Associated Students, Inc. Funding Request Form

2018-19

Organization

Necessary Documents: Event Flyer w/ ASI Logo

CSI Event Reg. Form

Estimates / Food Permits

Event Estimates / Invoices

Club/Organization: Latin American Studies

Fvent Title Liberated Futures: Colloquium on Central America Caribbean

Date(s) of Event: Nov. 29-30, 2018

Semester Fall

Location of Event: CSULA- USU

Expected Total Attendance:

200

Expected Attendance of Cal State LAStudents:

150

Event Description and Total Cost Breakdown

Briefly describe the event:

Contact

Officer Name:

City/State/Zip:

Phone & Email:

Officer Signature

Officer Title: Address:

This colloquium will consist of workshops that focus on the topics of Diaspora, Interdisciplinary Studies, as well as the arts and cultural production. This conference will provide a space to reflect and celebrate the lives and accomplishments of Central American and Caribbean communities, and ultimately envision decolonized liberated futures

Is the event open to all Cal State LA students?: Yes

How will this program enhance the Cal State LA experience?:

During this conference, students, professionals. community and allies will come together in solidarity to exchange experiences, knowledges and skills that will continue to enrich the futures of diasporic

Hospitality

Description	Amount
Catering - Mars Caribbean	\$1,800.00
Catering - Guatemalteca Bakery	\$1,200.00

Honoraria/Contracts

Description	Amount
flights: Aleksander Aguilar Antune	\$1,500.00
" "Melissa Cardoza	\$800.00
" "Rebeca Lane	\$600.00
" "Federico Peixoto	\$450.00

Marketing

Description	, Amount
flyers	\$175.00
banners (x4)	\$460.00
program booklets	\$225.00

Other

Description	Amount
Soundsystem Rental Equipment	\$2,250.00

Event Summary

\$9,460.00 Total Cost of Event:

Amount Requested from ASI:

\$3,000,00

Amount from other sources:

\$6,460.00

What other resources are you employing for this event?

Interdepartmental Donation Requests, Campus Fundraising. Non-Profit Sponsorships.

For Office Use Only • Do Not Write Below

Important:

- (1) All Funding Request Forms must be turned in by 12 PM Friday, the week before the Funding Sub-Committee Meetings.
- (2) Additionally, funding request forms must be turned in no less than 10 business days (2 weeks) prior to the event.
- (3) Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.

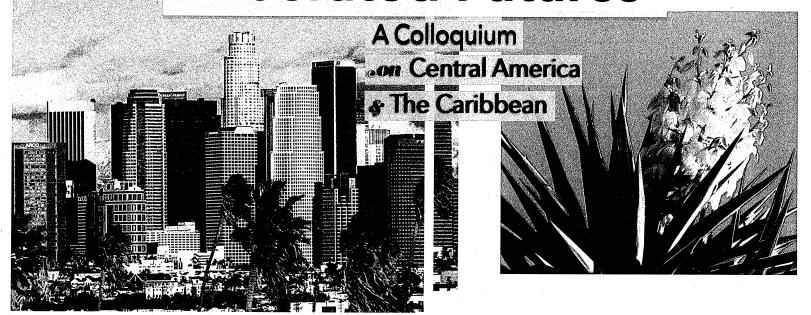
All forms must have a Time Stamp and

staff initial: | \$K

TO BEEF 28 AND 36140

CALL FOR PROPOSALS:

"Liberated Futures"



Cal State LA Latin American Studies & The Latin American Studies Society are seeking paper, workshop & art proposals for two days of presentations!

This colloquium will explore issues, debates and emerging theories regarding Central American & Caribbean experiences, histories and current political discourse.

We welcome proposals from undergraduate/graduate students, artists, community organizers, independent/hood scholars and faculty.

TYPE: Call for proposals; inclusive of workshop, thesis & art submissions.

WHERE: Cal State LA. Los Angeles, CA.

WHEN: November 29th - 30th 2018.

