



# Personnel Meeting

## Minutes

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Day/Date: Tuesday, December 1, 2020  
 Time: 3:15-4:15  
 Location: Zoom  
 Attendees: Personnel committee  
 Type of Meeting: General Public

### I. Organizational Items:

**Call to order by: Chair Ledi Loot, ASI Vice President for Academic Governance @**

#### b. Roll Call

Ma Ledi Ham Loot	Vice President for Administration	Present
Diana Chaves	President	Present
Kayla Misa	Vice President for Finance	Excused Absence
Jocelyn Vargas	Vice President for Academic Governance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Ryan Yoo	Chief Justice	Present
John Vi	College of Business and Economics	@3:22
Emily Sandoval	College of Natural and Social Sciences	Present
Susie Varela	Human Resources	Present
Carol Roberts-Corb	University President's Designee	Present
Dena Florez	Office Manager of Administration & Services	Present

#### c. Adoption of Agenda:

<b>Offered By:</b>	<b>Anna Nguyen</b>	<b>Seconded by:</b>	<b>Emily Sandoval</b>
Motion to Approve Agenda for Tuesday, December 1, 2020 Consensus to Approve Agenda for Tuesday, December 1, 2020- Consensus Reached			
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>Abstained</b>
<b>Motion: Passes</b>			

#### d. Approval of Minutes (action):

<b>Offered By:</b>	<b>Diana Chavez</b>	<b>Seconded by:</b>	<b>Analiz Marmolejo</b>
Motion to table Minutes from November 10,2020 Consensus to table Minutes from November 10,2020- Consensus reached			
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>Abstained</b>
<b>Motion: Passed</b>			

### II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

- i. Dena Florez: Welcome back everyone!

**III. Discussion Items**

- a. **Pro-Staff Compensation- The Committees will discuss and take action on the proposed additional retroactive pay increase (Closed session)**

<b>Offered By:</b>	<b>Diana Chavez</b>	<b>Seconded by:</b>	<b>Analiz Marmolejo</b>			
Motion to go into closed session Consensus to go into closed session -Consensus reached						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>		<b>Abstained</b>		<b>Motion: Passed</b>

**IV. Information Items**

- a. **Status on Graphic and Marketing SSP:**

- i. **Diana Chavez:** Last I talked to Gus he mentioned that he had an applicant, but he didn't meet all the requirements and there is another applicant that looks string that needs to be interviewed.
- ii. **Dena Florez:** He asked me to extend the deadline two more weeks.

**V. Reports -**

- a. **ASI Vice President for Administration- Ledi Loot**

- i. **Ledi-Tomorrow** would be my second meeting for the ED search committee and we already submitted the first screening interview and the questions were approved so we will be talking about the finalist interviews so we are moving forward.
- ii. **Carol Roberts-Corb:** How long is the job posted?
- iii. **Ledi Loot:** It is still posted and I think Dena added it to two other cites that we need to post it on?
- iv. **Dena Florez:** It is posted on CSU, higher ed, linked in, and AOA. It is opened until filled.
- v. **Ledi Loot:** We are going to start pulling when we begin interviews
- vi. **Dena Florez:** We need to remind Erika about that.

- b. **Representative from the University's Office of Human Resources Management- Susie Varela**

- i. **Susie- NONE**

- c. **University President's Designee- Carol Roberts-Corb**

- i. **Carol-** Food pantry is still bi-weekly distribution.

- d. **Full Time Staff**

- i. **Dena Florez-** Working with Joseph and thank you for approving for Amanda position and I have transitioned some in other things to her seeing as we are going to be busy for the spring. I want to get certified minutes up and posted so she will be following up with everyone and checking in with meeting chairs.
- ii. **Gus Salazar-** For the position we received three candidates, but we are looking into one and hopefully we interview her by next week.

**VI. Adjournment**

<b>Offered By:</b>	<b>Analiz Marmolejo</b>	<b>Seconded by:</b>	<b>Anna Nguyen</b>			
Motion to adjourn meeting @ 3:49 Consensus to adjourn meeting @ 3:49-Consensus reached						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>		<b>Abstained</b>		<b>Motion: Passed</b>

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on December 1, 2020, on Zoom and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, January 00, 2020.

Prepared by:

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Dena Florez- Recording Secretary

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Anna Nguyen- Secretary/Treasurer