2018-19 Operating Budget Draft: 02/14/2019

6&6 Budget Review

Approved by ASI: Pending

The following is a draft of the organizational operating budget for the 2018-19 fiscal year. Amounts are subject to revision by the ASI Board of Directors.

| Timounts are subject to revision t   |   |   | Actuals            | BUDGET               |                      |             |          |   |
|--|---|---|--------------------|----------------------|----------------------|-------------|----------|---|
| Area   |   |   | YTD as of 12/31/18 | Approved 3&9 2018-19 | Proposed 6&6 2018-19 | Difference  | % Change |   |
| Projected Revenue  | \$ 26,470                                 | \$ (1,438,013)  | \$ (1,448,864)     | \$ (10,851)          | 0.75%                | 5           |          |   |
| Projected Administration Expend  | \$ 201,221                                | \$ 441,829  | \$ 445,149         | \$ 3,320             | 0.75%                | 6           |          |   |
| Projected Student Government E   | \$ 214,632                                | \$ 516,378  | \$ 524,159         | \$ 7,781             | 1.51%                | 6           |          |   |
| Projected Student & University S   | \$ 173,350                                | \$ 479,806  | \$ 479,556         | \$ (250)             | -0.05%               | 6           |          |   |
| Trailer System: ASI allocates 3% of the total trailer system funds toward reserves for contigency costs. |   |   | \$ -               | \$ 22,006.00         | \$ 30,724.00         | \$ 8,718    | 39.62%   | ASI will replenish a portion of the reserves from uncollected GIAs of previous year's members.  |
| Area   | Function                                  | Program/Function Area                                 | YTD as of 12/31/18 | Approved 3&9 2018-19 |                      | Difference  | % Change | Notes:  |
|  | Projected Current Year Revenue            | \$53.75 per student per year                          |                    | \$ (1,404,013)       | \$ (1,406,864)       | \$ (2,851)  | 0.20%    |   |
|  |   | Interest  | \$ 11,635          | \$ (14,000)          | \$ (14,000)          | \$ -        | 0.00%    |   |
|  |   | Locker Revenue  | \$ 3,460           | \$ (4,200)           | \$ (4,200)           | \$ -        | 0.00%    | ó   |
| Revenue  | Projected Programming and Student Support | Miscellaneous Revenue                                 | \$ 486             | \$ -                 | \$ (8,000)           | \$ (8,000)  |          | Projected revenue from registration for April CSSA plenary.   |
|  | Revenue                                   | Movie Ticket Sales                                    | \$ 288             |                      |                      |             | 0.00%    |   |
|  |   | Sea World Tickets                                     | \$ 6               | \$ (250)             | \$ (250)             | \$ -        | 0.00%    | ,   |
|  |   | Knott's Ticket Sales                                  | \$ 378             | \$ (1,000)           | \$ (1,000)           | \$ -        | 0.00%    | , in the second |
|  |   | Consignment Sales                                     | \$ 10,218          | \$ (13,800)          | \$ (13,800)          | \$ -        | 0.00%    |   |
| Total Revenue  |   |   | \$ 26,470          | \$ (1,438,013)       | \$ (1,448,864)       | \$ (10,851) | 0.75%    |   |
