

ASI Associated Students, Inc.

Funding Request Form

"...For the Students, by the Students!"

2018-19

Necessary Documents:

- ☐ Event Flyer w/ ASI Logo
- ☐ CSI Event Reg. Form
- ☐ Estimates / Food Permits
- ☐ Event Estimates / Invoices

Contact

Officer Name: _____
 Officer Title: _____
 Address: _____
 City/State/Zip: _____
 Phone & Email: _____
 Officer Signature: Melissa Selcan

Organization

Club/Organization: Forensics, Speech and Debate
 Event Title: National Forensics Tournament
 Date(s) of Event: April 16-23 Semester Select One...
 Location of Event: Santa Ana, California
 Expected Total Attendance: _____ 1,000
 Expected Attendance of Cal State LA Students: _____ 10

Event Description and Total Cost Breakdown

Briefly describe the event:

The Cal State LA Forensics team will be attending the National Forensics Association Tournament. It will be held in Santa Ana. Cal State LA students will be competing against the rest in the nation for a public speaking title.

Is the event open to all Cal State LA students?: Select One...

How will this program enhance the Cal State LA experience?:

The students who attend this trip will learn about social justice, performance, argumentation, and current events. It will also provide exposure to our university on a national level.

Hospitality

Description	Amount
Marriott	\$1,491.90

Honoraria/Contracts

Description	Amount

Marketing

Description	Amount

Other

Description	Amount

Event Summary

Total Cost of Event: \$1,491.90
 Amount Requested from ASI: \$1,491.90
 Amount from other sources: \$400.00

What other resources are you employing for this event?

The club will use funds through our small balance with the school

For Office Use Only • Do Not Write Below

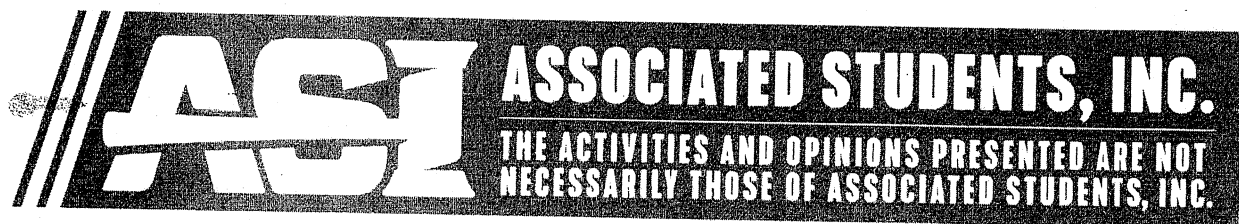
Important:

- (1) All Funding Request Forms must be turned in by 12 PM Friday, the week before the Funding Sub-Committee Meetings.
- (2) Additionally, funding request forms must be turned in no less than 10 business days (2 weeks) prior to the event.
- (3) Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.

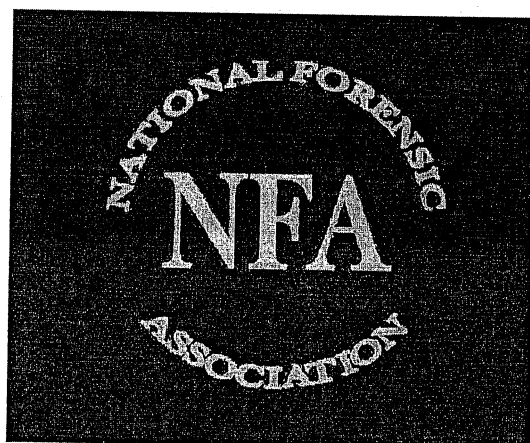
All forms must have a Time Stamp and

staff initial: SK

'19 MAR 12 P-2:43:41



2019 NFA National Championship Tournament,



Santa Ana, CA, on April 2019.

The city of Santa Ana is working hard to prepare an amazing experience for you and your students.

STUDENT ORGANIZATION EVENT REGISTRATION FORM

COMPLETED



This form must be completed 10 business days prior to the event date. Reservations for on campus events will not be confirmed unless this form has been completed. No publicity may be distributed or posted online until this form has been submitted for off campus events or until the reservation confirmation process has been completed for on campus events. **Signatures must be completed in blue or black ink.**

NAME OF ORGANIZATION: Forensics Speech and debate PHONE: [REDACTED] DATE: 2/26/2019
EVENT CONTACT NAME: [REDACTED] EMAIL: [REDACTED]
NAME OF EVENT: NFA National Tournament LOCATION: Santa Ana
EVENT DATE: April 16 BEGIN TIME: 6:00 am END TIME: April 23 ESTIMATED ATTENDANCE: 1,000

TYPE OF ACTIVITY (THE UNIVERSITY'S GENERAL RELEASE WILL BE REQUIRED FOR CERTAIN EVENTS.)

- ☐ PROCEEDS TO BENEFIT ☐ EDUCATIONAL PROGRAM ☐ SPIRITUAL PROGRAM ☐ RECREATIONAL PROGRAM
☐ DANCE/PARTY ☐ SOCIAL PROGRAM ☒ COMMUNITY SERVICE ☐ CONFERENCE/CONVENTION
☒ OTHER: Tournament ☐ SPEAKER/PANEL

WILL YOUR EVENT INCLUDE ANY OF THE FOLLOWING? (PLEASE CHECK ALL THAT APPLY)

- ☐ SPORTS ACTIVITY OR COMPETITION ☐ BEACH/FOREST/PARK CLEAN-UP ☐ INTERNATIONAL TRAVEL
☐ BONFIRE ☐ INDOOR/OUTDOOR COOKING ☐ DOMESTIC TRAVEL
☐ AMPLIFIED SOUND ☐ ANIMALS

PLEASE DESCRIBE THE EVENT BELOW (INCLUDE ALL ACTIVITIES):

Forensics Speech National Tournament. Cal State LA students will be competing against the nation for titles in public speaking events.

HOW WILL YOU MARKET THIS EVENT? (CHECK ALL THAT APPLY)

- ☐ PRINTED POSTCARDS ☐ PRINTED POSTERS/FLIERS ☐ SOCIAL MEDIA: [REDACTED] ☒ OTHER: Showcase
INCLUDE SITE & HANDLE

WHO WILL BE INVITED? (CHECK ALL THAT APPLY):

- ☐ STUDENT ORG. MEMBERS ☐ CAL STATE LA COMMUNITY ☒ OTHER COLLEGES & UNIV. ☒ GENERAL PUBLIC ☐ GUEST LIST

Events intended for the general Cal State LA campus will be listed in the Student Organization Calendar of Events distributed in a bi-weekly email by the Center for Student Involvement.

☒ NO, I DO NOT WISH FOR MY EVENT TO BE POSTED.

WILL THE EVENT HAVE AN ADMISSION CHARGE, REGISTRATION FEE, OR RAISE ANY PROCEEDS TO BENEFIT THE ORGANIZATION?

(If yes, please complete statement regarding proceeds to benefit transactions on the back of this form)

☐ NO ☒ YES

WILL A MOVIE BE SHOWN? ☒ NO ☐ YES (If yes, please attach written proof of viewing rights.)

WILL THE EVENT HAVE SECURITY? ☒ NO ☐ YES If yes, please explain [REDACTED]

WILL FOOD BE SERVED AT THE EVENT? ☒ NO ☐ YES

IF YES, WHO WILL PROVIDE THE FOOD? ☐ UNIVERSITY CATERING ☐ OTHER: [REDACTED]

A completed food permit is required for all on-campus events with food unless the food is provided by University Catering.

WILL ALCOHOL BE PRESENT AT THE EVENT? ☒ NO ☐ YES. Please attach a completed request to serve alcoholic beverages.

(This form may take up to two weeks for review and possible approval.)

WILL THE EVENT BE HELD IN A RESTAURANT/VENUE WHERE ALCOHOL IS AVAILABLE? ☒ NO ☐ YES

If so, please affirm organization members and guests will not consume alcohol.

Initials [REDACTED]

PLEASE LIST 2 TIPS and SVPT TRAINED MEMBERS ON PAGE 2.

WILL OFF-CAMPUS MEDIA BE NOTIFIED ABOUT THE EVENT (NEWSPAPER, TV, RADIO, ETC.)? ☒ NO ☐ YES, PLEASE PROVIDE WHO WILL BE INVITED ON PAGE 2.

DOES THE STUDENT ORGANIZATION WANT TO PURCHASE SPECIAL EVENT INSURANCE FOR THIS EVENT? ☒ NO ☐ YES

Please be aware that student organization events are not covered by liability or other insurance by California State University, Los Angeles or the University-Student Union. Student organization officers or the advisor may be held personally liable. If the student organization would like to purchase Special Event Insurance for a particular event, please contact CSI.

RECEIVED
MAR 05 2019

BY: [Signature]

RECEIVED
MAR 05 2019

STATEMENT REGARDING PROCEEDS TO BENEFIT TRANSACTIONS

As officers of this recognized student organization at Cal State LA, we affirm that all proceeds raised or assets assigned will be used solely for the benefit of the organization as a whole. Further, it is affirmed that no proceeds or assets of this organizations will accrue to the benefit of any officer, member, or any private person. We also affirm that all proceeds transactions for this event will comply with all University policies and procedures including but not limited to ICSUAM Policy 3141.01 and the Cal State LA Student Organization Funds Administration Policy. Describe the admission charge, registration, participation fee, or any proceeds that will be raised to benefit the organization. Please include how much the organization will be charging for any of these proceeds.

