



Cabinet of Academic Senator Meeting Minutes

Day/Date: Monday, October 19, 2020
 Time: 4:45 p.m.
 Location: Zoom
 Attendees: Cabinet of Academic Senators, Diana Chavez - ASI President, General Public
 Type of Meeting: General

I. Organizational Items:

a. Called to order by: Jocelyn Vargas, Vice President for Academic Governance @4:47p.m.

b. Roll Call

Jocelyn Vargas	Vice President for Academic Governance	Present
Jeovana Lopez	Undergraduate Academic Senator	Present
Kinsley Wang	Undergraduate Academic Senator	Present
Kyle Taing	Undergraduate Academic Senator	Present
Cristian Flores	Graduate Academic Senator	Present
Anaid Villa	Graduate Academic Senator	Present
Anson Noland	Academic Senator At-Large	Present

c. Concerns from the Floor

i. None

d. Adoption of Agenda:

Offered By:	Anaid Villa	Seconded by:	Kyle Taing
Motion to approve agenda for Thursday October 19, 2020			
Consensus to approve agenda for Thursday October 8, 2020 - Consensus Reached			
All in Favor	All	Opposed	Abstained
			Motion: Passed

e. Motion to table minutes from October 8, 2020 to the next Cabinet of Academic Senators (action):

Offered By:	Anaid Villa	Seconded by:	Anson Noland
Motion to Table minutes from October 8, 2020 to the next Cabinet of Academic Senators			
Consensus to Table minutes from October 8, 2020 to the next Cabinet of Academic Senators – Consensus Reached			
All in Favor	All	Opposed	Abstained
			Motion: Passed

II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

III. Reports: (3 Minutes each)

a. ASI President/Acting Vice President for Academic Governance:

- i. So, I finally got my ASI email. So, feel free to contact me via the ASI email. Right now, I'm getting acquainted with all the emails that I have not yet caught up with that, you know, we're not when I was here. And also, I am looking through committee reports. I will be meeting with Diana to go over those just to ensure that all of that is ready. And then also just talking to committee chairs to see anyone that else that's been appointed. So, I'm just catching up on all of that. I will have a better report by the next Cabinet of Academic Senators. I do promise once everything's been established. So that's my report for now.

b. Academic Senators:

- i. **Kinsley Wang:** I first talked about fiscal and fiscal committee. And as of right now, I'm in our last meeting, I think that was two weeks ago. But the fiscal committee, they discussed like something that a new Ethnic Studies class that California recently mandated, that will be put in action by 2021. So, we discuss a bit about that. In addition, there's a large emphasis placed on hiring, and how I think as of right now, there's rules with new lecturers that they cannot be brought in. I'm not too sure about that rule. But we've also discovered a high rate of faculty leaving and retiring. And like for some faculty not being used online teaching. So, they talked about that, and how that might affect education, especially the future, of course, cuts. And they also spend a bit of time talking about like labs, both the research labs and teaching labs and how maybe they'll be a goal to try to talk to people about how that might, how people might pass it as maybe we'll be able to get back into labs. You mentioned meeting with the progress in that in next February. And they also presented a list of goals or questions to ask the purpose about, like, how to protect faculty, staff, students, and how students are being educated. Also, I think an aide and I are working on a survey for fiscal committee and like seeing what students are being worried about, if we can help add on to the questions that we're going to be asking the provost office an opening deliberation of Cristian working on the emailing list, and he's going to talk, I think, with Dr. Brown, and somebody else. And as a group, I think we're our service pretty much done and we're just going to focus on distributing and tested.
- ii. **Kyle Taing:** I'm just saying the that because we had a FPC met today. And we had some new policies to talk about. Mostly, it was just, um, Heidi and the rest of FPC being very thankful that we have to deal with student input policy anymore. As you guys very well know from the Academic Senate. So, contacted me pull up the agenda when we travel for a FPC today. But in the meantime, I want to say um, in regards to the two hour open deliberation, so what's it called now, State of Our Campus I believe, event, I contacted the, or I tried to contact the contacts that he gave me regarding the library and also the Graduate Resource Center. I'm not sure there's any. There's maybe I can do in terms of research with no that's also an issue that we talked about before. So, hopefully, since that event will be in less than a month. I want to say we want to talk about research. We could talk about that more in our in that agenda item later today. We sent out a memo today regarding an IRS policy regarding what was the Equity being having more and increased workload, but also a 10% pay cut. That was that was spam. That was a majority of our FPC meeting today. And um Jocelyn, if you're interested in that memo, I can send you that attachment in my next committee form meeting.
- iii. **Jeovana Lopez:** for AIRS. So academic information resources subcommittee, we took majority of the time Well, most of the time actually working on a new policy that I think that they want to bring up to set up. But we're not completely sure what we're going to do with it just yet. But it is on educational continuity policy. And it just kind of deals with certain elements of especially like online learning, and just what the procedure is going to be if this continues past spring semester, so for fall semester, they're trying to come up with something. So that is what we focused on for errors. And then also, going back to the webinar that we're going to be having, I was able to speak with Dr. Jabazzi, from the health center. And I was able to set up a meeting with her and she had her time allotted. So I was able to speak with her about what is the procedures that's going on right now during the health center for, you know, COVID and what, what system they haven't placed, and she talked about a lot of things, but what she mostly talked about was telehealth and what they're doing for students that are not in state, which is I know a big worry.
- iv. **Anson Noland:** Because of the shift in time, my committee meeting is tomorrow morning, but because of the shift, I haven't had one since our last cabinet, but I do want to just fill you in, Jocelyn because, you know, it's our

