



Cabinet of Academic Senator Meeting Minutes

Day/Date: Thursday, September 10, 2020
 Time: 8:01 a.m.
 Location: Zoom
 Attendees: Cabinet of Academic Senator committee, General Public
 Type of Meeting: General

I. Organizational Items:

a. Call to order by: Chair Gabriel Avila, ASI Vice President for Academic Government @ 8:01

b. Roll Call

Gabriel Avila	Vice President for Academic Governance	Present
Jeovana Lopez	Undergraduate Academic Senator	Present
Kinsley Wang	Undergraduate Academic Senator	Absent
Kyle Taing	Undergraduate Academic Senator	Excused Absence
Cristian Flores	Graduate Academic Senator	Tardy @ 8:36am
Anaid Villa	Graduate Academic Senator	Present
Anson Noland	Academic Senator At-Large	Present
Milton Joseph Han	Associate Justice	Present

c. Concerns from the Floor

i. None

d. Adoption of Agenda:

Offered By:	Anaid Villa	Seconded by:	Anson Noland
Motion to approve agenda for Thursday September 10, 2020			
Consensus to approve agenda for Thursday September 10, 2020 - Consensus Reached			
All in Favor	All	Opposed	Abstained
			Motion: Passed

e. Approval of Minutes (action):

Offered By:	Anaid Villa	Seconded by:	Jeovana Lopez
Motion to Table minutes for Wednesday August 26, 2020			
Consensus to Table minutes for Wednesday August 26, 2020 - Consensus Reached			
All in Favor	All	Opposed	Abstained
			Motion: Passed

II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

III. Reports: (3 Minutes each)

- a. **Vice President for Academic Governance:** I have been to all the meetings that the VPAG is responsible for. We did hold our first Shared Governance Council where we discussed the items where we previously discussed in our previous Cabinet of Academic Senators meeting. I cemented our One-on-Ones with everyone in addition to establishing our new time frame for the Cabinet of Academic Senators. As you recall, we used to meet on Wednesdays at eleven o'clock, but because of conflicting schedules, we did move to, as you know, to eight o'clock on Thursday mornings. In addition to that, in our conversations in Board of Directors, I stated that we will be working on our, which will be the focus on later today, starting on the more defined points of Open Deliberation. Looking at the themes, at the points, and the parameters.
- b. **Academic Senators:**
 - i. **Jeovana Lopez:** For my report, I am speaking on attending on Academic Senate. We focused really interesting topics. As well as, I really wanted to focus on EPC. I just attended with Senator Flores EPC yesterday. But what was really a focus point was the grading options for Fall 2020. We spoke on that. There hasn't been a choice made yet, but we are going to speak on it more, because it's a very ongoing important issue we want to get ahead on as the semester continues and we are going to have some speakers to see where we are going to go on that. We talked about some things that are going to be eliminated from the characteristics for the Masters degrees and other topics like that. But the main focus was the grading options. I look forward to attending my AIREs meeting next week and just getting to meet everyone and seeing where the agenda falls from last semester's committee.
 - ii. **Kinsley Wang:** I guess in the past two weeks, I've been attending the meetings I've been attending: the meetings that I've been supposed to be going to, the senate meetings, the committee meetings, the one-on-one meetings I have with Gabe. This isn't entirely related, and so this could be because of our influence, or it could be because of students complaining or professors complaining, but Cal State LA let students take 4990 as research students, which is good as well. Other than that, I don't have many other updates.
 - iii. **Anson Noland:** So, we've been attending the meetings from last time. We've all been to two sessions of Academic Senate. I've also been to my committee meetings, which were the Student Policy Committee and my subcommittee has not met yet. But to fill you in on what's happening on in the committee and to give everybody a little bit more information, I know I briefly mentioned it at Shared Governance, which is early and priority registration and who that is available for, and the fact that currently about less than fifty percent of students that are eligible for it and have complete access to that...they email you with the information for it with the early registration date and it varies widely depending on whatever group you're in. Like currently the OSD note takers are the ones who use it the most and then other group like veterans and the Honors College use it a little bit less. And so, we are just trying to look at why that is and potentially expanding that or making sure that people are able to use that as much as possible.
 - iv. **Anaid Villa:** I met with Andrew, the coordinator of the Graduate Resource Center and he will be posting mine and Cristian's office hours on his website. That way students who go to the Graduate Resource Center have access to our office hours. We will be collaborating on webinars with him, in addition to maybe adding a health and wellness webinar for graduate students. Please feel free to go to his website if you're a graduate student. There are some great webinars on there. And then we will be looking for ways for graduate faculty to record like a minute video of themselves so that they can share their research interests and focus so this way, students can get to know a professor more, but don't see them through Zoom or in person can watch a minute video on them and know if they would like to collaborate on research with them.