The National Forensics Association will be charging registration fees for this event

We will be participating but not charging / fundraising.

PRESIDENT: [REDACTED] SIGNATURE: *[Signature]* DATE: 3/5/19
TREASURER: [REDACTED] SIGNATURE: *[Signature]* DATE: 3/5/19
U-SU STUDENT ORGANIZATION ACCOUNT # [REDACTED] or ☐ APPROVED EXEMPT STATUS: CSI VERIFICATION ☐

EVENT GUIDELINES

The following guidelines are provided for the benefit of the student organization. They are intended to be followed completely. Failure to comply with any of the following guidelines may result in disciplinary action taken against the organization including suspension of recognition, events and use of facilities. More information can be found online in the Student Organization Handbook.

CONDUCT: The organization assumes full responsibility for the conduct of participants at the event. Any violation of University policy may subject the participants and/or the organization to disciplinary action by the Center for Student Involvement or Student Conduct.

ALCOHOL: In accordance with Administrative Procedure 019 - Alcoholic Beverages, any event (on or off campus) that involves the consumption of alcoholic beverages requires authorization from the University. Your organization must complete and submit a Request to Serve Alcoholic Beverages form in addition to this Event Registration Form. Please allow at least 3 weeks for this form to be reviewed by the University. Approved alcohol consumption events and events held where alcohol is available (but will not be consumed) require at least two TiPS certified members and two Sexual Violence Prevention & Resources Trained (SVPT) members to be in attendance of the entire event. Additional guidelines may be enforced.

PUBLICITY: All publicity material must comply with University Administrative Procedures. AP P003 and AP P007. All printed marketing to be used for marketing registered events are required to be stamped by CSI prior to their approved posting. Stamps can be obtained after the event has been registered. All printed material may be posted for up to a period of fourteen (14) calendar days. For student organizations, the "POSTING VALID THRU ____" stamp must be clearly visible on the face of the posting.

GENERAL RELEASE: If your event will require the use of general release waivers prior to organization member and guest participation, your organization is required to comply with all instructions provided by CSI, including submitting all completed forms and requested documents.

MY SIGNATURE BELOW INDICATES THAT I WILL TAKE RESPONSIBILITY TO ENSURE THAT THE EVENT WHICH MY ORGANIZATION IS SPONSORING WILL FOLLOW ALL GUIDELINES SET FORTH BY THE UNIVERSITY. I ACKNOWLEDGE THAT THIS EVENT AND ANY ASSOCIATED EVENT SPACE RESERVATIONS MAY BE SUBJECT TO CANCELLATION BASED ON MY ORGANIZATION'S RECOGNITION STATUS.

STUDENT ORG. OFFICER'S NAME [REDACTED] SIGNATURE (PLEASE USE BLUE OR BLACK INK ONLY) *[Signature]* DATE: 3/5/19
ADVISOR'S NAME [REDACTED] SIGNATURE *[Signature]* DATE: 3/5/19

ACKNOWLEDGMENT - FOR OFFICE USE ONLY

CENTER FOR STUDENT INVOLVEMENT (U-SU 204)

SIGNATURE: *[Signature]*

DATE: 3-5-19

CSI VERIFIES THE ORG. IS RECOGNIZED BY THE UNIVERSITY

ASSISTANT DEAN OF STUDENTS: WELLNESS & ENGAGEMENT

GENERAL RELEASE REQUIRED FOR ALL PARTICIPANTS? ☐ NO ☐ YES DATE REQUIRED: _____

NOTIFICATIONS:

☐ PUBLIC AFFAIRS DATE: _____ ☐ ATHLETICS DATE: _____
☐ DEPT. OF PUBLIC SAFETY DATE: _____ ☐ FACILITIES USE COORDINATOR DATE: _____
☐ OTHER: _____ DATE: _____ ☐ U-SU BUSINESS OFFICE DATE: _____

NOTES OR UPDATES: (TiPS-CERTIFIED/SVPT TRAINED MEMBERS, SOCIAL MEDIA SITES/HANDLES, INVITED MEDIA, ADDITIONAL INFORMATION/REQUIREMENTS)

My Marriott Rewards Account

David Hale

Your Stay: 4 Nights

[View Account](#)



Account

27,118
Points

Member
Status

Enjoy these Member benefits* during your stay.

[Learn More >](#)

- Free Standard in-room Wi-Fi
- Mobile Check-In + Room Ready Alerts – find out the instant your room is ready

*Benefits vary by brand and hotel. Select benefits are subject to availability. Please see full [terms and conditions](#).

Summary Of Charges

Thursday, April 18, 2019 – Friday, April 19, 2019

1 Night at 136.00 USD per night per room

Member Rate

Friday, April 19, 2019 – Sunday, April 21, 2019

2 Nights at 104.00 USD per night per room

Member Rate

Sunday, April 21, 2019 – Monday, April 22, 2019

1 Night at 107.00 USD per night per room

Member Rate

Taxes & Fees (per night per room)

Estimated Government Taxes & Fees	11.58 USD
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Totals

Total for Stay (per room)	497.30 USD
---------------------------	------------

Total for Stay (all rooms)	1,491.90 USD
----------------------------	--------------

Other Charges

On-site parking, fee: 15 USD daily

Friday, April 19, 2019 – Sunday, April 21, 2019

2 Nights at 104.00 USD per night per room

Member Rate

Sunday, April 21, 2019 – Monday, April 22, 2019

1 Night at 107.00 USD per night per room

Member Rate

Taxes & Fees (per night per room)

Estimated Government Taxes & Fees	11.58 USD
-----------------------------------	-----------

Totals

Total for Stay (per room)	497.30 USD
---------------------------	------------

Total for Stay (all rooms)	1,491.90 USD
----------------------------	--------------

Other Charges

On-site parking, fee: 15 USD daily

Check-In: Thursday, April 18, 2019

03:00 PM

Check-Out: Monday, April 22, 2019

12:00 PM

Number of rooms

3 Rooms

Guests per room

4 Adults

Guarantee Method

Credit Card Guarantee, Visa

Total for Stay (all rooms)

1,491.90 USD

Room 1

Room Type

Studio, 2 Queen, Trundle Bed

Guaranteed Requests:

None

ALL REQUESTS

Room 2

Room Type

Studio, 2 Queen, Trundle Bed

Guaranteed Requests:

None

ALL REQUESTS

Room 3

Room Type

Studio, 2 Queen, Trundle Bed

Guaranteed Requests:

None

ALL REQUESTS

Modify or Cancel Reservation

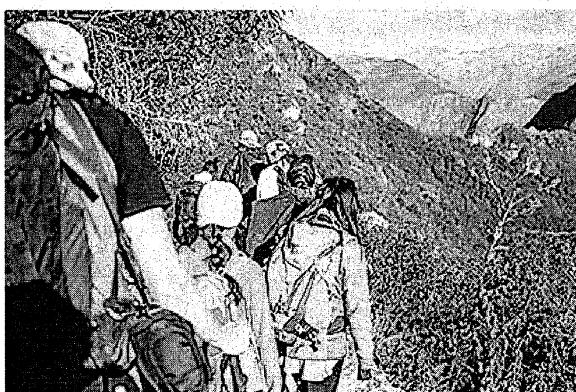
Enhance your stay



Save on base rates

Plus earn up to 2,000 points.

[Learn More](#)



Find Things to Do

View recommended activities and earn points.

[Book Activities](#)





Vacations Up To 70% OFF

3 night vacations in NYC, Newport Beach & more. \$199-\$598 per stay! Conditions and participation requirements apply.

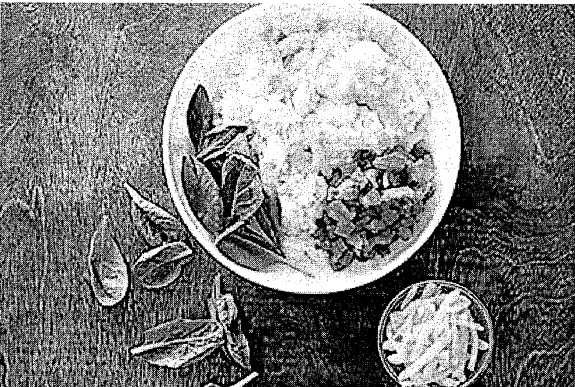
[Get Offer](#)



Cravings Satisfied, 24/7

Snacks, drinks & more. Your choice, anytime.

[Visit the market](#)



Wake Up to a Little Extra

Fresh, hot & healthy options to start your day

[Start your day right](#)



Free Wi-Fi

Enjoy free Wi-Fi in your suite & any public space.

