



Cabinet of Academic Senator Meeting Minutes

Day/Date: Monday, November 16, 2020
 Time: 4:45 p.m.
 Location: Zoom
 Attendees: Cabinet of Academic Senators, Diana Chavez - ASI President, General Public
 Type of Meeting: General

I. Organizational Items:

a. Called to order by: Jocelyn Vargas, Vice President for Academic Governance @4:47p.m.

b. Roll Call

Jocelyn Vargas	Vice President for Academic Governance	Present
Jeovana Lopez	Undergraduate Academic Senator	Excused absence
Kinsley Wang	Undergraduate Academic Senator	Present
Kyle Taing	Undergraduate Academic Senator	Present
Cristian Flores	Graduate Academic Senator	Present
Anaid Villa	Graduate Academic Senator	Present
Anson Noland	Academic Senator At-Large	Present

c. Concerns from the Floor

i. None

d. Motion to Make Amendment to the Agenda:

Offered By:	Cristian Flores	Seconded by:	Anaid Villa
Motion to make amendment to remove discussion item C from the agenda. Consensus to approve amendment to remove discussion item from the agenda - Consensus Reached			
All in Favor	All	Opposed	Abstained
			Motion: Passed

e. Motion to Make Amendment to the Agenda:

Offered By:	Kyle Taing	Seconded by:	Anaid Villa
Motion to make amendment to add new discussion item C to the agenda – Senator and College Rep meetings. Consensus to approve amendment to add new discussion item to the agenda - Consensus Reached			
All in Favor	All	Opposed	Abstained
			Motion: Passed

f. Motion to Approve Agenda

Offered By:	Anaid Villa	Seconded by:	Jeovana Lopez
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Motion to approve agenda for Monday November 16 th , 2020.					
Consensus to approve agenda for Monday November 16 th , 2020 - Consensus Reached					
All in Favor	All	Opposed		Abstained	Motion: Passed

g. Motion to approve minutes from October 8, 2020:

Offered By:	Anaid Villa	Seconded by:	Anson Noland		
Motion to approve minutes from October 8, 2020.					
Consensus to approve minutes from October 8, 2020 – Consensus Reached					
All in Favor	All	Opposed		Abstained	Motion: Passed

h. Motion to table minutes from October 19, 2020 and November 3, 2020 for next Cabinet of Academic Senators meeting (Action):

Offered By:	Kyle Taing	Seconded by:	Anson Noland		
Motion to table minutes from October 19, 2020 and November 3, 2020 for next Cabinet of Academic Senators meeting.					
Consensus table minutes from October 19, 2020 and November 3, 2020 for next Cabinet of Academic Senators meeting – Consensus Reached					
All in Favor	All	Opposed		Abstained	Motion: Passed

II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

III. Reports: (3 Minutes each)

a. ASI President/Acting Vice President for Academic Governance:

- i. So, I'm going to try and make it really short. So, we had our State of our Campus event, which was actually really successful. So, we had a really great turnout, I did have a chance to look over the evaluation forms from people that came to our event submitted. So, I am going to share those with Diana. A lot of students did have some concerns, like "Why can't I ask questions on the spot?" Or like, "Why can't I talk?" And, you know, it's a webinar. So that option wasn't available. But they did have some recommendations, and it's something that I would want to do, again, just based off the feedback we received, students also wanted to see it again. Something else that students mentioned, was wanting to have a town hall with their ASI representatives, which is something we're going to discuss further down in the agenda. So, overall, it was a great event. I already picked our gift card winners. So, I sent that information to Dena. But I need to follow up with her regarding some people. And then so that's that regarding State of Our Campus. I have also moved on to working towards the ASI CARES Act Fund Transparency Resolution. So, me and Diana met, and we started authoring the "Whereas" and "Therefore be it resolved" parts. But we decided to do two resolutions instead; one that solely focuses on the CARES funding. And the second that focuses on the budget in general, because it's just two separate things. And we don't want to mix everything together. So, we're going to be doing two separate resolutions. And I'll update you all more regarding the Cal State LA budget transparency one. So, that's what I've been doing. I've been meeting with students who, I guess it's not really clear right now, how to fill out their committee report forms. So there's that but Good job, everyone for submitting your committee report forms and the new standard that we set with Diana, so those were really good. And that concludes my report.

b. Academic Senators:

- i. **Kyle Taing:** I'll just give my general report from FPC, since we met today. We talked a lot. We talked about a lot of policies today. But the one thing that was brought up for I would say the majority of the time was the research 4990 courses aren't being offered in the spring semester. This has been an ongoing issue that's been occurring. The main college that this is a concern with is NSS, but I believe it also spreads to other colleges as well, since FPC has different representatives from different colleges and they're all saying the same issue. So

we are determined, we discovered that S factor courses cost about half a million dollars in terms of budgeting, but that apparently is been allocated elsewhere to some other projects within the university. And we were wondering how that would, how we can resolve this issue because students don't need those courses in order to do research with professors that would get paid for that. So, we have resolved to sometime in the next week or two, most likely after Thanksgiving break, FEC will be drafting a memo to ASI, along with some others. Heidi will also be in contact with some other senators from the Senate's tomorrow sometime this week, so that we can all draft and send it to ASI to see if we can resolve the issue before the spring semester begins. We talked about some other policies as well, but primary one is the one being up for review by the Senate tomorrow about peer observation of faculty, I believe. Since we're talking about a town hall, FPC is also the on deciding that they're going to do a town hall as well. But that's a separate event from ASI. That's for FEC and the academic senate faculty in general.

- ii. **Kinsley Wang:** I would personally like to briefly go over what we talked about in Fiscal Policy Committee last Thursday. So, the main takeaway that we got is that we're going to be meeting with the Provost, hopefully soon to talk about the financial situation and budgeting. And more questions in that sort of field, and definitely more planning and more substantial results from Fiscal Policy, be able to be like me, or musicians be able to read after we talk with the parents. And as a quick side note, Anaid and I presented the results from our survey and clarified some things to the committee, and hopefully, we'll be able to, hopefully, that information be able to be taken into account when we try to make decisions. In addition, as we're talking about, like, many of the results from the survey, some of the issues we could actually answer personally. So, we are actually like, maybe we can try to like answer some of those questions to clarify them on some sort of like social media site or emailing list. Like when we see common issues, we can we can address them to stick and like, learn a bit. In addition, just it's not exactly related. But we talked, I talked with the B&E representative, and it seems at least in the B&E college, she hasn't had any students going to her. So maybe some sort of outreach, like letting students know that they have representatives, and then they can probably ask you some questions might also be done sometime. But overall, not as popular yet.
- iii. **Anson Noland:** So, in SPC, we met with Dr. Hawley, who's the Dean of Undergraduate Studies, and also with Kyle Behen, who's the director of the Academic Advising Center. And we basically they presented to the committee about the goals for advising. And basically, their main goal is that they've separated it into three groups of concern, that are Accessing Academic Advisement. And the first is students that are doing really well in classes. And as part of like staying on top of everything, they're going to advisement so they're not of as much concern then there's the group that aren't doing so well and because of that they're on like academic probation and have to meet with an advisor. So those are the two groups that make up most of the academic advisement appointments. Then there's the group in the middle, which is where they're not doing poorly enough to be on academic probation or anything or to be sent to an advisor, but they're starting to fall behind, and it would really benefit them to meet with an advisor. So, they presented to us what their solutions for that were, and what they're trying to do. And one of those is that they are trying to get faculty to send students to the Center for Academic Success and tutoring or not tutoring advisement. So, they can meet with like peer mentors. They also want one of their also one of their focuses is to really try to use online tools more being accessible over phone or email or zoom. Now, that's kind of a problem I'll get to with that something that I talked with the HHS reps about, and that was actually a problem was that they weren't on Zoom, a lot of the advisement appointments were only over email. And that was a concern that a lot of students had in that college. Then their final solution was that they have basically tools that all advisors can use, and faculty, which is basically it's a database, it has students, and it has how how important it is for them to get advisement. And basically, faculty can see that and use that to refer students to advisement when it's necessary. Yeah, and then with my meeting with the HHS reps, that was the main concern was advisement, and that it's just students aren't able to access it the way that they would like to get things done.
- iv. **Anaid Villa:** Okay, so the library is almost ready to start mailing their physical collections to people, they set up, at the latest January. They'll be able to start receiving requests from students who want a physical copy of something from the library and mail it to their house. And then soon after that, they plan to open up their collections to, not only our campus library, but other campus libraries as well. The library is also implementing a new model. I don't know when they're implementing it, but I should have asked that. But the new model is going to be so that when students want to request a book that the library doesn't have, the library will be able to order a copy of the book that they want. Whereas before, in the previous model, the library would just help the students find a similar book. And students should be able to have the books that they want, though, they could request it, the library can order it within like 48 hours, they said. In fiscal policy, Kinsley gave a good report of that. The only thing I would add is that they confirmed a \$12.4 million cut to the budget, which is roughly a 4% cut. And that cut is going to be just distributed proportionally to all places. So, what that means is if like, one

place gets more money than others, they'll have a bigger cut if that makes sense. I met with the Arts and Letters representatives. I could talk more about what concerns they had later in the discussion item.

