

February 14, 2020

To: Finance Committee
Cc: Christopher Johnson, ASI Interim Executive Director
Gus Salazar, Graphics & Marketing Coordinator
From: Dena Florez, Office Manager for Administration & Services
Subject: Additional Funding Request

REQUEST AMOUNT: \$2,200.00

We are submitting this proposal to request additional funding as outlined below.

We are requesting to add funds to the Lease Equipment/Technology Related line item, Account Number: 607010-00001-780000.

Breakdown of the request:

| | iPad Pro 256K | iPad Air 256K | iPad (New) 128K | iPad Mini 256K | | | |
|--|------------------|------------------|--------------------|-------------------|--|--|--|
| Cost/iPad | \$ 949.00 | \$ 649.00 | \$ 429.00 | \$ 549.00 | | | |
| # of iPads | 4 | 4 | 4 | 4 | | | |
| Subtotal | \$ 3,796.00 | \$ 2,596.00 | \$ 1,716.00 | \$ 2,196.00 | | | |
| Tax 10% | \$ 379.60 | \$ 259.60 | \$ 171.60 | \$ 219.60 | | | |
| Total | \$ 4,175.60 | \$ 2,855.60 | \$ 1,887.60 | \$ 2,415.60 | | | |
| * Cost /iPad includes Apple Care (2 years) | | | | | | | |
| ** Cost does not include case. | | | | | | | |
| Which would increase the Total cost by about \$240 based on an estimate of \$60 per case | | | | | | | |

Purpose:

The iPads would allow us to upload apps, such as Check Point, which is used to track the student participation at ASI events. This would provide information so we can better evaluate events. In addition, they can be used for conducting surveys within the campus community.



Buy iPad Pro

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11-inch iPad Pro

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Silver

[Change](#)

256GB¹

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New

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