[Connect freely](#)

Invitation



February 1, 2019

Hello Colleagues:

On behalf of the National Forensic Association, I am excited to invite you to the 2019 NFA National Championship Tournament, to be held at Santa Ana High School and Martin R. Henninger Elementary School in Santa Ana, CA, on April 18-22, 2019. The city of Santa Ana, in conjunction with Santa Ana Unified School District, is working hard to prepare an amazing experience for you and your students.

Congratulations on the many amazing achievements from the 2018 National Championship Tournament: Open Sweepstakes and Lincoln-Douglas Sweepstakes winners, **Western Kentucky University**, President's Division I winner **Wiley College**, President's Division II winner **Hastings College**, and President's Division III winner **Tennessee State University**; Pentathlon winner **Abigail Onwunali** from the University of Texas at Austin, and Lincoln-Douglas Speaker Award champion, **Gage Brookman** from Sterling College.

In this invitation you'll find quite a bit of valuable information, listed in sections below. I also encourage you to visit the tournament registration site: www.speechwire.com/nfa.

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Please review all of these areas carefully! In particular, note page 3, which details all of the changes for the 2019 tournament. Additionally, you can find more information about our organization at www.nationalforensics.org. If you have any questions not answered here, please don't hesitate to contact me.

I hope to see you in Santa Ana!

Rebecca Buel Young
NFA Tournament Director

DEADLINE CHECKLIST

DATE	DEADLINE
MONDAY, FEBRUARY 25	<ul style="list-style-type: none"> Proposals for research at the 2019 National Tournament must be submitted to Dr. Nikki Freeman (freeman@ucmo.edu) Details on conducting research at the national tournament can be found here Consider beginning your Student Verification Form process to allow for institutional delays!
MONDAY, APRIL 1 (5:00 PM CST)	<ul style="list-style-type: none"> All qualifications must be obtained and reported All entries must be submitted through SpeechWire Scanned copy of Student Verification Form must be emailed to rbuel@monmouthcollege.edu Judge Coverage Appeal Form must be emailed to rbuel@monmouthcollege.edu Accommodation requests based on disability, safety, or concerns arising from prior unlawful discrimination, harassment, or assault should be submitted to rbuel@monmouthcollege.edu Impromptu speaking accommodation requests should be submitted to sabarfield@gmail.com
WEDNESDAY, APRIL 3 (12:00 PM CST)	<ul style="list-style-type: none"> Nuisance fees begin
WEDNESDAY, APRIL 17 (7:00 – 9:00 PM PST)	<ul style="list-style-type: none"> Early registration at the Holiday Inn Santa Ana All fees due Student Verification Form original copy due
THURSDAY, APRIL 18 (12:00 – 2:30 PM PST)	<ul style="list-style-type: none"> On-site registration at Santa Ana High School All fees due Student Verification Form original copy due

WHAT'S NEW FOR 2019

First Time Fee Waiver Application

Schools attending NFA for the first time may apply for a fee waiver. Details and application materials will be available during **the month of February** under "Files for Download" on SpeechWire.

Open Door Policy

The NFA is committed to providing safe performance spaces for all competitors. We acknowledge the art of performance may be a healing process and/or opportunity to speak on important issues. As a performer, it is impossible to know all the ways in which content or a performance may unintentionally harm our peers. To better serve our competitors, the NFA is implementing an open door practice in rounds at the National Tournament. Meaning, competitors may choose when they feel comfortable being present in the room, which includes choosing only to be present in the room when performing. Competitors may discretely leave, even when not double-entered without question or penalty. This policy will be communicated to each judge at the national tournament.

Quiet Room and Resources

The NFA will provide a space for competitors to remove themselves and practice self-care in the event of triggering content or situations. Contact information for emergency counseling services will be available.

Title IX Reference Guide and Accommodation Based on Harassment or Misconduct

The NFA is fully-committed to a safe and healthy educational, work and competition environment that is free from unlawful discrimination and harassment. As such, NFA prohibits discrimination and harassment on the basis of sex, gender, sexual orientation, sexual identity, race, disability, religion and other lawfully protected categories. This prohibition includes sexual assault and misconduct, and stalking. If you have experienced an act of discrimination, harassment or assault by a competitor, coach, or judge at an NFA qualifying/sanctioned tournament based on any of these protected categories, you are encouraged to report the matter to the appropriate persons.

Although the NFA fully-supports the principles of non-discrimination based on sex (including gender, sexual orientation and identity) set forth in Title IX, the NFA itself does not have any Title IX investigatory or adjudicatory functions. Therefore, to initiate the Title IX investigation process, you are encouraged to report any suspected Title IX violations.

Additionally, the NFA will now provide an opportunity to request accommodation based on harassment or misconduct to be taken into consideration while scheduling the national tournament. Furthermore, the NFA is committed to providing Title IX contact information for the host institution, and designated NFA staff to support students should an act of harassment or misconduct occur during the tournament. **For more details on this policy and process, see page 6 of this invitation.**

Code of Standards and Ethics

Changes voted upon in Spring 2018 are reflected in the Code of Standards and Ethics on pages 22-25 of this invitation.

QUALIFYING FOR THE TOURNAMENT

RULES FOR QUALIFICATION

- In order to enter the National Championship tournament, students must qualify each event by **April 1, 2019 at 5:00 pm**. For procedures and requirements, see section III of the NFA By-laws, which can be found here: [Qualification Procedures](#)

REPORTING RESULTS

Per the NFA Constitution, all tournament results must be reported by the third Monday prior to the beginning of the National Championship Tournament. This year, results must be reported by **April 1, 2019 at 5:00 pm CST** following the guidelines below:

If you use SpeechWire to host or attend a tournament:

- Results will be automatically reported!
- Please take a moment to update your team roster and mark students appropriately as active or inactive. Additionally, work to enter student names the same way for every tournament. Typos, extra spaces, abbreviations, or other variations will create multiple records for the same student and may complicate the verification process.

If you do NOT use SpeechWire to host a tournament:

- Follow these step-by-step directions to create a tournament report:
<https://www.speechwire.com/handbooks/nfa-reporting-handbook.pdf>

STUDENT VERIFICATION

- All schools must submit a **Student Verification Form** to demonstrate that each competitor is academically enrolled. This form can be found under the "[Files for Download](#)" on SpeechWire.
- This form **must** be completed and affixed with an official school seal by your Registrar's Office. This process may take some time based on your individual institution, so please prepare early and verify any student you may consider bringing to NFA.
- In order to enter the tournament, a scanned copy of this form must be submitted by **April 1, 2019 at 5:00 pm CST**, to Rebecca Buel Young, Tournament Director at rbuel@monmouthcollege.edu.
- In order for your students to compete at the tournament, the original copy of this form **must** be submitted in person at Registration.

REGISTERING FOR THE TOURNAMENT

- All entries must be submitted through SpeechWire, at www.speechwire.com/nfa by April 1, 2019 at 5:00 pm CST. No entries will be accepted after this date.
- If you do not currently have a SpeechWire account, please create one as soon as possible as it helps with results reporting and entry verification.
- Please remember your school name, as well as your students' and judges' names will appear the way you enter them on all tournament materials. You may also consider using SpeechWire's new pronunciation feature to assist those reading awards.
- You will receive an entry confirmation after all entries have been processed. If you do not receive a confirmation within one week of entering, please contact the National Tournament Director at rbuel@monmouthcollege.edu.

ACCOMODATION AT THE NATIONAL TOURNAMENT

ACCOMODATION BASED ON DISABILITY

Pursuant to the Americans with Disabilities Act (ADA) Amendments Act of 2008 (ADAAA), Titles I and II of the ADA of 1990, and Sections 503 & 504 of the Rehabilitation Act of 1973, the National Forensic Association and the NFA National Tournament will not discriminate against any competitor, judge, or student because of a physical or mental impairment. Every effort will be made to assure reasonable accommodation.

ACCOMODATION BASED ON HARASSMENT OR MISCONDUCT

The NFA is fully-committed to a safe and healthy educational, work and competition environment that is free from unlawful discrimination and harassment. As such, NFA prohibits discrimination and harassment on the basis of sex, gender, sexual orientation, sexual identity, race, disability, religion and other lawfully protected categories. This prohibition includes sexual assault and misconduct, and stalking. If you have experienced an act of discrimination, harassment or assault by a competitor, coach, or judge at an NFA qualifying/sanctioned tournament based on any of these protected categories, you are encouraged to report the matter to the appropriate persons.

Although the NFA fully-supports the principles of non-discrimination based on sex (including gender, sexual orientation and identity) set forth in Title IX, the NFA itself does not have any Title IX investigatory or adjudicatory functions. Therefore, to initiate the Title IX investigation process, you are encouraged to report any suspected Title IX violations.

PRE-TOURNAMENT ACCOMODATION NOTICE

Please notify the Tournament Director (rbuel@monmouthcollege.edu) by April 1, 2019 at 5:00 pm if you or a member of your program are requesting accommodation based on:

- Disability,
- Safety concerns, or
- Concerns arising from prior unlawful discrimination, harassment or assault

If you request an accommodation, please identify accommodation requested and an explanation so the Tournament Director can assess the request.

Accommodation requests specific to Impromptu Speaking should be directed to the Chair of the Impromptu Committee and At-Large Council Member, Sade Barfield (sabarfield@gmail.com).