it's our first meeting with everyone here. So, I'm in student policy. We started off at the beginning discussing priority registration and we found that a lot of weren't utilizing it. What we thought was probably the biggest reason for that was financial aid not getting disbursed on time or students not being able to pay on time during that window. So, then we had a meeting with the CFO to talk about the advantages of because we're a prepay campus you have to pay before you enroll. And most of the other CSU s are post pay, you enroll and then you can pay. And so, we had a meeting to talk about the advantages and disadvantages of both of those. And ultimately, we decided that we would have to be sticking with the prepaid system, even if it has some disadvantages for students, you just present so many complications logistically to have to be disenrolling students if they're not paying on a certain time, and it only gives them a leeway of about one or two days. So, because of that now we're focusing on ways to expand communication about financial aid, both to students and transfer students, but also to professor's if students are reaching out to them about concerns. That's what we're looking at in student policy, as well as for our state of our campus. Like Giovanna said, I do have some more people were emailing, I'm emailing Nancy Wada-McKee, who is our Vice President for Student Life. And also, Jen Miller, who I'm pretty sure is our liaison for ASI. So, we're all we're all familiar with her. And we all work with her, but I'm going to email her and maybe set up in a meeting with her as well. There are some other lesser student support services, and by less farming, they fall under that umbrella that we might also like the food pantry or student housing, but that's where I'm at.

v. **Anaid Villa:** Diana and I met with the financial aid office, where also, first of all, just to fill in on the context. So, some students were receiving an email, saying that they could not enroll in classes, because they needed to return money to the financial aid office, because their awards were being rescinded. And that there was going to be a hold on their enrollments for next semester. Or this semester, actually, there was going to be a hold on their enrollment. So, they weren't going to be able to enroll. So, there was a lot of students who were concerned about not being able to enroll in classes. So, Diana, and I met with the financial aid office. And they told us that there's a variety of reasons why students might have received that email, that there's no one answer to that there's individual answers, but one of the most common ones she stated was that students might have not enrolled in 12 units. And they need to be full time students in order to receive their full award. So, if they were not enrolled in the full number of units that they needed to be, then their words might have been rescinded. In addition, if they turned in their extra forms late, that also had an effect on them. So, we discussed some possible solutions of that. And something we came up with was creating like a little video so that students can, um, well for the financial aid to make like a little video of how to fill out their forms, just so that students can have an easier time filling out that form and hopefully turn it in at an earlier date instead of turning it in late. Um, what else did we talk about? Oh, she also mentioned that a lot of students complain that the telephones are always clogged up. But she said that they get a mass amount of phone calls, at certain like peaks. So, she, and those peaks usually come after an email goes out to students, if that makes sense. So, it's the phone, the phone lines are not always clogged up. It's usually just if an email goes out and students become concerned, then they get a majority of students calling out in a small compact amount of time. So then, wait times tend to be two hours to three hours. But normally, that doesn't help happen. So, she wants our help as ASI students to just inform students to maybe not call during rush hours because that just creates an even more delay. Um, and then she also what else does she tell us? Oh, she also wants our help. As ASI members to inform students to submit their paperwork online. Some students are still Bringing in hard copies of their paperwork to the financial aid office. And she said that also slows down their progress. So, because they need to go retrieve the physical copies, and then fax it, and then scan it and do all this extra work, it's a lot faster if students submit it online. So maybe that's something we could talk about as senators, like see if there's a way to inform students that they should submit their information online. And that'll move things along faster. So that's my report. Thank you.

vi. **Cristian Flores:** So, in EPC, we've still been talking about the student policy on the timeframe for the first grade. A lot of students are still concerned about not having enough time to drop the class, especially if they're not sure about their progress in a course, which when we talked about last time, and still continuing conversation, and EPC. And others have been asking Jeovana and myself for a lot of input on that, about how we feel. And a lot of students don't know if they're absorbing the information well enough, and how they going to, you know, fare off in a class when their midterm is in week eight, and they fail the midterm. And so then they have, you know, the, the final and that it's beyond the period in the semester when they can drop and get a refund or drop and get no W's. So that's kind of where we're at with that. In GSS, we've been just approving programs. That's kind of what we've been working on there. So, we've been working on the approval for the Master's in Chicano and Latinx Studies, that's actually a new program that's moving forward. So, that's a completely new program for university from what I'm understanding, which is great, because I don't know if any of y'all know that the bachelor's program is actually the first in the US. So now we're building onto that with the master's program. It's not the first in the US, but it's still awesome, because we're, you know, we're adding on to