- v. **Cristian Flores:** So, during the course of the last few weeks I went and I met with the CCOE reps. I met with them on Friday afternoon. And we sat down and we discussed quite a bit of things. We met for a total of about an hour. And we talked about information sessions that happen for students who are interested in getting a credential and what that really looks like. And kind of how to make it effective for students who are interested in getting a credential to get as much information as possible. Because Currently, the students are getting the most information of students who are already in the college and already in their pre credentialing program or already in the classes that take the credentialing classes, but there are students who don't belong to the to CCOE, who might be interested in getting a credential, say someone who's like a biology major, who's in NSS, but they want to go into teaching or someone who's in a completely different college, say in Arts and Letters. So, if they're interested in getting a credential, they're not going to be receiving as much information because they don't fall under that umbrella of education. So they might not know that they have to fulfill certain criteria, even within their own major to pursue a teaching degree that would exempt them even from say, the CSET exams to where they would get on, you know, those exams, waves, they would have to pay money. So, we're trying to find out ways to, to make it fall upon the college to make, for example, more effective. Basically, presentations for students were interested. That way doesn't fall into the hands of like, you know, the college reps or the senators to create these events in the long term. Say, for example, because the CCOE positions for the reps has a history of not being filled, maybe there's one seat filled, or it is, and someone drops. That's kind of what we discussed. As far as Grad Studies subcommittee, we have been planning on meeting on Wednesday, which we are not supposed to be meeting regularly this Wednesday. The reason being is it's our off week, but because of the holidays that have been happening on our on weeks, where we've been trying to work around everybody's schedules and making that attempt to meet. So, it's kind of been juggling, because we have so many programs and courses to approve. So, we've been trying to juggle that. So, it's been hard because everyone's working on different schedules, a lot of the administrators and professors and all that who are on that committee. As far as EPC, we kind of finished the wording for the recommendation was I guess we decided to call it a policy for the first grading recommendation for first grade, to where a student should receive their first grade, no later than I believe this week decided it was the I was the third week or something like that. But in that one specific assignment cannot be worth more than 35% of students grade. That I have to remember the wording on that. So, there is some progress on that. And now as per the, you know, recommendation of Dr. Michelle Hawley, who is the Dean of undergrad studies, again, that's just a recommendation or that policy, we can't enforce it because it does take away academic freedom. But given that it is recommended, it would probably give you know, professors and instructors that encouragement to create more, I guess generous assignments throughout the course of the semester.

IV. Informational Items:

a. Housekeeping

- i. The VPAG discussed updates regarding biweekly reports as discussed with the ASI President.

b. Tutoring surveys

- i. Anson Noland gave updates regarding the Tutoring survey to be distributed to students.

c. Syllabus Policy

- i. The VPAG gave updates regarding concerns about the Syllabus Policy as discussed with the ASI President.

d. Budget Transparency Resolution

- i. The VPAG gave updates regarding the Budget Transparency Resolution as it is currently being co-authored alongside the VPAG and the ASI President.

V. Discussion Items

a. ASI Senator Town Hall

- i. **Jocelyn Vargas:** So, I know I sent out a Doodle to get times. I know some of you have complicated schedules, but Gus does need at least two separate dates. So, I'm going to send out another Doodle. I know for some people Tuesdays, Thursdays work best, so I'm going to send another one. But this is the program proposal. All I really needed was information regarding what type of gift cards amounts or types of prizes you all want to just so I could take note of that.
- ii. **Dena Florez:** Just as I was uploading this, Jocelyn, I wanted to make you aware. Right now, the second week of February has been slated for Spirit Week. The week of February 8th. That's like a five-day event; an event each day. So, I know your town hall probably won't be all five days, but just letting you know.
- iii. **Jocelyn Vargas:** Alright. Thanks, Dena. I knew I was coming up, I just didn't know what week. So it would probably be, then, the third week of February. And the reason I wanted it for February is because it's still early on in the semester. Not too close to midterms. So just be on the lookout for the Doodle poll. But for now, I know