|  | Personnel                                 | Staff Salaries & PTO                                  | \$ 73,357          | \$ 157,609           | \$ 157,609           | \$ -        | 0.00%    |   |
|  |   | Staff Benefits & VEBA Trust post retirement (\$5,000) | \$ 36,220          | \$ 70,572            | \$ 75,572            | \$ 5,000    | 7.08%    | Increase VEBA to meet the post-retirement obligation need.  |
|  |   | Student Salaries                                      | \$ 28,634          | \$ 60,930            | \$ 60,930            | \$ -        | 0.00%    | 5   |
|  |   |   | \$ 138,211         | \$ 289,111           | \$ 294,111           | \$ 5,000    |          |   |
|  |   | Staff Development                                     | \$ 1,015           | \$ 2,182             | \$ 2,182             | \$ -        | 0.00%    | Ś.  |
|  | Supplies and Services                     | Dues/Subcriptions                                     | \$ 130             | \$ 1,016             | \$ 1,016             | \$ -        | 0.00%    | Ś.  |
|  |   | Bank Charges  | \$ (680            | ) \$ 3,360           | \$ 1,680             | \$ (1,680)  | -50.00%  | Reductions on Bank Charges due to high credit.  |
|  |   | Operating Expenses (Supplies and Services)            | \$ 5,131           | \$ 5,142             | \$ 5,142             | \$ -        | 0.00%    |   |
|  |   | Technology Related                                    | \$ 342             |                      | \$ -                 | \$ -        |          |   |
| Administration   |   | Payroll Charges                                       | \$ 3,205           | \$ 7,105             | \$ 7,105             | \$ -        | 0.00%    | ó   |
| Administration   |   | Human Resources                                       | \$ 2,500           | \$ 5,000             | \$ 5,000             | \$ -        | 0.00%    | ó   |
|  |   |   | \$ 11,643          | \$ 23,805            | \$ 22,125            | \$ (1,680)  |          |   |
|  | Travel                                    | Seminars, Conferences,<br>Memberships and Travel      | \$ 879             | \$ 2,292             | \$ 2,292             | \$ -        | 0.00%    |   |
|  | Contracts, MOUs and Leases                | University Accounting Services                        | \$ 28,780          | \$ 57,560            | \$ 57,560            | \$ -        | 0.00%    |   |
|  |   | Auditing Services & Contractual<br>Services           | '                  | \$ 22,718            |                      | \$ -        | 0.00%    | 5   |
|  |   | Fee Collection Services                               | \$ 5,606           | <u>'</u>             |                      | \$ -        | 0.00%    | 6   |
|  |   | Insurance   | \$ 4,856           | \$ 8,000             | \$ 8,000             | \$ -        | 0.00%    |   |
|  |   | Legal Services  | \$ -               | \$ 5,000             | \$ 5,000             | \$ -        | 0.00%    | ,   |
|  |   | Lease Chargebacks                                     | \$ 11,227          | \$ 22,453            | \$ 22,453            | \$ -        | 0.00%    | <u></u>   |
|  |   |   | \$ 51,367          | <u> </u>             |                      | \$ -        |          |   |
| Total Administration   |   |   | \$ 201,221         | \$ 441,829           | \$ 445,149           | \$ 3,320    | 0.75%    | 6   |

