

ASI Associated Students, Inc. **Funding Request Form** ...For the Students, by the Students! **2018-19**

Necessary Documents:

- ☐ Event Flyer w/ ASI Logo
- ☐ CSI Event Reg. Form
- ☐ Estimates / Food Permits
- ☐ Event Estimates / Invoices

Contact

Officer Name:

Officer Title:

Address:

City/State/Zip:

Phone & Email:

Officer Signature: 

Organization

Club/Organization: Pre-Law Society

Event Title: Drinks with Attorneys

Date(s) of Event: April 13th, 2019 Semester Spring '19

Location of Event: San Gabriel Room

Expected Total Attendance: 45

Expected Attendance of Cal State LA Students: 35

Event Description and Total Cost Breakdown

Briefly describe the event:

Cal State LA Pre-Law Society Alumni who are now successful lawyers will be coming to drink fruit water with our fellow Pre-Law Associates and having one on one talks with them about their own journey's to law school. Our associates will also have the opportunity to ask for mentorships for the attorneys they felt a bond and connection with.

Is the event open to all Cal State LA students?: Yes

How will this program enhance the Cal State LA experience?:

Cal State LA students will be able to have one on one conversations with attorneys who also graduated from a Cal State. Attorneys are also very excited to meet our students and be able to share their success stories with us and motivate us through a difficult time in our academic careers.

Hospitality

Description	Amount
Fruit Water	\$150.00
Fruit	\$100.00
Tajin	\$21.94
Water	\$8.07

Honoraria/Contracts

Description	Amount

Marketing

Description	Amount

Other

Description	Amount
Napkins	\$4.99
Plastic Table Covers	\$11.18
Fiesta Decoration Kit	\$31.58
Balloons	\$96.89

Event Summary

Total Cost of Event: \$424.65

Amount Requested from ASI: \$424.65

Amount from other sources: \$0.00

What other resources are you employing for this event?

N/A

For Office Use Only • Do Not Write Below

Important:

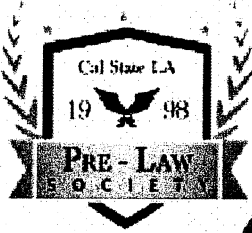
- (1) All Funding Request Forms must be turned in by 12 PM Friday, the week before the Funding Sub-Committee Meetings.
- (2) Additionally, funding request forms must be turned in no less than 10 business days (2 weeks) prior to the event.
- (3) Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.

All forms must have a Time Stamp and

staff initial:



13 MAR 15 4:10:51 PM



Pre-Law Society Presents:

Drinks With Attorneys

Come drink aguas frescas and enjoy some fruit while chatting with judges & attorneys from many different legal fields.

Saturday, April 13th

University Student Union, 3rd floor
San Gabriel Room
10:00 am - 12:00 pm

Open to all students!



ASSOCIATION OF STUDENTS, INC.
THE OFFICIAL STUDENT ORGANIZATION
OF CALIFORNIA STATE UNIVERSITY



RECEIVED MAR 15 2019 @ 9:58am
CALIFORNIA STATE UNIVERSITY, LOS ANGELES (SS)
**UNIVERSITY
STUDENT UNION**

MEETING ROOM REQUEST FORM

CALIFORNIA STATE UNIVERSITY, LOS ANGELES
5154 State University Drive, Rm # 107
Los Angeles, CA 90032-8636
Phone: (323) 343-2465 Fax (323) 343-2454

Type of Sponsor: ☒ Recognized Club/Org ☐ Cal State LA Department ☐ Off-Campus ☐ Other

Organization Name: Pre-law Society

Phone Number: _____

Date of Event*: April 13th

Reservation Contact: _____

Email: _____

Title of Event: Drinks with Attorneys

Access Start Time: 8AM

Event Start Time: 10 AM

Event End Time: 12 PM

Access End time: 1 PM

Event Contact: _____

Phone Number: _____

Faculty/Staff Advisors Name: _____

Extension: _____

If you represent an off campus organization, please provide your billing address:

Street Address: _____

City/State/Zip Code: _____

SPECIAL EVENT INSURANCE CAN BE PROVIDED: Yes ☐ If YES, sponsor must name the University-Student Union, the State of California, the Trustee of the California State University, the California State University, Los Angeles, and their officers, agents, employees and volunteers as additional insured. The general liability limit must be of no less than one million dollars (\$1,000,000).

No ☒ If NO, sponsor will be required to complete Event Insurance Assessment Form (Schedule B).