- right now we spent around 360 or 370 for State of Our Campus. So, I wanted to just hear feedback from everyone regarding the amount of gift cards you wanted to give out and how much and to where.
- iv. **Cristian Flores:** What is our budget left after State of our Campus to spend?
 - v. **Jocelyn Vargas:** I believe Kayla told me at some point we had I believe it was 2500 Minus the 360 or 370.
 - vi. **Dena Florez:** \$2,180.
 - vii. **Jocelyn Vargas:** So, we do have a large budget. And I know and I will be presenting a separate proposal that she wanted to bring up to this cabinet to discuss. So, that's why I wanted to get feedback now on what we're thinking. I think we can always change the place too, but I kind of want to have an idea of what it is, so we can add it in the description.
 - viii. **Anaid Villa:** Maybe we could do either \$15 gift cards for 20 people, or \$20 gift cards for 15 people? I don't know what anyone else thinks about that. But that would be about \$300.
 - ix. **Jocelyn Vargas:** Yeah, with a lot, a lot leftover. Thank you. I need anyone else. And something something else I just wanted to bring up as well was, I know, someone wanted to have a graduate, academic senator Town Hall. So, I don't know if that's also an idea that you all would want to do; having separate one. So, one for undergrad and one for grad students. The only thing is, I would have to figure out what Anson is going to sit on; if one or both since he's kind of for both. So, I don't know what the grad senators Think about that.
 - x. **Cristian Flores:** Last year, that was intended just for grad students with Ledi. So, I think that's a little we can always do again.
 - xi. **Anaid Villa:** What was the attendance on that?
 - xii. **Cristian Flores:** We had a lot of students, but it was a mix of both grad and undergrad.
 - xiii. **Anaid Villa:** That's what I was wondering.
 - xiv. **Cristian Flores:** It was a lot. Like almost 100 students.
 - xv. **Jocelyn Vargas:** I was there too. And the reason, I feel that maybe they had undergrad as well was because some people couldn't make the undergrad one. Because last year there was undergrad and grad. Some people couldn't make the undergrad one and they attended the grad one and vice versa because of the time conflicts. So, that was the reason that I mostly saw people there.
 - xvi. **Anaid Villa:** That is a good idea, then.
 - xvii. **Jocelyn Vargas:** I like that. Okay, so, grad senators, I'll send you a separate one. And we're going to have to talk and figure out where you're going to join. And then undergrad senators, how do you feel about hosting your own? I know, Jeovana is isn't here, but the two that are here, how do you feel about hosting your own?
 - xviii. **Kyle Taing:** So, we'll be having one undergraduate one graduate? Yeah. I mean, as long as, personally, I think Anson should be more with us since he's technically an undergraduate. And now that you think about that, but I think we would be happy with doing an undergraduate.
 - xix. **Cristian Flores:** If you serve on our town hall, Jocelyn, and maybe because you are a grad student, it wouldn't be so bad to have Anson on the undergrad panel.
 - xx. **Anaid Villa:** Alright. My only argument was going to be we're outnumbered.
 - xxi. **Jocelyn Vargas:** Okay, can I can sit in because I was planning to sit in on the one we already have now, like in the proposal, but I mean, I am a graduate student. So I guess I could get more people from like my MSW program to join.
 - xxii. **Cristian Flores:** I know you had talked about what we should give to students who attend. I was thinking, you know how we did like the do bigger gift cards, like for the raffles.
 - xxiii. **Jocelyn Vargas:** Yes, I did. So, I know we had mentioned doing two \$50 dollar and the rest \$20 because I believe Target doesn't offer the \$25 option. So, we did two \$50 and then the rest were \$20.
 - xxiv. **Cristian Flores:** I think then we should do grand prizes for each class level. So first year, sophomore, junior senior, and then grad students. Maybe like a gift bag. Like a hoodie from the bookstore. Something like that, like a t-shirt.
 - xxv. **Jocelyn Vargas:** Alright, sounds good. Let me. Dena, are we able to do that; like do gifts from the bookstore?
 - xxvi. **Dena Florez:** Oh, yes. Actually, some of the Spirit commissioners are doing it, as is the PRMC. They're doing t-shirts. They're doing Cal State LA t-shirts and they have a really good price right now on t-shirts. I think their grand prize is a hoodie. They get the Cal State LA hoodie.
 - xxvii. **Jocelyn Vargas:** Yeah. All right. Sounds good.
 - xxviii. **Dena Florez:** They're a little bit harder to get because I go to the bookstore, either on a Wednesday or Thursday. So, I have to order by, like, say Monday, I could pick it up that week, and it ships out that week. Otherwise, if I get a Friday, then I have to wait till the following week to ship everything out. Which is okay. I mean, it's, it's not a problem.
 - xxix. **Jocelyn Vargas:** Okay. I think that may be a route that grad senators might want to go. I don't know undergrad.