our legacy within that area. And there's also, you know, some expansions, we're kind of discussing about how the procedures go, you know, with, I don't know how many of you all have seen be the program that we use for approving courses, which is, they sent me an email this morning, because I get any curriculum. There you go. I don't have any of you have ever seen creaky log, which is a curriculum. Basically, when it goes through like a step, so a department will submit a course for approval, then the college will verify that you know, everything is correct, that the college will submit it to the dean and the dean will submit it to them like the registrar and the registrar will submit to the EPC and EPC. Will, you know, it goes basically three steps. And if it doesn't go through the next submitted backward, this is you felt like this step and you have to submit it before certain day for it to get fully approved for like the next school year. So, then there's also some, things in EPC wit the revision to the IHG courses about making revisions to the IHE courses, which are the intro to higher education like NSS 1001. I think HHS 1001 has, of course, as well. So those courses, which they want to make them a little bit more universal, that's still that's still been discussed. And they're even to feedback that we've been giving them in EPC. Such a thing I talked to Dr. Brown in GSS last week about our concerns and they want us to forward them the survey once it's ready, so they can mass distribute it to the graduate students. But Dr. Brown said that she actually has, I believe weekly like townhall discussions with grad students. And so she said it might be more effective to go in for us to talk to the grad students when she has those and kind of get one on one feedback from them as well. So, I don't know if I'm eight or myself Have you want to kind of set aside time to do that? I don't know if you've talked to Dr. Brown on eight about that as well, which is that they have time set aside every few weeks or every week, I believe, for them to get feedback from Dr. Brown. But they did say that they want the link to the survey once it's ready. I have a meeting on Wednesday afternoon with Dr. Hawley, who is the Dean of Undergraduate Studies to talk with her, which got kept getting pushed back. So, I have that with her to kind of discuss a few things. One of these being this event. So how to get more information and more feedback from her. But you know, she sits on EPC. So, I also have the opportunity to kind of snowball this into EPC on Wednesday as well to all the other individuals who sit on EPC. Because we know we have representatives from the entire university.

IV. Informational Items:

a. Housekeeping

- i. The VPAG went over updates and over Senator requirements such as 1:1 appointment and more.

V.

VI. Discussion Items

a. State of Our Campus

- i. **Jocelyn Vargas:** We're going to discuss the new revisions to state of our campus. I know that there's a survey that's been worked on, but I want to know if anyone else has any updates regarding that. I have not yet met with Diana. So, I'm not even really sure what the date is for this event and who we have coming to this event. So, if anyone would like to sort of lead that discussion, please go ahead.
- ii. **Anaid Villa:** So, we don't have an official date yet. We were between two dates. And then I think Diana was going to pick the date according to who could make who of the people we invite can make those dates. Does that make sense? And then I think Cristian had a list of the people we wanted to invite that he shared with us.
- iii. **Cristian Flores:** Diana I wrote them all down on the final list. Because Diana is going to narrow down from that list. Because we she had one list that I had one lesson she's compiling and narrowing down because some of those are from like the same areas. So, she wants to see who's the highest up person and if they can make it or who's their designee. So, say for example, Nancy water Mickey and Jen Miller are technically from the same area. Nancy Wada-McKee would be the top person and then Jen Miller would be next. So, Jen Miller is Nancy Wada-McKee's designee. But as far as dates, I feel like we have been kind of running in circles. But that's all on after Diana finalizes who's going to be there.
- iv. **Anaid Villa:** Is Diana still going to be the one to invite since she's not acting as the VPAG anymore, or are you?
- v. **Jocelyn Vargas:** From what I know, she already had reached out to folks. So, if she needs me to reach out to anyone else, I will be taking over that. Just helping her with that. But she still has to update me on who said yes already or who said no, just like, so I can keep that in mind. So, I'll be meeting with her to discuss that. So, who said yes, no, but I'll be reaching out. I know the survey is basically kind of done. So, I was just wondering if everyone's okay with us starting to distribute that once we kind of get an okay of what the date will be for this event. And my plan is to, again, pair you up with a college representative kind of delegate this information for them to delegate it within their colleges. But the other thing is, I want to make sure that we are taking student organizations into consideration for this. Some student orgs are still meeting during this time. So, getting in contact, I'm going to probably create an Excel list of who's active right now. And I'm probably just going to, let's say there's 20 organizations, obviously, that up between all of you just to see if you can just send it out and be like, Hey, can you share this with your organization and have them fill it out? It's our upcoming event. And this

is what's going to happen at that event, you're also invited to attend. So, I think that's the best way that we can get the word out one about the rent and to get responses to see what are the main issues that students are facing on campus right now?