EVENT INFORMATION

Please check YES or NO to the following statements regarding event details: (Additional fees may apply)

Registration, admission fees, or donations are being accepted:

☐ YES ☒ NO

If so, please specify amount: \$ _____

There will be guests/participants that will be 51% or more from off-campus

☐ YES ☒ NO

There will be a vendors fair or exhibitors as part of this event:

☐ YES ☒ NO

If so, specify: _____

Alcohol will be served:

☐ YES ☒ NO

If so, an approved request to serve Alcoholic Beverages form must be submitted.

Food will be served:

☒ YES ☐ NO

If so, who is providing? Lincoln Henderson

What is being provided? _____

This event is directly related to the educational mission of the University:

☒ YES ☐ NO

This event is sponsored or promoted by a non-University or off-campus organization:

☐ YES ☒ NO

If so specify: _____

This event is a profit-making venture (i.e. product show, or solicitation of goods or services):

☐ YES ☒ NO

Decorations, banners, or signs will be displayed:

☐ YES ☒ NO

If yes, please describe: _____

This event will include filming or recording:

☐ YES ☒ NO

If so, please specify: _____

The media will be notified about the event (newspapers, television, radio stations etc.):

☐ YES ☒ NO

If so, specify: _____

A movie/film/documentary will be shown at this event:

☐ YES ☒ NO

If so, viewing rights must be provided before event can be confirmed.

This event is co-sponsored by the U-SU or on-campus department

☐ YES ☒ NO

If so, specify: ☐ CCC ☐ CSI ☐ Other: _____

VENT LOCATION ** Indicates Multi-Media Room (See back for details)

☐ U-SU Theatre 106**

☐ Alhambra Room 305**

☐ Los Angeles Room 308A**

☐ Montebello Room 309

☐ Boardroom South 303A

☐ Pasadena Room 307

☐ Los Angeles Room 308B**

☐

☐ Boardroom North 303B**

☐ Los Angeles Room 308ABC**

☐ Los Angeles Room 308C**

☒ San Gabriel Room 313**

☐ Boardroom North & South 303**

☐ Los Angeles Room 308BC**

PREFERRED ROOM SET UP

☐ Theatre Style

☒ Banquet Style

☐ Reception Style

Expected Attendance ☒ Setup Count: 45

☐ Conference Style

☐ Classroom Style

☐ Discussion Circle

☐ Specialized

(For specialized setups, sponsors will need to meet with a coordinator for more details.)

ADDITIONAL EQUIPMENT

- For additional details such as panels, food tables, information tables, easels, please provide more information below.

☐ Dry/Erase Markers

☐ Riser Staging

☐ Easel (up to 4)

Tables 2

-Chairs _____

Cocktail Tables _____

NOTES:

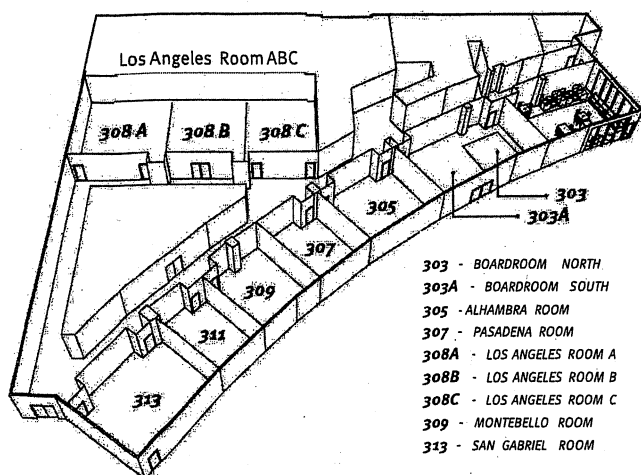
Requestor's Signature: _____

Date: March 12th, 2019

Before you sign, please review your information at the front/back of this page to ensure accuracy.

☐ **LOS ANGELES ROOM CONCERT PA** (For Bands Only)

Wired Microphone _____ up to 7 available ☐ i-pod Connection ☐ DI Box (Direct Input Box) 1 available
For events with a band playing, please set-up a meeting with Event Services Coordinator at the U-SU Front Desk 107.



MEDIA SERVICES - NON SMART ROOMS

These rooms come with a media cart upon request. Please select a room and individual items needed for the event.