- xxx. **Kyle Taing:** Yeah, I think I brought this up with you back then Jocelyn, but you said you sent out a Doodle poll about this, I think. And I think I'll make those time till we actually set up set an actual time in that proposal, because I see like, it's the third week, second week.
- xxxi. **Jocelyn Vargas:** So, the reason I put third week, second week was because I know that you and Kinsley were unable to. So now because it's undergrad, it would be based off Kinsley and Anson and your schedule, and then the grad one would be based off our three schedules. I'll send out a Doodle poll. And then once I figure out the date for you, the undergrad, one and the grad one, I'll submit two separate proposals. And I don't know if the three of you maybe want to do a group chat between you three and figure out what days might work best for you. And then from there, let me know and then I'll just pick the time to send out the Doodle poll.

b. Essay Contest

- i. **Anaid Villa:** So, I approached Jocelyn with an idea to use our funding by having an essay contest for students to choose like a policy that they wanted to write about. But she came up with this amazing idea of having a scavenger hunt. So it would be students would come, we would we would have questions for students; like a paper that says: Who is the ASI president? Where can you get resources for graduate students, and the first couple students to complete it would win a prize. So, then that way students would be aware of different resources that Cal State LA offers and different ways that they could advocate for themselves and just learn about different resources. So, I think it's a great idea. This is just like a rough draft, that they are not set in stone, but I was thinking we could open the scavenger hunt for about two weeks, at least. Since you said that February, the second week of February is for Spirit Week, right?
- ii. **Jocelyn Vargas:** Any discussion on this? Any feedback? Is it something that the senators are interested in doing? I mean, we do have a large budget. I don't know if this is the best way or if someone has any additional suggestions. This is something that Diana and I discussed, because I know I wanted to do like the policy view here. Like how they are going to, you know, it's just a lot of complexity. So, Diana was one that actually suggested to me the scavenger hunt, and I told on eight about it, but I don't know how everyone else feels. Again, this is a cabinets money, so I want to be mindful that everyone kind of just agrees with it, or if they have any feedback if it's okay, and we'll proceed.
- iii. **Anson Noland:** I like it.
- iv. **Jocelyn:** Thanks, Anson. Any further feedback? So are we leaning towards a yes for this then? Okay. And then I think for your prizes you had said, just want to make sure with Dena. Are we're allowed to do GrubHub?
- v. **Dena Florez:** I do Doordash because Doordash services more establishments.
- vi. **Anaid Villa:** I just thought food would be nice just because we we do a lot of Amazon.
- vii. **Dena Florez:** You know, to be very honest with you, I prefer Target to Amazon. The only reason is because spirit commissioner and BRMC are using Amazon. But it's a \$25 Amazon gift card. So by the time you buy something on Amazon, of course, unless let's say if you're prime; but by the time you order something and you pay shipping, unless you have prime, you're still putting money out of pocket for shipping, whereas \$25 a Target can go a long way. And they have curbside pickup also. But yes, we can do definitely Doordash.
- viii. **Jocelyn Vargas:** Any further discussions, questions? I know Dena's an expert on the prizes. So, that's why I'm glad she's here. Anything further discussion? No. Okay. So I need I'll follow up with you regarding your program proposal. I believe that Gus has a different format for us to submit this year. So I'll follow up with you.

c. Senator/College Rep Meetings:

- i. **Anaid Villa:** I have College of Arts and Letters. So one concern that they that they told me about was that they had a student who wanted to take a semester off, which is allowed by the University. The University allows you to take one semester off without any penalty, but then they want it to take two semesters off. And in order to do that, the University says that you need to re-apply. And in that case, so many students who want to take time off right now that we're an online instruction. Well, maybe not many like this. One particular student was concerned about that. I don't know if that falls under ASI realm. Because I think that's university policy. But I wanted to see what everyone thought about that.
- ii. **Dena Florez:** What I can share with you, it's, it's a university policy, it's not ASI. But given, given the fact of the that we're in a pandemic, and things are a lot different, nothing's really normal. I would advise the student to really possibly petition to be able to take some time off, but I can tell you for ASI, if, for example, if Cristian wanted to take the fall semester off, he could, provided that he's not graduating. So for example, we had a situation where the current ASI president graduated in the fall. Okay, so they can't take that as a semester off, because now they're a grad. They can't take the spring semester off, because technically, they're a graduate student of the fall. Okay, so it depends on your graduation and where you're taking it off. In order for them to continue in ASI, they would have had to take underwater basket weaving or something in the spring, so that they could be a matriculated student. And it's just not worth it was not worth the 3000 or 6000, that you pay to take two courses to be eligible, so that they no longer in ASI because they've technically graduated. So again,

given the pandemic and the unusual circumstances that we're in, we'd have the student go to admissions and say, you know, I'm not comfortable with this or I'm having a hard time with online learning. I'd like to take some time off and I'm not saying that's my opinion, that's my personal opinion. But there is a policy that says it's in the policy that you could take us term off. But if you take a second turnout term off, you have to reapply to the university.

