing to be used for marketing registered events are required to be stamped by CSI prior to their approved posting. Stamps can be obtained after the event has been registered. All printed material may be posted for up to a period of fourteen (14) calendar days. For student organizations, the "POSTING VALID THRU ____" stamp must be clearly visible on the face of the posting.
- GENERAL RELEASE:** If your event will require the use of general release waivers prior to organization member and guest participation, your organization is required to comply with all instructions provided by CSI, including submitting all completed forms and requested documents.

MY SIGNATURE BELOW INDICATES THAT I WILL TAKE RESPONSIBILITY TO ENSURE THAT THE EVENT WHICH MY ORGANIZATION IS SPONSORING WILL FOLLOW ALL GUIDELINES SET FORTH BY THE UNIVERSITY. I ACKNOWLEDGE THAT THIS EVENT AND ANY ASSOCIATED EVENT SPACE RESERVATIONS MAY BE SUBJECT TO CANCELLATION BASED ON MY ORGANIZATION'S RECOGNITION STATUS.

STUDENT ORG. OFFICER'S NAME: [REDACTED] SIGNATURE (PLEASE USE BLUE OR BLACK INK ONLY): *[Signature]* DATE: 10-05-18
 ADVISOR'S NAME: [REDACTED] SIGNATURE: *[Signature]* DATE: 10/5/18

ACKNOWLEDGMENT - FOR OFFICE USE ONLY

CENTER FOR STUDENT INVOLVEMENT (U-SU 204) SIGNATURE: *[Signature]* DATE: 10/9/18
 CSI VERIFIES THE ORG. IS RECOGNIZED BY THE UNIVERSITY

ASSISTANT DEAN OF STUDENTS: WELLNESS & ENGAGEMENT

GENERAL RELEASE REQUIRED FOR ALL PARTICIPANTS? NO YES DATE REQUIRED: _____

NOTIFICATIONS:

PUBLIC AFFAIRS DATE: _____ ATHLETICS DATE: _____
 DEPT. OF PUBLIC SAFETY DATE: _____ FACILITIES USE COORDINATOR DATE: _____
 OTHER: _____ DATE: _____ U-SU BUSINESS OFFICE DATE: _____

NOTES OR UPDATES: (TiPS-CERTIFIED/SVPT TRAINED MEMBERS, SOCIAL MEDIA SITES/HANDLES, INVITED MEDIA, ADDITIONAL INFORMATION/REQUIREMENTS)

**CALIFORNIA STATE UNIVERSITY, LOS ANGELES
TEMPORARY FOOD FACILITY PERMIT**



Date of Event: Oct 24, 2018 Estimated Attendance: 150

Name of Event: [Redacted]

Type of Event: Educational Program Location: USC Plaza

Sponsoring Organization: Kalam Filipino American Student Organization

Authorized Representative: [Redacted] Phone: [Redacted] Fax: _____

Time: _____ Temple Seafood Market

Access Time: 4:30 a.m./p.m. to 7:30 a.m./p.m. 2422 Temple St LA CA 90037

Event Time: 5:00 a.m./p.m. to 7:00 a.m./p.m.

Type of Food Service:

- Bake Sale
 Snacks
 Food Sale
 Catering
 Barbecue
 Potluck
 Other (describe below)

(Provide caterer's complete name and address in space above this box; see Paragraph 6.2(e) in Temporary Food Facility Guidelines for further instructions.)

Describe Other: Pick-up

List all food and potentially hazardous food (see Temporary Food Facility Guidelines for definition) items to be sold/served (include ingredients), use back of page if necessary. Pork BBQ, Chicken BBQ, Okra (fried mixed vegetables), Sweet Potato (mashed), Quail Eggs, Pork Saus (mashed), rice

Where will this food be prepared or purchased [Note no Home Baked/Cooked Items are Allowed]? these food will be prepared at temple seafood market

List all beverages to be sold/served: Melon Juice, Water

Where will beverages be prepared or purchased? Melon Juice will be purchased at Temple Seafood Market, Water from Costco

Method/s of maintaining proper holding temperatures for potentially hazardous food/s during transportation and service: _____

Once the food is prepared it'll be immediately picked up and served while its still hot, any other food will be chilled w/ a cooler

Agreement: For the privilege of selling foods and/or beverages on campus, the Sponsoring Organization shall have attended a food handling orientation (offered at the beginning of Fall and Spring quarters), agrees to read, understand, and comply with the CSLA Temporary Food Facility Guidelines governing food sales or service. Failure to comply with the rules may result in the loss of food and/or beverage selling/serving privileges and possibly disciplinary action.