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The following is a draft of the organizational operating budget for the 2018-19 fiscal year. Amounts are subject to revision by the ASI Board of Directors.

|  | ,   |   |                  | Actuals            | BUDGET |              |           |            |           |            |  |  |
|--|---|---|------------------|--------------------|--------|--------------|-----------|------------|-----------|------------|--|--|
| Area   |   |   |                  | YTD as of 12/31/18 |        |              |           |            |           | Difference | % Change   |  |
| Projected Revenue  |   |   | \$               | 26,470             |        | 38,013)      | \$ (1     | L,448,864) |           | (10,851)   | 0.75%  | I  |
| Projected Administration Expen   | ditures                                       |   | \$               | 201,221            |        | 41,829       | \$        | 445,149    |           | 3,320      | 0.75%  | I  |
| Projected Student Government   |   |   | \$               | 214,632            | •      | 16,378       | \$        | 524,159    |           | 7,781      | 1.51%  | I  |
| Projected Student & University   | Support Expenditures                          |   | \$               | 173,350            | \$ 4   | 79,806       | \$        | 479,556    | \$        | (250)      | -0.05%   |  |
| Trailer System: ASI allocates 3% of the total trailer system funds toward reserves for contigency costs. |   | \$  | -                | \$ 22,             | 006.00 | \$ 3         | 30,724.00 | \$         | 8,718     |            | ASI will replenish a portion of the reserves from uncollected GIAs of previous year's members. |  |
| Area Function Program/Function Area  |   | YT  | D as of 12/31/18 | Approved 3&9 20    | )18-19 | Proposed 6&6 | 2018-19   | D          | ifference | % Change   | Notes:   |  |
|  |   | Staff Salaries & PTO                                  | \$               | 57,764             | \$ 1   | 58,934       | \$        | 158,934    | \$        | -          | 0.00%  |  |
|  | Personnel                                     | Student Salaries                                      | \$               | 11,307             | \$     | 32,750       | \$        | 32,750     | \$        | -          | 0.00%  | i  |
|  | reisonnei                                     | Staff Benefits & VEBA Trust post retirement (\$5,000) | \$               | 36,560             | \$     | 78,665       | \$        | 83,665     | \$        | 5,000      | 6.36%  | Increase VEBA to meet the post-retirement obligation need. |
|  |   |   | \$               | 105,631            | \$ 2   | 70,349       | \$        | 275,349    | \$        | 5,000      |  |  |
|  | Supplies and Services                         | Technology Related                                    | \$               | 2,596              | \$     | 12,052       | \$        | 12,052     | \$        | -          | 0.00%  |  |
|  |   | Marketing and Advertisment,<br>Hospitality            | \$               | 13,816             | \$     | 13,449       | \$        | 13,449     | \$        | -          | 0.00%  |  |
|  |   | Operating Expenses                                    | \$               | 2,208              | \$     | 2,370        | \$        | 2,370      | \$        | -          | 0.00%  |  |
|  |   | Dues/Subcriptions                                     | \$               | 1,490              | \$     | 4,698        | \$        | 4,698      | \$        | -          | 0.00%  | I  |
| Student Government   |   | Amortization Expenses                                 | \$               | 26                 | \$     | -            |           |            | \$        | -          |  | I  |
|  |   |   | \$               | 20,136             | •      | 32,569       | \$        | 32,569     | •         | -          |  | 1  |
|  | CSSA  | Student Government Travel                             | \$               | 8,560              | •      | 31,295       | \$        | 31,295     | -         | -          | 0.00%  |  |
|  | FT Staff Travel                               | Travel (In State & Out of State)                      | \$               | 394                |        | 6,580        | \$        | 6,580      | \$        | -          | 0.00%  |  |
|  | ASI President's Budget                        | Hospitality   |                  | 102                | \$     | 100          | \$        | 100        | \$        | -          | 0.00%  |  |
|  |   | Leadership Development                                |                  |                    | \$     | -            | \$        | -          | \$        | -          |  |  |
|  |   | Supplies  |                  |                    | \$     | -            | \$        |            | \$        | -          |  |  |
|  |   | Programming   | \$               | 224                | \$     | 1,150        | \$        | 1,150      | \$        | -          | 0.00%  |  |
|  | Leadership Development & Specialized Training | Leadership Development                                | \$               | 21,467             |        | 37,166       |           | 47,166     |           | 10,000     |  | plenary in April 2019.                                     |
|  | Grant-In-Aid                                  | Grant-In-Aid  | \$               | 58,118             |        | 37,169       | \$        | 129,950    | \$        | (7,219)    | -5.26%   | GIA savings due to member vacancies.                       |
|  |   |   | \$               | 88,865             |        | 13,460       | \$        | 216,241    | \$        | 2,781      |  |  |
| Total Student Government   |   |   | \$               | 214,632            | \$ 5   | 16,378       | \$        | 524,159    | \$        | 7,781      | 1.51%  |  |

2018-19 Operating Budget 6&6 Budget Review

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Draft: 02/14/2019

The following is a draft of the organizational operating budget for the 2018-19 fiscal year. Amounts are subject to revision by the ASI Board of Directors.

