



Executive Committee Meeting

Minutes

Day/Date: Tuesday, November 10, 2020
 Time: 4:30- 5:45
 Location: Zoom
 Attendees: Executive committee, General Public
 Type of Meeting: General Public

I. Organizational Items:

Call to order by: Chair Diana Chaves ASI President @ 4:31

b. Roll Call

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Jocelyn Vargas	Vice President for Academic Governance	Present
Kayla Misa	Vice President for Finance	Unexcused Tardy
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Brajohn Hicks	College of Arts and Letters Representative	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Ryan Yoo	Chief Justice	Present
Carol Roberts-Corb	University President's Designee	Present
Dena Florez	Office Manager of Administration & Services	Present
Jazz Parker	Diversity and Inclusion Officer	Present

c. Adoption of Agenda:

Offered By:	Jocelyn Vargas	Seconded by:	Ledi Loot
Motion to Approve Agenda for Tuesday, October 13, 2020 Consensus to Approve Agenda for Tuesday, October 13, 2020- Consensus Reached			
All in Favor	All	Opposed	0
		Abstained	0
Motion: Passed			

d. Approval of Minutes (action):

Offered By:	Brajohn Hicks	Seconded by:	Ledi
Motion to approve minutes of Tuesday, October 13, 2020 until the end of the meeting Consensus to approve minutes of Tuesday, September 29, 2020 Until the meeting- Consensus Reached			
All in Favor	All	Opposed	0
		Abstained	
Motion: Passed			

II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.
 - i. Jocelyn Vargas: The CAPS resolution has been pushed to the next senate meeting unfortunately.

III. Informational Items

a. State of Our Campus Webinar

- i. **Diana Chavez:** It is quite a training because it is a lot. It is this Thursday that is mandatory for everyone to attend and if you can't let me know.

IV. Discussion Items

a. BOD Restructure- The Board will discuss ideas on restructuring BOD

- i. **Diana Chavez:** I have noticed that a lot of ASI's do their BOD different and I remember through my years everybody in our BOD is surprised that it is a big board. There are two things with this discussion is the idea of reducing or decreasing the amount of BOD member so maybe doing one college rep or maybe we need more. The second would be adding the new college of ethnic studies college reps and Ledi has always been interested in adding an international student college rep. That being said do you think the BOD is effective with the amount we have, or we can do a transition type of thing.
- ii. **Jocelyn Vargas:** I was thinking about it because it is going to be larger, but I think I would need time to think about it and I like the idea of interchanging and I am not sure if it is effective because some people are not engaging in conversation so maybe it will be effective to interchange since they are delivering the same message, but they have different ideas so that is why I am torn between the decision of reducing or increasing as it is.
- iii. **Ryan Yoo:** I think we should allocate college reps based on the size of their college and just make sure that the board is representative of a certain college because some are smaller than others.
- iv. **Ledi Loot:** I like the idea of what Ryan is saying because there will be a push back because then we have to overhaul everything with bylaws and budgets. I agree with interchanging with reps, but we have to think about the cost with elections. I also think that was Jocelyn said is good about engagement because I prefer quality over quantity. I would ask the reps since I don't know the workload so maybe we can ask them what they can handle so I think there should be a balance with reducing and adding.
- v. **Dena Florez:** I want to make the committee aware that any changes you make to the board will probably not be in effect until the next election because currently right now elections is already being planned with the positions. We currently have right now so the changes would take effect in fall 2022 and at that point the new administration will approve the changes that are made, and you would have to that now so that it can be implemented for this election. Also, Ryan has a good point as well.
- vi. **Brajohn Hicks:** I want to mention that prior to be applying to this position there was one college rep I believe. College reps was stressed out and I don't think one college rep would be beneficial and I also think that two minds think better than one but would not say one rep.
- vii. **Jaz Parker:** I think it will be better to have two because if there is a situation where one rep isn't available or sick. We are going to have to give responsibilities to other members.
- viii. **Diana Chavez:** Let's start with Ledi comment with having and LSD and international rep technically that would fall under the DIO position which is Jaz's area so maybe making it more specific and maybe revising the position description for the diversity inclusion officer for specific responsibilities so we can save workload of two new reps. Is this something we want to keep and add to the responsibilities, how about that?
- ix. **Ledi Loot:** I think that the officer is dealing with a lot already since we are big on diversity already.
- x. **Diana Chavez:** What is the difference is what we can ask?
- xi. **Jaz Parker:** I agree with Ledi not because it is in my position because I have been doing that, but I think it is different dealing with ethnicity compared to dealing with disabilities because it could mental health or learning with different elements. I deal more with underserved students, but I think it would be more beneficial to have someone else to deal with that.
- xii. **Dena Florez:** I think that OSD and international students is under the inclusion part of Diversity and inclusion officer's role. If you want to separate it out and want something specific in your commissioner cabinet, you have somebody that represents veterans and somebody that represents dreamers why not include that. If you want that then it will reduce the function of diversity and inclusion if you do this. If you create a position in the commissioner cabinet which represents the international and OSD students.
- xiii. **Analiz Marmolejo:** Something that Jaz said is that we advocate for different groups but when she said referring them to resources so that wouldn't fall under one persons' position but in regard to advocacy that's when programming comes in and that's when the officer can start targeting all these different issues and we can bring up during BOD.
- xiv. **Ledi Loot:** Does the officers position description include meeting with OSD and international?
- xv. **Diana Chavez:** I don't know about international, but I know that OSD is in there.
- xvi. **Ledi Loot:** The international students I have met with felt like they have no representation at all.