SUBJECT FIELDS:

Diaspora-Migration-Deportation-Asylum & Border Studies / Interdisciplinary Studies / Art History Women Gender-Sexuality & LGBTQ Studies / Pan African & Afrolatino Studies / Urban Studies Latin American Studies / Decolonial & Indigenous Studies / Geography / Communications & Media Economics & Globalization / Public Health / Religious Studies / Political Science / War & Conflict Social Movements / Performance / Cultural Production / Language / Healing / Social Media etc.

TO PARTICIPATE, PLEASE SUBMIT AN ABSTRACT UP TO 250 WORDS NO LATER THAN OCTOBER, 27TH 2018 TO CSULA.LASS@GMAIL.COM



Latin American Studies

ASSOCIATED STUDENTS, INC.







homies unidos



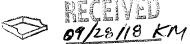




This form must be completed 10 business days prior to the event date. Reservations for on campus events will not be confirmed unless this form has been completed. No publicity may be distributed or posted online until this form has been submitted for off campus events or until the reservation confirmation process has been completed for on campus events. Signatures must be completed in blue or black ink.

NAME OF ORGANIZATION: Latin Amreican Studies Society PHONE: PHONE: DATE: 09/14/2018
EVENT CONTACT NAME: EMAIL:
NAME OF EVENT: Liberated Futures: A Colloquium on Central America & the Caribbean LOCATION: CSULA TUSIN 314 Floor
EVENT DATE: 11/29-30, 18 BEGIN TIME: 8am END TIME: 6pm ESTIMATED ATTENDANCE: 200
TYPE OF ACTIVITY (THE UNIVERSITY'S GENERAL RELEASE WILL BE REQUIRED FOR CERTAIN EVENTS.) PROCEEDS TO BENEFIT
WILL YOUR EVENT INCLUDE ANY OF THE FOLLOWING? (PLEASE CHECK ALL THAT APPLY) SPORTS ACTIVITY OR COMPETITION BEACH/FOREST/PARK CLEAN-UP INDOOR/OUTDOOR COOKING AMPLIFIED SOUND AMPLIFIED SOUND PLEASE DESCRIBE THE EVENT BELOW (INCLUDE ALL ACTIVITIES):
LASS would like to continue this tradition and open the "Colloquium on Central America and the Caribbean" to all students and alumni across the Natural and Social Sciences Dept. alongside faculty, staff and community members. The theme for this year's conference is "Liberated Futures." This colloquium will consist of workshops that focus on the topics of Diaspora, Interdisciplinary Studies and a focus on the arts and cultural production. Most importantly, this conference will provide a space to celebrate the lives and accomplishments of Central Americans and the Caribbean community. we will have two notable speakers Melissa Cardoza —Afro-Indigenous Feminist organizer, Sociologist and Honduran author of "13 Colors of Resistance" and Dr. Aleksander Aguilar Antular —Sociology professor, linguist and journalist, from El Salvador-Brazil.
HOW WILL YOU MARKET THIS EVENT? (CHECK ALL THAT APPLY)
PRINTED POSTCARDS PRINTED POSTERS/FLIERS SOCIAL MEDIA: NCLUDE SITE & HANDLE OTHER: personal outt
WHO WILL BE INVITED? (CHECK ALL THAT APPLY):
Events intended for the general Cal State LA community OTHER COLLEGES & UNIV. GENERAL PUBLIC GUEST LIST weekly email by the Center for Student Involvement. NO, I DO NOT WISH FOR MY EVENT TO BE POSTED.
WILL THE EVENT HAVE AN ADMISSION CHARGE, REGISTRATION FEE, OR RAISE ANY PROCEEDS TO BENEFIT THE ORGAZNIZATION? (If yes, please complete statement regarding proceeds to benefit transactions on the back of this form) YES
WILL A MOVIE BE SHOWN? VES (If yes, please attach written proof of viewing rights.)
WILL THE EVENT HAVE SECURITY? VNO YES If yes, please explain
WILL FOOD BE SERVED AT THE EVENT? NO ✓ YES
IF YES, WHO WILL PROVIDE THE FOOD? UNIVERSITY CATERING OTHER: Mars Caribbean Restaurant
A completed food permit is required for all on-campus events with food unless the food is provided by University Catering.
WILL ALCOHOL BE PRESENT AT THE EVENT? VO YES. Please attach a completed request to serve alcoholic beverages. (This form may take up to two weeks for review and possible approval.)
WILL THE EVENT BE HELD IN A RESTAURANT/VENUE WHERE ALCOHOL IS AVAILABLE? VNO YES Initials
If so, please affirm organization members and guests will not consume alcohol. PLEASE LIST 2 TIPS and SVPT TRAINED MEMBERS ON PAGE 2.
WILL OFF-CAMPUS MEDIA BE NOTIFIED ABOUT THE EVENT (NEWSPAPER, TV, RADIO, ETC.)? NO WILL BE INVITED ON PAGE 2.
DOES THE STUDENT ORGANIZATION WANT TO PURCHASE SPECIAL EVENT INSURANCE FOR THIS EVENT? NO YES
Please be aware that student organization events are not covered for liability or other insurance by California State University, Los Angeles or the University-Student Union. Student organization officers or the advisor may be held personally liable. If the student organization would like to