ACCOMODATION POLICY AT THE NATIONAL TOURNAMENT

Should you experience a Title IX violation while attending the NFA National Championship Tournament, you should report the violation to your coach and the Title IX Coordinator for the 2019 Santa Ana host site who will ensure that the Title IX officers from your home university or college, and from the institution of the perpetrator are notified so that investigative procedures can begin. Should you require specific accommodations at the National Championship Tournament once it has begun because of this incident, a designated NFA Tournament Staff member will help to determine what, if any accommodations need to be requested and will bring those to the NFA Tournament Committee comprised of the Tournament Director, the President and the Vice President of Tournament Administration. The National Tournament Committee will work quickly to devise an immediate plan of action to meet accommodations while the tournament is occurring. Contact information for the Santa Ana Title IX Coordinator and the designated Title IX NFA Tournament Staff member will be made available with your registration materials.

TOURNAMENT FEES

GENERAL FEE INFORMATION

- All fees will be calculated on **April 3, 2019 at 12:00 pm CST**.
- No adjustments will be made to base fees after **April 1, 2019 at 5:00 pm CST**, except to increase the fees if changes are made. In other words, you are charged for your entry as it stands when entries are due, plus any applicable drop fees.
- All checks must be made payable to "National Forensic Association" and brought in person to the tournament. Returned checks will incur a **\$25** fee.

INDIVIDUAL EVENTS FEES

ENTRY FEES:

- Each entry is **\$10.00**, except for Duo, which is **\$20.00**.
- Each Pentathlon entry is **\$10.00**.

JUDGING REQUIREMENTS/FEES:

- **Each full-time IE judge covers eight IE entries.**
- **To be considered full-time, a judge must be available all days, all rounds, including all elimination rounds.** Otherwise, they will be considered part-time by the day, and coverage will be calculated accordingly. A judge must be available for an entire day in order to provide coverage for that day.
- In order to enter the tournament, any school with **eight or fewer IE entries** must provide at least **one full-time judge**.
- Any school with **nine or more IE entries** must cover at least **50 percent** of their total IE entry with full-time judges. Appeals must be made using the **Judge Coverage Appeal** form, found under the "Files for Download" button on www.speechwire.com/nfa, and be submitted to the Tournament Director by **April 1, 2019 at 5:00 pm CST**.
- Regardless of entry size, no school will be allowed to cover more than **160 IE entries**.
- All uncovered IE entries are **\$18.00** each.

DEBATE FEES

ENTRY FEES:

- Each debate entry is **\$25.00**

JUDGING REQUIREMENTS/FEES:

- Each full-time Debate judge covers two Debate entries.
- To be considered full-time, a judge must be available all days, all rounds, including all elimination rounds. Otherwise, they will be considered part-time by the day, and coverage will be calculated accordingly. A judge must be available for an entire day in order to provide coverage for that day.

ENTRIES	JUDGES REQUIRED
1-2 debaters	1 full-time debate judge
3-4 debaters	2 full-time debate judges
5-6 debaters	3 full-time debate judges
7-8 debaters	4 full-time debate judges
9-10 debaters	5 full-time debate judges
More than 10 debaters	6 full time debate judges and add one judge for every 2 more debaters (or portion thereof) over 10

- Uncovered debate entry fees are as follows:

UNCOVERED DEBATERS	FEE
1-2 uncovered debaters	\$150 each
3-5 uncovered debaters	\$250 each
6-9 uncovered debaters	\$350 each
10+ uncovered debaters	\$500

- In order to enter the tournament, any school with **two or fewer Debate entries** must provide at least **one full-time judge**.
- Any school with **three or more Debate entries** must cover at least **50 percent of** their total Debate entries. Appeals must be made using the **Judge Coverage Appeal** form, found under the "[Files for Download](#)" button on www.speechwire.com/nfa, and submitted to the Tournament Director by **April 1, 2019 at 5:00 pm CST**.

ADDITIONAL REQUIRED ENTRY FEES FOR ALL SCHOOLS:

NFA Membership Dues for 2019-2020	\$75
Expenses for Host School	\$20

NUISANCE FEES

ENTRY DROPS: These penalties will be added to your base fee as of **April 3, 2019 @ 12:00 PM CST.**

DATE	FEE
April 3 @ 12:00 pm – 5, 2019	\$5 per slot
April 6-8, 2019	\$10 per slot
April 9-11, 2019	\$15 per slot
April 12-14, 2019	\$25 per slot
April 15-17, 2019	\$30 per slot
April 17, 2019 at 7:00 pm (Early Registration)	\$50 per slot

JUDGE DROPS:

- Any judge dropped (IE AND/OR L-D) after the **April 15, 2019** will be assessed a penalty fee of **\$300.00/judge.**
- Dropped judges after **April 17, 2019** will also be penalized **\$10.00** per assigned round and school fees adjusted to reflect one less judge.

NO SHOWS:

- Competitors who do not attend assigned rounds at the tournament may be subject to a penalty of **\$75 per scheduled/assigned round.**
- Judges who do not pick up ballots for assigned rounds will be assessed a **\$25 fee payable immediately.** This includes any and all ballots for rounds on days for which judges have been given credit for covering entries, including elimination rounds.
- NO STUDENT FROM A SCHOOL WILL ADVANCE TO OCTAFINAL ROUNDS UNTIL ALL OF THAT SCHOOL'S PENALTY FEES, INCLUDING NO SHOW FEES, ARE PAID. SHOULD A JUDGE NOT PICK UP AN ELIMINATION ROUND BALLOT, NO STUDENT FROM THAT SCHOOL WILL ADVANCE TO THE NEXT ROUND UNTIL THE FEE HAS BEEN PAID.**
- No Show fees that remain unpaid at the end of the tournament must be resolved before a school will be allowed to enter another National Championship Tournament.

TOURNAMENT SCHEDULE

Wednesday, April 17

7:00-9:00 pm Early Registration at the
Holiday Inn Santa Ana

Thursday, April 18

12:00 – 2:30 Registration
2:30 – 3:30 Opening Assembly
3:30 – 4:00 Extemp Draw
4:00 – 5:15 Round 1A
5:15 – 6:30 Round 1B
6:30 – 7:45 Round 2B
7:45 – 8:45 LD - Round 1
8:45 – 9:45 LD - Round 2

Friday, April 19

1:00 – 3:30 Meetings
3:30 – 4:30 LD - Round 3
4:30 – 5:00 Extemp Draw
5:00 – 6:15 Round 2A
6:15 – 7:30 Round 3B
7:30 – 8:30 LD - Round 4

Saturday, April 20

8:00 – 8:30 Extemp Draw
8:30 – 9:45 Round 3A
9:45 – 11:00 Round 1C
11:00 – 12:15 Round 1D
12:15 – 1:30 Round 2C
1:30 – 2:30 LD - Round 5
2:30 – 3:45 Round 2D
3:45 – 5:00 Round 3C
5:00 – 6:15 Round 3D
7:00 – 8:00 LD - Round 6

Sunday, April 21

7:30 – 8:00 Extemp Draw
8:00 – 9:30 Octafinals and Novice A
9:45 – 10:45 LD - Double Octas
10:45 – 12:15 Octafinals and Novice B
12:15 – 2:00 Octafinals and Novice C
2:00 – 3:30 Octafinals and Novice D/LD
4:00 – 4:30 Extemp Draw
4:30 – 6:00 Quarterfinals A/B
6:00 – 7:30 Quarterfinals C/D

Monday, April 22

7:30 – 8:00 Extemp Draw
8:00 – 10:00 Semifinals A/B
10:00 – 12:00 Semifinals C/D/LD
12:00 – 12:30 Extemp Draw
12:30 – 2:00 Finals A/B/LD
2:00 – 4:00 Finals C/D
6:00 Awards

NFA EVENT PATTERNS

GROUP A: Prose Interpretation, Extemporaneous Speaking

GROUP B: Rhetorical Criticism, Dramatic Interpretation, After-Dinner Speaking

GROUP C: Persuasive Speaking, Poetry Interpretation, Informative Speaking

GROUP D: Duo Interpretation, Impromptu Speaking, Program Oral Interpretation

DEBATE: Lincoln-Douglas

WHERE TO STAY



HOST HOTEL

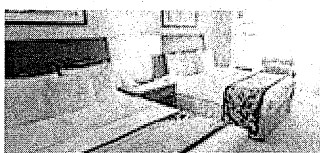
Holiday Inn Orange County Airport

2726 South Grand Ave, Santa Ana, CA, 92705

hotel: (714) 481-6300 | fax: (714) 966-2747

www.holidayinn.com/jwa-airport

- **\$109.00 per room, per night based on 1 – 4 people per room, plus 11% occupancy tax and + .19 tourism tax.**
- Individual & Group reservations must be confirmed by April 1st, any unused rooms will be released to the hotel for general sale.
- Room rate includes breakfast up to 2 people, per room, daily.
- Additional breakfast coupons available for purchase @ \$12.00 per person, per day, inclusive of taxes.
- [CLICK HERE TO MAKE RESERVATIONS NOW](#)
- Individual reservations may also be made by calling 1-855-846-7312. Please ask for the “NFA Tournament” or Group Code NFA.
- Individual Reservations can also be made by calling the hotel directly with Abigayl Flores. Sales Administrator, at 714-481-6311 or abigaylf@hi-oca.com Monday – Thursday 8:30am – 3pm.
- For Group blocks of 9 or more rooms please contact Annette Anderson, Director of Sales, 714-481-6304 or annettea@hi-oca.com.