IV. Discussion Items

a. Open Deliberation

- i. **Gabriel Avila:** The discussion item that we have right now is open deliberation. So, the cabinet will brainstorm or process ideas for open deliberation, which is really set out into three separate main specific points, which is going to be the themes that we have been thinking about or discussing at the recommendation of the ASI president and teams of logistics, administration, and student data and of course, resources for success. Jen Miller

stated October was too soon in a prior meeting. She said we would have more luck if we presented November as a possible date. I'm thinking the earlier, the better. Considering the first week is election week, I don't think that would be a good time because people are going to be so busy and we're going to be so busy doing outreach and getting people out there to vote, we might consider the second week of November a possible date frame.

- ii. **Dena Florez:** I concur that I think November is a good month for this, keeping in good point that we have election the first week of November. The fourth week in November is holiday week and there will be no classes in session. It's Thanksgiving week and there's no classes in session. I don't know if that will change now that we are online. So, you're looking at probably either the second week or the third week. Keep in mind, when are midterms? When is week eight? When are you in week eight? Definitely I agree with November. It would be really nice to make it a grab'n'go lunch. People could brown bag a lunch and come to the Open Deliberation. Administrators who decide to participate in Open Deliberation will be sent a Door Dash certificate and then have them all have lunch with students. First fifty people to come get a \$15 door dash gift card.
- iii. **Gabriel Avila:** We are looking at a possible date between the 9th and the 20th of November. So, the two weeks between the election week and the fourth week which is no classes due to fall break.
- iv. **Anaid Villa:** Just to clarify Gabe, the campus will be closed November 11th.
- v. **Gabriel Avila:** So, minus that day between November 9th and November 20th minus Veterans Day because of the holiday, we have nine days. Last team is going to focus student data. This is a team that goes out and speaks to the students to collect questions to ask administrators about whatever our themes are. This team will take the data and will put it together so that then we can disseminate the data into specific question-answer segments but then we present to the administrators set then they can give us their feedback. And the reason we want to do that as opposed to the platform being a question-answer Town Hall, is that we want to have prepared questions and we also want to have anticipated answers. We want to inform our students about that, and we also want to have administrators be factual as a possible about those themes as opposed to a back-and-forth call and response situation. Any discussions or any questions about that?
- vi. **Anson Noland:** I agree I think that that should be. That's affecting everyone. Everyone here is taking online classes. Every student that is at the University right now will be involved in that. And most likely will be concerned by that. I know I am. I know we all probably are. So, I agree. I think that should be one of the things.
- vii. **Gabriel Avila:** So, what do we call that? Online learning? Or Online Learning Experience?
- viii. **Dena Florez:** Digital Learning.
- ix. **Gabriel Avila:** Oh yeah! Online Digital Learning. I like that. Thank you, Ms. Dena. Okay. So, we have our first theme. What are other themes that you have heard from your experiences or from your meetings? I really want to hear Anson, because I think it correlates to this idea that now since we are doing the online digital learning; One of the concerns that Anson was referring to was this idea of who gets preferences; who gets first dibs on the classes. We've always known that the higher you go up in tenure; if you are a junior or a senior, you are a priority. But it's affecting freshmen. Anson, do you think that would be a theme we would discuss? Based on your experience in your meeting, Anson, what do you think?
- x. **Anson Noland:** Well I think the thing that we were discussing was a little more limited in scope to specific programs and departments that get priority registration or early registration for their students. And that in particular, if there's enough people that have enough questions about that, we could have a sub-theme that's a part of Digital Learning or something. Or if we make it a bigger theme of just registration and classes or class sizes. But specifically, the issue of priority registration doesn't affect enough students to make it a theme.
- xi. **Gabriel Avila:** What do you all think?
- xii. **Kinsley Wang:** I think that's a pretty good idea. Many students, at least freshmen, are worried about the ability to choose classes.
- xiii. **Gabriel Avila:** I think registration is the idea.
- xiv. **Anson Noland:** Well, I like the idea of Class Accessibility, because there are other issues to class accessibility to classes that I've heard concerns about. There are professors that are doing asynchronous classes and some aren't. But that's an issue for students that don't have internet or reliable internet to be constantly on Zoom all day.
- xv. **Dena Florez:** Yes, but I don't know if you're aware. I'm in the Union right now. We work tech distribution. The University purchased thousands of laptops. And that's what we've been distributing out. And the numbers have been really surprising to me. Like yesterday we did like sixty students. Do students know? Are students aware that they can apply to get a free laptop or a free hotspot for the fall semester? And students can keep these as long as the University can say so. And there is no cost to them. But are students aware of those things?
- xvi. **Gabriel Avila:** I think that what Dena and Anson are saying are two points of discussion that we can definitely hit, because I actually did this myself, because Dena is right. I actually went and did this myself, because