- ☐ BOARDROOM SOUTH
- ☐ PASADENA
- ☐ MONTEBELLO
- ☐

MEDIA CART OPTIONS

- ☐ LCD Projector ☐ Bluetooth
- ☐ MP3 Playback ☐ FM Radio
- ☐ Sound Connection

ACCESSORIES

- ☐ Non-Amplified Podium ☐ Laser Pointer/Powerpoint Clicker
- ☐ Laptop VGA Adaptors ☐ MAC ☐ HDMI ☐ Surface

MEDIA SERVICES - SMART ROOMS

These rooms come with a built-in Audio and Visual System. Select the room(s) needed for audio-visual equipment then add the items below.

- ☐ BOARD ROOM NORTH
- ☐ ALHAMBRA
- ☒ SAN GABRIEL
- ☐ LOS ANGELES A
- ☐ LOS ANGELES B
- ☐ LOS ANGELES C
- ☐ LOS ANGELES ABC Screens: ☐ A ☐ B ☐ C ☐ Side
- ☐ LOS ANGELES BC ☐ B ☐ C ☐ Side

*Sponsors are responsible for providing their own laptop

PODIUM OPTIONS

If you selected a room, each room comes with a Podium, Projector, and Screen. Select additional items below if needed.

- ☒ 3.5 mm Jack for Audio Connection (for Sound)
- ☐ Podium Microphone
- ☐ Wireless Microphone: Hand-held Up to 2
- ☐ Wireless Microphone: Lavalier (Clip-Mic) Up to 2
- ☐ Music Playback: ☒ iPod ☐ CD
- ☐ DVD/VHS ☐ DVD ☐ VHS
- ☐ Laser Pointer/Powerpoint Clicker
- Laptop/VGA Adaptors: ☒ MAC ☒ HDMI ☐ Surface

NOTE: To reserve the theatre, once the request form has been submitted a meeting must be set up with a Coordinator.

MEDIA SERVICES THEATER - U-SU THEATER PACKAGES

- | | | |
|---|--|--|
| <input type="checkbox"/> Basic Sound - CD/MP3 player with 1 Wireless Mic | <input type="checkbox"/> Podium | <input type="checkbox"/> Bluetooth Audio |
| <input type="checkbox"/> Full Sound - CD/MP3 player <input type="checkbox"/> Wireless Mics 3 available | <input type="checkbox"/> DI Box 2 available | <input type="checkbox"/> Bluetooth Audio |
| <input type="checkbox"/> HD Cinema - Projector, Blu-Ray, THX, DVD/VHS player <input type="checkbox"/> 2 Wireless Mics | <input type="checkbox"/> Computer/Sound Connection | <input type="checkbox"/> Bluetooth Audio |
| <input type="checkbox"/> Presentation - Projector, Computer/Sound connection, Podium <input type="checkbox"/> 3 Wireless Mics | <input type="checkbox"/> Blu-Ray or DVD/VHS Player | <input type="checkbox"/> Bluetooth Audio |
| <input type="checkbox"/> Discussion Panel - Podium with Microphone, & 5 Table top Wireless Mics | <input type="checkbox"/> Projector w/ computer sound connection | <input type="checkbox"/> Bluetooth Audio |
| <input type="checkbox"/> Basic Stage Lighting - Stage Wash | <input type="checkbox"/> Follow-spot (Requires tech @ hourly rate) | |
| <input type="checkbox"/> Full Stage Lighting - Stage Wash, Side Light, Down Wash, LED, & Cyc Wash | | |
| <input type="checkbox"/> Laptop VGA Adaptors: <input type="checkbox"/> MAC <input type="checkbox"/> HDMI <input type="checkbox"/> Surface | | |

Reservation Agreement

☒ I understand initialing this agreement gives me the responsibility to pass this information to either the main contact or the event contact of this event.

Name: _____

☒ I understand that failure to come and sign my Reservation Confirmation after 2 business days from notification, will result in an **automatic cancellation**.

☒ I understand **ALL** events must be finalized **NO** later than 2 business days prior to the event date.

☒ I understand if no update on reservation request is received 3 business days after submitting Request Form, it is the sponsor/department/club/organization's responsibility to follow up with our office.

☒ I understand I, or my event contact, will need to present an ID in order to check-in the day of the event, and **ONLY** I or my event contact can sign and/or make changes to the reservation.

☒ I understand my reservation must be canceled **2 business days** prior to the event date, or it will be considered a No-Show.

☒ I understand that submitting requests less than **10 business days** in advance does not guarantee my paperwork will be processed in time.

