



Strategic Planning Committee Minutes

November 13, 2018

4:45 p.m. to 5:45 p.m. USU Board Rm. 303 AB

Attendees: ASI Secretary/Treasurer, Executives, General Members and General Public

I. Organizational Items:

1.1 Call to Order – The meeting was called to order at: 4:47 p.m.

1.2 Roll Call

David San	Secretary/Treasurer	Present
Jacquelyn Acosta	Vice President for Academic Governance	Present
Nia Johnson	President	Present
Aaron Castaneda	Vice President for Finance	Present
Veronica Garcia-Martinez	Vice President for External Affairs and Advancement	Present
Raul Rodriguez	Charter College of Education Representative	Unexcused Absence
Dena Florez	Office Manager of Administration & Services	Present
Marcus Rodriguez	Interim Executive Director	Present

Adoption of the Agenda:

Offered By:	N. Johnson	Seconded by:	V. Garcia-Martinez			
Motion to approve the adoption of the agenda for November 13, 2018						
Consensus	4	Opposed	0	Abstained	0	Motion: Passed

Amendment of the Agenda:

Offered By:	N. Johnson	Seconded by:	V. Garcia-Martinez			
Amendment: J. Acosta moved to amend the agenda by adding the minutes for review and approval						
Consensus	4	Opposed	0	Abstained	0	Motion: Passed

Adoption of the Minutes:

Offered By:	A. Castaneda	Seconded by:	V. Garcia-Martinez			
Motion to approve the adoption of the minutes for October 2, 2018						
Consensus	4	Opposed	0	Abstained	0	Motion: Passed

II. Public Forum/Announcement:

2.1 This time is allotted for members of the public to make announcements and/ or address the committee. – None

III. Discussion

3.1 Mission Statement Changes

- ✚ **N. Johnson:** states the mission is too repetitive with the word “provide” and can be simplified. She also recommends adding "create" to bullet point numbers 1 & 2 and to remove number 6 completely.
- ✚ **A. Castaneda:** suggests removing the bullet points and reformat them into a sentence, along with bringing the changes as an action item at the next meeting.

3.2 Policy 005- Grant in Aid

- ✚ **D. Florez:** asks what time of the semester are State of Affairs due? She follows up by stating the submission of the biweeklies should be a set deadline and if a member does not do it, then they have to wait till the next distribution for GIA; they cannot submit extremely late biweeklies.
- ✚ **N. Johnson:** Answers roughly about the 10th week
- ✚ **A. Castaneda:** States that there is no form of accountability regarding the State of Affairs. He would like to see signatures required on the State of Affairs to hold members accountable.
- ✚ **N. Johnson:** suggests including the recently passed GPA increase to reflect consistency throughout ASI Policies.

- ✦ **A. Castaneda:** the State of Affairs, Mid and end of the year evaluations, along with transition folders are crucial documents and members need to be held more accountable for them. He also discourages members turning in important forms late.
- ✦ **N. Johnson:** recommends adding a 2-week grace period for members to turn in their required forms in order to access their GIA for that specific period
- ✦ **D. Florez:** states there is nothing in place in any policy to stop a member from accessing their money even if they submitted extremely late documents or forms.
- ✦ **M. Rodriguez:** mentions the provisions in the member agreements they are mandated to sign, seeing as they have to acknowledge and sign off.
- ✦ **D. Florez:** high stresses that no GIA should be picked up after a grace period.
- ✦ **A. Castaneda:** recommends that we hold full GIA's or make reductions on GIA's. The decision would be based off how strict we want to be, but highly suggests reductions seeing that we are elected officials and should be held more accountable for our work.
- ✦ **V. Garcia-Martinez:** asks that if we were to reduce, how would we would divide the total by each report?
- ✦ **A. Castaneda:** mentions that each document does have a weighted amount. He also encourages that this be implanted into policy as soon as possible. He states that if a member does not do the work, they should not be compensated, just like in any other job.
- ✦ **M. Rodriguez:** emphasizes the process of holding the checks needs to be easier for Dena and student assistants.

Adjournment:

Offered By:	V. Garcia-Martinez	Seconded by:	A. Castaneda			
Motion to adjourn the meeting at 5:45 p.m.						
Consensus	4	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the **Strategic Planning Committee** of the Cal State LA Associated Students, Incorporated held on November 13, 2018 in the U-SU Board Room 303AB. Approved by the Strategic Planning Committee on: _____

Prepared by:

Jacquelyn Acosta
Strategic Planning Committee Vice Chair

Confirmed by:

Secretary/Treasurer