- iii. **Jocelyn Vargas:** Any further comments?
- iv. **Cristian Flores:** I think that they technically would have to file a leave of absence They're a grad student, right?
- v. **Anaid Villa:** I don't know, I think they are. I don't know, I have no idea. I didn't give them information.
- vi. **Cristian Flores:** It depends all on if they're grad student or undergrad. If they're a grad student, they file a leave of absence. If it's an grad students are allowed two total semesters of unenrollment with a leave of absence in their lifetime as grad students, contingent on if they have not advanced to candidacy. Undergraduate students are allowed four leaves of four consecutive are not considered but they're allowed to have periods of non-enrollment. The first one, you don't have to file, a leave of absence. The second semester you do. So if that student wasn't enrolled in the fall, then they have to now file a leave of absence like ASAP in order to have that be valid in the spring so that in the fall, they can re-enroll in the fall, they don't have to reapply. And then if they decided they don't want to come back in the fall, they have to file in another leave of absence because they can leave of absence is only valid for two semesters. So it would have covered technically it would have covered the fall. And then it would have covered the spring. So not to fall in additional leave of absence. But then that leave of absence covers two additional semesters. And then they've maxed out the total amount of set of semesters, they can be on a leave of absence for the total of their undergraduate career.
- vii. **Jocelyn Vargas:** Thanks, Cristian. Thank you. Okay, I'm moving on to Kinsley.
- viii. **Kinsley Wang:** So I've mentioned it briefly in my report. But based on what I talked about with it, the main issue that she discussed was, like, she talked about how some classes were offered frequently enough. I think she mentioned like, finance 3050, how it's required for all finance majors, but it's only offered one time every semester. And so it's how to register for and it's kind of tight. Also, she mentioned how the curriculum is also fairly inconsistent. I don't see how that has to do with ASI. But I just another issue that she talked about. As mentioned previously, she also talked about how students don't really utilize inviting staff. And many advisors just basically don't hear much from students and can't help that way. Also, because she hasn't had many since come to about issues that we're planning to send out a survey, and hopefully before finals week, and learn about and student issues in more depth.
- ix. **Jocelyn Vargas:** Thank you, Kinsley, I'm moving on to CCOE. Cristian.
- x. **Cristian Flores:** So, for CCOE as I discussed earlier, I met with Sydney on Friday, and we had a really good discussion about the need to advocate for the students in CCOE. More in particular about how we were looking at the enrollment trends for the credential programs. We were looking at the enrollment of men in education programs at Cal State LA, and how there's disproportionate amounts of male versus female in education programs, not just within CCOE, but also like in Arts and Letters. For example, there's like an 80 to 20 ratio. For every so for every for females, there's one male, edgy person in education at Cal State LA, just to kind of give you like a rough idea. in it. Kind of making the efforts and that goes back to what we're talking about making sure that there's more outreach for like credentialing programs, because there are potential students who aren't aware of how you even go get a credential. In non-education majors, for example, you know, biology, chemistry, and so they might want to, but they don't know how. And so it's kind of we were discussing, like, basically, they're going to go there was I think they said, Augustine, and talk to that individual about how can they make better efforts to continue doing outreach to those students to help basically, this, these programs grow, because, you know, one of the things about the charter call of college of education is it's, it's the only one of its kind in the US. So that's one unique thing about our college. And we're also the, one of the smallest colleges at Cal State LA as well. Having growth within our college is awesome, also really important, because we also do have three out of the four doctoral programs at Cal State LA come from her college. And so that's also really crucial for the growth of those programs.
- xi. **Jocelyn Vargas:** Thank you, Cristian. Moving on to ECST. Kyle.
- xii. **Kyle Taing:** I met up with Kyle and Diana, last week, and we were talking about a lot of issues that were going on through ECST, I tried to keep it more related to ASI type events that Kyle and Diana, and were trying to run throughout this academic year. One thing that they had. But they on the end, they tried to have a little get together with faculty and the dean that that didn't have that didn't have as high a turnout as they expected to have in the beginning. But they, they have expected that just based on virtual circumstances and everything. They were going to have another event, this the end of this fall, I believe it had to do with women in the woman engineers in, like in Engineering Society, to try to get more female students within the ECST college to participate in events and such. And unfortunately, that didn't pan out due to some issues. So, because of that,

they're going to push that to the spring semester, just given the fact that I'm, it's kind of late this at this point of the semester, they're going to do that in the spring. And then also another thing that they wanted to do was have a little club there, understand that NSS had a club there earlier this semester, where they had different clubs within the NSS college do a little club and present on their club. ECST is trying to do that. To collaborate with different clubs within the college to do an event. Those are the main events that's been there that they hope to implement in the spring semester. In terms of administration, the only issue that we've seen so far is that they briefly mentioned classes, it's tough to get some classes didn't have any specifics on that.