- vi. **Anaid Villa:** Great, that sounds like a great idea. For the survey, I only have one thing. We need a description. Because I don't think it's fair to ask students to fill out a survey without telling them what it is. So, maybe we could just talk about what do we want to have in the description? And then what key information needs to be in there?
- vii. **Jocelyn Vargas:** Yeah, we can go ahead and do that. Now. I did have one question, as I kind of just came on board. Do we all know if there was going to be like any form of incentive for filling out the survey and what incentive.
- viii. **Cristian Flores:** So, we were going to actually not for the surveys, because we wanted to keep them anonymous. And we didn't want students to have to reveal themselves for filling out the survey. And that was something we discussed, you know, anonymity. But we decided that for participants as far as guests who are speaking at it, we were going to give them I think it was \$25 GrubHub gift cards. For administrators. And then for students we had discussed also giving them GrubHub, gift cards as well, but I'm not sure how that was going to work out if they said Amazon or Target. Actually, we're going to give them afterward Amazon or Target, no target for sure. Because we discussed the issue of having to spend money on shipping, we didn't want students to have to spend any money on shipping, if they if we gave them a gift card for Amazon. So, we said Target gift cards for students like the first how many I don't even know how many like the first like 15 or something like that,
- ix. **Anaid Villa:** I think the budget and then just divide it and yeah, I don't know how much budget we have. And I don't want to overspend it.
- x. **Cristian Flores:** I know that we have a pretty big budget as far as senators go, we actually have a pretty decent budget, and we never really fully use at all. So, we have a decent.
- xi. **Anaid Villa:** Why?!
- xii. **Cristian Flores:** Because we never have events, we don't program, we don't have a lot, we don't usually do a lot of programming. It's mostly and that's one of the things that Jackie had wanted us to do last year. For that reason, it was we have a decent budget. We just never go through it because of the fact that we don't do a lot of programming. And it's not so much that the intention of senators isn't to program. It's just we're so focused on policy and the Senate; we don't have the chance to go out and program. So usually the ones who do programming mostly like the college reps. But we do have a decent actually a pretty decent budget for spending, I think it's like in the 3000s, like 3000 bucks.
- xiii. **Jocelyn Vargas:** And you also have, you can always request more funding from finance. So, as a cabinet, or the VPAG, we can always request for events, we can request more funding. So, we do have that opportunity. So, I think it's great that we are doing incentives. I did just have a question, who kind of came up with the idea of giving gift cards to the faculty or like administrators.
- xiv. **Cristian Flores:** That was something that Dena had discussed because as a courtesy, because they're taking time out of their day.
- xv. **Anaid Villa:** I actually remember her saying I don't maybe I'm remembering wrong; I remember somebody saying that you're not supposed to give an incentive to administrators because they're supposed to do it as part of their job or out of the goodness of their heart. But that's what I remember, but I don't know if
- xvi. **Jocelyn Vargas:** So, is Usually honorarium for like, let's say even have a professor were to do like a lecture on campus. It's usually honorarium. I don't know, like certificates, all that stuff. But I don't know, I just feel a little conflicted because it is student dollars that we're going to be using. And I'm not too sure how everyone would feel about that. But that's just kind of like, an opinion there.
- xvii. **Anson Noland:** Um, was this for the this is for the was going to be in the form of DoorDash coupons.
- xviii. **Cristian Flores:** There we go is DoorDash.
- xix. **Anson Noland:** Right, because I think the reasoning behind that was wasn't it also going to go to like the first However, many students that also registered to join,
- xx. **Cristian Flores:** But we had decided that for the students would join, we're going to do Target gift cards.
- xxi. **Anson Noland:** Right, right. And then, okay,
- xxii. **Cristian Flores:** Because students didn't have to give away their identities if they said when they submitted surveys.
- xxiii. **Anson Noland:** right, right. Um,
- xxiv. **Anaid Villa:** the gift cards are for people who fill out the surveys or for people who attend the webinar
- xxv. **Anson Noland:** very well.
- xxvi. **Anaid Villa:** Yeah, okay. Because he's

- xxvii.** Anson Noland: Right.
- xxviii.** Anaid Villa: And the reason we didn't, we didn't want people to reveal their identities on the surveys, because that way, they can be as candid as possible, as honest as possible without like, having to reveal who they are. Like that way. They don't feel like there's like retaliation or anything like that against them.
- xxix.** Jocelyn Vargas: I agree. I definitely agree with that. Let's stick to the you know, the webinar like having the first 15 I didn't hear any amount, did we already decide on an amount of what that incentive would look like for students?
- xxx.** Anaid Villa: We didn't we were going to look at the budget. But I guess since we have a large budget, I would say 20.
- xxxi.** Cristian Flores: Yeah, I, I know that like I said, I think our budget is around like 3000. And I know that we, we had so much money left over last year from the asi budget, we had like 50,000 or more, I think we didn't even know what to do with it. We literally were just so we don't know what to do with this money. Spend it all on this. So, we have we by by our bylaws, we have to spend it by all by the end of the year. So it's a good thing. If we ask for more funding.
- xxxii.** **Jocelyn Vargas:** Yeah. And then I think a six and six is coming, or one of the things in finances coming where they kind of already mentioned that we have to start the law, finance. So, we have to start using a budget. So that's why I wanted to know, like what everyone kind of thinks is a decent amount for that incentive. Twenty \$25 sounds good for me. And then I can always revisit. Just because I'm also thinking just twenty-five on DoorDash. And then how many administrators exactly are coming? Again, it's student dollars. So, I just, I don't know if anyone else feels conflicted by that. But they can always talk to Dina just to ensure
- xxxiii.** **Cristian Flores:** I would say maybe like \$30 gift cards. And that way, like if we have an event later on, we still have quite a bit of money
- xxxiv.** **Jocelyn Vargas:** For students or for administrators?
- xxxv.** **Cristian Flores:** For students.
- xxxvi.** **Anaid Villa:** For about how many students do you think
- xxxvii.** **Cristian Flores:** I would say 15.
- xxxviii.** **Anaid Villa:** Mm hmm.
- xxxix.** **Cristian Flores:** Because we don't even know if we'll even get that, like, we don't even know how many we're going to get. And I think 15 is like a good round, even number like, it's like, if we get exactly 15, then every single one gets a gift card. And then if we get more than it's like, it'll feel like oh, like it's a contest.
- xl.** **Jocelyn Vargas:** Yes. And we want to make sure that we market this event really well, which is why again, I'm pairing you up with a college representative, because they have access to their, you know, college, Dean's and professors and all of that stuff in their college. So, they can delegate that information through department chairs. And that's how people will know about this event, as well as organizations where I'll have you reached out to an organization, you can just ask them, they can share that information. Or if you would like to go and present during their meeting time, you can maybe ask them, you could present for five to 10 minutes, and just talk about the event and why it's important for students to be there. And just also why it's important for them to participate in the survey and giving feedback on their experiences. I know we wanted to discuss the description for this event. Does anyone have any ideas of how they would want to kind of work this to make it impactful for students to attend? Or you can always email us if you do I know I'll come up with something but if I feel like maybe we can all kind of write a little spiel, share it, put it together, see what sounds best, and then we'll have it ready. I know that I'll speak with Dan and see what she kind of decides on what day and then who's coming so we can get it out ASAP and get student responses. Another thing I'm going to do is I'm going to be sharing the survey with Cal State LA Truth, I know they have a huge following of students that they can share it with. So I'll be doing that as well. So, we can always come back to the spiel on this event. Any other comments that anyone would like to make about this event?
- xli.** **Cristian Flores:** I know that we wanted to call this event the State of Our Campus Webinar. And I guess in the description, we're going to be more descriptive, like have the opportunity to address campus administrators with questions and concerns in regarding different areas and all this stuff and these four areas, and then we have the four areas. And then I know Gus was going to come up with like the marketing for it.
- xlii.** **Anaid Villa:** Did anyone reach out to Gus?
- xliii.** **Cristian Flores:** Actually, I'm going to reach out to him because we're still working on finalizing a date. He's kidding. Yeah, because we can't do anything until we have a date and time.
- xliv.** **Anaid Villa:** Should we give him like a little advance like, Hey, we don't have a date yet. We don't have a time. We don't have any of this information. But maybe about it.
- xlv.** **Cristian Flores:** Yeah.
- xlvi.** **Jocelyn Vargas:** Dates a day, I know is in between by any chance.

