



Executive Committee Meeting

Minutes

Day/Date: Tuesday, September 15, 2020
 Time: 4:30- 5:45
 Location: Zoom
 Attendees: Executive committee, General Public
 Type of Meeting: General Public

I. Organizational Items:

Call to order by: Chair Diana Chaves ASI President @ 4:31

b. Roll Call

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Kayla Misa	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Brajohn Hicks	College of Arts and Letters Representative	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Ryan Yoo	Chief Justice	Present
Dr. Jennifer Miller	University President's Designee	Present
Susie Varela	University Designee- Human Resources Management	
Dena Florez	Office Manager of Administration & Services	Present

c. Adoption of Agenda:

Offered By:	Ledi Ham Loot	Seconded by:	Analiz Marmolejo
Motion to Approve Agenda for Tuesday, September 15, 2020			
Consensus to Approve Agenda for Tuesday, September 15, 2020			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

d. Approval of Minutes (action):

Offered By:	Ana Nguyen	Seconded by:	Kayla Misa
Motion to table minutes of Tuesday, September 1, 2020			
Consensus to table minutes of Tuesday, September 1, 2020			
All in Favor	All	Opposed	0
		Abstained	
Motion: Passed			

II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

III. Informational Items

a. **ASI VPAG Position Vacancy-** The committee will be informed about a new vacancy position in ASI.

- i. **Diana Chavez:** The VPAG position is vacant and available on the website so if you know anyone who is interested, and we will be promoting it in our social media hopefully soon.

IV. Discussion Items

a. **Spring Semester Planning-** The committee will discuss a strategic plan on how to successfully continue the virtual work to spring semester.

- i. **Diana Chaves:** I want everyone to talk about is that spring semester will be online, and we are barely getting are feet wet on how virtual advocacy works at home and I want to discuss how continue doing this next semester or how we can improve through spring semester.
- ii. **Ledi Loot:** As for my department we will probably continue and we'll probably do a virtual homecoming event, so we are thinking to do home coming king and queen virtual addition, we'll see how it is Going to work and do earth day and workshops. I was hoping we can mention more of our services for example the book voucher and maybe we can add more or scholarships and maybe we can have more and maybe more add more outreach.
- iii. **Analiz Marmolejo:** If I can just add to that I think for the second semester and I know on my budget I'm supposed to do a DACA workshop and an ability awareness event so I will continue to have that going but also a lot resources because I feel like things are getting worse and people are losing their jobs and people are getting sick and I think this semester coming up my programs are going to be a lot more resourced based in that sense.
- iv. **Diana Chaves:** Kayla, will still being online next semester affect us financially?
- v. **Kayla:** I know we are taking more saving in travel and we aren't getting any revenue in ticket sales or locker so if anything, I think our financials are going to improve slightly also we are going to be looking into where we can support in other university areas so that's one thing.
- vi. **Jennifer Miller:** You're on a trailer system so you're working with money collected last year so anything that it will impact it's the following year.
- vii. **Ledi Loot:** But we don't want to be so drastic that we will be spending a lot because we want to make sure that the next administration will still be able to operate.
- viii. **Diana:** Will they be able to operate next fall given that spring is virtual?
- ix. **Dena:** Kayla is doing a very good job being very diligent with the enrollment count. We can't base a budget on twenty-six thousand students when we are looking at the current enrollment count for this year and that's how you plan for the next so she's doing a very good job with the budget.
- x. **Jennifer Miller:** Our CSU is doing really good with enrollment and retention compared to others.
- xi. **Diana Chaves:** We were thinking about how registrations was going to work out. I was wondering how our services will be in the spring and just have a discussion about how that will look like. Are there areas that you need that we need to focus on more?
- xii. **Dena Florez:** One of the things is our emotions and we heard from Taylor in housing that the students are being affected so having something that the students can be in touch with their feelings.
- xiii. **Ledi Loot:** Yeah so maybe we can have a more general group in which everyone can come and just talk to us and I just want to see more outreach. I saw in other ASI they were giving out scholarships and that's on top of other stuff.
- xiv. **Kayla Misa:** if you want to look into that maybe could be structured around something else.
- xv. **Jennifer Miller:** We will always welcome emergency grant opportunities those are scholarships that are given to students. There could be an opportunity if you're interested in the spring.
- xvi. **Dena Florez:** We don't do scholarships because the scholarships financial aid students have so much opportunities through the GET portal and we don't do scholarships because it not the best use of student fees to do it so what we do is things that help support students. The service award is different however ASI does have an endowment scholarship and that has its own thing.
- xvii. **Brajohn Hicks:** My professor said something about marketing that really stuck with me, you have to think in the mindset of students who wants to hang out with other students.
- xviii. **Ledi Loot:** Another event is like a Netflix party there's already 68 of them and I was thinking about spirit week is to get a DJ.
- xix. **Dena:** We have connections with power 106 okay.
- xx. **Jennifer Miller:** You might want to connect with Frangelo because we are trying to think creatively of what homecoming needs to be this year.
- xxi. **Ledi Loot:** I was thinking about homecoming king and queen