| -   | -                       |   |         | Actuals            |          | BUDGET             |         |                    |       |            |          |  |
|---|-------------------------|---|---------|--------------------|----------|--------------------|---------|--------------------|-------|------------|----------|--|
| Area  |                         |   |         | YTD as of 12/31/18 | Ap       | proved 3&9 2018-19 | Pr      | oposed 6&6 2018-19 |       | Difference | % Change |  |
| Projected Revenue   |                         |   | \$      | 26,470             | \$       | (1,438,013)        | \$      | (1,448,864)        | \$    | (10,851)   | 0.75%    |  |
| Projected Administration Expenditures   |                         |   | \$      | 201,221            | \$       | 441,829            | \$      | 445,149            | \$    | 3,320      | 0.75%    |  |
| Projected Student Government E  | xpenditures             |   | \$      | 214,632            | \$       | 516,378            | \$      | 524,159            | \$    | 7,781      | 1.51%    |  |
| Projected Student & University Support Expenditures   |                         |   | \$      | 173,350            | \$       | 479,806            | \$      | 479,556            | \$    | (250)      | -0.05%   |  |
| Trailer System: ASI allocates 3% of the total trailer system funds toward reserves for contigency costs.  |                         |   | \$      | -                  | \$       | 22,006.00          | \$      | 30,724.00          | \$    | 8,718      | 39.62%   | ASI will replenish a portion of the reserves from uncollected GIAs of previous year's members. |
| Area  | Function                | Program/Function Area                                   | ١       | TD as of 12/31/18  | Ар       | proved 3&9 2018-19 | Pr      | oposed 6&6 2018-19 |       | Difference | % Change | Notes:   |
|   | Student Support         | Student Organization Direct Funding and Co-sponsorships | \$      | 14,880             | \$       | 109,458            | \$      | 109,458            | \$    | -          | 0.00%    |  |
|   |                         | Unrestricted Funding for the Finance Committee          |         |                    | \$       | -                  |         |                    | \$    | -          |          |  |
|   |                         | Programming & Advocacy                                  | \$      | 49,246             | \$       | 105,941            | \$      | 105,941            | \$    | -          | 0.00%    |  |
|   |                         | Marketing and Advertisment,<br>Hospitality              | \$      | 16,902             | \$       | 52,890             | \$      | 56,890             | \$    | 4,000      | 7.56%    | Increase to support our blue books and scantron program.                                       |
| Student & University Support  |                         |   | \$      | 81,028             |          | 268,289            | \$      | 272,289            | \$    | 4,000      |          |  |
|   | Scholarships & Vouchers | Student Book Voucher Program                            | \$      | 253                |          | 12,000             |         | 12,000             | \$    | -          | 0.00%    |  |
|   |                         | Committee Permits/Vouchers                              | \$      | 1,417              | \$       | 6,238              | \$      | 5,238              | \$    | (1,000)    | -16.03%  | Projecting less expenditures in the Spring semester.   |
|   |                         | ASI Scholarships  | \$      | -                  | \$       | 4,000              | \$      | 750                | \$    | (3,250)    | -81.25%  | Funds rolled-over from last year's uncollected scholarships.                                   |
|   |                         |   | \$      | 1,670              |          | 22,238             |         | 17,988             |       | (4,250)    |          |  |
|   | University Support      | Children's Center                                       | \$      | 70,390             |          | 140,779            |         | 140,779            | \$    | -          | 0.00%    |  |
|   |                         | EOP   | \$      | 250                |          | 500                |         | 500                | \$    | -          | 0.00%    |  |
|   |                         | EPIC  | \$      | 6,000              | _        | 12,000             |         | 12,000             | \$    | -          | 0.00%    |  |
|   |                         | Golden Eagle Radio                                      | \$      | 1,500              |          | 3,000              | _       | 3,000              | \$    | -          | 0.00%    |  |
|   |                         | Dreamers Resource Center                                | Ş       | 6,500              |          | 13,000             |         | 13,000             | \$    | -          | 0.00%    |  |
|   |                         | Veterans Resource Center                                | \$      | 5,000              | · ·      | 10,000             |         | 10,000             | \$    | -          | 0.00%    |  |
|   |                         | Food Pantry   | \$      | 1,012              | <u> </u> | 10,000             | _       | 10,000             | \$    | -          | 0.00%    |  |
| Table de la Calabara |                         |   | \$      | 90,652             |          | 189,279            |         | 189,279            | Ş     | - (250)    |          |  |
| Total Student & University Support  |                         | Ş   | 173,350 | Ş                  | 479,806  | Ş                  | 479,556 | Ş                  | (250) |            |          |  |
| Total Revenues  |                         |   | \$      | 26,470             |          | (1,438,013)        |         | (1,448,864)        |       |            |          |  |
| Total Expenditures  |                         |   | \$      | 589,203            |          | 1,438,013          | _       | 1,448,864          |       |            |          | _  |
| Net   |                         |   | \$      | 615,672            | \$       | -                  | \$      | (0)                |       |            |          |  |