- xlvi. **Cristian Flores:** November 12 and November, the week after. But I forgot. It was a Wednesday,
- xlvi. **Anaid Villa:** November 12 4:30 to 5:45 is the only one I had. I don't have the other one. But I think I think it was Wednesday. Usually
- xlix. **Jocelyn Vargas:** What happens in the past with open deliberation, for example, that takes up a an SGC meeting. SGC. Yeah, so Shared Governance, it takes over for that meeting, and then people are required to attend Open Deliberation. So, I don't know that was one of the dates that...
- i. **Cristian Flores:** We don't have Shared Governance in November because of Thanksgiving.
- ii. **Jocelyn Vargas:** Okay, so November 12. And what was the other one? Sorry? Um, then
- iii. **Cristian Flores:** The week after, which would be the week of the 16th.
- liii. **Jocelyn Vargas:** Okay, that's still not too deep into where it's almost finals week. But, yeah
- liv. **Cristian Flores:** We definitely wanted to do before Thanksgiving. That was the kind of the consensus. Okay,
- lv. **Jocelyn Vargas:** For sure. I'll check in with her on which date we decided who we have. If not, I'll go ahead and start reaching out to folks. And then I kind of wrote down what you said Christian about the description, we can always revisit that. Um, can you please see, see me in the email that you send to us about marketing materials?
- lvi. **Cristian Flores:** Yeah. Okay. Yeah.
- lvii. **Jocelyn Vargas:** Any other discussion regarding this event seat of our campus. Any other ideas someone would like to throw Go ahead.
- lviii. **Kyle Taing:** Just wanted to confirm. So right now, we're getting 15 gift cards, like GrubHub type gift cards for 15 students at our event? Or?
- lix. **Cristian Flores:** Target gift cards?
- lx. **Jocelyn Vargas:** For about, we're thinking \$30, I'm going to double check with Dena just to ensure we can spend that money, which I'm pretty sure we can. So, it'll be fifteen \$15 and two \$30 Target gift cards, and then I'm going to confirm the DoorDash stuff as well. For the administrators.
- lxi. **Cristian Flores:** Yeah, Because I know last year, when Ledi and I were senators, we were given a budget of like \$300, just for one event that we had.
- lxii. **Anaid Villa:** Then, should we raffle something else like just simply just for fun. I don't know,
- lxiii. **Cristian Flores:** We can raffle off like one of the bags, like the swag bags that we got from...two of those.
- lxiv. **Jocelyn Vargas:** Yeah, I'm pretty sure got Gus usually always have leftover. So, I can ask them to, we can use that.
- lxv. **Cristian Flores:** Especially because most of our most of our positions are filled this semester, which is good. So, if there's leftovers, they're not like stuff we have on hold for other students to come.
- lxvi. **Jocelyn Vargas:** Okay, write it down. Any other comments on this event? Questions?

