

FUNDING REQUEST FORM

2020-2021

PART 1 - NOTICE & CHECKLIST

IMPORTANT

- All Funding Request Packets must be submitted by 12 PM Friday, the week before the Funding Sub-Committee Meetings.
- Funding Request Packets must be turned in no less than 5 business days (1 week) prior to the event.
- Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.

- CSI EVENT REGISTRATION FORM
 EVENT ESTIMATES / INVOICES (NOT PAID)
 EVENT FLYER WITH ASI LOGO
 REQUIRED SUPPORTING MATERIAL BASED ON PURCHASES/EVENT

PART 2 - CONTACT & ORGANIZATION

OFFICER NAME:
 OFFICER TITLE:
 ADDRESS:
 CITY: STATE: ZIP:
 PHONE: EMAIL:
 SIGNATURE: *Henry Amador*

CLUB/ORG: CSULA Formula SAE
 EVENT TITLE: FSAE - Open Design Discussion (morning)
 DATE(S) OF EVENT: 12/13/2020 SEMESTER: FALL
 EVENT LOCATION: FSAE Discord
 TOTAL ATTENDANCE: 30
 EXPECTED CAL STATE LA STUDENTS ATTENDANCE: 30

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PART 3 - EVENT DESCRIPTION

IS THE EVENT OPEN TO ALL CAL STATE LA STUDENTS? YES NO

BRIEFLY DESCRIBE THE EVENT:

This event will be an opportunity for the Cal State LA FSAE Team to talk about their designs to students as well as provide a relaxation time from finals for students

HOW WILL THIS PROGRAM ENHANCE THE CAL STATE LA EXPERIENCE?

This will enhance the Cal State LA student experience because it will allow students to talk about topics outside of the classroom to relax as well as meet other Cal State LA students during these tough times.

PART 4 - COST BREAKDOWN

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MARKETING	DESCRIPTION:	AMOUNT:	OTHER	DESCRIPTION:	AMOUNT:
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PART 5 - EVENT SUMMARY

TOTAL COST OF THE EVENT
 TOTAL REQUESTED FROM ASI
 AMOUNT FROM OTHER SOURCES

WHAT OTHER RESOURCES ARE YOU EMPLOYING FOR THIS EVENT:

OFFICE USE ONLY

STAFF INITIALS

TIME STAMP:





Event Registration

Formula SAE - Open Design Discussion (Morning)

[APPROVED]

Revised By: [REDACTED] on 11/13/2020 7:46:34 PM - Version 2

Basic Information

Student organizations must complete and submit this form at least 10 business days prior to the event date. Reservations for on campus events will not be confirmed unless this form has been completed.

Please select the type of organization who will be hosting this event.

Student Organization

Host Organization Name

What Organization/Department is hosting the event?

California State University, Los Angeles Formula Society of Automotive Engineers

Event Name

Formula SAE - Open Design Discussion (Morning)

Estimated Attendance

Please describe the estimated attendance of participants for this event. Please note that based on your response, your organization may need to comply with additional campus policies and procedures before this event can be registered. For more information please refer to the Student Organization Handbook sections on Ticketing and Guidelines for Campus Facility Reservation.

30

About the event

Please describe what this event is about and include all intended activities that will take place.

The Formula SAE Open Design Review is an event for the Formula SAE team to have a discussion with the general Cal State LA community regarding their designs and the Formula SAE team in general. Because of the event's proximity to Finals week, it will be structured as a relax and informal setting in order for people to look at designs, ask questions, and learn more about the Formula SAE team on campus. Overall, it will be a great way for the team to practice communicating their designs and Formula SAE in general as well as a time for students to relax from finals and spend time talking and discussion topics outside of classes.

12/13/2020 - 11:00 AM

End Date/Time

12/13/2020 - 1:00 PM

Events that occur on non-consecutive dates will need to be registered separately per each date, (e.g. if you plan on having a food sale on multiple days in the month).

Where will the event take place?

What online platform will this event use to host the event?

Zoom

Other (please describe)

You've selected other. Please enter where you will be hosting this virtual event.

FSAE Discord

Specific Online URL Information

Include the full link where participants can access the virtual event (Zoom link, etc) or a link to where they can find information on how to access the event (Linktree, website, etc.)

https://www.instagram.com/csula_fsae/?hl=en

Is a password required to gain access?

Yes

How can participants get access to the password?

By RSVP/Signing Up

Do participants need to RSVP?

Yes

How can participants RSVP for this event?

Online

RSVP Link

Requires http:// or https://

https://www.instagram.com/csula_fsae/?hl=en

Student Organization Officer and Advisor Contact Information

Only current organization officers can submit the Event Registration Form. Submitted forms will require Advisor approval prior to CSI approval.

Contact Person

Please provide the name of the officer submitting this form.

Officer Contact Phone Number

Contact Email

Provide the officer's email address.

Organization Advisor Phone Number

Organization Advisor Name

Organization Advisor Email Field

Please ensure your advisor's email address is entered accurately. This Event Registration Form will be sent to your advisor for approval before CSI can approve it.

Marketing

No publicity may be distributed or posted online until this form has been submitted and approved. All publicity material must comply with University Administrative Procedures AP P003 and AP P007. For Fall 2020 only electronic or virtual forms of marketing will be approved for student organizations.

How do you plan on marketing this event?

