FUNDING REQUEST FORM

2019-2020

PAR	T 1 - NOTIO	CE & CI	HECKLIST	2019-2020
1. All Funding Request Forms must be submitted by 12 PM Friday, the week before the Funding Sub-Committee Meetings. 2. Funding request forms must be turned in no less than 10 business days (2 weeks) prior to the event. 3. Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.				
▼ EVENT FLYER WITH ASI LOGO	ATION FORM	ESTI	MATES/FOOD PERMITS	▼ EVENT ESTIMATES / INVOICES
PART 2	- CONTAC	T & OR	GANIZATION	
OFFICER NAME: TITLE: ADDRESS: CITY: STATE: ZIP: PHONE: EMAIL:		CLUB/ORG: American Society of Mechanical Engineers EVENT TITLE: ASME Workshop: Drive Systems/Steering DATE(S) OF EVENT: December 18th SEMESTER: FALL EVENT LOCATION: ZOOM EXPECTED ATTENDANCE: 15 EXPECTED CAL STATE LA STUDENTS ATTENDANCE: 15		
	RT 4 - COS			
DESCRIPTION:	AMOUNT:	HONORARIA / CONTRACTS DESCI	RIPTION:	AMOUNT:
DESCRIPTION:	AMOUNT:		k at Spreadsheet	AMOUNT: 1,041.88
PART 5 - EVENT	SUMMARY			
TOTAL COST OF THE EVENT	1,041.88		OFF	ICE USE ONLY
TOTAL REQUESTED FROM ASI	1,041.88		STAFF INITIALS	
AMOUNT FROM OTHER SOURCES	0.00		TIME STAMP:	
WHAT OTHER RESOURCES ARE YOU EMPLOYING F	OR THIS EVENT:			



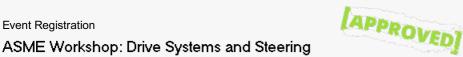
ASME Workshop December 18th Part List Shipping Price Taxes for for the whole the whole Part Name: Quantity: Retail Price per item: Quantity: Quantity: **Total Price:** \$18.00 \$77.32 White duct tape \$0.00 \$5.32 3 \$50.66 \$0.00 \$163.11 Trash Cans \$11.13 3ftx8ftx.438in Plywood \$30.05 \$20.00 \$12.02 \$152.22 \$17.46 6 \$20.00 \$10.48 \$135.24 2inx10inx10ft Plywood 6 4inx4inx8ft Plywood \$11.12 \$20.00 \$6.67 \$93.39 \$5.22 \$25.74 Vibration Damping Sandwhich mount \$20.00 \$0.52 \$25.33 Gimbal Mount \$21.99 \$2.20 \$49.52 Vibration Dampening pads \$6.85 \$0.00 \$0.69 \$7.54 **Ball Dampers** 1 \$7.99 \$0.00 \$0.80 \$8.79 Rubbe Damper \$3.99 \$20.00 \$0.40 \$24.39 Bubble mount \$7.55 \$20.00 \$0.76 \$28.31 2 \$7.79 T-Slotted Framing 24in \$20.00 \$1.56 \$37.14 T-Slotted Framing 12in 4 \$5.84 \$20.00 \$2.34 \$45.70 \$3.42 \$20.00 T-Slotted Framing 6in 4 \$1.37 \$35.05 T-Slotted Framing 2in 4 \$2.28 \$20.00 \$0.91 \$30.03 8 \$1.45 \$5.95 \$1.16 \$18.71 Bracket corner 1in 2 \$3.95 \$5.95 \$0.79 Bracket tee \$14.64 20 \$3.50 \$5.95 \$7.00 \$82.95 Bracket L Bracket Straight 2in \$1.40 \$5.95 \$0.56 \$12.11 4

Total Amount for Everything

\$1,041.88



Event Registration



on 11/19/2020 12:40:18 PM - Version 2

Basic Information

Student organizations must complete and submit this form at least 10 business days prior to the event date. Reservations for on campus events will not be confirmed unless this form has been completed.

Please select the type of organization who will be hosting this event.

Student Organization

Host Organization Name

What Organization/Department is hosting the event? American Society of Mechanical Engineers

Event Name

ASME Workshop: Drive Systems and Steering

Estimated Attendance

Please describe the estimated attendance of participants for this event. Please note that based on your response, your organization may need to comply with additional campus policies and procedures before this event can be registered. For more information please refer to the Student Organization Handbook sections on Ticketing and Guidelines for Campus Facility Reservation.

15

About the event

Please describe what this event is about and include all intended activities that will take place.

American Society of Mechanical Engineers(ASME) will be hosting a workshop about the different parts and necessary software needed to build a robot. We will be going over the following topics:

. Drive Systems and Steering

The workshop will be via Zoom from 11 am - 12 pm on December 18th, 2020. It is open to anyone interested in building these skill sets. If you have any questions, please feel free to email us at calstatelaasmeig@gmail.com.

Time & Location

Start Date/Time

12/18/2020 - 11:00 AM

End Date/Time

12/18/2020 - 12:00 PM

Events that occur on non-consecutive dates will need to be registered separately per each date, (e.g. if you plan on having a food sale on multiple days in the month).