- xvii. **Diana Chavez:** Maybe what could work is having one officer for diversity and another for inclusion, but I don't know how that would work out.
- xviii. **Brajohn Hicks:** What if you move the DIO to a more executive position? Since it sounds like the officer will be looking over multiple possible clubs and communities that is similar to an exec position that overlooks the small committees.
- xix. **Diana Chavez:** Since the exec officer focus on the internal of ASI. Analiz for example although she focuses on her part, she is in charge of DIO and Civic engagement that report back to her so if DIO becomes an exec I don't know who would be under them to report to her about what is going on in the university.
- xx. **Brajohn Hicks:** What if you took out the external one or the DIO because they sound like the same thing.
- xxi. **Diana Chavez:** External is more federal and government and diversity is internal.
- xxii. **Dena Florez:** External is your civic on what is going on in our government and DIO does include that, but it is more for the people side of things.
- xxiii. **Brajohn Hicks:** So, Dena said a commissioner positioner what does that mean?
- xxiv. **Dena Florez:** They would not be on the board and also remember finance handles clubs and orgs.
- xxv. **Ledi Loot:** Finance works on funding and doesn't involve advocacy or programming.
- xxvi. **Dena Florez:** That's more of a CSI thing but if you as ASI wanted to do that then yes maybe make the DIO attend the funding meeting.
- xxvii. **Analiz Marmolejo:** Our DIO just got put into the sub-funding because our DIO use to have. Committee where they would meet with all the departments and similarly, I got to do that somehow. So, if we bring that back would that help? So maybe we have to something in the codes and procedure and taking away an external committee and internal and be in board of directors
- xxviii. **Ledi Loot:** I think that would be a good idea.
- xxix. **Diana Chavez:** Back to the main topic which is BOD restructure. So, should exec have their area in BOD being that that have execs there to report back on what they are doing if we are going with the idea with reducing the number of members for BOD who would we take away and or add? Let me ask this do you think the DIO for the description do you think it is effective when it comes to the advocacy for OSD and international students? Maybe it's based on what personally what they want to work on so make it the responsibility of the exec to remind them to include other parts.
- xxx. **Analiz Marmolejo:** Well so far Jaz has been focused on social justice so for next semester she can focus on the other issues.
- xxxi. **Dena Florez:** The Bod is made up of 6 execs, 12 college reps, and 2 Reps at large and you are going to grow to 22 whether you like it or not because you have a new college and that is a large board and Jocelyn made a comment that we may have people, but we are effective at 22. I am sorry but I always hear the same ones participating and when it comes to reports they say what they have done but not what it is going on in the college. So maybe have what we did with finance and created a sub-committee to cover a large ground.
- xxxii. **Diana Chavez:** I really don't want to put DIO on another committee, but I think making them meet with OSD on a monthly basis would suffice and the issue is that they don't have any point of contact in ASI as of now so having them start that they should meet with these resource centers for them to have something to report back on because what I have noticed is, they only report what they are doing and not what is going on around them.
- xxxiii. **Jaz Parker:** I actually have reached out to people in OSD and many students and referred them to where they need to go and as of all the other students like international there is no point of contact in the policy. I also focus on the issues I believe students need to be represented. Also, as I have been in OSD for the last year and a half we have our own advisors and point of contacts through OSD so for me there would be no reason for me to come to ASI because I have a whole department that helps me so as far as DIO they sit on four different committees and that is not including internal, external or standing, so I am in a lot of committees and it is a lot of committees for one person to be doing and address every single issue on campus. But I know that Brooke has two interns to help her for different things as DI doesn't have interns and they have to program and share resources to do initiatives, but I feel as far as OSD they have different needs it is good to include them in but as me talking as a member its different kind of needs that the DIO may not you know what I mean.
- xxxiv. **Diana Chavez:** You're letting them now their resources but what we mean as OSD representative is just including them in the conversation when it comes to policy making like when It came to the elevators.
- xxxv. **Jocelyn Vargas:** I don't know if this was discussed but I oversee the OSD presidential committee where they appoint people, so you have 3 ASI Board members that are in there so maybe this is a discussion to be had in the shared governance committee as far as international students I don't know how to resolve that.
- xxxvi. **Dena Florez:** Lets meet Jaz because sitting on 7 committees?
- xxxvii. **Diana Chavez:** That's a different issue Dena. But if we should add an OSD rep I don't think we should and maybe an international studies representative. But for DIO they are on 5 committee and external committees

are optional if they want to sit in it. I think we need to come to consensus whether the board is thinking of reducing BOD keep in mind that we do need to have those two new college representatives next semester?

xxxviii. **Brajohn Hicks:** I think I would keep the discussion open

xxxix. **Diana Chavez:** I think keep the discussion of having one rep for one semester and another rep for the other but the issue for that is also continuity. So, what we can do is extend the meeting for 15 minutes because we need to discuss the other things. So, if we can't come to a consensus, we can continue this for next meeting.