BOOK YOUR HOTEL NOW
FOR NFA 2019 & SAVE!

\$129 + tax

Breakfast for (2) included | Free parking!



CO-HOST HOTEL

DoubleTree by Hilton Santa Ana-Orange County Airport

201 East MacArthur Blvd. Santa Ana, CA 92707

phone: (714) 825-3333

For Reservations go to: [Click Here](#)

- \$129 room rates
- 100 rooms reserved
- Full, hot breakfast buffet for (2) included in the rate
- Additional discounted full, hot breakfast buffet coupons available for purchase for \$10.00 inclusive
- Complimentary wireless internet in the guest rooms and meeting space
- Complimentary airport shuttle
- Complimentary parking at the hotel



RECOMMENDED OVERFLOW HOTEL
Country Inn and Suites John Wayne Airport
2701 Hotel Ter, Santa Ana, CA 92705
714-957-9200

<http://www.countryinns.com/santa-ana-sna-airport>

- \$119 double beds
- \$115 king bed
- Complimentary full cooked to order breakfast each morning
- Complimentary outdoor parking
- Complimentary shuttle service to/from John Wayne Airport
- Complimentary High-Speed Internet

2019 IMPROMPTU SCHEMA

NFA promotes accessibility for all students. Any of these prompts can and will be modified for students with special needs. All prompts will be printed in Open Dyslexic font at the National Championship Tournament.

Please send any requests for accommodation to Impromptu Committee Chair Sade Barfield (sabarfield@gmail.com) by April 1, 2019 at 5:00 PM CST.

PRELIM ROUND 1: Quotations

If we look too closely at many historical figures, we won't like what we see.

-Roxane Gay

Adults like us when we have strong test scores, but they hate us when we have strong opinions.

-Emma Gonzalez

PRELIM ROUND 2: Questions— students will be given a question and asked to provide an opinion-based answer with structured reasoning and supporting evidence. Questions will not require specific cultural knowledge.

If you were cryogenically frozen for 100 years, what's the first question you'd ask after waking?

What event would you change in speech?

PRELIM ROUND 3: Single Words. In addition to the prompt the judge will receive a piece of paper with a definition of the word. Students can request the judge read the definition to them. It can only be read once and it does not count towards prep time.

Void

Citizenship

OCTAFINALS: Potpourri – Competitors will be given either a quotation, question, or single word but will not know which until they prep. All sections will receive the same style of prompt.

Safe-Space

Vape

QUARTERFINALS: Proverbs

One who runs alone cannot be outrun-Ethiopian Proverb

The poor laugh; the rich cry – Hmong Proverb

SEMIFINALS: Ethical Dilemmas--these will be limited to 2 sentences and ask students to analyze an ethically ambiguous situation that has at least two viable answers. Students should be judged on their ability to provide an opinion-based answer with structured reasoning and supporting evidence as opposed to the stance or values they advocate within the speech. Prompts will not require specific cultural knowledge.

A longtime friend of yours is undocumented and is living in fear of deportation. They approach you asking you to marry them for the purpose of establishing a path to a green card. Do you do it?

Your friend just broke NFA outbounds with a speech you know was plagiarized. Do you report them?

FINALS: Quotation from NFA Hall of Fame members

"Complacency is a warning."

-Matthew Collie

"Algorithms matter more than art."

-Ray Quiel

NFA EVENT RULES

1. EXTEMPORANEOUS SPEAKING

PURPOSE: A speech designed to motivate audience consideration of a significant argument related to a current domestic or international issue or event.

DESCRIPTION: Extemporaneous speeches are characterized by content that is directly and specifically topical, clearly stated and well-supported arguments, demonstration of a knowledge of current events, credible sources, timeliness, and vocal and nonverbal delivery choices that reflect the speech's purpose.

RULES:

- a. Students will construct and deliver a 5 to 7 minute speech*, after choosing from among three questions, with 30 minutes of preparation. The use of limited notes is allowed.
- b. Extemporaneous speeches must be the original work of the speaker. Consultation with coaches, teammates, other speakers, or anyone else after the draw has begun is strictly prohibited.
- c. Extemporaneous speeches should be prepared after topics have been drawn. While speakers are encouraged to draw from their own knowledge of current events, no student is allowed to speak from outlines, briefs, or other materials prepared before the round. Students are encouraged to consult and reference research from a variety of sources including newspapers, magazines, journals, books, websites and blogs providing these resources lack excessive notation and alteration.
- d. Electronic methods of resource material storage and retrieval may be used within the previously prescribed parameters. Students should be able to retrieve cited material upon judge request. Students may not obtain new research during their preparation time through the use of electronic devices such as but not limited to computers, cell phones, and personal data assistants.

** Unlike other event rules, minimum and maximum time limits provided for ALL events are enforced at the discretion of the individual judge rather than the association.*

PROCEDURES:

- a. The National Championship Tournament host and National Forensic Association are not responsible for supplying support of any kind for electronic storage or retrieval methods.
- b. The National Championship Tournament host and National Forensic Association are not responsible for the security of computers or other devices stored in the extemporaneous preparation room.
- c. Standard time signals should be given noting the time remaining for the speaker beginning at five minutes remaining and indicating each minute thereafter, the final 30 seconds and the closing five seconds nonverbally.

2. IMPROMPTU SPEAKING

PURPOSE: A speech designed to motivate audience engagement of a significant argument.

DESCRIPTION: Impromptu speeches are characterized by a clearly articulated argument comprising a specific, direct response to the given prompt, well-supported claims, clear structure, uniqueness, and vocal and nonverbal delivery choices that reflect the speech's purpose.

RULES:

- a. Students will construct and deliver an original argument in response to a prompt. Limited notes are allowed.
- b. Impromptu prescribes a limit of 7 minutes, with speeches lasting at least 5 minutes.* Prompts include ideas that can be comprehended and interpreted quickly such as quotations, both actual (from history or contemporary culture) and fictional (from movies, plays, novels etc.), single-frame cartoons, song lyrics, proverbs, rhetorical situations etc..

** Unlike other event rules, minimum and maximum time limits provided for ALL events are enforced at the discretion of the individual judge rather than the association.*

PROCEDURES:

- a. Standard time signals should be given noting the expiration of preparation time verbally in 30-second intervals, and the remainder of speaking time beginning at five minutes remaining and indicating each minute thereafter, the final 30 seconds and the closing five seconds nonverbally.
- b. Contestants who have not spoken should not watch the performance of their competitors.
- c. One judge per section will receive a prompt with their ballot, and is responsible for delivering the provided prompt to each contestant in the round.

3. RHETORICAL CRITICISM

PURPOSE: A speech designed to describe, analyze and evaluate the rhetorical dynamics related to a significant rhetorical artifact or event.

DESCRIPTION: Rhetorical Criticisms are characterized by enlightening critical insight, in-depth analysis, description and application of rhetorical principles or a theoretical framework, topic significance, credible sources, and vocal and nonverbal delivery choices that reflect the speech's purpose.

RULES:

- a. All speeches should be original, constructed and delivered by the student.
- b. Speeches should adhere to the NFA Code of Ethics, Rules and Procedures.
- c. Plagiarism in any form is prohibited.
- d. Source citation should be specific, accurate and honest.
- e. Although limited notes are permitted, speeches should be delivered from memory.
- f. Audiovisual aids are permitted.
- g. Maximum time limit of 10 minutes.

** Unlike other event rules, minimum and maximum time limits provided for ALL events are enforced at the discretion of the individual judge rather than the association.*

4. PERSUASIVE SPEAKING

PURPOSE: A speech designed to influence audience attitudes and/or actions.

DESCRIPTION: Persuasive speeches are characterized by sound rhetorical strategy, well-supported arguments, credible sources, effective organization, timeliness, significance, and vocal and nonverbal delivery choices that reflect the speech's purpose.

RULES:

- a. All speeches should be original, constructed and delivered by the student.
- b. Speeches should adhere to the NFA Code of Ethics, Rules and Procedures.
- c. Plagiarism in any form is prohibited.
- d. Source citation should be specific, accurate and honest.
- e. Although limited notes are permitted, speeches should be delivered from memory.
- f. Audiovisual aids are permitted.
- g. Maximum time limit of 10 minutes.

** Unlike other event rules, minimum and maximum time limits provided for ALL events are enforced at the discretion of the individual judge rather than the association.*

5. INFORMATIVE SPEAKING

PURPOSE: A speech designed to clarify and/or explain a significant development, process, concept, person, place or topic.

DESCRIPTION: Informative speeches are characterized by in-depth content development that likely enhances audience understanding beyond what was previously known, well-established topic relevance, clear organization, credible sources, timeliness, and vocal and nonverbal delivery choices that reflect the speech's purpose.