Where will the event take place?

What online platform will this event use to host the event? Zoom

Specific Online URL Information

Include the full link where participants can access the virtual event (Zoom link, etc) or a link to where they can find information on how to access the event (Linktree, website, etc.)

https://calstatela.zoom.us/j/81820091799?pwd=ckdXazFkdnljcjNmempzKzZIT0Zzdz09

Is a password required to gain access?

Yes

How can participants get access to the password?

By invitation

Do participants need to RSVP?

No

Student Organization Officer and Advisor Contact Information

Only current organization officers can submit the Event Registration Form. Submitted forms will require Advisor approval prior to CSI approval.

Contact Person

Please provide the name of the officer submitting this form.

Officer Contact Phone Number

Contact Email

Provide the officer's email address.

Organization Advisor Phone Number

Organization Advisor Name

Organization Advisor Email Field

Please ensure your advisor's email address is entered accurately. This Event Registration Form will be sent to your advisor for approval before CSI can approve it.

Marketing

No publicity may be distributed or posted online until this form has been submitted and approved. All publicity material must comply with University Administrative Procedures AP P003 and AP P007. For Fall 2020 only electronic or virtual forms of marketing will be approved for student organizations.

How .	do i	vou i	olan	on	marketing	this	event?
1 10 77	w	4 V U I	JICHI	~ 1	THOUNGUING	นแจ	CYCIII:

Email

Social Media

Social Media Site

Instagram

Social Media Handle

calstatela_la

Printed Media Upload*

If you plan on marketing this event with printed media, please upload a copy for review. 27589b7e-244a-44b1-8bb6-eea2b852fe48.jpeg

What other methods of marketing will your organization use?

discord

Who is invited to this event?

Cal State LA Community

Will off-campus media be notified about this event?

No

Tags

Cover Image

Please select an image that corresponds to your event.







Want to learn some new skills that will help you in your field of study? Our ASME team lead will be going over some important concepts that are essential when working on robotics. The mechanical team will be going over:

Drive Systems and Steering



December 18th, 2020 11:00 am - 12:00 pm

via Zoom

Meeting ID: 818 2009 1799

Passcode: ASME18



Event Details

Event Category

Please select any of the categories above that best describes your event. Note, organization meetings do not need to be registered. For Fall 2020 all of these event categories must be held virtually.

Educational Workshop/Program

Will the event have an admission charge, registration fee, or raise any proceeds to benefit the

organization

No

Will you be requesting funding from Associated Students, Incorporated?

For more information on Club and Organization Funding please visit: https://asicalstatela.org/services/clubs-and-organizations-funding Yes

For more information on Club and Organization Funding please visit: https://asicalstatela.org/services/clubs-and-organizations-funding. For any other questions contact the Vice President for Finance by calling 323-343-4778.

For this event, will your organization be seeking tax deductible private external fund raising support?

Are you seeking sponsorship from private individuals or external companies/organizations off campus that may require additional tax documentation? (Individual donations that do not require tax documentation do not count.)

Will a movie be shown at this event?

Nο

Acknowledgment

AS AN OFFICER OF THIS ORGANIZATION, I WILL TAKE RESPONSIBILITY TO ENSURE THAT THE EVENT WHICH MY ORGANIZATION IS SPONSORING WILL FOLLOW ALL GUIDELINES SET FORTH BY THE UNIVERSITY. I ACKNOWLEDGE THAT THIS EVENT AND ANY ASSOCIATED EVENT SPACE RESERVATIONS MAY BE SUBJECT TO CANCELLATION BASED ON MY ORGANIZATION'S RECOGNITION STATUS.

Signature Pad Field

A

Event Guidelines & Resources

Student Organization Event Guidellines

Fall 2020 Event Registration Procedures

The following guidelines are provided for the benefit of the student organization. They are intended to be followed completely. Failure to



ASME



WORKSHOP

Want to learn some new skills that will help you in your field of study? Our ASME team lead will be going over some important concepts that are essential when working on robotics. The mechanical team will be going over:

Drive Systems and Steering



December 18th, 2020

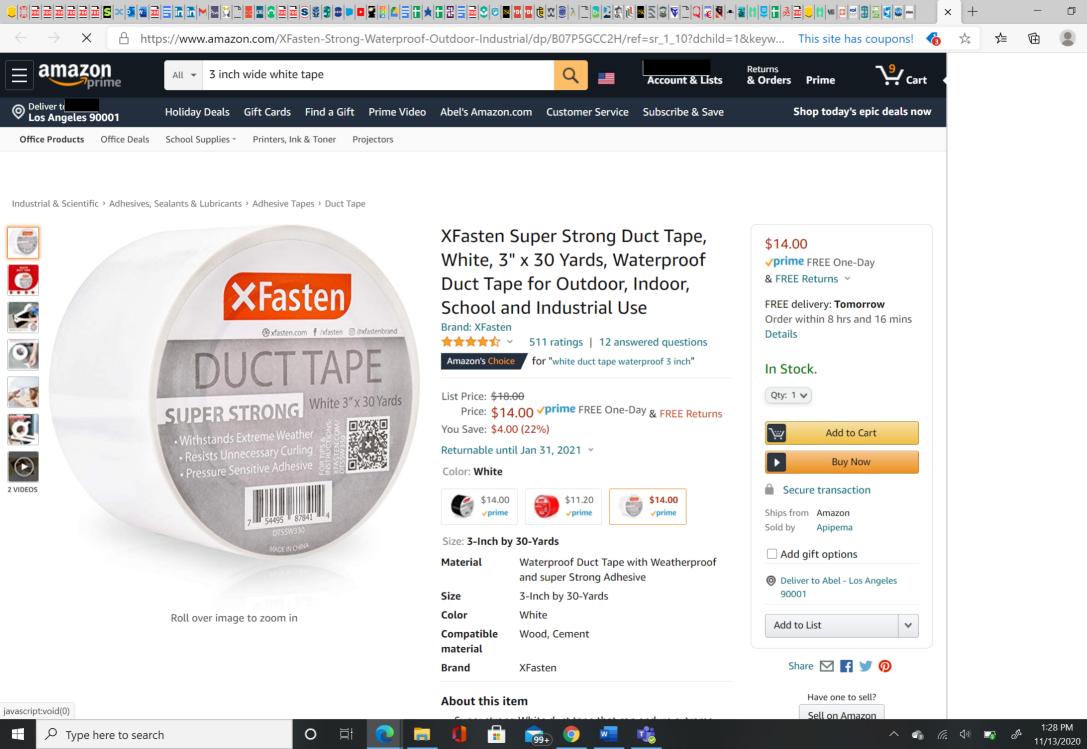
11:00 am - 12:00 pm

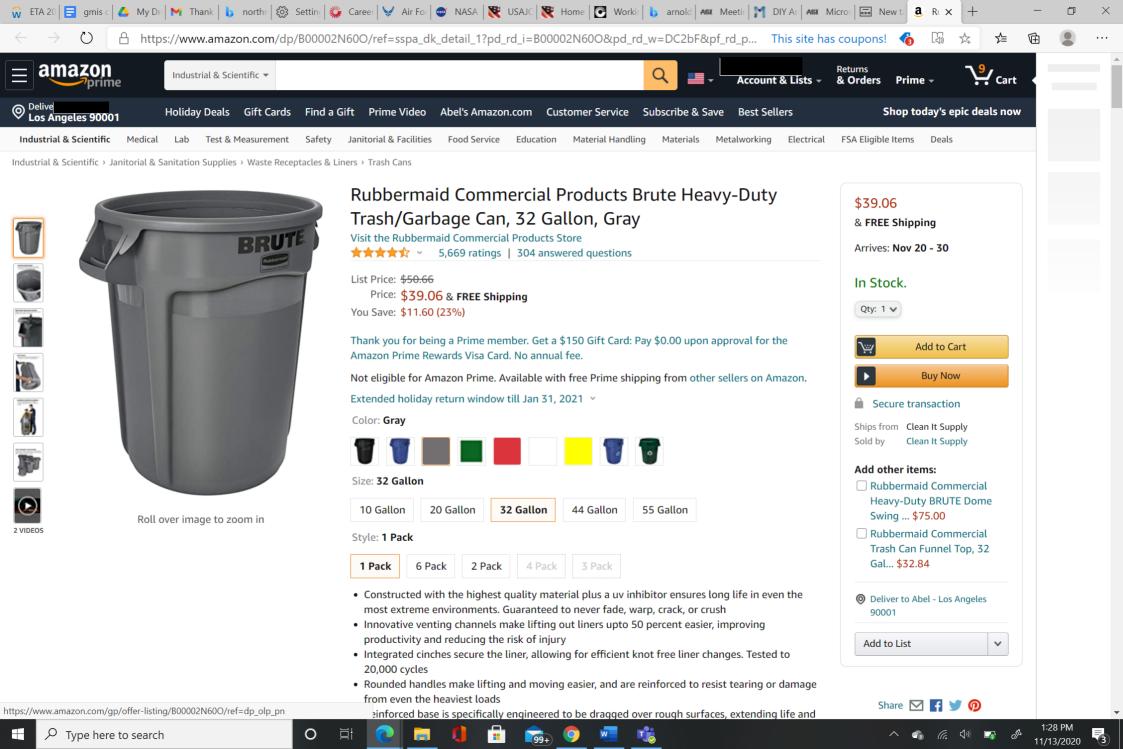
