ASI Service Hour Proposal

The purpose of the Service Hour Proposal shall be to accommodate more reasonable service hour requirements for each specified area. This proposal shall take place of the specified duties listed within each of the areas' Code of Procedures. The requirements vary based on the type of section each area oversees. By the 9th week, it is expected that the member within each area has completed 50% + 1 of their total required service hours.

Definitions:

- "ASI Event" – An event hosted by any member or organization within ASI (i.e. College Rep event, Open Deliberation, Meet & Greet) including clubs funded through ASI funding.
- Campus Wide-Event – An event hosted by any other means excluding ASI presence (i.e. Exhibitions, Food Drives, Café Night, or Club/Organization events without ASI funding)
- Service Hours – Hours done where the member does work bringing ASI presence to events, tabling, or front desk work.

Service Proposal for BOD Members
(Excluding the president)

This includes: VPA, VPAG, VPF, VPEAA, ST, College Representatives, Chief Justice, Civic Engagement (Community Affairs Representative), Diversity & inclusion (Campus Affairs Representative)

2 Class Presentations per semester

- Measure: Students must email professors beforehand in a professional manner and CC. Secretary Treasure and Direct, this will show proof

1 Club Presentation per semester

- Measure: Students must email club president if available before hand or send a thank you email after presentation and CC. Secretary Treasurer and direct

Tabling per semester, this should be set forth by Public relations and Marketing Commissioner and Vice President of Administration with the guidance of the Secretary Treasurer and should not exceed 20 hours per semester.

- Measure: excel sheet that our PR&M and VPA has for signups or any other ASI Member who wants to do tabling

4 ASI Events per semester

- Measure: Excel Spreadsheet with all the events and who will be attending (Similar to tabling sheet)
- Measure: Signup sheet at actual event
- Measure: Microsoft Forms with responses of feedback from day of event

1 Campus wide event per semester

- Measure: excel sheet that provides these events

323.343.4780
FAX. 323.343.6420
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Senators

2 Class Presentations per semester
- Measure: Students must email professors beforehand in a professional manner and CC. Secretary Treasure and Direct, this will show proof

2 ASI Events per semester
- Measure: Excel Spreadsheet with all the events and who will be attending (similar to tabling sheet)
- Measure: Signup sheet at actual event
- Measure: Microsoft Forms with responses of feedback from day of event

1 Campus wide event per semester
- Measure: excel sheet that provides these events

Tabling per semester, this should be set forth by Public relations and Marketing Commissioner and Vice President of Administration with the guidance of the Secretary Treasurer and at minimum 25% of the requirements for BOD members
- Measure: excel sheet that our PR&M and VPA has for signups or any other ASI Member who wants to do tabling

Commissioners

2 Class Presentations per semester
- Measure: Students must email professors beforehand in a professional manner and CC. Secretary Treasure and Direct, this will show proof

3 ASI Events per semester (Events hosted by Commissioners are eligible)
- Measure: Excel Spreadsheet with all the events and who will be attending (Similar to tabling sheet)
- Measure: Signup sheet at actual event
- Measure: Microsoft Forms with responses of feedback from day of event

1 Campus wide event per semester
- Measure: excel sheet that provides these events

Tabling per semester, this should be set forth by Public relations and Marketing Commissioner and Vice President of Administration with the guidance of the Secretary Treasurer and at minimum 25% of the requirements for BOD members
- Measure: excel sheet that our PR&M and VPA has for signups or any other ASI Member who wants to do tabling

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Associate Justice

2 Class Presentations per semester
- Measure: Students must email professors beforehand in a professional manner and CC. Secretary Treasure and Direct, this will show proof

1 ASI Events per semester
- Measure: Excel Spreadsheet with all the events and who will be attending (similar to tabling sheet)
- Measure: Signup sheet at actual event
- Measure: Microsoft Forms with responses of feedback from day of event

1 Campus wide event per semester
- Measure: excel sheet that provides these events

Tabling per semester, this should be set forth by Public relations and Marketing Commissioner and Vice President of Administration with the guidance of the Secretary Treasurer and at minimum 25% of the requirements for BOD members
- Measure: excel sheet that our PR&M and VPA has for signups or any other ASI Member who wants to do tabling

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