RULES:

- a. All speeches should be original, constructed and delivered by the student.
- b. Speeches should adhere to the NFA Code of Ethics, Rules and Procedures.
- c. Plagiarism in any form is prohibited.
- d. Source citation should be specific, accurate and honest.
- e. Although limited notes are permitted, speeches should be delivered from memory.
- f. Audiovisual aids are permitted.
- g. Maximum time limit of 10 minutes.

** Unlike other event rules, minimum and maximum time limits provided for ALL events are enforced at the discretion of the individual judge rather than the association.*

6. AFTER-DINNER SPEAKING

PURPOSE: A speech designed to entertain by advancing a relevant point through the use of humor.

DESCRIPTION: After-Dinner speeches are characterized by humorous content development, creativity, uniqueness, timeliness, clear organization, significance, credible sources, and vocal and nonverbal delivery choices that reflect the speech's purpose.

RULES:

- a. All speeches should be original, constructed and delivered by the student.
- b. Speeches should adhere to the NFA Code of Ethics, Rules and Procedures.
- c. Plagiarism in any form is prohibited.
- d. Source citation should be specific, accurate and honest.
- e. Although limited notes are permitted, speeches should be delivered from memory.
- f. Audiovisual aids are permitted.
- g. Maximum time limit of 10 minutes.

** Unlike other event rules, minimum and maximum time limits provided for ALL events are enforced at the discretion of the individual judge rather than the association.*

7. PROSE INTERPRETATION

PURPOSE: An interpretive performance designed to engage the audience through the development of a story.

DESCRIPTION: Students choose, excerpt and/or cut (with due respect paid to issues of literary integrity), and perform a selection or selections of original and/or published prose material of literary merit.

RULES:

1. Prose material includes: short stories, novels, essays, and story-centered new media. Prose material from new media should first be referenced against the original source to ensure it is not drama. If the original source is non-genre specific then material where the performance focuses on the development of story would be acceptable. Focus of non- genre specific material as described above will be critiqued by the preference of the judging pool, not cause for disqualification.
2. Use of manuscript is required.
3. Maximum time is 10 minutes, including any introductory and/or transitional comments.

** Unlike other event rules, minimum and maximum time limits provided for ALL events are enforced at the discretion of the individual judge rather than the association.*

8. DRAMATIC INTERPRETATION

PURPOSE: An interpretive performance designed to engage the audience through the development of character(s) within a dramatic context.

DESCRIPTION: Students choose, excerpt and/or cut (with due respect paid to issues of literary integrity), and perform a selection or selections of original and/or published dramatic material of literary merit.

RULES:

1. Dramatic material includes: plays, material written for stage/screen/radio, documentaries, and character(s)-centered new media. Dramatic material from new media should first be referenced against the original source to ensure it is not Prose. If the original source is non-genre specific then material where the performance focuses on the development of character(s) would be acceptable. Focus of non-genre specific material as described above will be critiqued by the preference of the judging pool, not cause for disqualification.
2. Use of manuscript is required.
3. Maximum time is 10 minutes, including any introductory and/or transitional comments.
** Unlike other event rules, minimum and maximum time limits provided for ALL events are enforced at the discretion of the individual judge rather than the association.*

9. DUO INTERPRETATION

PURPOSE: An interpretive performance by two individuals designed to engage the audience through the interaction of multiple characters.

DESCRIPTION: Students choose, excerpt and/or cut (with due respect paid to issues of literary integrity), and perform a selection or selections of original and/or published material of literary merit. This is not an acting event. Selected literature must present the perspectives of multiple characters, representing those different characters using voice and/or body. The focus of this event is the interaction of multiple and related voices

RULES:

- a. Any type of material(s) of literary merit may be used as long as the performance highlights interaction.
- b. Use of manuscript is required, which prohibits physical contact between performers.
- c. Offstage focus is required
- d. No costumes, props, etc. are to be used.
- e. Maximum time is 10 minutes, including any introductory and/or transitional comments.
** Unlike other event rules, minimum and maximum time limits provided for ALL events are enforced at the discretion of the individual judge rather than the association.*

10. POETRY INTERPRETATION

PURPOSE: An interpretive performance designed to engage the audience through the development of linguistic imagery.

DESCRIPTION: Students choose, excerpt and/or cut (with due respect paid to issues of literary integrity), and perform a selection or selections of original and/or published poetry of literary merit.

RULES:

- a. Poetry can include poems, slam poetry, and lyrics any material with poetic elements.
- b. Use of manuscript is required.
- c. Maximum time is 10 minutes, including any introductory and/or transitional comments.
** Unlike other event rules, minimum and maximum time limits provided for ALL events are enforced at the discretion of the individual judge rather than the association.*

11. PROGRAM ORAL INTERPRETATION

PURPOSE: An interpretive performance designed to engage the audience through the development of a theme or argument using multiple genres of literature as support.

DESCRIPTION: Students choose, excerpt and/or cut (with due respect paid to issues of literary integrity), and perform a selection or selections of original and/or published prose, poetry, drama, etc., of literary merit. Selections should be constructed around a theme, argument or thesis and should utilize at least two different genres of literature.

RULES:

- a. Any material(s) of literary merit may be used.

b. Use of manuscript is required

c. Maximum time is 10 minutes, including any introductory and/or transitional comments.

**Unlike other event rules, minimum and maximum time limits provided for ALL events are enforced at the discretion of the individual judge rather than the association.*

12. LINCOLN-DOUGLAS DEBATE

PURPOSE: A debate event designed to engage the audience through a policy-oriented dialogue.

DESCRIPTION: NFA Lincoln-Douglas Debate is a one-person, persuasive, policy debate on the traditional stock issues of policy debate (harms, inherency, solvency, and topicality). It is a communication event, in which competitors will be evaluated on their analysis, use of evidence, and ability to effectively and persuasively organize, deliver and refute arguments. Rapid-fire delivery, commonly called "spread delivery," is considered antithetical to the purpose and intent of this event.

RULES:

A. Paradigm for Judging Lincoln-Douglas Debate: The official decision-making paradigm of NFA-LD is that of Stock Issues: Harm (Advantage or Goals), Inherency, Solvency, and Topicality. The affirmative is required to propose a plan that meets four initial burdens. The plan need not be detailed, but should be sufficient to prove the plan's propensity to solve the problem area.

1. The affirmative must prove:

a. The harm of the present system or that a comparative advantage or goal can be achieved over the present system;

b. The inherency which prevents solving those harms or achieving those advantages or goals;

c. The proposed plan's propensity to solve the harm or achieve the advantage or goal claimed by the affirmative; and

d. The topical nature of the proposed plan as an inductive proof of the resolution. If, at the end of the debate, the negative has convinced the judge that the affirmative proposal has violated the parameters set by the resolution, then the decision in the debate should be awarded to the negative. However, the plan does not need to deal with all the possible problem areas suggested by the resolution. Topicality is a voting issue.

2. The negative may attack any of these issues, but need only win one to win the debate. Additionally, the negative may argue that one or more disadvantages to the proposed plan outweigh its benefits. The negative may also present one competitive counterproposal specific to the affirmative problem area and not dealing with the form of government, economic system, or need for further study (unless specifically identified as a key issue in the resolution).

3. Counterproposals should be logically consistent with all other negative arguments constructed during the debate. If inconsistencies arise and the affirmative points them out, the judge should reject the arguments inconsistent with the counterproposal. Counterproposals are subject to the same burden of solvency as are required of affirmative plans.

4. Rebuttals are to be used to respond to the opposition's lines of argument and to extend arguments made in constructive speeches. No new lines of argument may be presented in rebuttals. By new lines of argument, we mean those which are not clarifications or responses made to arguments made in constructive, but those which are completely new and unrelated to previous argumentation. New evidence to extend or clarify constructive arguments is permitted in rebuttal.

5. Speeches should be pleasant, comprehensible, and persuasive in tone, especially since not all judges will have traditional debate experience. Speech delivery and quantity of evidence should not be excessive. Since LD debate adheres to the communication principles of individual events, judges are encouraged to give a verbal warning to debaters speaking too rapidly in a round. If the speaker does not heed the warning in that particular round, the judge is strongly encouraged to give that speaker a loss for that round even if the student has otherwise "won" the debate on the basis of the stock issues. On the other hand, judges who encourage students to speak rapidly should be reported to the tournament director. At the national tournament, these judges will be pulled from the judging pool

and their schools assessed judging fees for the rounds not covered. Local tournament directors are encouraged to develop their own responses to such judges

B. Use of Evidence in Lincoln-Douglas Debate: Students should only use evidence that is accurate and thoroughly referenced in their speeches. In both prepared speeches and speeches composed with limited preparation time, debaters should use evidence that is accurately and directly quoted. The evidence should be quoted with proper respect to the context of the original source. Students may use evidence from non-written sources as long as the veracity of the evidence may be verified. Information gathered from personal and/or phone interviews, as well as information from electronic sources, may be used, provided the student does the following:

1. Indicates during the performance the name of the source, date the information was collected, and method used to collect the information; and

2. Possesses a means to verify the accuracy of the evidence should it be formally challenged.

Verification may include a transcript of the interview, broadcast, etc., a notarized letter of authenticity from the source identifying specific passages from the performance as accurate, and/or phone numbers at which the source may be reached to verify the veracity of the information. (This last option is not recommended as the sole option since the source may not be reachable at the time an ethical charge is made.)