via Zoom

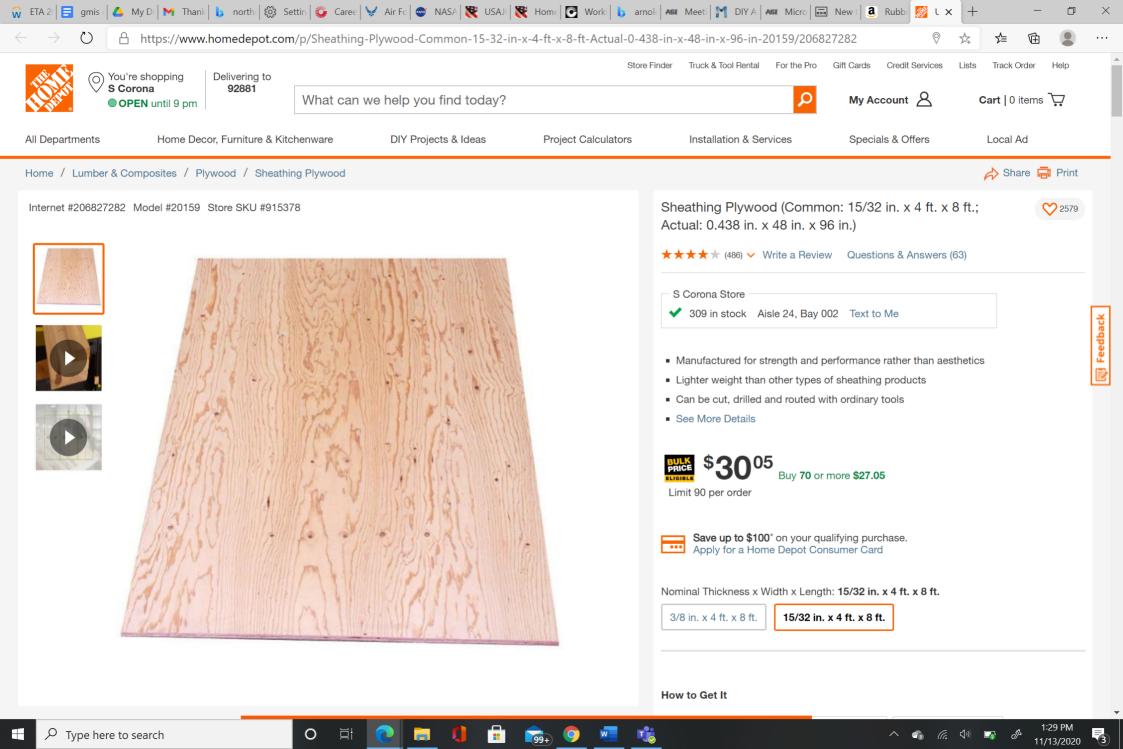
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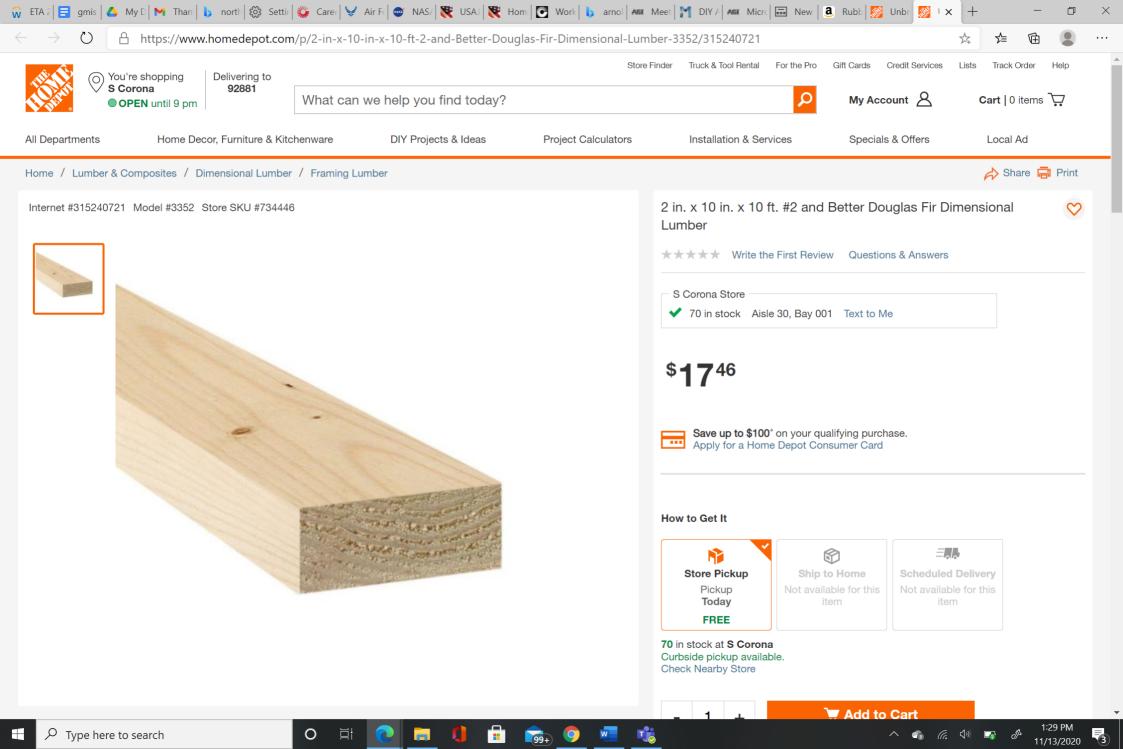
Passcode: ASME18