Unfortunately, I could I could ask more about that if it's a pertinent issue, the next time I meet up with them. But more importantly than that, I like to say is the fact that it's tough to access administrator after the admin with a dean for a while, so they might be off the loop on some things. Some programs have been shut down and revamped into some other things. But other than that, there's no actual, again, permanent issue besides the ASI event that they're trying to host both this semester in spring semester. And that's my report with them.

xiii. **Jocelyn Vargas:** Thank you, Kyle. Definitely do please follow up regarding the classes that you know students are that they need and aren't, you know, being met. So, yeah, just follow up on that. Anson. HHS.

xiv. **Anson Noland:** So, I did speak about it a little before but to go into more detail. Basically, they sent out a survey about advising to members of HHS, the HHS rep did. And basically, the main concerns that students had were number one that most of the advising sessions were being done in like 30-minute sessions, and that a lot of students found that that just wasn't enough. And then also that and this as part of trying to work with the online format, they were doing a lot of advising appointments over phone call or by email. And a lot of students just wanted an actual zoom face to face over zoom meeting that they weren't able to get, according to the reps. And they also that those advisement appointments were really, really limited. So, they would just get booked right away. And so, students weren't able to get them. And if they did, it wasn't in a Zoom format, which meant that they just they couldn't get what they wanted to out of that meeting. And that there wasn't enough time during those meetings. And it was pretty much what we talked about.

xv. **Jocelyn Vargas:** Thank you, Anson. Did they disclose why they're not moving on to the Zoom format? Like, is there any regulations that are stopping them from doing a Zoom format?

xvi. **Anson Noland:** I don't know. And I also don't know if all of them are on Zoom. I think I think there might be some that are I think, but I think that to accommodate more people, they might have switched to phone and email or added more information in a format. But it seems like students don't want a phone advisement appointment. They want Zoom advisement appointments.

xvii. **Jocelyn Vargas:** Yeah. Is that an issue that might have come up for anyone else when meeting with the reps? And if not, is that something that we can maybe possibly follow up with to see if it's an issue with with all colleges. I want to see if it is, because HHS is the largest colleges and for them to, I understand why they might be doing that. But also, you are right. A lot of students do want Zoom advisements. So, if we can just follow up with that with the colleges, I assigned you to and see if that's a issue with each college or if it's like, just HHS.

xviii. **Kyle Taing:** I think I've heard this from others before, but I think that's an issue within MSS. I think Jeovana can say more about that. But I just want to throw that out there.

xix. **Jocelyn Vargas:**

d. State of Our Campus

i. **Jocelyn Vargas:** I wanted to see if you have any further recommendations, if we were to do this, again, is a initiative you want to see again. And then maybe things that you feel watching that event we can work on or fix. And Kyle, did you want to start?

ii. **Kyle Taing:** I just want to say that. I think it was a great event in terms of getting administrators and everything; the logistics of it was well done. The only thing is that, as you said earlier, Jocelyn, people wanted to ask their own questions. I know what we think the Q&A session at the end, but given that it's a webinar event, I'll know there's any way we can resolve that issue going on in the future. If we were to post this again.

iii. **Dena Florez:** Perhaps sending out a survey ahead of time. What are some concerns you have right now? But you know what I mean, people can go to extremes, they can go to the extremes, right. Now, of course, given the given the current situation that we're in, they can go to extremes. So, if we can narrow it down to like, areas, which you all did an amazing job when we were with the question. I mean, that was something that was touched on since September, you know, so that was really good. We narrowed it down to one and then we went out there. Are we ever going to please Everybody, but perhaps, maybe make it shorter, and give more time for Q&A. Because some of the questions that were asked is: Are we having a ceremony? Are we having a commencement? That was never something that you all discussed, you know, but I mean, I thought they were going to be big questions. I mean, I was waiting for something like, when is the restructure of King Hall going to happen? I didn't hear them. And yet, that's very heavy on people's minds. Or maybe because we're not there

right now. They're not seeing it. But you know what I mean, I think circumstances dictate the questions. But you all did. And I truly meant it. When I put on the group chat. You guys really went through those questions, and you narrowed it down, and did a great job. So, if anything, I would probably say, shorter question. More Q&A.