Updated 08.13.08 | Page 1 of 2



STATEMENT REGARDING PROCEEDS TO BENEFIT TRANSACTIONS

As officers of this recognized student organization at Cal State LA, we affirm that all proceeds raised or assets assigned will be used solely for the benefit of the organization as a whole. Further, it is affirmed that no proceeds or assets of this organizations will accrue to the benefit of any officer, member, or any private person. We also affirm that all proceeds transactions for this event will comply with all University policies and procedures including but not limited to ICSUAM Policy 3141.01 and the Cal State LA Student Organization Funds Administration Policy. Describe the admission charge, registration, participation fee, or any proceeds that will be raised to benefit the organization. Please include how much the organization will be charging for any of these proceeds.

This is a free		I go to cover lodging, and		Control of the Contro	xpenses for internat	onal guest spea	<u>cers and arti</u> sts.
	Anth cronostr	ns recieved fr		th to so cial			
PRESIDENT:			SIGNA	TURE:	inter.		DATE: 09/14/2018
TREASURER			SIGNA	TURE:	4		DATE: 09/14/2018
U-SU STUDEN	FORGANIZATION ACC	OUNT #:		or	APPROVED EXE	MPT STATUS: CS	SI VERIFICATION
EVENT G	UIDELINES						
to comply w	ith any of the followin	led for the benefit of th g guidelines may result lities. More information	in disciplinar	y action taken a	against the organiz	ation including	
CONDUCT:		es full responsibility for the co plinary action by the Center				sity policy may sul	bject the participants and/or
ALCOHOL:	alcoholic beverages re Beverages form in add Approved alcohol con	ual Violence Prevention 8	the University. ation Form. Ple nts held where	Your organization ease allow at lease alcohol is availab	on must complete an at 3 weeks for this for able (but will not be co	d submit a Requ m to be reviewe onsumed) requir	est to Serve Alcoholic od by the University. e at least two TiPS certified
PUBLICITY:	marketing registered e been registered. All pr	nust comply with University vents are required to be s inted material may be pos np must be clearly visible	tamped by CSI ted for up to a	prior to their ap	proved posting. Sta	mps can be obta	
GENERAL RELEASE:		re the use of general relea uctions provided by CSI, i		-			ur organization is required
FOLLOW AL	L GUIDELINES SET FOR	THAT I WILL TAKE RESPO TH BY THE UNIVERSITY. I N BASED ON MY ORGANI	ACKNOWLED	GE THAT THIS E	VENT AND ANY ASS		
	ORG. OFFICER'S NAM				IE ON BLACK INK ON	O DATE:	
	N-Minut printers		12		U: 4		1/12/2018
ADVISOR'S	NAME		4		T		1 , 1 i
			<u></u>		U		9/18/2018
	ΔCK	NOWI EDGME	NT - FO	P OFFICI	EUSE ONLY	/	
		LVEMENT (U-SU 204)		SIGNATUR			DATE:
		•		1//	3	0	1.28.18
		NIZED BY THE UNIVERS					
ASSISTAI	NT DEAN OF STUDE	NTS: WELLNESS & EN	GAGEMENT				······································
GENERAL	. RELEASE REQUIRED	FOR ALL PARTICIPAN	ITS? NO	YES DAT	E REQUIRED:		
NOTIFIC	ATIONS:						
PUBL	IC AFFAIRS	DATE:		ATHLETICS		DATE:	
DEPT.	OF PUBLIC SAFETY	DATE:		FACILITIES US	E COORDINATOR	DATE:	
OTHE	R:	DATE:		U-SU BUSINE	SS OFFICE	DATE:	