Insurance: (Student Organizations Only) As a prerequisite, the Sponsoring Student Organization agrees to obtain proper insurance coverage from the Associated Students, Inc. (ASI) at least two weeks prior to the event date and ASI agrees to include the Sponsoring Student Organization's activity in its insurance policy. This Temporary Food Permit will not be approved unless accompanied by a proof of ASI insurance.

No liability will be assumed by California State University, Los Angeles, University-Student Union, or University Auxiliary Services for any food or beverage the sponsoring organization provides to the campus community. This permit should be submitted at least 10 days prior to the activity for proper reviews and approvals; otherwise there is no guarantee of completion by the event date.

All signatures shall be obtained in the following order. Student organizations need all signatures; other organizations 1, 3 and 4 only.

[Signature] _____ [Redacted] _____
 1. Signature of Sponsoring Organization Chairperson Authorized Representative to be present at event

[Signature] _____ 10/04/18 _____
 2. Center for Student Involvement (UU 204) (Student Organizations Only) Date

[Signature] _____ 10/4/18 _____
 3. University Auxiliary Services, Inc. (Golden Eagle Bldg 314) Date

[Signature] _____ 18-708 _____ 10/4/18 _____
 4. Environmental Health & Safety (Corporate Yard Bldg. 244) Permit No. Date

\$ Cust0meR #

NAME:

TEL NO :

Dine In

To Go

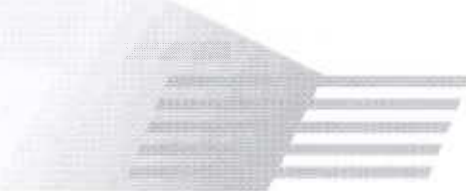
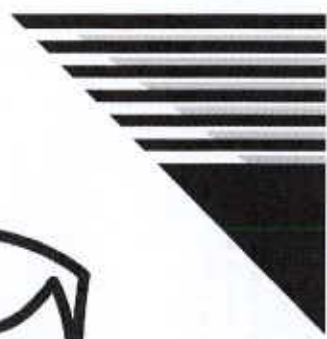
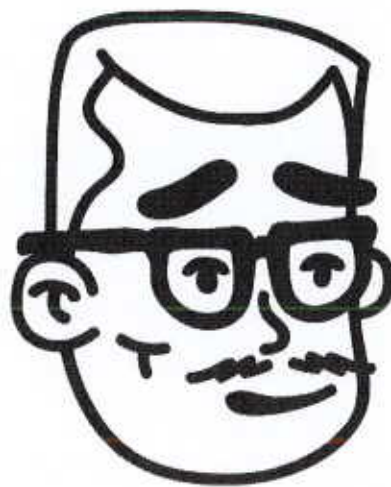
The logo for "Dollar Hits" is written in a white, cursive script font on a black rectangular background.

ITEMS :	PRICE	QTY.	AMOUNT
Fish Ball (3pcs.)	\$1.00		
Lobster Ball (2 pcs.)	\$1.00		
Hotdog (2pcs.)	\$1.00		
Kwek-Kwek (Breaded Quail Egg) (2pcs.)	\$1.00		
Tokneneng (Breaded Egg)	\$1.00		
Okoy (Fried Mixed Vegetable)	\$1.00		
Fried Vegetable Lumpia (Egg Rolls)			
Pork Isaw (Large Pork Intestine)	\$1.00		
Chicken Isaw (Chicken Intestine)	\$1.00		
Pork BBQ	\$1.00		
Chicken BBQ	\$1.00		
Adidas (Chicken Feet)	\$1.00		
Enrile (Chicken Head)	\$1.00		
Puso ng Manok/Chiz EHeart (ChickenHearts)	\$1.00		
Tenga (Pork Ear)	\$1.00		
Betamax (Pork Blood)	\$1.00		
Arroz Caldo (Congee)	\$2.00		
Binatog (Corn w/ Grated Coconut)	\$1.00		
Pares Bowl (Beef with Rice/Beefstew)	\$3.00		
Balut (Duck Egg)	\$2.00		
Mango w/ Bagoong	\$1.00		
Jicama w/ Bagoong	\$1.00		
Refillable Melon Juice	\$1.00		
Soda in Can-- <input type="radio"/> Coke <input type="radio"/> Diet Coke	\$1.00		
Bottled Water	\$1.00		
	TOTAL		\$