- xxii. **Jennifer Miller:** Maybe we want to make that something more inclusive. Remember you have support if you need anything?
- xxiii. **Brajohn:** Think of why the students would like to come is another thing my professor mentioned.
- xxiv. **Dena Florez:** NSS has if a student fills a form, they get into a raffle for a gift card.
- xxv. **Ledi Loot:** All the events for my department are giving gift cards. For EOP they want to do a workshop to compost and they are giving out kits for that.
- xxvi. **Dena Florez:** Be reminded that when we give out a gift card the process is that whoever is the lead will fill out the prize worksheet and that comes to me and I contact the students because they have to fill out a W-9 which requires their social security and then I sent that directly to the Business office because for every gift card that I give out I have to have backup support and the reason we use target is because target is a super store and they can use it for meals, personal items, and such and we do amazon as well. They are giving away swag as well.
- xxvii. **Analiz Marmolejo:** I was going to ask if we can post things with our swag.
- xxviii. **Dena Florez:** You can post and tag ASI, but your events have to go through ASI Instagram and then you tag yours.
- xxix. **Analiz Marmolejo:** Like are they going to think "Oh is that where our student fees are going?"
- xxx. **Jennifer Miller:** That's a good thing to think of actually and you're not going to make everyone happy. I think we got to prime people that we are going back home, think about that for the homecoming event and what are things we all miss.
- xxxi. **Diana:** We got off topic but if you do have plans for next semester just shoot me an email about the spring semester planning.

V. Reports

A. ASI President: Diana Chavez

- Diana: I just had my one on one meeting with President Covino this morning and we discussed how spring semester will look like for all of us and commencement for those that are graduating and it is still up in the air about commencement and we are hoping for the best and if the state allows us to then we will. Then we talked about the course cuts this semester and I was figuring what was the issue and it wasn't a fiscal issue. We discussed the tuition and fees and students want lower fees for next semester and we can start to do that and meet with administrative faculty and hopefully we can make this happen and that's something I'll be working on.
- Ledi: Pomona lowered their student union fees.

B. ASI Vice President for Administration: Ma Ledi Ham Loot

- Ledi: This week I'll be doing one on one and finalize all of their events because the other commissioners have finalized theirs. The first meeting for EPC will be this Friday and we will continue to advocate and get students involved and I'm happy with Wednesday giveaway and we have gained a lot of followers. Diana if you need help and you can't make it to some meeting, I'll be willing to extend my help and I miss being a senator too and try to help. Screaming eagles, we did orientations and we spread them through different areas for the commissioners and one thing I asked from them is to help on Instagram and some are Instagram and I am grooming potential student leaders for next year for ASI and we have been having more screaming eagles at the campus and doing some volunteering.

C. ASI Vice President for Finance: Kayla Misa

- Kayla: A little update on my financial literacy workshop I have already started recording all of my videos and I hope that will be posted soon and I have all of my resources and the power point is already finished and really all the point is fine tuning it and recording all the videos. Also meeting with people and there have been some emergencies because of the fires and some meeting have been canceled and postponed.

D. ASI Vice President for Academic Governance: Diana Chaves

➤ Diana: I am working as VPAG and I miss the work and I don't think I can do both and like I said it is open and I am working on that and having one on ones. One key thing I want to report is that about the fiscal policy and they are actually working on the budget and I explained that it was important to speak up in that committee especially when you're the only one there and they canceled senate and we are working on open deliberation and we are wondering if it will happen but we will try to make it happen.

E. ASI Vice President for External Affairs and Advancement: Analiz Marmolejo

➤ Analiz: I have a CSSA plenary this weekend and it should be eventful and we just got a new student trustee so she will be presented and we also talked about how governor Newsom just signed a bill that give prisoners the opportunity to continue their firefighter career after they get out and I'm excited for this Thursdays event because we are talking about voters suppression, people of color suppression and different people are coming out so there's a proposition to give people on parole the opportunity to vote. I am meeting with the league womens' voters tomorrow and they are coming to our event next Tuesday for national voter registration day so be updated with that and we want people to come out.

F. ASI Secretary/ Treasurer: Anna Nguyen

➤ Anna: One thing for the VPAG just sign the bi-weekly for that Diana.

G. Office Manager:

➤ Dena Florez: The post office loves you all other than that everything has been fine so far.

H. University Designee: Dr. Jennifer Miller, Dean of Students

➤ Dr. Jennifer Miller: Just continuing to asses that there are lots of students that we are assisting financially and with technology and emotionally but there is also a lot of resilient students who are doing awesome so we are trying to support our students and we have things open to serve our students and try to encourage them to stay and its tough.

➤ Ledi Loot: Jen and I are on the same meeting for the assessment and I was wondering about the data of we need to support our students.

➤ Jennifer Miller: I have the information of all the students that needed things from us and see how they do and seeing all the categories. We want to see how we can make better choices and I want to see graduation and retention.

➤ Ledi Loot: If ASI gave so much money to help for this semester we should declare that and to mitigate students asking us what we did with their money.

➤ Jennifer Miller: Yeah and we want to account for all the money that was contributed. And I want to understand if there was a difference in our contribution. And we have to wait till January to share numbers.

➤ Analiz: Was there updates on inauguration for ASI?

➤ Jennifer Miller: Diana did the president mention if we can meet with him?

➤ Diana: No, we just had our discussion.

➤ Dena: We are targeting September 25th and it will be from 4-6.

➤ Jennifer: We will Follow up.

II. Adjournment:

Offered By:	Ledi Ham Loot	Seconded by:	Analiz Marmolejo			
Motion to adjourn the meeting at 5:25 PM. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on September 15, 2020, on Zoom and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, September 00, 2020.

Prepared by:

Dena Florez- Recording Secretary

Anna Nguyen- Secretary/Treasurer