Offered By:	Jocelyn Vargas	Seconded by:	Ledi Loot
Motion to extend the meeting by 10 minutes Consensus to extend the meeting by 10 minutes- Consensus Reached			
All in Favor	All	Opposed	0
		Abstained	
Motion:		Passed	

b. ASI Executive Position Requirement- The Board will discuss whether to have certain requirements when applying for an ASI Executive Position.

- i. **Diana Chavez:** Being that elections are coming up and having a conversation with other ASI presidents it is required if you want to be an exec officer a year or semester experience of ASI. I have been thinking about it and I'm leaning toward yes, and I want to bring it here to see what you think so I would say at least a semester in order to be an officer.
- ii. **Ryan Yoo:** What type of ASI work would they need to do?
- iii. **Diana Chavez:** Probably being a member at larger.
- iv. **Ledi Loot:** I agree with the one semester so they can see how things work.
- v. **Diana Chavez:** Yeah, just to make sure they know what the load work.
- vi. **Jocelyn Vargas:** I also think that the president at least needs to do at least one year, and it would be crucial. Are we going to make sure and be rigid of the time they are in ASI? Like let's say they come in mid-semester.
- vii. **Diana Chavez:** Yeah, a full successful one semester term.
- viii. **Dena Florez:** An exec member must have been a board of director for at least one term and that would be a fall of spring term. Let's Bryan then wants to become an exec as a commissioner they would require someone to recommend him because you don't want to take away from anybody else.
- ix. **Carol Roberts-Corb:** I would just add the word academic.
- x. **Dena Florez:** I agree with that and just as I said before to have been in BOD for one term and if a commissioner is applying then they should have a recommendation from their direct.
- xi. **Diana Chavez:** I don't understand that part.
- xii. **Dena Florez:** So, senators, commissioners and justices don't sit on BOD and you don't want to exclude them from getting the opportunity so they may apply with a recommendation with their direct.
- xiii. **Diana Chavez:** I see that works and I just don't want any execs leaving because they don't know what the job entails and feel overwhelmed. I think we are leaning towards a yes and I can see how other ASI's work their policies and requirements. Would this mean that it is saying that every other student cannot apply for this position?
- xiv. **Jocelyn Vargas:** What happens if you have one exec position that no one ran for because they didn't have the experience and are, we going to create appeals?
- xv. **Diana Chavez:** I understand that, but I think that it would be more effective if we did it that way.
- xvi. **Dena Florez:** Jocelyn we have had that should you have an exec position that doesn't get filled this is where the appointment process comes in and the committee that is reviewing them will come in and evaluate them.
- xvii. **Analiz Marmolejo:** I was just going to say what Dena said and put the appeal process if they believe in themselves.
- xviii. **Carol Roberts-Corb:** Or maybe just making the President's position have the requirement.
- xix. **Diana Chavez:** Picturing it with a full team and staff and reps might be a lot but I think still it will be more effective.
- xx. **Analiz Marmolejo:** I just disagree with Carol because as we saw last year someone left because they couldn't handle it.
- xxi. **Jocelyn Vargas:** I agree because I had to come in and fix the problems that my predecessor left even though he did the best he did.
- xxii. **Ledi Loot:** I support this, and I think for the president one year at least.
- xxiii. **Diana Chavez:** I think that I will come up with the wording and present it then to bring it to action

c. Winter Training- The Board will discuss possible winter training ideas.

Offered By:	Jocelyn Vargas	Seconded by:	Anna Nguyen			
Motion to table discussion item c for next executive meeting. Consensus to table discussion item c for next executive meeting- Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Ledi Loot	Seconded by:	Analiz Marmolejo			
Motion to table reports for next committee Consensus to table reports for next committee- Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Analiz Marmolejo	Seconded by:	Jocelyn Vargas			
Motion to approve minutes for October 13,2020 Consensus to table reports for next committee- Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Reports

- A. ASI President: Diana Chavez
 - Diana:
- B. ASI Vice President for Administration: Ma Ledi Ham Loot
 - Ledi:
- C. ASI Vice President for Finance: Kayla Misa
 - Kayla:
- D. ASI Vice President for Academic Governance: Diana Chaves
 - Diana:
- E. ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
 - Analiz:
- F. ASI Secretary/ Treasurer: Anna Nguyen
 - Anna:
- G. Office Manager:
 - Dena Florez:
- H. University Designee: Carol Roberts-Corb
 - Carol:

II. Adjournment:

Offered By:	Jocelyn Vargas	Seconded by:	Analiz Marmolejo			
Motion to adjourn the meeting at 5:43 PM. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on November 10, 2020, on Zoom and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, November 00, 2020.

Prepared by:

Dena Florez- Recording Secretary

Anna Nguyen- Secretary/Treasurer

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