# Committee Representative Report Form

*All forms must be typed and e-mailed to the VPAG or assigned Academic Senator by the first following Sunday of the meeting. A.S.I. Members must attach a copy of the report to their Bi-Weekly. Please submit earlier if urgent issues are being discussed.*

 Name:  Date of Submittal:  .

 Committee: Date of Meeting:

 Committee Chair:

 **I. Have you included a copy of the agenda and minutes?** **[ ]  Yes** **[ ]  No**

**II. Topics discussed at committee meeting:**

**III. Recommendations and direction of the Committee:**

**IV.** **Your recommendations on the behalf of Cal State LA students:**

 **V. Supplemental Information**

**VVI. Next Steps/Support Requested**