NOTES OR UPDATES: (TIPS-CERTIFIED/SVPT TRAINED MEMBERS, SOCIAL MEDIA SITES/HANDLES, INVITED MEDIA, ADDITIONAL INFORMATION/REQUIREMENTS)

CALIFORNIA STATE UNIVERSITY, LOS ANGELES TEMPORARY FOOD FACILITY PERMIT

Print Form

Clear Form

Date of Event. November 30, 2018	Estimated Attendance: 200
Name of Event: Liberated Futures: A Colloquium on Centr	ral America and the Caribbean
Type of Event: Educational Locational	on: CSULA-USU
Sponsoring Organization: Lat. An Studies &	Societe
Authorized Representation Phone	: Fax:
Time:	
Access Time: (a.m)/p.m. to a.m./p.m. Event Time: (a.m)/p.m. to a.m./p.m.	
Event Time:a.m./p.m. toa.m./p.m	<u>n</u>
Type of Food Service:	(Provide caterer's complete name and address in space
Bake Sale Snacks Food Sale DTCV Other (describe below)	Catering above this box: see Paragraph 6.2(e) in Temporary Food
Describe Other: Mars Caribbean Restaurant 14008 Crens	
List <u>all</u> food and potentially hazardous food (<i>see</i> Temporary Food Facil ingredients), use back of page if necessary. <u>Garnachas</u> , <u>Tostadas</u> , <u>Salbutes</u>	ity Guidelines for definition) items to be sold/served (include
Where will this food be prepared or purchased [Note no Home Baked/C	Cooked Items are Allowed?? at the restaurant
Mas carpear	
List all beverages to be sold/served: soda, tea, water	
Where will beverages be prepared or purchased? at restaurant	
Method/s of maintaining proper holding temperatures for potentially haplatters and bevarage containers	zardous food/s during transportation and service:
Agreement: For the privilege of selling foods and/or beverages on cam handling orientation (offered at the beginning of Fall and Spring quarter Temporary Food Facility Guidelines governing food sales or service. Fand/or beverage selling/serving privileges and possibly disciplinary activities.	rs), agrees to read, understand, and comply with the CSLA allure to comply with the rules may result in the loss of food
<u>Insurance</u> : (Student Organizations Only) As a prerequisite, the Sponso coverage from the Associated Students, Inc. (ASI) at least two weeks proceed to Student Organization's activity in its insurance policy. This Temporary proof of ASI insurance.	rior to the event date and ASI agrees to include the Sponsoring
No liability will be assumed by California State University, Los Ang Services for any food or beverage the sponsoring organization prov submitted at least 10 days prior to the activity for proper reviews and agreent date.	ides to the campus community. This permit should be
All signatures shall be obtained in the following order. Student organizations of the following order.	unizations need all signatures; other organizations 1, 3 and 4 only.
Dale S. Cele	
1. Signature of Sponsoring Organization Chairperson	Authorized Representative to be present at event
	9.20.18
2. Center for Student Involvement (UU 204) (Student Organizations Or	
I full len til	9/25/18
3. University Auxiliary Services, Inc. (Golden Eagle Bldg 314)	Date /
Wan Shomar	18-663 9/25/18
4 Environmental Health & Safety (Cornorate Yard Ridg. 244)	Permit No. Date

