



Cabinet of Academic Senators Meeting Minutes

Tuesday, February 6, 2019
 Time: 12:00 PM – 1:30 PM
 Location: U-SU Board Room #203
 Attendees: Committee Members & General Public
 Type of Meeting: General

- I. Organizational Items:
 - a. Call to Order
 Called to order by Jacquelyn Acosta at 12:00 PM
 - b. Roll Call

Jacquelyn Acosta	Vice President for Academic Governance (VPAG)	Present
Marcus Rodriguez	Director of Government Affairs & Leadership Programs	Excused Absence
Analiz Marmolejo	Undergraduate Academic Senator	Present
Medrik Minassian	Graduate Academic Senator	Excused Tardy
Diana Chavez	Undergraduate Academic Senator	Present
Jasmin Ramos	Undergraduate Academic Senator	Present
Raul Rubio	Senator At Large (Undergraduate)	Present

- c. Approval of Agenda (action):

Offered By:	Diana C	Seconded by:	Analiz M			
Motion to approve the adoption of Agenda for <u>Tuesday November 13, 2018</u>						
All in Favor	All	Opposed	0	Abstained	0	Motion: PASSED

- d. Approval of Minutes for November 13, 2018 (action):

Offered By:	Medrik	Seconded by:	Diana			
Motion to approve the adoption of Minutes for <u>November 13, 2018</u>						
All in Favor	All	Opposed	0	Abstained	0	Motion: PASSED

- e.
 - Approved

II. Public Forum/Announcement:

This time is allotted for members of the public or representatives to make announcements to the Executive Committee members.

✚ -NONE-

III. Reports

- a. Vice President for Administration Governance – Jacquelyn Acosta
Jackie mentioned that her and Marcus are finalizing the hall they are booking for open deliberation. She is also finalizing with administration on who is going to be on the panel. Jackie wants Analiz to start marketing open deliberation with the rest of the senators and the other ASI members. This tabling will be focusing on open deliberation and will take out the tablets in order for students to input their questions to the administrators. Jackie also talked about impaction.
- b. Undergraduate Academic Senator Reports – Analiz
Analiz is going to focus on marketing for open deliberation and will start a group me group chat to remind the ASI members who signed up for marketing during Shared Governance.
- c. Undergraduate Academic Senator Report’s Diana Chavez
Student Policy committee is looking over student grievance procedures because they believe it is very confusing. A lot of students tend to drop out before the case is over because the timeline is confusing. Some members want student grievance to be more transparent. Also, Diana is working on an Academic Advisement Evaluation survey to improve advising.
- d. Graduate Academic Senator Reports – Medrik Minassian
Graduate receptionist is finalizing as well as Provost Lynn Mahoney will present impaction in his committee.
- e. Senator At Large- Raul Rubio
Wants to work on Public Safety.
- f. Undergraduate Academic Senator- Jasmin Ramos
She is concerned about professors not knowing the difference between Canvas and Moodle. Some professors still do Moodle while others go on canvas which can be confusing to students who must go back and forth to see which class has homework. Also, some professors do not know how to work canvas properly.

Information Item

Strategic Planning-

Jackie: There are two dates that Diana that can not attend Graduation Initiative 2025 and Jackie wants other senators to volunteer. If a senator cannot make it then she will open it up to the rest of the ASI.

Academic Senate Executive Committee: ASI observer more geared to VAPG and Jackie could not do it. It is not mandated and meet every week. No senator can attend this meeting because it is during Shared Governance.

Open deliberation- Educational Equity, basic needs, mental health, graduation, and it was a student group who RSVP and there was a panel. Each table discusses issues focusing on those themes. The themes are student well-being, diversity, equity and inclusion, public safety, infrastructure, and academic support and advising.

Medrik: Any student can ask a question?

Jackie: Yes

Medrik: What if they ask an unappropriated question how do we handle this?

Jackie: We will not address it in the panel.

IV. Discussion

✦ Advising Checklist & Evaluation Sheet:

Diana: These two sheets are a method to improve advising and the two-way street relationship between the advisor and the student.

Jackie: What college will be the pilot for these sheets?

Diana: University of Academic Advisement Center

Jackie: Change #3 to degree

Jackie: It should be implemented soon

Impaction: Post Pone for February 20, 2019

Offered By:	Analiz M	Seconded by:	Medrik			
Motion to table Impaction for February 20, 2019						
All in Favor	All	Opposed	0	Abstained	0	Motion: PASSED

V. Adjournment

Offered By:	Medrik	Seconded by:	Analiz			
Motion to adjourn the meeting at 1:26PM						
All in Favor	All	Opposed	0	Abstained	0	Motion: PASSED

✦ Adjourn at 1:26 PM