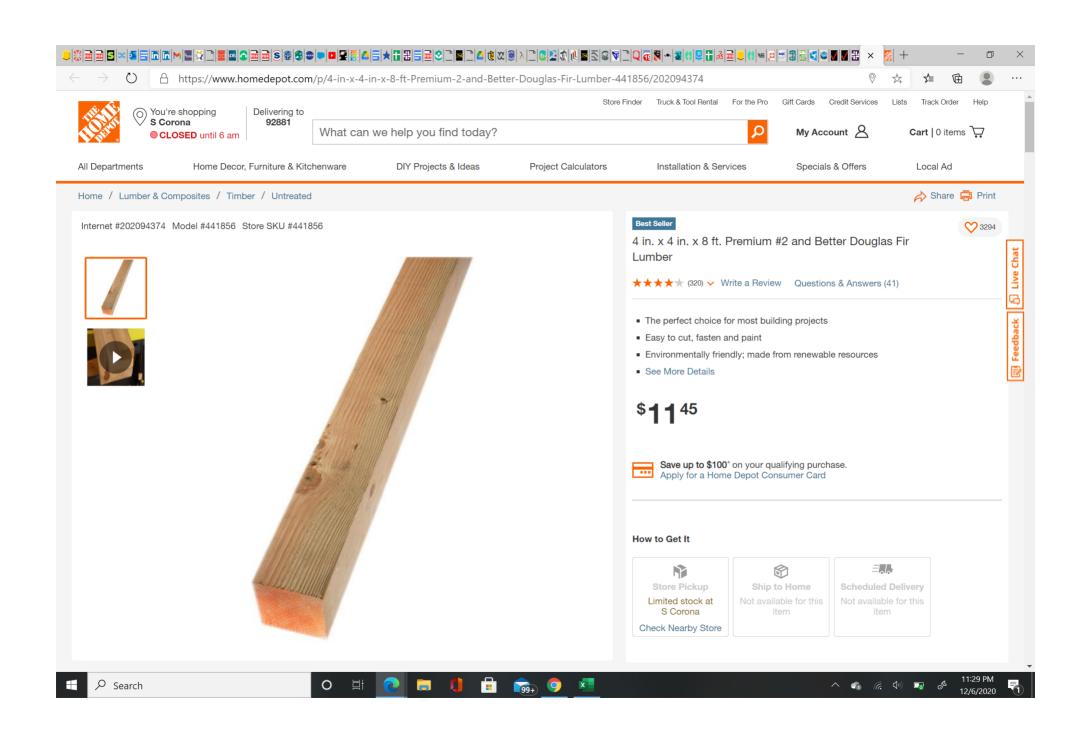














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CONTACT US

ORDER

ACTIVITY 2

ABEL ▼

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Vibration-Damping Sandwich Mount with Stud and Insert

Neoprene, 1/4"-20 Thread Size, 15 lbs. Capacity



Delivers in 1-3 weeks Each \$5.22 Each 93945K11 ADD TO ORDER

Mount Type	Threaded Stud and Threaded Insert
Thread Size	1/4"-20
Thread Type	UNC
Capacity per Mount	15 lbs.
Deflection @ Capacity	0.06"
Shear Capacity per Mount	5 lbs.
Deflection @ Shear Capacity	0.1"
Diameter	5/8"
Height	5/8"
Thread Length	1/2"
Thread Depth	1/4"
Hardness	Durometer 45A
Hardness Rating	Medium
System of Measurement	Inch
Shape	Round
Material	Black Neoprene Rubber
Stud Material	Zinc-Plated Steel
Insert Material	Steel
Temperature Range	-20° to 180° F
RoHS	RoHS 3 (2015/863/EU) Compliant
REACH	REACH (EC 1907/2006) (06/25/2020, 209 SVHC) Compliant
Country of Origin	United States

Use these rubber sandwich mounts to minimize vibration between surfaces inside machinery and equipment, such as in circuit boards, small fans, compressors, and pumps. They're for use in compression and shear load applications.

Neoprene rubber has good resistance to weather and acids and moderate resistance to oils.

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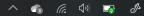