Have and to

CALIFORNIA STATE UNIVERSITY, LOS ANGELES TEMPORARY FOOD FACILITY PERMIT

Print Form

Clear Form

Date of Event: 11/29/2018	Estimated Attendance: 200
Name of Event: Liberated Futures: A Colloquium on Central America	and the Caribbean
Type of Event: Educational Location: CSU	JLA - USU
Sponsoring Organization: Latin - Am. Studies Soci	and the second of the second o
Authorized Representative. Phone	
Time:	
Access Time: (a.m./p.m. to a.m./p.m.)	
Event Time:	
Type of Food Service:	(Decide section)
Bake Sale Snacks Food Sale Catering Barbecue Potluck Other (describe below)	(Provide caterer's complete name and address in space above this box; see Paragraph 6.2(e) in Temporary Food Facility Guidelines for further instructions.)
	iniques, CA 90004
List <u>all</u> food and potentially hazardous food (see Temporary Food Facility Guide ingredients), use back of page if necessary. <u>BEANS AND RICE, BREAD, CREAM</u> LLS + Taward \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	1
Where will this food be prepared or purchased [Note no Home Baked/Cooked Ite	ems are Allowed]? PREPARED - at the
List all beverages to be sold/served: CORN DRINK, COFFEE	_
List all beverages to be sold/served: PREPARED	
Where will beverages be prepared or purchased? PREPARED	
Method/s of maintaining proper holding temperatures for potentially hazardous for PLATTERS AND CRINK WARMERS	ood/s during transportation and service:
Agreement: For the privilege of selling foods and/or beverages on campus, the Shandling orientation (offered at the beginning of Fall and Spring quarters), agree Temporary Food Facility Guidelines governing food sales or service. Failure to and/or beverage selling/serving privileges and possibly disciplinary action.	s to read, understand, and comply with the CSLA
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No liability will be assumed by California State University, Los Angeles, Un Services for any food or beverage the sponsoring organization provides to the submitted at least 10 days prior to the activity for proper reviews and approvals; event date.	he campus community. This permit should be
All signatures shall be obtained in the following order. Student organizations	s need all signatures; other organizations 1, 3 and 4 only
De S. Ceale	
1. Signature of Sponsoring Organization Chairperson	Authorized Representative to be present at event
	9.21.18
2. Center for Student Involvement (UU 204) (Student Organizations Only)	Date
Church Clinth	9/25/18
3. University Auxiliary Services, Inc. (Golden Eagle Bldg 314)	Date 9/25/18
4 Favison month Walth & Scrotz (Community Vand Pldm 240) Parmit	To Date

Liberated Futures: A Colloquium on Central America & the Caribbean

Briefly Describe the Event:

The Latin American Studies Society, a student organization in full support from the Latin American Studies Program and in collaboration with the working group O Istmo would like to initiate its first colloquium dedicated to the histories, experiences and peoples of Central America and the Caribbean. During this conference, students, professionals, community and allies will come together in solidarity to exchange experiences, knowledges and skills that will continue to enrich the futures of diasporic communities and epistemologies within and beyond the academic institution.

How will this program enhance the Cal State LA Experience? This colloquium will consist of workshops that focus on the topics of Diaspora, Interdisciplinary Studies, as well as the arts and cultural production. Most importantly, this conference will provide a space to reflect and celebrate the lives and accomplishments of Central American and Caribbean communities, and ultimately envision decolonized, liberated futures.



MEMO

DATE:

September 20, 2018

FROM:

Ericka Verba, Director, Latin American Studies Program

TO:

Associated Students, Inc.

CC:

Dr. Pamela Scott-Johnson, Dean, NSS

SUBJECT:

Support for Latin American Studies Society Colloquium, Nov. 29 & 30, 2018

With this memo I offer the Latin American Studies Program's full and enthusiastic support for the funding request by the Latin American Studies Society for their event "Liberated Futures: Colloquium on Central America Caribbean," to be held on November 29 and 30,

2019.

Thank you for your consideration.



