



# Bylaws and Codes of Procedure Meeting Minutes

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Day/Date: Friday, 10/30/20  
 Time: 9-10 AM  
 Location: Zoom  
 Attendees: Bylaws and Codes of Procedure committee, General Public  
 Type of Meeting: General

**I. Organizational Items:**

**Call to order by: Chair Ryan Yoo, ASI Chief Justice 9:07AM**

**b. Roll Call**

|                    |   |                 |
|--------------------|---|-----------------|
| Ryan Yoo           | Chief Justice                               | Present         |
| Milton Han         | Associate Justice                           | Present         |
| Akalpit Shukla     | Associate Justice                           | Excused tardy   |
| Sasha Prakir       | Associate Justice                           | Present         |
| Ari Lea Kuo        | Elections Commissioner                      | Present         |
| Dena Florez        | Office Manager of Administration & Services | Excused Absence |
| Carol Roberts-Corb | University President Designee               | Present         |

**c. Adoption of Agenda:**

|                              |                            |                |          |                  |                       |
|------------------------------|----------------------------|----------------|----------|------------------|-----------------------|
| <b>Offered By:</b> Sasha     | <b>Seconded by:</b> Milton |                |          |                  |                       |
| Motion to approve the agenda |                            |                |          |                  |                       |
| <b>All in Favor</b>          | <b>All</b>                 | <b>Opposed</b> | <b>0</b> | <b>Abstained</b> | <b>Motion: Passed</b> |

**d. Approval of Minutes (action):**

|                           |                           |
|---------------------------|---------------------------|
| <b>Offered By:</b> Milton | <b>Seconded by:</b> Sasha |
| Motion to Approve         |                           |

|                     |            |                |          |                  |  |                       |
|---------------------|------------|----------------|----------|------------------|--|-----------------------|
|                     |            |                |          |                  |  |                       |
| <b>All in Favor</b> | <b>All</b> | <b>Opposed</b> | <b>0</b> | <b>Abstained</b> |  | <b>Motion: Passed</b> |

**II. Public Forum**

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

**III. Action Items**

**a. Approval of Changes to Legislative Affairs Policy 014**

- i. **The committee instead decides to send the policy back to committee to correct semantic and branding errors.**

|   |              |                     |                |                  |  |                       |
|---|--------------|---------------------|----------------|------------------|--|-----------------------|
| <b>Offered By:</b>  | <b>Sasha</b> | <b>Seconded by:</b> | <b>Akalpit</b> |                  |  |                       |
| <p>The committee reviews other committee's documents and believes the Policy should be sent back to synchronize branding, then discusses the best course of action:</p> <p>Motion to send the policy back to Legislative Affairs with the suggestion that they revise the formatting issues, keeping in mind ASI branding</p> |              |                     |                |                  |  |                       |
| <b>All in Favor</b>   | <b>All</b>   | <b>Opposed</b>      | <b>0</b>       | <b>Abstained</b> |  | <b>Motion: Passed</b> |

**IV. Discussion Items**

**a. Policy and Procedure Separation:**

- i. **The Chief Justice Assigns Administrative Policy and Procedure to be separated.**
  1. **Milton: 20**
  2. **Akalpit: 21**
  3. **Sasha: 19, 22**

**b. Parliamentary Certification**

- i. **The committee discusses whether the justices should become registered parliamentarians, eventually coming to the conclusion that the course and test to get this certification is too much effort for this position. Thus, the committee instead discusses alternatives or ASI certification and training.**

**V. Adjournment**

|  |              |                     |                |                  |             |                       |
|--|--------------|---------------------|----------------|------------------|-------------|-----------------------|
| <b>Offered By:</b>                             | <b>Sasha</b> | <b>Seconded by:</b> | <b>Akalpit</b> |                  |             |                       |
| <p>Motion to adjourn the meeting at 9:50AM</p> |              |                     |                |                  |             |                       |
| <b>All in Favor</b>                            | <b>All</b>   | <b>Opposed</b>      | <b>none</b>    | <b>Abstained</b> | <b>none</b> | <b>Motion: Passed</b> |