- somebody asked me to. So, I actually went to the website and the link is actually kind of hidden. So, I know Dena will tell me how to access it. But if I don't know how to ask, I think that's a really good point. Do you have a count of weekly number of students?
- xvii. **Dena Florez:** I don't, but I know Jen would. I didn't work last week, but I believe that there were about 100 students. I would say that we have easily gone over 500 students, but considering the over 20,000 students, my question is if students are aware that this service is available that we have this available.
 - xviii. **Gabriel Avila:** I agree. So rather than having registration, we can call it Class Accessibility. That brings up the sub-points of digital tools or digital instruments.
 - xix. **Anaid Villa:** Dena, can I ask what is the process of applying for a laptop or a hotspot? Is it difficult?
 - xx. **Dena Florez:** No, It's not. I can send you the link, or I can have Gabe send you the link.
 - xxi. **Gabriel Avila:** Any other ideas?
 - xxii. **Anaid Avila:** I know there are concerns about financial support. I know that housing costs have doubled and tuition fees. We know we cannot refund tuition fees; we should put it in the agenda why we cannot and where these funds are going, just to get ahead.
 - xxiii. **Dena Florez:** We need to differentiate between student fees and separate them from tuition and those fees. When discussing parking, remember that the university refunded parking fees for the spring.
 - xxiv. **Gabriel Avila:** Let it be known that the chair recognizes Senator Cristian Flores at 8:36am.
 - xxv. **Dena Florez:** Just remember to separate fees from tuition when discussing. Tuition should not be an issue because you pay tuition to attend to play a class.
 - xxvi. **Anaid Villa:** Thank you for that clarification.
 - xxvii. **Gabriel Avila:** Remember that we are taking these themes to the students and asking them what questions they have based on these themes. Finances and stability are important themes Are these themes too broad?
 - xxviii. **Anaid Villa:** No. I think they are just broad enough.
 - xxix. **Gabriel Avila:** Remember. We are just thinking of the themes before going to the students. We are presenting these themes to students so they can ask us questions. Can I get an agreement that we like Financial Stability?
 - xxx. **Anaid Villa:** Can it be Financial Stability? Or Financial Support? Never mind. I like Financial Stability. I retract.
 - xxxi. **Gabriel Avila:** I think Financial support can bring confusion about tuition.
 - xxxii. **Dena Florez:** What about Financial Aid? Financial stability ties better to a student's ability to pay for cost of living. Financial Aid relates more to campus costs. Winter Intercession is self-sustained. Classes is the biggest concern; if professors can navigate the platforms. Can students enroll in Winter Intercession or Summer and is there Financial Aid available to students?
 - xxxiii. **Cristian Flores:** There's a fine line between student finances and campus finances. How are budget cuts affecting course offerings and how is that affecting students versus how are students doing finance wise?

V. Adjournment:

Offered By:	Anaid Villa	Seconded by:	Cristian Flores			
Motion to adjourn the meeting at 12:05 PM.						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on August 26, 2020, on Zoom and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, September 00, 2020.

Prepared by:

Dena Florez- Recording Secretary

Anna Nguyen- Secretary/Treasurer

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