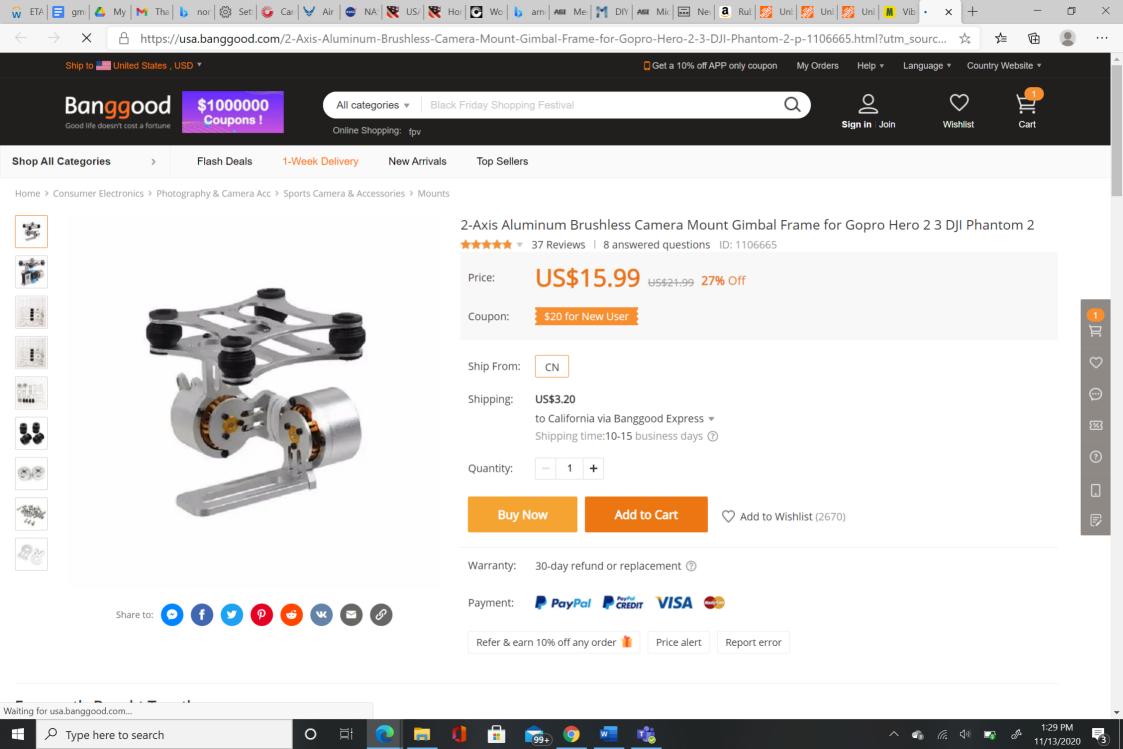


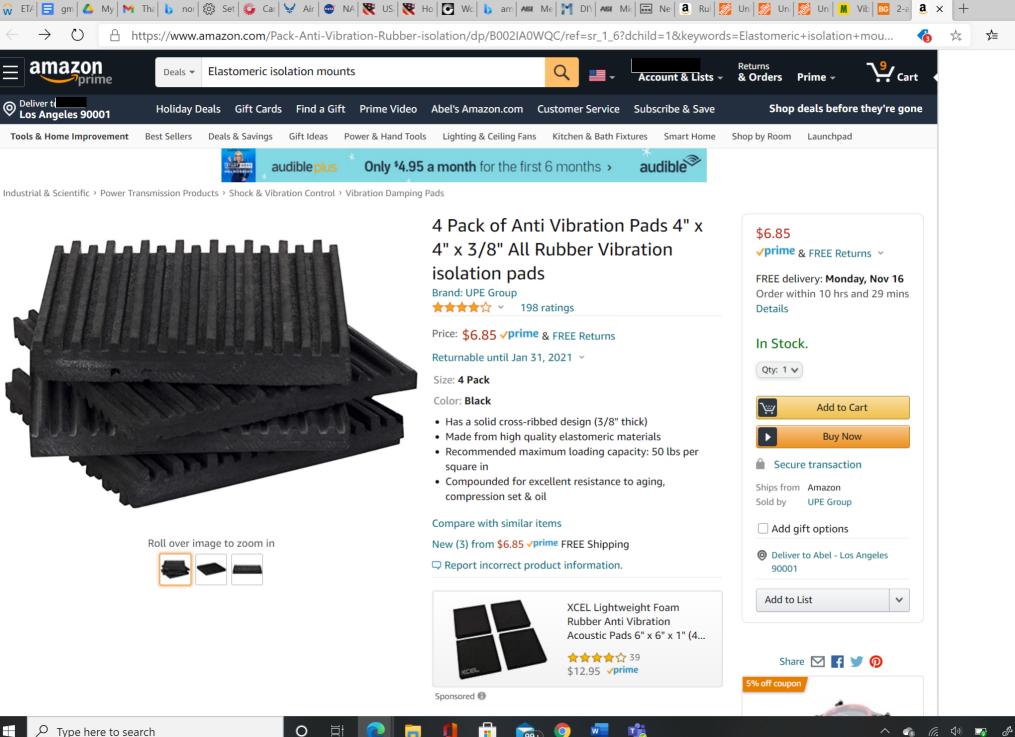






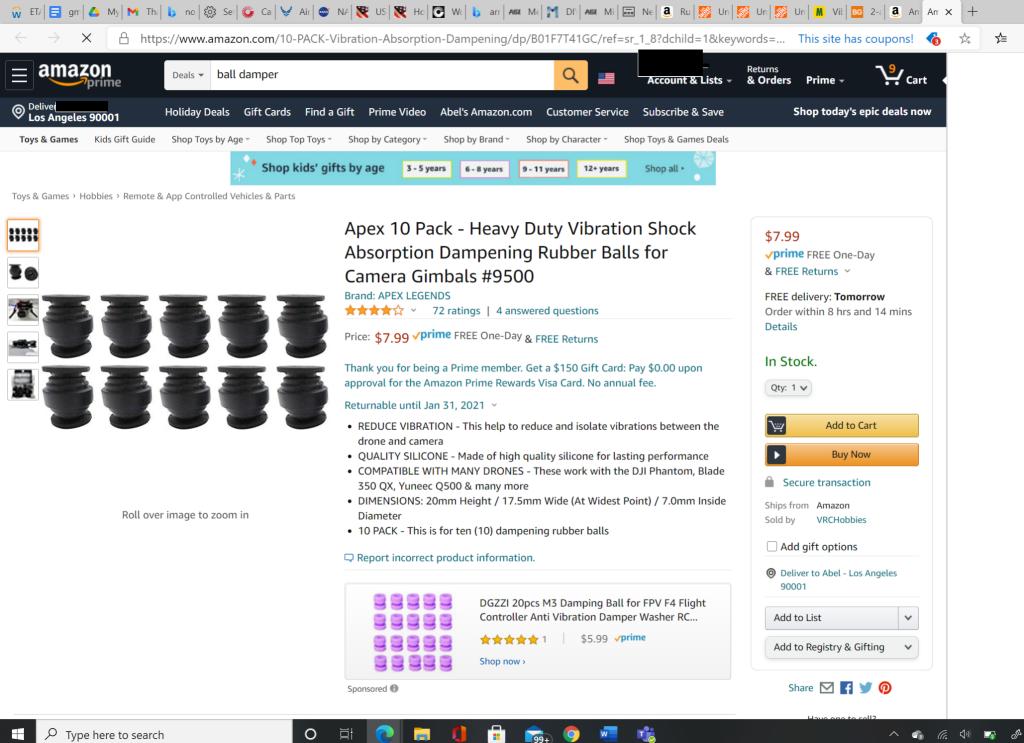


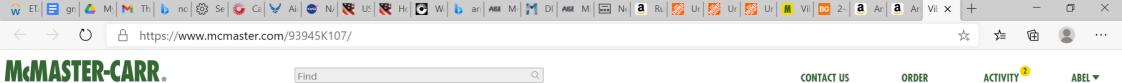




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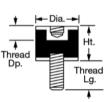
ABEL ▼

ACTIVITY 2

Vibration-Damping Sandwich Mount with Stud and Insert

Neoprene, 6-32 Thread Size, 3 lbs. Capacity





Each	Delivers in 1-3 weeks \$3.98 Each		
ADD TO ORDER	93945K107		

Find

Mount Type	Threaded Stud and Threaded Insert
Thread Size	6-32
Thread Type	UNC
Capacity per Mount	3 lbs.
Deflection @ Capacity	0.07"
Shear Capacity per Mount	2.5 lbs.
Deflection @ Shear Capacity	0.1"
Diameter	7/16"
Height	3/4"
Thread Length	1/4"
Thread Depth	1/8"
Hardness	Durometer 50A