September 21, 2018

Associated Students, Inc. Finance Committee Cal State LA 5151 State University Drive Los Angeles, CA 90032

I am pleased to offer my enthusiastic support to the Latin American Studies Society for their event *Liberated Futures: Colloquium on Central America Caribbean* scheduled for November 29-30, 2018. This colloquium will consist of workshops that focus on the topics of Diaspora and Interdisciplinary Studies. The event is open to all Cal State LA students and will provide a space for students, professionals, and the community to come together to exchange experiences, knowledge, and skills that will continue to enrich the future of diasporic communities and epistemologies within and beyond the academic institution.

Thank you for your consideration.

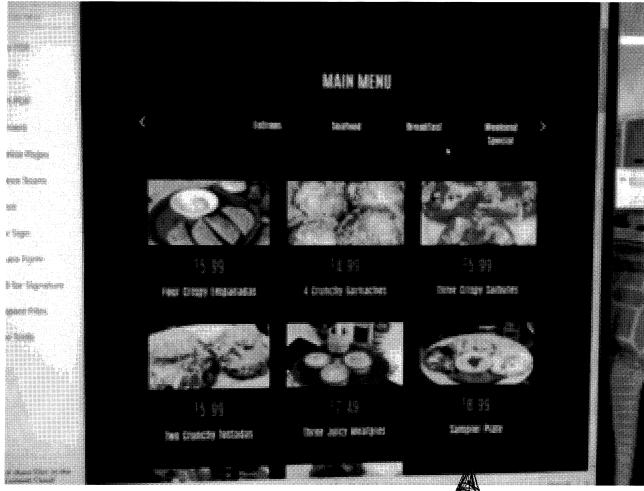
Sincerely.

Pamela Scott-Johnson, Ph.D.

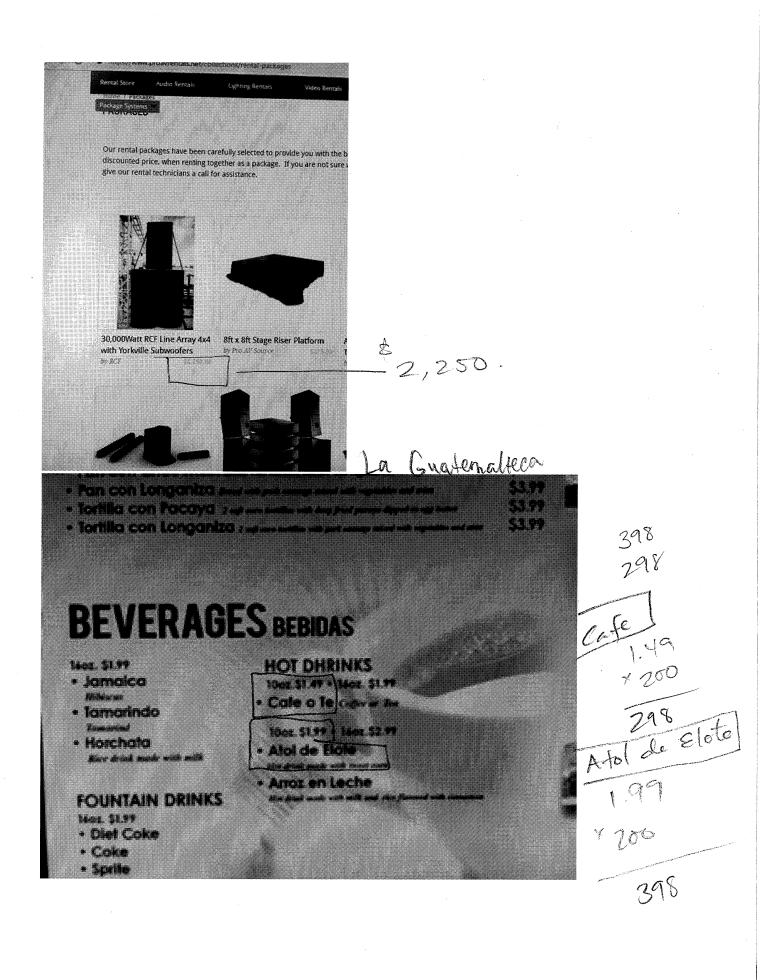
Dean, College of Natural and Social Sciences

