



Finance Committee Meeting

Minutes

Date: Friday, February 1, 2019

Time: 12-2 pm

Location: U-SU Los Angeles Room 308A

Attendees: Committee Members, General Public

Type of Meeting: General

I. Organizational Items:

- a. **Call to Order by: Aaron Castaneda, ASI Vice President for Finance at 12:02 pm**
- b. **Roll Call (Establishment of Quorum)**

Aaron Castaneda	Vice President for Finance	Present
Lily Nguyen	Vice Chair for Finance	Excused tardy @ 12:21pm
Nia Johnson	President	Excused tardy @ 12:41pm
Matthew Keels	Vice President for Administration	Present
Jacquelyn Acosta	Vice President for Academic Governance	Present
Veronica Garcia-Martinez	Vice President of External Affairs & Advancement	Excused absence
David San	Secretary/Treasurer	Present
Christopher Koo	BOD Member	Present
Marcus Rodriguez	Interim Executive Director	Present
Dena Florez	Office Manager for Administration and Services	Present
Betty Kennedy	University President Designee	Present
John Tcheng	CFO Designee	Present
Nia Allen	Chief Justice	Unexcused absence
Guests of the Gallery		

c. Approval of Agenda for Friday, February 1, 2019

Offered By: Matthew Keels	Seconded by: Jacquelyn Acosta
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Motion to approve the agenda for Friday, February 1, 2019.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. Approval of Minutes for Friday, November 30, 2019

Offered By:	Jacquelyn Acosta	Seconded by:	Christopher Koo			
Motion to approve the agenda for Friday, November 30, 2019.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

e. Approval of Funding Committee Report for Friday, January 25, 2019

Offered By:	Christopher Koo			Seconded by:	Jacquelyn Acosta	
Motion to approve the Funding Committee Report for Friday, January 25, 2019.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

II. Public Forum – Allotted for members of the public to address the committee.

None

III. Action Items:

- a. Student Homie Union - 4th Annual Reintegration Conference - 5/1/19 - \$3,000.00

Offered By:	Matthew Keels			Seconded by:	Jacquelyn Acosta	
Motion to approve Student Homie Union - 4th Annual Reintegration Conference - 5/1/19 - \$3,000.00.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- b. Policy 210 – Request for Payment or Purchase Order: The committee will review and take action on the RPP policy to potentially convert the policy into a procedure, while keeping intact the policy portion.

Offered By:	Matthew Keels			Seconded by:	David San	
Motion to approve Policy 210 – Request for Payment or Purchase Order.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

IV. Discussion Items:

- a. 6&6 Budget Review: The committee will review a draft of the proposed 6&6 Budget Review and supporting detail.
 - Aaron C. presented the discussion item.
- b. ASI Referendum: The committee will be informed of the latest developments of the referendum.
 - Aaron C. presented the discussion item.
- c. Committee and Administrative Area Input: Respective areas will present initial thoughts and initial inputs on their budgets for 2019-2020 after meeting individually with the Vice President for Finance during the winter term.
 - Aaron C. introduced the discussion item.
 - Matthew K.: more flexibility in individual commissioners' budgets. More money for election publicity. Considering veteran's representative budget with the VRC allocation. Reconsider housing and veteran's representatives.
 - Nia J.: reconsider cabinet of college representatives' budget.
 - Jacquelyn A.: reallocating internal committee incentives to external committee incentives, programming, etc.
 - Nia J.: on behalf of justices, they want to expand their roles as parliamentarians. Roberts' Rules trainings during the beginning of the year.
 - Dena F.: want to renovate the conference room and storage area. Painting, carpeting, furniture, etc. Change basement storage to accommodate.
 - David S.: GIA's. Increase annually if the budget is stable.
- d. Policy 205 – Asset Management: The committee will review and discuss possible edits to the Asset Management Policy.
 - Dena F. presented the discussion item.

V. Reports

- a. ASI Vice President for Finance: **Aaron Castaneda**

VI. Adjournment

Offered By:	Matthew Keels	Seconded by:	Christopher Koo			
Motion to adjourn at 1:29 pm.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

CERTIFICATION

Official Minutes taken for the **Finance Committee** of the Associated Students, Inc. Cal State LA held on Friday, February 1, 2019 in the U-SU Los Angeles Room 308A. Consensus by the ASI Finance Committee on Friday, February 15, 2019.

Prepared by:

Lily Nguyen, ASI Vice Chair for Finance

Aaron Castaneda, ASI Vice President for Finance