Social Media

Social Media Site

Facebook

Instagram

Twitter

Social Media Handle

csula_fsae

Printed Media Upload*

If you plan on marketing this event with printed media, please upload a copy for review.

[cb2a7ed6-d5c6-4e22-977a-dc234a01f8d4.jpeg](#)

What other methods of marketing will your organization use?

ECST Discord

Who is invited to this event?

Cal State LA Community

Will off-campus media be notified about this event?

No

Tags

COMMUNITY BUILDING AND CELEBRATION

EDUCATIONAL

Cover Image

Please select an image that corresponds to your event.



Event Details

Event Category

Please select any of the categories above that best describes your event. Note, organization meetings do not need to be registered. For Fall 2020 all of these event categories must be held virtually.

Educational Workshop/Program

Will the event have an admission charge, registration fee, or raise any proceeds to benefit the organization

No

Will you be requesting funding from Associated Students, Incorporated?

For more information on Club and Organization Funding please visit: <https://asicalstatela.org/services/clubs-and-organizations-funding>

Yes

For more information on Club and Organization Funding please visit: <https://asicalstatela.org/services/clubs-and-organizations-funding>.

For any other questions contact the Vice President for Finance by calling 323-343-4778.

For this event, will your organization be seeking tax deductible private external fund raising support?

Are you seeking sponsorship from private individuals or external companies/organizations off campus that may require additional tax documentation? (Individual donations that do not require tax documentation do not count.)

No

Will a movie be shown at this event?

No

Acknowledgment

AS AN OFFICER OF THIS ORGANIZATION, I WILL TAKE RESPONSIBILITY TO ENSURE THAT THE EVENT WHICH MY ORGANIZATION IS SPONSORING WILL FOLLOW ALL GUIDELINES SET FORTH BY THE UNIVERSITY. I ACKNOWLEDGE THAT THIS EVENT AND ANY ASSOCIATED EVENT SPACE RESERVATIONS MAY BE SUBJECT TO CANCELLATION BASED ON MY ORGANIZATION'S RECOGNITION STATUS.

Signature Pad Field

A handwritten signature in black ink that reads "Tu Nguyen". The signature is written in a cursive style with a large, stylized 'T' and 'N'.

Event Guidelines & Resources

Student Organization Event Guidelines



[HOME](#) > [FSAE .325 X 24 LUG NUTS](#)

FSAE .325 x 24 Lug Nuts

\$3.90

SKU#: .325X24LUG

Lug nuts for FSAE. Made in the U.S.A.

Qty

10

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[Details](#)



Lug nuts for FSAE. Made in the USA



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[HOME](#) > RCV FSAE FRONT WHEEL HUB HOUSING

RCV FSAE Front Wheel Hub Housing

\$385.00

SKU#: D5116

Starting at \$35/mo with [affirm](#). [Prequalify now](#)

The RCV Performance front wheel hubs are constructed of 4340 steel. This provides maximum strength and minimal strength degradation due to fatigue. Not only was a great deal of FEA testing done, but a test stand was developed to apply a constant cyclical load to verify fatigue would not be a problem over the life of an FSAE car.

[Download STEP for D5116](#)

Qty

2

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[HOME](#) > RCV FSAE WHEEL HUB HOUSING - REAR

RCV FSAE Wheel Hub Housing - Rear

\$385.00

SKU#: D5580

Starting at \$35/mo with [affirm](#). [Prequalify now](#)

The RCV Performance rear wheel hubs are constructed of 4340 steel. This provides maximum strength and minimal strength degradation due to fatigue. Not only was a great deal of FEA testing done, but a test stand was developed to apply a constant cyclical load to verify fatigue would not be a problem over the life of an FSAE car.

[Download STEP for D5580](#)

Qty

2

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[HOME](#) > RCV FSAE WHEEL HUB HOUSING NUT - REAR

RCV FSAE Wheel Hub Housing Nut - Rear

\$90.00

SKU#: D5239



Starting at \$16/mo with [affirm](#). [Prequalify now](#)

Hub nut fits RCV Performance rear hub housing D5580. Sold Individually.

[Download STEP for D5239](#)

Qty

2

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[Details](#)



Hub nut fits RCV Performance rear hub housing D5580. Sold Individually.

[Download STEP for D5239](#)

[HOME](#)

[SHOP](#)



RCV FSAE Wheel Hub Nut - Front

\$75.00

SKU#: D5117

Hub nut fits RCV Performance front hub D5116. Sold Individually.

[Download STEP for D5117](#)

Qty

2

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[Available In Stores](#)









\$1,909.00




Proceed to Checkout



- 

RCV FSAE Front Wheel Hub Housing
\$385.00
Qty:  
- 

RCV FSAE Wheel Hub Housing Nut - Rear
\$90.00
Qty:  
- 

RCV FSAE Wheel Hub Nut - Front
\$75.00
Qty:  
- 

FSAE .325 x 24 Lug Nuts
\$3.90
Qty:  
- 

RCV FSAE Wheel Hub Housing - Rear
\$385.00
Qty:  

Cal State LA Formula SAE Open Design Discussion

December 12 7PM - 8PM
December 13 11AM - 1PM



ASSOCIATED STUDENTS, INC.
THE ACTIVITIES AND OPINIONS PRESENTED ARE NOT
NECESSARILY THOSE OF ASSOCIATED STUDENTS, INC.

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