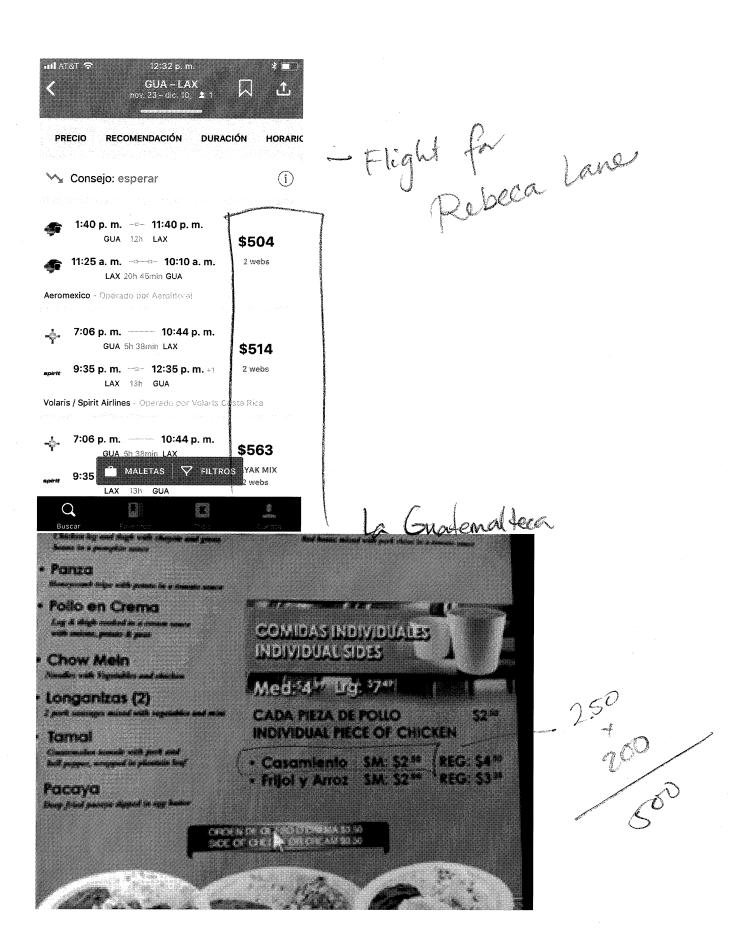
	Liberated Future	s: A Colloquium	on Central America a	and the Caribbe	ean
	Latin American S	Studies Society			
	Costs estimates	as follows			
11/29	La Guatemalteca	i:			
	Beverages:	Atol de Elote	1.99 *200 = 398	<u> </u>	<u> </u>
		Cafe	1.49 *200= 298		
	Food:				
		Casamiento	2.50*200= 500		
		Total	\$1,196		
				* · · · · · · · · · · · · · · · · · · ·	
11/30	Mars Caribbean:				
		Sampler Plate	8.99*200= 1,798		
*		Total for both re	estaurants:		
			2,994 = 3,000	•	

Mars Caribbean



Sampler Phate 8-99 200





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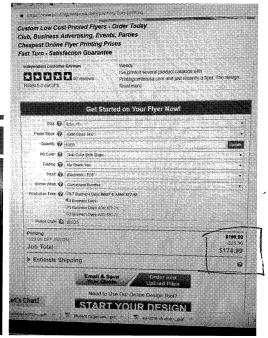
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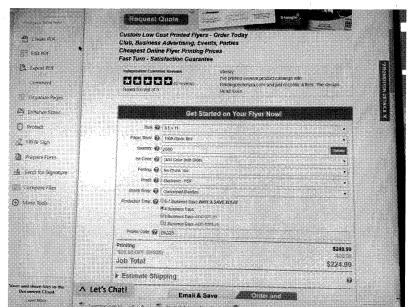
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Vertical Barners

See the Store Business Common Co





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