Hardness Rating	Medium
System of Measurement	Inch
Shape	Round
Material	Black Neoprene Rubber
Stud Material	Zinc-Plated Steel
Insert Material	Steel
Temperature Range	-20° to 180° F
RoHS	RoHS 3 (2015/863/EU) Compliant
REACH	REACH (EC 1907/2006) (06/25/2020, 209 SVHC) Compliant
Country of Origin	United States

Use these rubber sandwich mounts to minimize vibration between surfaces inside machinery and equipment, such as in circuit boards, small fans, compressors, and pumps. They're for use in compression and shear load applications.

Neoprene rubber has good resistance to weather and acids and moderate resistance to oils.

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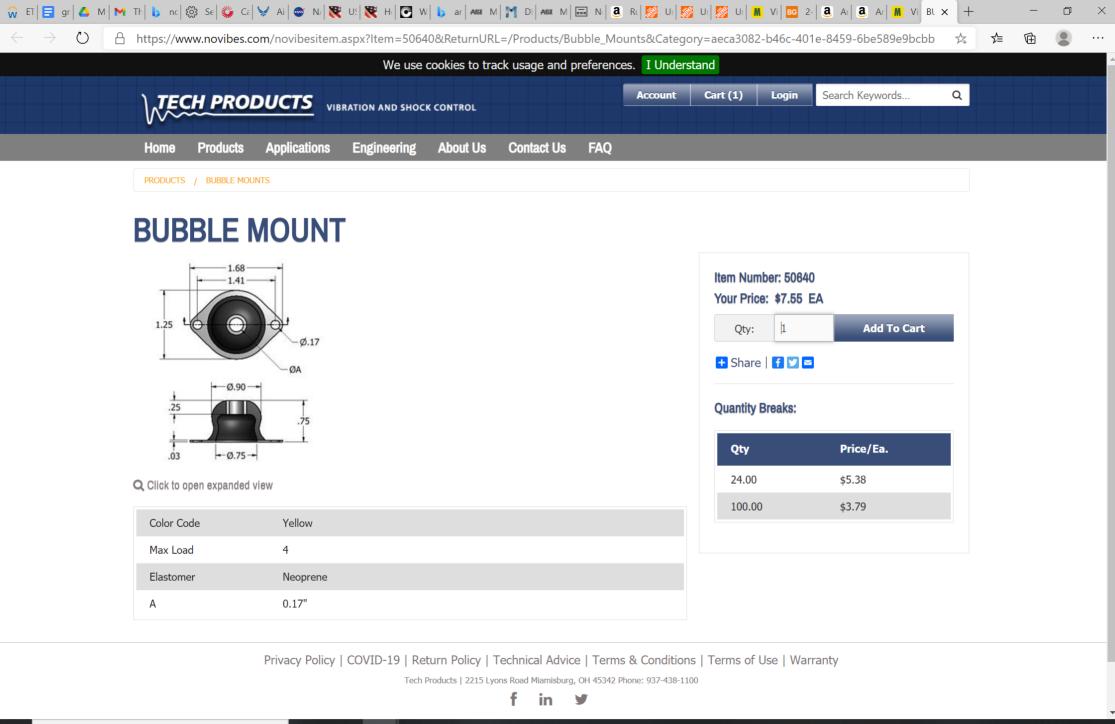




