3. The first time a source is presented, the debater should read the full source aloud when introducing the evidence. A "full source" is assumed to include author's name, author's qualifications (when apparent in the original), full date, and title of source. Page numbers need not be read during the debate, but should be available upon request. Once a source has been cited, evidence subsequently cited from the source need only include the author's and/or publication's name as well as a phrase along the lines of "previously cited."

4. Both speakers in a debate are required to make available to their opponent copies of any evidence used in the round, including the affirmative constructive speech. The evidence must be returned to the speaker at the end of the debate. If the evidence is only available in a digital format, the debater is required to make a digital version of the evidence available for the entirety of the debate at the opponent's discretion. For example, if an affirmative case is only available on a laptop, the negative should be allowed to keep the laptop for reference until the debate is over. At the conclusion of the debate, competitors and judges may review evidence read in the round and record sources.

Competitors must provide access to a written version of the source citation, in either physical or digital format, upon request by the judge or other competitor in the round. Time to record sources may be limited based on tournament schedule constraints. When time restrictions prevent recording of sources during the round, round participants may ask to review sources at a later point during the tournament. Competitors wishing to photograph, film, or otherwise copy pieces of opponent's evidence in their entirety must first request permission. Competitors are not required to grant permission for photographing of the evidence. Judges may not photograph evidence during a round, nor may judges ask debaters for permission to do so. After the ballot has been returned judges may approach a coach for permission to photograph the evidence.

C. Violations of the Code of Ethics: If a debater, during the course of the debate, charges his/her opponent with violating an ethical standard, as established by the National Forensic Association Code of Ethics, the debate shall immediately cease. The judge will bring the students to a member of the tournament committee and the debater making the charge will fill out a formal complaint according to the provisions under (1) in the section "Violation of the Code of Ethics." The complaint will then be adjudicated as in any other complaint. If the debater making the charge during the round refuses to file a formal complaint, that debater will receive a loss for the debate. Complaints made after a round will follow the standard procedure listed in the "violation" section of the Code of Ethics.

D. Electronic devices may be used in the round (e.g. cell phones as timers, laptops with evidence or for notes), but competitors must agree to NOT communicate with anyone else, either inside or outside the

room, during the course of the debate via their electronic devices.

E. Time Limits for Lincoln-Douglas Debate

Affirmative Constructive	6 minutes	Cross-Examination	3 minutes
Negative Constructive	7 minutes	Cross-Examination	3 minutes
Affirmative Rebuttal	6 minutes	Negative Rebuttal	6 minutes
Affirmative Rebuttal	3 minutes	Prep time per debater	4 minutes

THE FOLLOWING RULES APPLY TO ALL EVENTS:

1. No speech or program used by the contestant in competition should have been used prior to September 1, preceding the National Championship Tournament.
2. No student may perform two cuttings from the same literary work at the National Championship tournament in the same year.

NFA CODE OF STANDARDS, RULES AND PROCEDURES

A. Directors, coaches and students must ensure compliance with the association's standards, rules and procedures. Any director, coach or student who violates these standards, rules or procedures is subject to the sanctions as indicated in the Code of Standards and as applied at the discretion of the National Council.

B. Those in doubt as to compliance with these standards, rules or procedures should correspond with the President or National Tournament Director in advance of the National Championship Tournament to ensure compliance. Those suspecting violations of standards, rules or procedures should report alleged violation(s) to a member of the National Tournament Committee as soon as practical and if at all possible, well in advance of the National Championship Tournament.

C. CODE OF STANDARDS

1. Repetition of Materials (In Prepared & Interpretation Events)

It is unethical for students to reuse any portion of a performance script from year to year.

2. Literary Definitions for Interpretive Events

Contestants must use literary selections in the appropriate event category.

3. Authorship of Materials Used in Competition

Students should author their own materials in non-interpretation events and should cite sources for any materials they employ which are not original. Violations of this rule include all forms of plagiarism. Students shall not represent another's words or ideas as their own. Examples include, but are not limited to, delivering a speech authored by another student or a coach in the event "Persuasive Speaking," paraphrasing a personal story found in a magazine without citing the source, presenting a professional comedian's joke as if it were your own, or cutting and pasting the definition of a term from Wikipedia into the introduction of a Poetry program without verbally attributing it to the website. Violations also include fabrication, the invention or falsification of information or citations. Examples include citing the wrong source for the nation's GDP in an extemporaneous speech or updating a citation in an informative speech with a new source that does not contain the information claimed. When citing a source, the NFA recommends including the name of the publication, and the date it was published. Students should only use evidence that is accurate and thoroughly referenced. Institutions should be prepared to provide source verification of all materials used in competition at the National Championship Tournament. Students may use evidence from non-written sources as long as the veracity of the evidence may be confirmed.

4. Interpretation of Literature

Competitors are discouraged from significantly altering existing text (with the exception of cutting out). Altering the **text** includes but is not limited to changing the narrator's point of view, changing the names, altering the pronouns to change the sex or genders of characters, or rewriting any part of the script beyond transitional lines and creating narratives that a cutting necessitates. These examples are not referencing the performance choices the student makes, the students should feel empowered to make their individual performance choices; rather, in attempt to stay true to the author's original written intent, the text should not be significantly altered in the aforementioned ways.

5. Limited Preparation Events

- a. Competitors should not use the same material, in the same way, to prove the same point, at the same tournament.

- b. The NFA forbids competitors from listening through the door to performances preceding their own.
- c. The NFA expects that prompts will not be shared with others prior to the completion of a given round.

6. Student Affiliation with an Institution

Students who attend more than one institution may only represent one institution at the National Championship Tournament. Students may compete at the National Championship Tournament only in those events they qualified. Students who officially transfer from one institution to another may compete in any events for which they have qualified.

7. Student Status

Students who compete at the National Championship Tournament must be making progress toward an initial undergraduate degree.

8. Judging Behavior

- a. Judges should not threaten students.
- b. Judges must pick up their ballots in a timely manner.
- c. Judges that start a round, should finish judging a round.
- d. Judges affiliated with a program should not judge students also affiliated with their program.
- e. The National Forensics Association is a community based on inclusion and therefore judges shall not include in oral critiques or on ballots any comments which alienates, marginalizes, attacks, threatens, or insults a person or group on the basis of national origin, ethnicity, color, religion, gender, gender identity, sexual orientation, or disability.

9. Statement of Inclusion

The NFA embraces human diversity as a core value. We express this value best in the inclusion and affirmation of the various identity groups to which our members and participants belong. This commitment to inclusiveness embraces identities and social roles that arise from but are not limited to race, color, ethnicity, national origin, sex, sexual orientation, gender, gender identity, religion, or ability status. We affirm and uphold the right to basic human dignity and respect across these diverse forms of human expression.

Participation in NFA events is by invitation. As such, NFA is firmly committed to maintaining an environment that is free from acts that are inconsistent with the inclusiveness it seeks to foster. When actions deemed contrary to this core value are reported to the Tournament Director, the behavior will be investigated promptly, and appropriate remedial actions will be taken.

10. Students must abide by the rules of the events, the procedure for the events, and the code of standards. Protest of ethical violations should be filed in writing with the tournament director of the National Championship Tournament.

D. VIOLATION(S) OF STANDARDS, RULES and PROCEDURE

- 1. Challenges or disputes arising from the provisions of the association must be submitted in writing to a member of the National Tournament Committee (the President of the association, the National Tournament Director or the Vice President for Administration). The written challenge must include the violation, a statement of the nature of the violation, the name of the alleged offender, the school they represent, and, if possible, any evidence in support of the allegation of violation. The National Tournament Committee will make a preliminary review of the written challenge as soon as practical

and within 24 hours if the allegation occurs during the National Championship Tournament. The National Tournament Committee will utilize any and all means at its disposal to determine the validity of the allegations and the circumstances of the situation(s) surrounding them, including video and audio tapes, student manuscripts, ballots, judges' comments, etc. Any person in attendance at the National Championship Tournament may file a challenge for violation of any alleged violation.

2. After the preliminary review of the National Tournament Committee of a written challenge, the National Tournament Committee will report its findings to the National Council. The National Council will either conduct a formal hearing to investigate the allegation, dismiss the allegation, or defer action until further evidence can be made available. All parties involved will be given notice of the National Council's actions. Public notice of the National Council's ruling will be given to all member institutions.
3. The National Council may request written statements, oral testimony or interrogatories from those involved in the allegations. Failure to cooperate in the National Council's investigation will be considered a violation and subject to the penalties noted elsewhere.
4. National Council will keep accurate records of its proceedings and any testimony received in connection with an allegation of violation(s). These records will be confidential and subject to disclosure only to the person or persons alleged to be in violation. Individuals may petition the National Council in writing to have their testimony exempted from confidentiality provisions.
5. The findings of the National Council in an allegation of violation are subject to appeal to the National Assembly.

