



Funding Sub-Committee Meeting Minutes

Friday, September 6, 2019
 Time: 12:00-2:00 pm
 Location: U-SU San Gabriel
 Attendees: Funding Sub-Committee, Special Public

- I. **Organizational Items:**
 - a. **Call to Order @ 12:00 pm**
 - b. **Roll Call (Establishment of Quorum)**

Tu Nguyen	<i>Vice Chair for Finance</i>	Present
Christopher Koo	<i>Vice President for Finance</i>	Present
Aaron Castaneda	<i>ASI President</i>	Present
Jocelyn Vargas	<i>BOD Member</i>	Present
Dena Florez	<i>Office Manager of Administration & Services</i>	Present
Betty Kennedy	<i>University Dean of Students Designee</i>	Unexcused absence
Candice Varnado	<i>CSI Representative</i>	Unexcused absence
John Tcheng	<i>CFO Designee</i>	Unexcused absence
Amanda Tapia	<i>UAS Representative</i>	Present
Guests of the Gallery		

- c. **Approval of Agenda for Friday, September 6, 2018.**

Offered By:	Aaron Castaneda	Seconded by:	Chris Koo
Motion to approve the Agenda for Friday, September 4, 2018.			
All in Favor	All	Opposed	None
		Abstained	None
Motion: Passed			

- d. **Approval of Minutes for Friday, August 23, 2018.**

Offered By:	Chris Koo	Seconded by:	Aaron Castaneda
Motion to approve table Agenda for Friday, August 23, 2018 to the next meeting on September 20.			

All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
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- II. **Public Forum – Allotted time for members of the public to address the committee.**
 🚩 None

III. **Action Items**

- a. **Vice Chair for the Funding Sub-Committee** - The committee will appoint a vice chair.

Offered By:	Aaron Castaneda	Seconded by:				
Jocelyn politely declines						
All in Favor		Opposed	None	Abstained	None	Motion: Passed

Offered By:	Aaron Castaneda	Seconded by:				
Jocelyn politely declines						
All in Favor		Opposed	None	Abstained	None	Motion: Passed

Offered By:	Aaron Castaneda	Seconded by:				
Jocelyn politely declines						
All in Favor		Opposed	None	Abstained	None	Motion: Passed

Offered By:	Christopher Koo	Seconded by:				
Aaron Castaneda agrees under the condition that it is a two week term.						
All in Favor		Opposed	None	Abstained	None	Motion: Passed

Dena asks about the what it is need from the VCF
 Tu answers that he needs someone to type up the minutes and replace him when he is not present

Offered By:	Aaron Castaneda	Seconded by:				
Jocelyn politely declines						
All in Favor		Opposed	None	Abstained	None	Motion: Passed

Dena says that the staff will take care of the minutes until a VCF is appointed and in the presence of an absence, the VPF will take over.

Offered By:	Chris Koo	Seconded by:	Aaron Castaneda			
Table the action of appointing a Vice Chair for the Funding Sub-Committee.						

All in Favor		Opposed	None	Abstained	None	Motion: Passed
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IV. Informational Items

- a. **State of Affairs Report** – The Committee will review the State of Affairs Report by the last Vice Chair of Finance.
- b. **ASI Direct Funding Tracker 2019-2020** – The committee will review the new Funding Tracker for the upcoming Spring and Fall Semesters.
- c. **ASI Direct Funding Guidelines 2019-2020** – The committee will a discuss possible edits that could be recommended to the Finance Committee.
- d. **Policy 204 – Funding Guidelines** – The committee will a discuss possible edits that could be recommended to the Finance Committee.
- e. **Policy 213 – Academic Travel Policy** – The committee will a discuss possible edits that could be recommended to the Finance Committee.
- f. **Funding Sub-Committee Code of Procedures** – The committee will review the COP.

V. Reports

- a. ASI Vice Chair for Finance: **Tu Nguyen**
- b. ASI Vice President for Finance: Christopher Koo

VI. Adjournment

Consensus to adjourn the meeting at 1:48 pm.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

CERTIFICATION

Official Minutes taken for the **Funding Sub-Committee** of the Associated Students, Inc. Cal State LA held on Friday, September 6, 2019 in the U-SU San Gabriel Room. Consensus by the ASI Funding Sub-Committee on Friday, October 18, 2019.

Prepared by:

 Tu Nguyen, **Vice Chair for Finance**

 David San, **Secretary/Treasurer**