LARRY ITLIONG DAY FESTIVAL

WED • ❄️ OCT 24
5PM • U-SU PLAZA

ASI ASSOCIATED STUDENTS, INC.
THE ASSOCIATED STUDENTS OF RICE UNIVERSITY, INC. IS A
NON-PROFIT ORGANIZATION OF RICE UNIVERSITY STUDENTS, INC.



ood#	DOLLARHITS FILIPINO STREET FOOD	PRICE	QTY.	AMT.
1	Fish Ball (3 pcs / stick)	\$1.00		
2	Lobster Ball (2 pcs / stick)	\$1.00		
3	Hotdog (2 pcs / stick)	\$1.00		
4	KIKIAM	\$1.00		
5	Kwek-Kwek (Breaded Quail Egg)(2pcs./stick)	\$1.00		
6	Okoy (Fried Mixed Vegetable)	\$1.00		
7	Dried Squid	\$1.00		
8	Tokneneng (One Breaded Egg)	\$1.00		
9	Isaw ng Baboy/Pork Intestine	\$1.00		
10	Isaw ng Manok	\$1.00		
11	Pork BBQ	\$1.00		
12	Chicken BBQ	\$1.00		
13	Adidas (Chicken Feet-2/stick)	\$1.00		
14	Tenga (Pork Ear)	\$1.00		
15	Betamax (Pork Blood)	\$1.00		
16	Pork Liver	\$1.00		
17	Puso ng Manok/Chiz EHeart (ChickenHearts)	\$1.00		
18	BINATOG / CORN with Coconut	\$1.00		
19	RICE	\$1.00		
20	Arroz Caldo (Congee)	\$2.00		
21	BALUT (Duck Egg)	\$2.00		
22	SISIG with Rice	\$3.00		
23	Pares Bowl (Beef with Rice/Beefstew)	\$3.00		
24	Ulo ng Manok/Chicken Head *** If Available	\$1.00		
25	Chicken Neck-NECKTIE/KURBATA ***If avail.	\$1.00		
26	Puwet ng Manok/Chicken Butt	\$1.00		
27	Refillable Melon Juice	\$1.00		
28	Bottled Water	\$1.00		
29	SODA	\$1.00		
30	CHIPS	\$1.00		
31	Mango w/ Bagoong	\$1.00		
✳	TRAY	\$1.00		
Name :)		TOTAL \$		

Cash Only #dollarhitsLA

Pls.Call for Order*TY

el No. (213) 399-3160 (213) 379-3611

Min.\$30.00 or MORE

TY: In order to maintain our COMPETITIVE PRICE we charge TRAY

our business is much appreciated-*HAPPY to serve YOU.TY &ENJOY

PLEASE FOLLOW US@facebook/instagram/yelp/ #dollarhitsLA

The Home Store 6" Foam Plates, 40 ct.

★★★★★ 5.0 (5) Write A Review



SKU: 193557

\$12.00 Per Case Best Value

Delivery Options for 90032

[Shipping & Delivery Details](#)

- FREE In-Store Pickup
Unavailable
- UPS Delivery
Ground: Estimated Arrival Wed 10/17/18
Expedited: Estimated Arrival Mon 10/15/18

You will have the option to choose either ground or expedited shipping for your order during checkout.

ADD TO CART

Add to Wish List

The Home Store White Paper Napkins, 160-ct. Packs

★★★★★ 4.8 (94) Write A Review



SKU: 865550 **BACKORDERED**

\$18.00 Per Case Best Value

Delivery Options for 90032

[Shipping & Delivery Details](#)

- FREE In-Store Pickup
El Sereno Plaza Change Store
Estimated Arrival
- UPS Delivery
Unavailable

ADD TO CART

Add to Wish List

Target / Grocery / Beverages / Water

Purified Water - 24pk/16.9 fl oz Bottles - Market Pantry™

[Shop all market pantry™](#)



\$2.69

only at ★★★★★ 27

Shipping to 90032
not available

Free order pickup [Add to cart](#)

Get it today at Alhambra

[Check other stores](#) Aisle G77

[Registry List](#)

[Help us improve this page](#)

Target / Household Essentials / Disposable Tableware

Premium Plastic Forks - 48ct - Up&Up™

[Shop all up & up™](#)



\$2.49

★★★★★ 14 1 Question

Get it delivered as soon as tomorrow with restock

[Go to Target Restock](#) [What's this?](#)

Shipping to 90032 [Add to cart](#)

Order by 5:30pm today

Get it by Sat, Oct 13 with free 2-day shipping on \$35 orders

Only ships with \$25 orders

Free order pickup [Add to cart](#)

Get it today at Alhambra

[Check other stores](#) Aisle A37

[Registry List](#)