b. CAPS Resolution

- i. **Jocelyn Vargas:** Okay, seeing as there is none, we're going to be moving on to discussion item B, the CAPS Resolution. So, we're going to go ahead and discuss the resolution. That's going to be voted in the second reading that's coming up. So, I kind of just wanted to hear any feedback. So, I know I was able to hear bits and pieces really of that last senate meeting. So, any feedback that you have, I did help co-author this. Any questions, concerns, anything like that, that you feel like I need clarification before it goes into the second reading, please ask now.
- ii. **Cristian Flores:** I don't think it's so much like questions. I think that it's just mostly a lot of the faculty was really Pro, you know, this, this this document, it was just more so like, little concerns, you know, regarding like, just grammar issues, but it wasn't so much of like, I think a lot of the questions answered themselves within the document. Like if you actually read it. I think a lot of you were just being like facetious about it. I'm, like, oh, explain transparency. What do you mean about transparency? It's like, well, this is what we mean. Like, it's, it's there. You just have to like, read it. Did you read it? Are you just being facetious? But a lot of the faculty was really in support of it. I don't think that there was any faculty who really called question on it. I'm my main concern next week, is people actually calling it to question not for the content itself, but because of like budgetary issues, like, where's the money going to come from? And it's just like, I think that we really need to all facts of like, like budgets, budgetary factors like that, where we need like data on the budget to, to defend this document well, and be prepared for that. And it's tomorrow. That's It's crazy. It's tomorrow to the thing is because the budget from last year was supposed to be published on September 30. And it never was.
- iii. **Jocelyn Vargas:** Yes.
- iv. **Cristian Flores:** And then that includes the \$18 million that we got from the CARES Act. And so, it never was published on the date that it was allegedly supposed to be published. So that's just that's really concerning to me. Because that's where we would be pulling information for this.

- v. **Jocelyn Vargas:** So, Cristian, you brought up a really Oh, sorry, go ahead, Anaid.
- vi. **Anaid Villa:** Well, I was just going to ask whose job is it to post that information?
- vii. **Cristian Flores:** Lisa Chavez
- viii. **Anaid Villa:** Who?
- ix. **Cristian Flores:** Lisa Chavez, she's a CFO?
- x. **Anaid Villa:** Thank you.
- xi. **Jocelyn Vargas:** Thank you, Cristian, that's a really great point that you brought up about them, not one not posting it to we don't really know what's happening with the rest of the money from the CARES Act. And that is concerning. So, I think those are both valid points to bring up during this discussion that's going to be had, you know, because they're that. So, when we first introduced this resolution, right to the board, Jen Miller did say, Well, you know, that would come with a student fee increase. So right now, that like the caps is being funded by the Student Health fee, but I know they've also taken from the student success fee in the past two fun CAPS as well as what used to be Mind Matters. So, some of the funding for mind matters came from the student success fee, which to be honest, the mind matters initiative. Yes, it's good. But realistically, we just need more therapists on campus, right? We don't really need agendas and all of that stuff. So, when Jen Miller came with that, comment to BOD, that's when us as authors, we decided, Okay, well, her because it's her area. And Lisa Chavez needs to come together and create a plan. So, we are not asking for them to hire these therapists like right away this year, you know, it's kind of like, okay, create a plan. So, you know, how they have like the grand initiative for years in advance. That's kind of like what we're asking for that by, you know, create a plan that by this year, you'll have the required therapist that we need for this campus. And so those are the comments to bring up Cristian, as well as how we want this plan to kind of be published, because this is an area that Jen Miller does overlook. And that's why we added her and Lisa Chavez, because she is the chief financial officer, to create a plan to get these therapists in, let's say, two, three years.
- xii. **Cristian Flores:** Yeah. And the reason I'm still continuing to call into question how this reflects on that budget is because this, again, is a financial concern. And when the when we got the CARES Act money, the amounts were published on the University website, and we all know that because we met with faculty three weeks or four weeks ago, and we were able to find that amount on the on the website. And because of the way that the money was distributed, it was distributed to even amounts one for student distribution, one for operational costs of the university in exact amounts, equal exact amounts. And the university published it in a way that made it seem that there was only ever one total amount of 18 point 5 million or something like that. And so that, that there was that lack of transparency there the only way the only reason I even knew that there was 37 million altogether was because I went on the Department of Education website where it listed the lump sum total for both operational costs and student distribution amount and so on. First of all, we can't see the totals for the CARES Act. And we can't see the total of the operational costs of the Student Health Center, which includes the CAPS on slurs, how much it costs to even run and pay and operate that area. So, there's a lack of ability for us to say, "well, it only costs this much to hire a CAPS counselor, how much is it going to actually cost to increase? You know, how much how much would it increase our student fees in this area? And is it worth it?" So that's, that's really where I'm calling that to question. Because if it costs, if it constantly, for example, per year, a CAPS counselor gets paid 1000 a year just per se, if we're raising the student fees, when there's 20. You know, 26,000 of us that's like \$3.50. \$3.50 for each of us a year. which, to me seems reasonable.
- xiii. **Jocelyn Vargas:** Yeah. For some students, it would seem reasonable for others, maybe not. They're struggling, because I know right now, a bunch of students are struggling, right, just with food and all that stuff. Which is why we kind of want to have John and Lisa take charge of that, you know, because it is their area to overlook, I think that you brought up excellent points when saying, you know, these things are not published. And that's one of the main things about this resolution. There is a lack of transparency, not just with cops, but the university as a whole. And so, I think you're giving another idea for another resolution right now Christian, with that, because we don't have really that transparency. And so one way to address it is what I mentioned, the other way is I know, and I'm not sure if this was at that last I'm reading, one of the professor's might have brought up the budget for police on campus is am I correct? Yes. So, I'm thinking, you know, they have this large budget. Realistically, there's no students on campus right now. Yes, they have to overlook the university. Yes, they have to look over housing, whatever we're seeing there. But how much like police do we actually need on campus right now? Realistically, I want everyone to kind of just think about that. And I know that that Professor brought up a great point. And I'm hoping that she might bring it I think it was a female professor, she might bring it up again. Because I believe I do have access to those numbers. But that's from like, 2017. So, I don't even have the most up to date numbers on how much the police gets funded on campus. And so that's one alternative. But realistically, Yes, go ahead, Christian. Um,