Processed by: _____

☐ New Request

OFFICE USE ONLY

☐ Revised/Updated Request

☐ Res# _____

Updated 4/16/2018

STUDENT ORGANIZATION EVENT REGISTRATION FORM

COMPLETED



This form must be completed 10 business days prior to the event date. Reservations for on campus events will not be confirmed unless this form has been completed. No publicity may be distributed or posted online until this form has been submitted for off campus events or until the reservation confirmation process has been completed for on campus events. **Signatures must be completed in blue or black ink.**

NAME OF ORGANIZATION: Pro-Law Society PHONE: [REDACTED] DATE: 03/12/19
EVENT CONTACT NAME: [REDACTED] EMAIL: [REDACTED]
NAME OF EVENT: Drinks with Attorneys LOCATION: San Gabriel Room
EVENT DATE: April 13th BEGIN TIME: 8AM END TIME: 1PM ESTIMATED ATTENDANCE: 45

TYPE OF ACTIVITY (THE UNIVERSITY'S GENERAL RELEASE WILL BE REQUIRED FOR CERTAIN EVENTS.)

- ☐ PROCEEDS TO BENEFIT ☒ EDUCATIONAL PROGRAM ☐ SPIRITUAL PROGRAM ☐ RECREATIONAL PROGRAM
☐ DANCE/PARTY ☐ SOCIAL PROGRAM ☐ COMMUNITY SERVICE ☐ CONFERENCE/CONVENTION
☐ OTHER: [REDACTED] ☐ SPEAKER/PANEL

WILL YOUR EVENT INCLUDE ANY OF THE FOLLOWING? (PLEASE CHECK ALL THAT APPLY)

- ☐ SPORTS ACTIVITY OR COMPETITION ☐ BEACH/FOREST/PARK CLEAN-UP ☐ INTERNATIONAL TRAVEL
☐ BONFIRE ☐ INDOOR/OUTDOOR COOKING ☐ DOMESTIC TRAVEL
☐ AMPLIFIED SOUND ☐ ANIMALS

PLEASE DESCRIBE THE EVENT BELOW (INCLUDE ALL ACTIVITIES):

Attorneys from different backgrounds will be coming to have 4 on 1 talks with CSULA students interested in law. We will be drinking agua fresca and fresh fruit as it is fitting for spring time.

HOW WILL YOU MARKET THIS EVENT? (CHECK ALL THAT APPLY)

- ☐ PRINTED POSTCARDS ☐ PRINTED POSTERS/FLIERS ☒ SOCIAL MEDIA: @prolaw-csula ☐ OTHER: [REDACTED]
INCLUDE SITE & HANDLE

WHO WILL BE INVITED? (CHECK ALL THAT APPLY):

- ☒ STUDENT ORG. MEMBERS ☒ CAL STATE LA COMMUNITY ☐ OTHER COLLEGES & UNIV. ☐ GENERAL PUBLIC ☐ GUEST LIST

Events intended for the general Cal State LA campus will be listed in the Student Organization Calendar of Events distributed in a bi-weekly email by the Center for Student Involvement. ☐ NO, I DO NOT WISH FOR MY EVENT TO BE POSTED.

WILL THE EVENT HAVE AN ADMISSION CHARGE, REGISTRATION FEE, OR RAISE ANY PROCEEDS TO BENEFIT THE ORGANIZATION?

(If yes, please complete statement regarding proceeds to benefit transactions on the back of this form)

☒ NO ☐ YES

WILL A MOVIE BE SHOWN? ☒ NO ☐ YES (If yes, please attach written proof of viewing rights.)

WILL THE EVENT HAVE SECURITY? ☒ NO ☐ YES If yes, please explain [REDACTED]

WILL FOOD BE SERVED AT THE EVENT? ☐ NO ☒ YES

IF YES, WHO WILL PROVIDE THE FOOD? ☐ UNIVERSITY CATERING ☒ OTHER: Lincon Honduras

A completed food permit is required for all on-campus events with food unless the food is provided by University Catering.

WILL ALCOHOL BE PRESENT AT THE EVENT? ☒ NO ☐ YES. Please attach a completed request to serve alcoholic beverages.

(This form may take up to two weeks for review and possible approval.)

WILL THE EVENT BE HELD IN A RESTAURANT/VENUE WHERE ALCOHOL IS AVAILABLE? ☒ NO ☐ YES

Initials

If so, please affirm organization members and guests will not consume alcohol.

PLEASE LIST 2 TIPS and SVPT TRAINED MEMBERS ON PAGE 2.

WILL OFF-CAMPUS MEDIA BE NOTIFIED ABOUT THE EVENT (NEWSPAPER, TV, RADIO, ETC.)? ☒ NO ☐ YES, PLEASE PROVIDE WHO WILL BE INVITED ON PAGE 2.