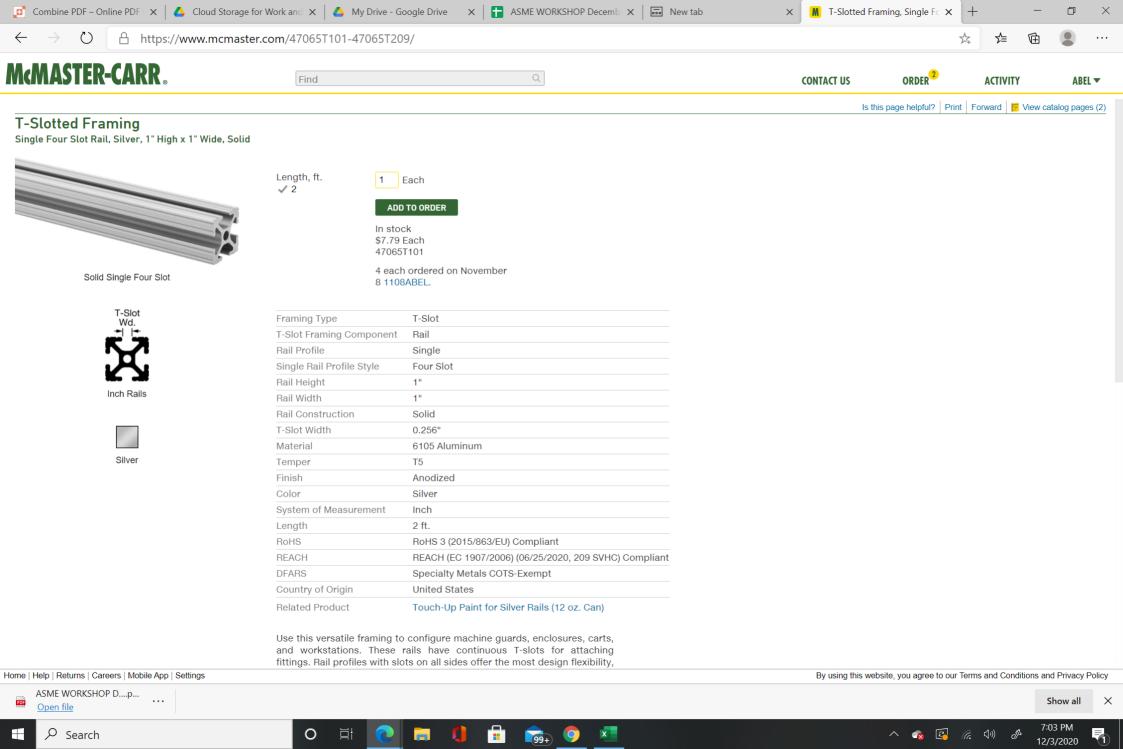


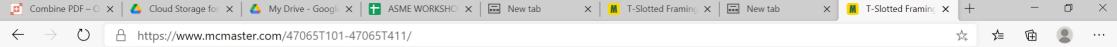












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ORDER 2 **CONTACT US ACTIVITY** ABEL ▼

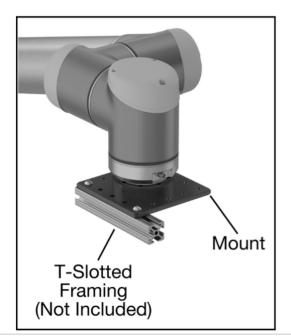
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T-Slotted Framing

Single Four Slot Rail, Silver, 1" High x 1" Wide, Solid



Solid Single Four Slot





ength, ft.		Each	
	_		

ADD TO ORDER

In stock

\$5.84 Each 47065T101 4 each ordered on November

8 1108ABEL.

Framing Type	T-Slot
T-Slot Framing Component	Rail
Rail Profile	Single
Single Rail Profile Style	Four Slot
Rail Height	1"
Rail Width	1"
Rail Construction	Solid
T-Slot Width	0.256"
Material	6105 Aluminum
Temper	T5
Finish	Anodized
Color	Silver
System of Measurement	Inch
Length	1 ft.
RoHS	RoHS 3 (2015/863/EU) Compliant
REACH	REACH (EC 1907/2006) (06/25/2020, 209 SVHC) Compliant
DFARS	Specialty Metals COTS-Exempt
Country of Origin	United States
Related Product	Touch-Up Paint for Silver Rails (12 oz. Can)

Use this versatile framing to configure machine guards, enclosures, carts, and workstations. These rails have continuous T-slots for attaching fittings. Rail profiles with slots on all sides offer the most design flexibility,

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