- xiv. **Cristian Flores:** I want to keep bringing up the issue of transparency. Even when we those two point those 2 billion from the CSU were discovered. Cal State LA was one of the last universities to release any information on that. Cal State Bakersfield within a week, the ASI president at Cal State Bakersfield, and the university president, who is Lynette Zelezney, within a week released a document with exactly what exactly, you know, with their funds, they release a whole entire report within a week. We didn't have any of that.
- xv. **Jocelyn Vargas:** I agree. So, I think that that, like I said, you're bringing up ideas for another potential resolution, or you know, just matters that need to be addressed. So, we need to keep those in mind. There is just a lack of transparency, not even just the university cops as well. We have been asking for those numbers, like how many students are being service. So that is another thing I want to bring up because that might be a point that might come up, right? They might say, well, we're breaking HIPAA regulations. HIPAA only really prohibits you or like as a therapist to share personal information from a student's like, name, all of that sort of stuff. But you can still share information of like, how many students were serviced in this semester? Right. But we don't even have access to them to those numbers. And we've been asking for that information. We still don't have access for it. We asked. We asked John Miller for the report on va accreditation, we don't have access to that report. We asked her for it. Can you have it in a week? She said, No. We're now up until the vote. We still don't have that information. So, I wanted to kind of fill all of you in with that. So, you know, right? If that point comes across, well, they reaccreditation says this well, we never got to see that. And we asked for it ready, Diana and me. We all asked for it. Never got it. And I also wanted to have this discussion. Because so I muscle short major. We work a lot with like NSW code of ethics. Some of that might have been quoted on their ICS guidelines, all of that stuff. So, I wanted to know if anyone has any particular questions on that, because obviously not everyone's a social work major, and I'm here to help clarify any of that if anyone has questions on guidelines or any of that stuff. If not, I will still be on the group chat tomorrow with the capture resolution. If you have any questions, and you're like, hey, someone brought up this, me or Daniel can answer you, we kind of have the insight on this resolution. And I really just hope that it goes well, tomorrow. But again, if anyone has any last-minute questions on the resolution speak now.
- xvi. **Anaid Villa:** I don't have a question on the resolution. But does that mean that Daniel or you will not be present at that meeting tomorrow, in case we,
- xvii. **Jocelyn Vargas:** So, I am in class, unfortunately, during that time, but I think Diana will be at that meeting. So at least you have one of the authors. But what I did last time was I like literally pulled out my second laptop and was like, let me hear in. So, if worse, comes to worse, I can, you know, pull up, and just like mute myself from class, and like, turn off my camera and join the discussion over here. If Diana can't make it, I will, I will do that to be there. Because I know that a lot of this or like the questions, they asked are difficult. And for some of you, you might not know. But also, the best way to really get a hold of me or Daniel is through the cap scrutiny that we created. Okay,
- xviii. **Anaid Villa:** Um, would you like us to let you know when we talk about because sometimes, we don't really get to the second reading items. So, I don't know if we might even get to the Capitol resolution tomorrow.
- xix. **Jocelyn Vargas:** Yeah, so please go ahead and notify me when you if, if you get to that point, notify me and comes to worse. It'll come to that meeting. And just kind of ignore my class for the moment and kind of talk about it if y'all need that backup, but I'm pretty sure Diana will be there tomorrow. I will double check with her. Any last-minute questions on this resolution? Because tomorrow, it might happen might not.
- c. Mid-Year Goals
- i. **Jocelyn Vargas:** Diana wanted me to add this into the agenda today, because I know some of you have been here since the summer and you created mid-year goals. I don't know if any of you recall your mid-year goals. But she really just wanted me to check in to see what are like one or two goals that you have for the remainder of the semester, because I know I came in kind of late. But if we could just go around and share what are like one or two goals that you want to accomplish.
- ii. **Anson Noland:** I think in the summer, one of the goals that I set for myself was being accessible to students. And I think that over the past, however many weeks we've been, like you said, we're at the however many however long it's been, I think I've kind of realized what that will take and the steps that I have taken for that, you know, I'm there at my office hours. But I think that's something I could definitely do. And you know, sometimes I'll tune into some of the college reps, office hours, like you said, the college reps are a really good way to do that. And I think that that's probably something that I could utilize as I go forward to realize that goal, which is reach out more to the college reps and see if maybe they would advertise my office hours or something to people there if they want to follow up on concerns. So that that way people know that, you know, I'm there and I'm available to talk. And I can bring that up to you guys here at this meeting and in the Senate during concerns from the floor. So that's something I would I would like to do. I think that that's my goal.
- iii. **Jocelyn Vargas:** Awesome. Thank you for sharing, and I would like to go next.