DOES THE STUDENT ORGANIZATION WANT TO PURCHASE SPECIAL EVENT INSURANCE FOR THIS EVENT? ☒ NO ☐ YES

Please be aware that student organization events are not covered for liability or other insurance by California State University, Los Angeles or the University Student Government. Student organization officers or the advisor may be held personally liable. If the student organization would like to purchase Special Event Insurance for a particular event, please contact CSI.

RECEIVED

3/14/19

STATEMENT REGARDING PROCEEDS TO BENEFIT TRANSACTIONS

As officers of this recognized student organization at Cal State LA, we affirm that all proceeds raised or assets assigned will be used solely for the benefit of the organization as a whole. Further, it is affirmed that no proceeds or assets of this organizations will accrue to the benefit of any officer, member, or any private person. We also affirm that all proceeds transactions for this event will comply with all University policies and procedures including but not limited to ICSUAM Policy 3141.01 and the Cal State LA Student Organization Funds Administration Policy. Describe the admission charge, registration, participation fee, or any proceeds that will be raised to benefit the organization. Please include how much the organization will be charging for any of these proceeds.

PRESIDENT: _____ SIGNATURE: _____ DATE: _____
TREASURER: _____ SIGNATURE: _____ DATE: _____
U-SU STUDENT ORGANIZATION ACCOUNT #: _____ or ☐ APPROVED EXEMPT STATUS: CSI VERIFICATION _____

EVENT GUIDELINES

The following guidelines are provided for the benefit of the student organization. They are intended to be followed completely. Failure to comply with any of the following guidelines may result in disciplinary action taken against the organization including suspension of recognition, events and use of facilities. More information can be found online in the Student Organization Handbook.

CONDUCT: The organization assumes full responsibility for the conduct of participants at the event. Any violation of University policy may subject the participants and/or the organization to disciplinary action by the Center for Student Involvement or Student Conduct.

ALCOHOL: In accordance with Administrative Procedure 019 - Alcoholic Beverages, any event (on or off campus) that involves the consumption of alcoholic beverages requires authorization from the University. Your organization must complete and submit a Request to Serve Alcoholic Beverages form in addition to this Event Registration Form. Please allow at least 3 weeks for this form to be reviewed by the University. Approved alcohol consumption events and events held where alcohol is available (but will not be consumed) require at least two TIPS certified members and two Sexual Violence Prevention & Resources Trained (SVPT) members to be in attendance of the entire event. Additional guidelines may be enforced.

PUBLICITY: All publicity material must comply with University Administrative Procedures AP P003 and AP P007. All printed marketing to be used for marketing registered events are required to be stamped by CSI prior to their approved posting. Stamps can be obtained after the event has been registered. All printed material may be posted for up to a period of fourteen (14) calendar days. For student organizations, the "POSTING VALID THRU ____" stamp must be clearly visible on the face of the posting.

GENERAL RELEASE: If your event will require the use of general release waivers prior to organization member and guest participation, your organization is required to comply with all instructions provided by CSI, including submitting all completed forms and requested documents.

MY SIGNATURE BELOW INDICATES THAT I WILL TAKE RESPONSIBILITY TO ENSURE THAT THE EVENT WHICH MY ORGANIZATION IS SPONSORING WILL FOLLOW ALL GUIDELINES SET FORTH BY THE UNIVERSITY. I ACKNOWLEDGE THAT THIS EVENT AND ANY ASSOCIATED EVENT SPACE RESERVATIONS MAY BE SUBJECT TO CANCELLATION BASED ON MY ORGANIZATION'S RECOGNITION STATUS.

STUDENT ORG. OFFICER'S NAME

SIGNATURE (PLEASE USE BLUE OR BLACK INK ONLY)

DATE:

ADVISOR'S NAME

SIGNATURE (PLEASE USE BLUE OR BLACK INK ONLY)

March 12th, 2019
3/12/19

ACKNOWLEDGMENT - FOR OFFICE USE ONLY

CENTER FOR STUDENT INVOLVEMENT (U-SU 204)

SIGNATURE:

DATE:

CSI VERIFIES THE ORG. IS RECOGNIZED BY THE UNIVERSITY

[Signature]

3/14/19

ASSISTANT DEAN OF STUDENTS: WELLNESS & ENGAGEMENT

GENERAL RELEASE REQUIRED FOR ALL PARTICIPANTS? ☐ NO ☐ YES DATE REQUIRED: _____

NOTIFICATIONS:

☐ PUBLIC AFFAIRS

DATE: _____

☐ ATHLETICS

DATE: _____

☐ DEPT. OF PUBLIC SAFETY

DATE: _____

☐ FACILITIES USE COORDINATOR

DATE: _____

☐ OTHER: _____

DATE: _____

☐ U-SU BUSINESS OFFICE

DATE: _____

NOTES OR UPDATES: (TIPS-CERTIFIED/SVPT TRAINED MEMBERS, SOCIAL MEDIA SITES/HANDLES, INVITED MEDIA, ADDITIONAL INFORMATION/REQUIREMENTS)

CALIFORNIA STATE UNIVERSITY, LOS ANGELES
TEMPORARY FOOD FACILITY PERMIT

Date of Event: April 13th Estimated Attendance: 45

Name of Event: Drinks with Attorneys

Type of Event: Networking Location: San Gabriel Room

Sponsoring Organization: Pre-law Society

Authorized Representative: [Redacted] Phone: [Redacted] Fax: [Redacted]

Time: [Redacted]

Access Time: 8 a.m./p.m. to 1 a.m./p.m.

Event Time: 10 a.m./p.m. to 12 a.m./p.m.

Rincon Hondureño
1654 W Adams Blvd
Los Angeles, CA 90007

Type of Food Service:

☐ Bake Sale ☐ Snacks ☐ Food Sale ☐ Catering

☐ Barbecue ☐ Potluck ☒ Other (describe below)

Describe Other: Pick-up

(Provide caterer's complete name and address in space above this box; see Paragraph 6.2(e) in Temporary Food Facility Guidelines for further instructions.)

List all food and potentially hazardous food (see Temporary Food Facility Guidelines for definition) items to be sold/served (include ingredients), use back of page if necessary. Mango, cucumbers, pineapple, watermelon, melon, strawberries, Pina

Where will this food be prepared or purchased [Note no Home Baked/Cooked Items are Allowed]? Purchased at Rincon Hondureño

List all beverages to be sold/served: Horchata, Jamaica, Passion Fruit, Watermelon, Pineapple

Where will beverages be prepared or purchased? Rincon Hondureño

Method/s of maintaining proper holding temperatures for potentially hazardous food/s during transportation and service: Cold drink plastic holders

Agreement: For the privilege of selling foods and/or beverages on campus, the Sponsoring Organization shall have attended a food handling orientation (offered at the beginning of Fall and Spring quarters), agrees to read, understand, and comply with the CSLA Temporary Food Facility Guidelines governing food sales or service. Failure to comply with the rules may result in the loss of food and/or beverage selling/serving privileges and possibly disciplinary action.

Insurance: (Student Organizations Only) As a prerequisite, the Sponsoring Student Organization agrees to obtain proper insurance coverage from the Associated Students, Inc. (ASI) at least two weeks prior to the event date and ASI agrees to include the Sponsoring Student Organization's activity in its insurance policy. This Temporary Food Permit will not be approved unless accompanied by a proof of ASI insurance.

No liability will be assumed by California State University, Los Angeles, University-Student Union, or University Auxiliary Services for any food or beverage the sponsoring organization provides to the campus community. This permit should be submitted at least 10 days prior to the activity for proper reviews and approvals; otherwise there is no guarantee of completion by the event date.

All signatures shall be obtained in the following order. Student organizations need all signatures; other organizations 1, 3 and 4 only.

1. Signature of Sponsoring Organization Chairperson

Authorized Representative to be present at event

3-12-19

2. Center for Student Involvement (UU 204) (Student Organizations Only)

Date

3/12/19

3. University Auxiliary Services, Inc. (Golden Eagle Bldg 314)

Date

3/13/2019


4. Environmental Health & Safety (Corporate Yard Bldg. 244)

Permit No. 19-257

Date

[Basket | Party City](#)
[Target: Expect More. Pay Less.](#)

<https://www.partycity.com/cart>




34in Gold Letter Balloon (S)
 SKU: 686261
 Letter Swatching: Letter S
[Remove](#)

☒ Ship to Address
 Estimated Arrival
 Mar 07, 2019
 Based on 90032
[Update Shipping Details](#)

☐ Pick Up In Store

\$11.99/ea 1 **\$11.99**




34in Gold Letter Balloon (L)
 SKU: 686247
 Letter Swatching: Letter L
[Remove](#)

☒ Ship to Address
 Estimated Arrival
 Mar 07, 2019
 Based on 90032
[Update Shipping Details](#)

☐ Pick Up In Store

\$11.99/ea 1 **\$11.99**




34in Gold Letter Balloon (P)
 SKU: 686255
 Letter Swatching: Letter P
[Remove](#)