- iv. **Jocelyn Vargas:** Thank you, Dena. We did I guess, one thing we could possibly, and this is for me, because you know, I kind of came in late, but I did. I we did do the survey, like asking students for questions. Initially, we didn't get too many responses. Oh, so I think maybe more on the marketing side, like pushing for that survey? A little bit more to get those questions, because a lot of the questions we did receive in the initial survey was, or they were very repetitive, or, you know, very like, okay, like this is, you know, maybe something we're gonna leave out, because it's not pertaining to that. But yeah, so we did, we could probably do better in the survey, and maybe with more time now we can do something similar in the spring semester. Any additional thoughts on what could have gone better? What went well?
- v. **Cristian Flores:** Lack of cooperation. The administration didn't put a lot of effort to effectively answer the questions that were asked in a transparent manner. I think that the questions that we asked were very concise and very well worded. I think there was just a lack of cooperation from the administration on everything to answer these questions that we gave them.
- vi. **Jocelyn Vargas:** Yeah, I, I would definitely agree. I did hear a lot of we don't know that yet. We're still in, talks of it. And a lot of students did bring that up. That, you know, they weren't answering questions to like, it's like, that were fulfilling, I guess. And so, one big one, again, that I saw was that people actually wanting to kind of have that sense of like, I can ask you a question. And unfortunately, we weren't able to do that in this time, because we were kind of like, trying to guess to work together to kind of just bring something to students. And we were restricted to that webinar. But I'm hoping that maybe, if all goes well, we can maybe do another one in the spring and make it different. Um, but if not, I think another thing that could have gone better maybe is reminding people about the Q&A feature in the bottom, because I know some students did not even know where to ask their questions and didn't know that the Q&A feature was there. Another thing I think that we discussed was making sure that we maybe emphasize, okay, like, right now, we're going to be asking questions regarding student support. Right now, we're going to be asking questions about this. I know, Dan, and I try to mix it up a little bit, just so everyone, because we did have a big like, panel. So, we wanted everyone to at least answer one question. But I don't know. I don't I feel like for example, the Dean of Graduate Studies only answered like one question. And you know what I mean, like it was, she was there for the duration of the time. So maybe get getting more questions for, for that person regarding graduate studies. So, thank you all for your feedback. And I will be bringing that back to Diana as well. Hopefully, it's something you can host in the spring, maybe early on March. I'm hoping. So, I'll get back to all of you regarding that.
- vii. **Jocelyn Vargas:** Is there any further discussion?
- viii. **Anaid Villa:** Quickly, I just want to say you did a really great job. Like, I love how you moderated the whole thing. The only thing I would add was that President Covino didn't really speak too much. And I think we could have taken a greater advantage of him being there by just asking more directed questions towards Covino. But at the same time, I don't know if we scared him away with some of our questions or if he really did need to go due to a prior commitment. But I think if he does attend next semester, I would, I would like to hear more from him just since he doesn't usually interact very much with students. Very often, it'd be nice to just take advantage of the fact that he's there.
- ix. **Jocelyn Vargas:** Yes, definitely. I definitely agree. I like texted Diana in the middle of the thing was like, ask this question, because he's here and he hasn't, you know, answered anything. So yeah, we'll definitely push for that. Something I still want to follow up on is regarding the question about, are you willing to have office hours or something like that where students can come and talk to you? Because you are right. I don't feel like he's very open. So, you know, fingers crossed, that that's something that he would look forward to doing that?
- x. **Anaid Villa:** Should we form and intend to raise questions during senate?
- xi. **Jocelyn Vargas:** It is completely up to the senators. I do not sit on that meeting. It's up to you all, though. Okay. I don't know if you have to submit anything beforehand.
- xii. **Anaid Villa:** We would have to submit a letter in writing that says we are asking this question. Will Covino provide? Will President Covino provide some form of communication with students? Some in some way? I don't know if other senators are interested in doing that, if that's something we want to get into.
- xiii. **Jocelyn Vargas:** I encourage you all to follow the conversation after the meeting, like in the scrutiny. And I don't know if there's any in the Senate, like any rules on how early on, you need to submit that paper. If anyone knows, just before Tuesday. definitely if that's something that you want to do, again, follow up after this meeting on GroupMe, or whatnot and discuss it and kind of decide together collaboratively, what y'all want to do, but I do, I do encourage you all to follow. I know I will be following up. Because that was something, I was really interested in other students mentioned in the in the survey, that they wanted to have that like an opportunity to

talk to President Covino or meet with him. So, it is something that I would encourage you all to do, and it's something I'm going to follow up with as well.

F. Adjournment:

Offered By:	Kyle Taing	Seconded by:	Anaid Villa			
Motion to adjourn the meeting at 5:55pm Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on October 19, 2020, on Zoom and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, November 16, 2020.

Prepared by:

Dena Florez- Recording Secretary

Anna Nguyen- Secretary/Treasurer