



Cabinet of Commissioners Committee Meeting Minutes

Friday, November 30, 2018
 10:00am – 12:00 pm ASI Conference Room
 Attendees: Cabinet of Commissioners & General Public

I. Organizational Items:

a. Call to Order

The meeting was called to order at 10:00 AM

b. Roll Call

Matthew Keels	<i>Vice President for Administration</i>	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Javier Moro	Environmental Affairs Commissioner	<input type="checkbox"/> Present <input checked="" type="checkbox"/> (Excused) Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Caitlin Ramirez	Housing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Jourdan Pineda	PR & Marketing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Shaunteria Guerrier	Spirit Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Jessal Salas	Elections and Orientation Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Vacant	Veterans Affairs Commissioner	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Marcus Rodriguez	<i>Interarm Executive Director</i> (non-voting)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late _____ <input type="checkbox"/> Early Leave
Guests of the Gallery		

c. Approval of Agenda (action):

Offered By: Jessal	Seconded by: Caitlyn
Motion to approve the adoption of Agenda for <u>Friday, November 30th, 2018</u> . Discussion: Jourdan- I would like to add two items to discuss. I want to add a topic about reservations of the USU-Theatre and Spirit Week.	
Vote Tally: 4	
All in Favor 4	Opposed 0
Abstained 0	Motion: <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

d. Approval of Minutes (action):

Offered By:	Jourdan	Seconded by:	Jessal				
Motion to approve the minutes for <u>Friday, October 5th 2018</u> .							
Vote Tally:	4						
All in Favor	4	Opposed	0	Abstained	0	Motion: ✓ passed	failed

✚ _____

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

✚ None

III. Discussion Items

1. ASI Referendum: The Cabinet will discuss the progress of the referendum and any support needed.

Matthew- I reached out to AARON but it hasn't been done yet. I talked to him about the main goal of the referendum and he would be emailing me. When he emails me I will let you all know.

Marcus- We are in a time crunch. The deadline is January 15th. It basically for an index fee for a small index on campus.

Matthew- Another thing about the referendum is to also explain to students accurately and give them the right information. We are currently having 800 and need to 3,000.

2. Electrify Dance Competition: The PR & Marketing Commissioner will give updates on the Electrify dance competition.

Jourdan- The Electrify competition was a huge success. We had a great turnout and it was a really good time. During the end of the competition, there was an audience dance-off which just shows that students are ready and willing to go to these creative events. Since this is my first time doing an event like this, we can totally improve it as the years going forward.

Matthew- Jourdan I just wanted to say great job. It was a really outstanding event.

Shaunteria- I would like to see a more diverse judging panel in the future.

Jourdan- Of course, when we start doing this event yearly we will try to improve as much as possible. I will keep that in mind next year.

3. USU-Theatre Reservations: The Cabinet will be informed about new procedures on how to reserve the USU-Theatre.

Matthew- Jourdan tried to get into USU-theatre for reservations, but they told him Marcus needed to be there. So, Marcus had to call in order for Jourdan to go. Since clubs can sign off, ASI should just sign off too. This is something to think about, student club makes reservations, so we feel that it will be easier for everyone.

Jourdan-Is there an ID requirement?

Matthew- Surprisingly no id requirement is needed.

Marcus- I added everyone's name to the reservations. I think that's how the unions going to operate now.

Matthew- I think if everyone is busy Marcus, Dena, etc. we should have to bypass that somehow.

4. Spring Proposals: The Cabinet will discuss planned programs for Spring and any support needed.

Matthew- If anyone needs help please ask for assistance!

Jessal- I have 3 workshops coming up and I want to basically inform students. Veronica did a mock ballot and get some ideas from that. There was also a candidate meet and greet. This year, I separated the college reps, so they have their own sets of debates. I wanted to invite their colleges out, so we can get more attendance. The major dates I need help would be the voting party. And those days I really need help.

Matthew- One thing they did was to reach out to volunteer and ASI is going to help you, so they can help you out. T-Shirts for that week of voting can be very beneficial.

Jessal- I plan to get t shirt for the event for students.

Shaunteria- Spirit Week is grad night or senior night for graduating students. I can't find students for students for graduating students, games, alumni, and collaborate with them. I'm trying to collaborate with other orgs. It will be in the month of April 17th. I'm trying to get power 106 events and clippers dancers.

Matthew- I feel that if you include student organizations in it will be very helpful. The more clubs there are. The more people there will be.

Shaunteria- I was talking to VJ in ASI, we were thinking about during black history month, and promote spirit week, He is willing to contribute for food event. Night school was the movie I wanted to show. The day before the game.

Matthew- Veterans Representative has women's veteran's appreciation month in March. They felt last year was too formal. There with be a collaboration between ASI, Salute, and VRC. We are trying to do things a little different this year.

Marcus- We will do an approach where we will try to get ASI members to events that we are funding. We see how our funding's is getting used.

5. Spirit Week: The Spirit Commissioner will let the cabinet know about upcoming plans for Spirit Week.

Shaunteria- I wanted to focus on bowling night and the dodgeball tournament for spirit week.

Matthew- There are a lot of things going on the calendar. I think you should think about what you can make if different from your perspective.

Shaunteria- I was think about like dress days, what do you think about that?

Jourdan- I think it would be best if you add an incentive to wear certain clothes. Housing did an event where students wearing spirit clothes got free food. It was really popular, and a lot of student participated for the event.

Jessal- Yeah, I think that would be a great idea.

6. Mr. and Ms. CSULA Campaign: The Cabinet will discuss guidelines and criteria for the Mr. and Ms. Cal State LA Campaign.

Shaunteria- I want to get ideas to how to judge our Mr. and Ms. Cal State LA.

Marcus- I feel that we can get ideas form the Raul Henderson scholarship and I get more ideas. Focusing on campus involvement and see spirit awards. One thing to do is through social media, and a spirit influencer, super involved in their community. You can also get people to get in different criteria for. And social media influencer can get you more involved.

IV. Action Items

Policy 017: The Cabinet will approve changes to the Cabinet of Commissioners Code of Procedure.

Offered By:	Jourdan	Seconded by:		Jessal		
Vote Tally:	4					
All in Favor	4	Opposed	0	Abstained	0	Motion: ✓ passed failed

V. Reports

VPA: This is the final meeting this semester. I want everyone to make sure to take care of themselves and I want everyone here to meet with me. If you need anything, please reach out to me. The Winter retreat, Marcus sent invites to everyone, Marcus needs invites to everyone it's on the 17th and 18th on December. On the 18th we will be on the downtown campus.

Jourdan: Next semester, I will be focusing more on a support role. I feel like I need to improve in putting our ASI members in these spaces, so they can add on the visibility. I am also taking PR communications classes, so I will try to get more statements and talking documents out.

Caitlyn: Matthew I talked to the future housing representative, so they will be prepared to be in this position.

VI. Adjournment

Offered By:	Jourdan	Seconded by:	Caitlyn			
Motion to adjourn the meeting at <u>12:00</u> pm.						
Vote Tally:	4					
All in Favor	4	Opposed	0	Abstained	0	Motion: <input checked="" type="checkbox"/> passed <input type="checkbox"/> failed

VII. CERTIFICATION

Official Minutes taken for the **EXECUTIVE COMMITTEE MEETING** of the Associated Students, Inc., Cal State L.A. held on Friday, November 30th, 2018 in the ASI Conference Room. Approved by the A.S.I. Executive Committee on: _____.

Prepared by:

Recording Secretary

Confirmed by:

Secretary/Treasurer