E. SANCTIONS FOR VIOLATIONS

1. The National Council, after its deliberations and a determination by 2/3 vote of the members present and voting, may impose penalties for violation of standards, rules and/or procedures. The imposition of penalties will be made public, as will the votes of the individual Council members to impose penalties. Student representatives of the National Council will not take part in the investigation of violations nor will they be permitted to vote in such matters if the challenge is presented during the National Championship Tournament.
2. For violations involving a specific event, the penalties will be selected from the following:
 - a. Disqualification from the event in question;
 - b. Issuance of letter(s) of censure to the individual(s) and/or institution(s) in violation;
 - c. Issuance of letter(s) of reprimand to the individual(s) and/or the institution(s) in violation;
 - d. Disallowance of sweepstakes points or honors achieved in the event in question.
 - e. Prohibition from attendance at future national competitions.
 - f. In the case of Lincoln Douglas Debate, a round result reversal in the round challenged with an ethical violation.
3. For violations involving eligibility, the penalties will be selected from the following:
 - a. Disqualification from the National Championship Tournament;
 - b. Issuance of letter(s) of censure to the individual(s) and/or the institution(s) in violation;
 - c. Issuance of letter(s) of reprimand to the individual(s) and/or the institution(s) in violation;
 - d. Disallowance of sweepstakes points or honors achieved at the National Tournament,
 - e. Prohibition from attendance at future national competitions.
4. For violations involving conduct of a coach and/or a judge, the penalties will be selected from the

following:

- a. Removal from the judging pool. If the judge is hired, pay will be rescinded. If the judge is a school judge, the school will pay the drop fee for the judge.
- b. Issuance of letter(s) of reprimand to the individual(s) and/or the institution(s) in violation;
- c. Disallowance of sweepstakes points for the institution(s) the individual(s) represents;
- d. Prohibition from attendance at future national competitions.

NFA CODE OF ETHICS

- A. Believing strongly in the purpose of the National Forensic Association and its' pillars of pedagogy, scholarship, and competition, member teams and individuals strive to uphold the following values:
 1. **Inclusivity** – The National Forensic Association community believes we are stronger when we include all individuals with diverse experiences and stories.
 2. **Honesty** – Our community believes in honestly presenting and performing work without the blight of plagiarism or misrepresentation.
 3. **Integrity** – Our community works to uphold the highest ethical standards as stated in our organizational bylaws in order to create a society of fairness and pride.
 4. **Respect** – Our community respects the voices and perspectives of other members within the community and works to create comradery within our diversity.
 5. **Education** – Our community believes that by focusing on education as a pedagogy and a competitive practice, we can foster the growth of strong, civically minded citizens.
 6. **Involvement** – Our community encourages involvement of students, alumni, coaches, and outside community members because many perspectives enrich the learning experience at our tournament.

CONTACT INFORMATION

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CAL STATE LA

CALIFORNIA STATE UNIVERSITY, LOS ANGELES

COLLEGE OF ARTS AND LETTERS
Department of Communication Studies

February 26, 2019

Dear Associated Students Inc.:

With support from the Dean of the College of Arts & Letters, I am writing this letter to acknowledge that our nationally ranked Cal State LA Forensics, Speech & Debate team will be traveling to Santa Ana for the National Forensics Association (NFA) Tournament. Our students have worked all year to qualify each of their speeches for this tournament. Every weekend the team competes at different tournaments all over the state. At the NFA Tournament in April they will be competing against other undergraduate students from across the nation to try and make it to the final rounds.

The speech team has done very well at local and travel tournaments all year. We have qualified enough speeches this year to place ourselves in the second division of competition, which is higher than the division we were in last year. This is a huge achievement for the students and coaches on this team and highlights that the level of competition, dedication, and commitment has increased over the year.

We believe this team has a very good chance of ranking at nationals. Furthermore, upon their return to Cal State LA, these students will be able to share their new understanding of public speaking and advocacy with the new members of the team, and with the university at large. We are so proud of the work that the speech team has put in all year. It is a privilege to send them to this national tournament to represent Cal State LA. We are grateful to receive continuous support from A.S.I.

Sincerely,

David Olsen, Chair
Department Chair of Communication Studies

Linda Essig, Dean
College of Arts and Letters

California State University, Los Angeles
 CLASS GENERAL RELEASE
 (FIELD TRIP/OFF-CAMPUS ACTIVITY/TRANSPORTATION)
NOT AUTHORIZED FOR USE WITH MINORS

**RELEASE OF LIABILITY, PROMISE NOT TO SUE, ASSUMPTION OF RISK AND
 AGREEMENT TO PAY CLAIMS**

Activity (include name of professor and course): Forensics Speech and Debate

Activity Date(s) and Time(s): 4/16-23

Activity Location(s): Santa Ana

In consideration for being allowed to participate in this Activity, on behalf of myself and my next of kin, heirs and representatives, I **release from all liability and promise not to sue** the State of California, the Trustees of The California State University, California State University, [Los Angeles] and their employees, officers, directors, volunteers and agents (collectively "University") from any and all claims, **including claims of the University's negligence**, resulting in any physical or psychological injury (including paralysis and death), illness, damages, or economic or emotional loss I may suffer because of my participation in this Activity, including travel to, from and during the Activity.

I am voluntarily participating in this Activity. I am aware of the risks associated with traveling to/from and participating in this Activity, which include but are not limited to physical or psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability (including paralysis), economic or emotional loss, and/or death. I understand that these injuries or outcomes may arise from my own or other's actions, inaction, or negligence; conditions related to travel; or the condition of the Activity location(s). **Nonetheless, I assume all related risks, both known or unknown to me, of my participation in this Activity, including travel to, from and during the Activity.**

I agree to **hold** the University **harmless** from any and all claims, including attorney's fees or damage to my personal property, that may occur as a result of my participation in this Activity, including travel to, from and during the Activity. If the University incurs any of these types of expenses, I agree to reimburse the University. If I need medical treatment, I agree to be financially responsible for any costs incurred as a result of such treatment. I am aware and understand that I should carry my own health insurance.

I am 18 years or older. **I understand the legal consequences of signing this document, including (a) releasing the University from all liability, (b) promising not to sue the University, (c) and assuming all risks of participating in this Activity, including travel to, from and during the Activity.**

I understand that this document is written to be as broad and inclusive as legally permitted by the State of California. I agree that if any portion is held invalid or unenforceable, I will continue to be bound by the remaining terms.

I have read this document, and I am signing it freely (see attached). No other representations concerning the legal effect of this document have been made to me.

ONLY STUDENTS ENROLLED IN THIS COURSE MAY PARTICIPATE

Class Rlse rev. July 2010

California State University, Los Angeles

Field Trip Emergency Information Guidelines Form

The following guidelines are for the collection and retention of emergency information related to a University sponsored field trip. This information shall be retained by the Field Trip Supervisor in-charge of the travel. Additionally, an extra copy shall accompany another State employee and/or University registered volunteer in the event the primary person becomes incapacitated.

The Emergency Information shall contain one or more of the following elements (those indicated by a "*" are required – PLEASE PRINT):

- *University Field Trip Supervisor: [REDACTED]
NAME
- *Travel participant's name, home address and phone contact number
[REDACTED]
- *Travel participant's emergency contact name and phone number and relationship of this contact to travel participant.
[REDACTED]
PHONE NUMBER RELATIONSHIP
- Travel participant's parent and/or legal guardian's name and phone number (if different from above).
NAME PHONE NUMBER
- Any special medical condition and/or medication that the travel participant might require special assistance with in the event they become incapacitated (disclosure is voluntary). Please list: None
- Identification of physical limitations that the travel participant might have (disclosure is voluntary).
Visual blindness
- Name and contact information of travel participant's personal physician.
NAME PHONE NUMBER

All information shall be maintained as confidential and only released when deemed appropriate based on the circumstances of the disclosure.

The aforementioned elements are intended to be a guide to Field Trip Supervisors and there may be the need to gather additional information beyond those elements shown above.

California State University, Los Angeles

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N/A

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Jin B Yang 626-288-0091
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HOME ADDRESS

CA 91016

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- Identification of physical limitations that the travel participant might have (disclosure is voluntary).

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Please list: N/A
- Identification of physical limitations that the travel participant might have (disclosure is voluntary).
N/A
- Name and contact information of travel participant's personal physician.

NAME PHONE NUMBER

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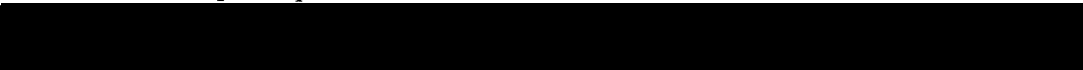
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- *University Field Trip Supervisor 
NAME
- *Travel participant's name, home address and phone contact number.

NAME 0 HOME ADDRESS DR PHONE NUMBER
- *Travel participant's emergency contact name and phone number and relationship of this contact to travel participant.

NAME 0 PHONE NUMBER RELATIONSHIP
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NAME PHONE NUMBER
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