☒ Ship to Address
 Estimated Arrival
 Mar 07, 2019
 Based on 90032
[Update Shipping Details](#)

☐ Pick Up In Store

\$11.99/ea 1 **\$11.99**



Black, Gold & Silver Confetti Balloons 6ct
 12in Latex Balloons
 SKU: 811633
[Remove](#)

☒ Ship to Address
 Estimated Arrival
 Mar 07, 2019
 Based on 90032
[Update Shipping Details](#)

☐ Pick Up In Store

\$4.99/ea 4 **\$19.96**

Order Summary:

Order Subtotal: \$88.87

Estimated Tax: \$0.00

Estimated Shipping: \$7.99

Total: \$96.86

CHECKOUT

or checkout with

[FEEDBACK](#)


[Save For Later](#)

Type here to search

[Conflicts/Intake Clerk](#)
[Monett Careers](#)
[Drinks with Attorneys](#)
[Finance Committee](#)
[Target: Expect More. Pay Less.](#)
[Inbox \(6\) - president.pla](#)

<https://www.target.com/co-cart>


[Netflix](#)
[Home - Cal State LA](#)
[Yahoo](#)
[Watch Bob's Burger...](#)
[Sign in to your acc...](#)
[Chase Bank - Credit...](#)
[billhighway](#)
[Honda Online Acco...](#)
[Pandora](#)
[TestMasters](#)



Purified Water - 24pk/16.9 fl oz Bottles - Market Pantry™
 Qty 3 [Save for later](#)

☒ Shipping not available
\$8.07
 each \$2.69


☒ Order pickup
 Get it tomorrow, Mar 15
 at Mission Hills CA [Change](#)



Serape Plastic Tablecloth
 Qty 2 [Save for later](#)

☒ Standard shipping Options
 Get it by Fri, Mar 22
\$11.18
 each \$5.59


☒ Not sold in stores



Serape Fiesta Decorations Kit
 Qty 2 [Save for later](#)

☒ Standard shipping Options
 Get it by Fri, Mar 22
\$31.58
 each \$15.79

☒ Not sold in stores



Vanity Fair Everyday Napkins - 250ct
 Qty 1 [Save for later](#)

☒ 2-day shipping
 Get it by Mon, Mar 18
 This delivery date includes extra time for the weekend.
\$4.99

☒ Order pickup
 Not sold at Mission Hills CA [Change](#)

[chat now](#)

Promo code [Apply](#)

Subtotal (13 items) **\$71.77**

Delivery **Free**

Estimated tax **\$4.54**

Delivery & tax for \$1342

Total \$76.31

I'm ready to check out

Cart number: 1050880248949

\$25 off* a future qualifying purchase of \$100 or more when approved for a REDcard

Offer valid 3/3 - 3/16. LIMITED TIME OFFER

[apply now](#)

Rincon Hondureño
1654 W. Adams Blvd
Los Angeles, CA
(323) 734-9530

March 12, 2019

Pre-law Society

5151 State University Drive

Los Angeles, CA 90032

We hope that you will find this menu for your "Brunch with Attorneys" event is what you envisioned.

We look forward to providing all **50 guests** with an enjoyable and unforgettable taste of Honduras.

Aguas Frescas: 6 gallons each

Passion fruit, Sour Sap, tamarind

Fruit Salad Bar:

Assorted season fruits

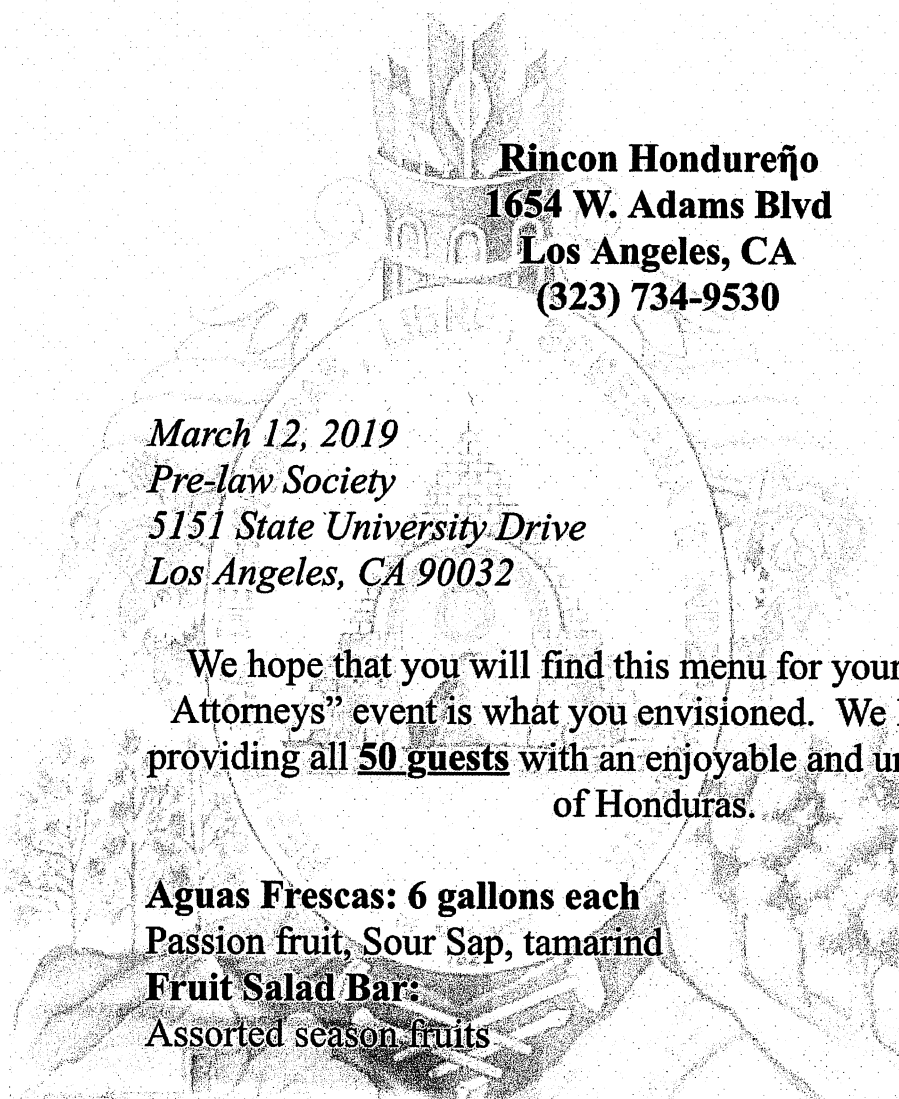
Terms and Conditions:

- 1. Customer will be billed after indicating acceptance of this quote.**
- 2. Payment will be due prior to delivery.**
- 3. Payment shall be due (3) days prior to event.**

Total Charge: \$150.00

Deposit: *Pending*

Balance: \$150.00



Rincon Hondureño
1654 W. Adams Blvd
Los Angeles, CA
(323) 734-9530

March 12, 2019
Pre-law Society
5151 State University Drive
Los Angeles, CA 90032

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Fruit Salad Bar:
Assorted season fruits

Terms and Conditions:

- 1. Customer will be billed after indicating acceptance of this quote.**
- 2. Payment will be due prior to delivery.**
- 3. Payment shall be due (3) days prior to event.**

Total Charge: \$150.00
Deposit: Pending
Balance: \$150.00

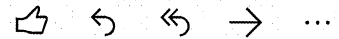
Fwd: ASI Funding Request - Pre-Law Society



ASI Vice Chair for Finance

Mon 3/18/2019 11:58 AM

Administrative Assistant to the Office Manager1 ✕



Lily Nguyen
Vice Chair for Finance
Associated Students, Inc.
California State University, Los Angeles
U-SU Room 203
asicalstatela.org

From: [REDACTED]
Sent: Monday, March 18, 2019 11:55:14 AM
To: ASI Vice Chair for Finance
Cc: ASI Vice President for Finance; Florez, Dena
Subject: Re: ASI Funding Request - Pre-Law Society

Please find the Rincon Hondureño invoice attached with the "Assorted Fruits" highlighted, which was submitted with the rest of the paperwork on Friday. I noticed I didn't scroll down far enough for the Tajin to be included but please also find the Target invoice attached with the Tajin included. Please let me know if you need anything else.

Your cart (4 items)

☐ My order includes a gift. [Learn more](#)



Tajin Classic Seasoning 5 oz

Qty 4

Save for later

2-day shipping
Get it by Wed, Mar 20
when you order by 12:30pm today

Only ships with \$25 orders [Details](#)

Buy in store
Limited stock at LA Central [Change](#)
Visit store to purchase

\$12.76
each \$3.19



Promo code

Subtotal (4 items) \$12.76
Delivery \$5.99
Estimated tax \$0.00

Delivery & tax for 01342

Total \$18.75

[Edit cart to check out](#)

Cart number: 1051498068484