- iv. **Kyle Taing:** I could, I could go next but honestly, it was I'm not lying right now. And you You took the words out of my mouth, I was going to mention, oh my gosh, I was going to mention college reps. Because we the same issue that we had last the last academic year, if Christian will remember, we were talking about with Jackie and Diana, how senators live in their own world, apart from college reps. That was kind of an issue because and also on top of that, the fact that the college reps do so much programming. Whereas senators, we focus a lot on policy and Academic Senate. But the thing is that it's kind of important to understand what the college reps are, like, what they're like, what, what their plans are for the academic year as well because of the because of the various colleges that make up the university that we represent. So, I think that one of my goals I had in the summer, I suppose, was to communicate with college reps, and to try to see where we can work together on projects. I think that this that the event that we were planning, so I keep thinking is open deliberation, state of our campus is, is a is a good starting point for us to collaborate with college representatives of ASI.
- v. **Jocelyn Vargas:** Awesome, and I will make sure I create those opportunities so y'all can collaborate with them. Because I know that like you said, Senators, I know in my three years, I maybe kind of collaborated with senators like towards my last year and I want to make sure that y'all get that like, programming also mentality. I know you're more policy, but I think that programming is really just important in order to get students into your events that you do host. So, working with college representatives can be very helpful. Okay, so who would like to go next? Or Kinsley? Can I have you go next, since you're the other undergraduate? Sure.
- vi. **Kinsley Wang:** So, I honestly, I do not recall any goals that I've set this hour. I really bad memory. But I'll just make a new one for this semester, the semester. I think person my main focus right now is on our state of the campus event. I think my main goal is like to make sure that it's successful, there are people showing up and stuff. Also. I am putter I think planning committee as well. So, they talk about events and how they're planned and what works, what doesn't. So, I'll try to apply some of the things I learned that event. Yeah,
- vii. **Jocelyn Vargas:** you were sharing? Okay, um, do I have another undergrad sooner? Because I can. So I think I don't remember, like, well, like Kinsley said, I don't remember, it's like specifics, but I think I did talk about how, you know, the pandemic is really, in general, like, the communication between students and faculty members is, is already not the best. And then now, you know, being in the pandemic, it's like, what, like, 10 times worse. So, it's just being able to, you know, be that bridge that connects faculty and students, I think, is really important. And I think it's something that I, you know, I try to work with, um, to work on especially like, when you're present with the faculty members, and being able to, you know, really advocate for the students. Thank you, my grad senators. Sure,
- viii. **Anaid Villa:** I'll go first. I don't remember my goals from the summer. Um, I think I had a goal of creating, to work with the Graduate Research Center more. Um, however, there's been kind of like a distance with us like an emailing, because it usually takes like a week to get a response. So, there's like a little distance there. Um, but I guess, like, I'm going to make a new goal. Now. I would like to work with the financial aid office a little bit more, and help them find ways to be more effective, I feel like they're doing so much to like, they're, they're doing so much work to be really effective, but it's just not. I think they could use a little more student perspective. So, I don't know if they would accept my help, or if they want my help. But I would like to see if there's a way that we can maybe work with ASI can work with the financial aid office and see if we can find some permanent solutions. Because when I brought up the suggestion of making a video on how to fill out the application, they seem to really like that idea, but they also had this vibe to them if they didn't know how to go about making that video. So maybe they just need some like guidance on that. And that would be like a fun go, I would like to do.
- ix. **Jocelyn Vargas:** Awesome. So, Anaid, I really quickly just to your what you were saying about the video, if they need help, so this is why I'm saying I want to have y'all collaborate with the college representatives. So, each college has a marketing director, you can maybe come together with one of them two of them and create this video. So, you know, I know that they are concerned with student success. So that's what I'm saying maybe reach out to one of the college reps or I know HHS, they have a marketing director. So, if that's maybe an issue that HHS students or just students in general are facing, you can probably work with them to create that video. And that sounds great.
- x. **Anaid Villa:** Thank you,
- xi. **Jocelyn Vargas:** Cristian. Go ahead.
- xii. **Cristian Flores:** Um, so I think I don't know if I gave a set of goals. And if I was a I know that I had talked about kind of working a lot with administrators and advocacy for students, especially, I know that last year was a lot in advocating for both graduate and undergraduate students. gives me the opportunity to do that. For work in that area. Another I do talk a lot with Dr. Holly, who is the Dean of Undergraduate Studies. But I'm really the opportunity to focus in undergrad advocacy in Boston, like you said, undergraduate studies, subcommittee as well. So, it allows for me to bridge those gaps, especially with students who are kind of looking to, for example,

apply to grad school. So, kind of out to the graduate Resource Center reaching out to undergraduate students and what are the needs of grad students are undecided students are looking for spies to kind of come up against efforts to do

xiii. Jocelyn Vargas: Awesome, thank you for sharing everyone. great ideas.

F. Adjournment:

Offered By:	Kyle Taing	Seconded by:	Anaid Villa			
Motion to adjourn the meeting at 5:54pm. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on October 19, 2020, on Zoom and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, October 19, 2020.

Prepared by:

Dena Florez- Recording Secretary

Anna Nguyen- Secretary/Treasurer