



# Board of Directors Meeting

## Minutes

---

Day/Date: Thursday, March 11, 2021  
 Time: 3:15- 5:45  
 Location: Zoom  
 Attendees: Executive committee, General Public  
 Type of Meeting: General Public

### I. Organizational Items:

**Call to order by: Chair Diana Chavez ASI President @ 3:17**

#### b. Roll Call

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Josue Montenegro	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Jocelyn Vargas	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Rochelle Andrea Cordero	College of Health and Human Services Rep.	Present
Jazmin Ennis	College of Health and Human Services Rep.	Excused Tardy @4:14
Johannakate Connally	College of Business & Economics Rep.	Present
Jonathan Villagra Silva	College of Business and Economics Rep	Excused Absence
Lauren Diana	College of Arts and Letters Rep.	Present
Brajohn Hicks	College of Arts and Letters Rep.	Present
Kyle Misa	College of Engineering, Comp. Science & Technology Rep	Present
Diana Valdez	College of Engineering, Comp. Science & Technology Rep.	Present
Emily Sandoval	College of Natural & Social Sciences Rep.	Present
Kristy Lam	College of Natural & Social Sciences Rep.	Present
Sidney Lim	College of Education Rep.	Present
Phoebe Wong	College of Education Rep.	Present
Amber Beasley	Diversity and Inclusion Officer	Present
Brooke Mero	Civic Engagement Officer	Excused Absence
Ryan Yoo	Chief Justice	Present
Carol Roberts-Corb	University President's Designee	Excused Absence
Vacant	ASI Interim Executive Director	
Dena Florez	Office Manager of Administration & Services	Present
Guests of the Gallery		

#### c. Adoption of Agenda

**i. Diana Chavez:** If you are not comfortable to take action on the resolution this is time to amend the agenda.

**ii. Dena Florez:** I want to ask to move the motion of the meeting until late in the meeting they are done but they are not uploaded.

Offered By:	Ledi Loot	Seconded by:	Josue Montenegro			
Motion to Approve Agenda for Thursday, March 11, 2021						
Consensus to Approve Agenda for Thursday, March 11, 2021- Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Ledi Loot	Seconded by:	Josue Montenegro			
Motion to move motion of the minutes after discussion Items.						
Consensus to move motion of the minutes after discussion Items- Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**d. Approval of Minutes (action):**

Offered By:	Brajohn Hicks	Seconded by:	Josue Montenegro			
Motion to approve the Minutes for Thursday, February 25, 2021						
Consensus to approve Minutes for Thursday, February 25, 2021- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Forum**

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.
- i. Barnaby Peake: Hello, I am a candidate for the ED position and I just wanted to jump in and see what you are working on and I didn't want to feel like a stranger.
  - ii. Tyler Nguyen: Club funding is still available, so please send them my way

**III. Informational Items**

**a. State of Affairs-**

- i. **Diana Chavez:** Just a reminder that state of affairs are due April 7<sup>th</sup>.

**b. Monthly Meeting with President Covino-**

- i. **Diana Chavez:** I just wanted to mention this so people can ask me questions if they have them.

**IV. Action Items**

**a. Associative Executive Director - The Board will consider taking action on the AED Job description and direct appointment. (Closed Session)**

- i. **Diana Chavez:**

Offered By:	Josue Montenegro	Seconded by:	Lauren Diana			
Motion to go into closed session						
Consensus to go into closed session- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Josue Montenegro	Seconded by:	Ledi Loot			
Motion to approve the Associative Executive Director Job description.						
Consensus to approve the Associative Executive Director Job description- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Brajohn Hicks	Seconded by:	Lauren Diana			
Motion to directly appoint Dena Florez into the Associative Executive Director Job .						
Consensus to approve the Associative Executive Director Job description- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Ledi Loot	Seconded by:	Josue Montenegro			
Motion to end closed session						
Consensus to end closed session- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**b. Annual Evaluation Timeline- The Board will consider taking action on the annual Evaluation Timeline**

- i. **Ledi Loot:** Ledo goes over the timeline and what will be happening in the next few months.
- ii. **Diana Chavez:** Seeing as there is no discussion, we can take action.
- iii. **Dena Florez:** I have a question for the VPF, but I just want to make sure that the VPF has adequate time for the budget.

Offered By:	Brajohn Hicks	Seconded by:	Sidney Lim			
Motion to approve the Annual Evaluation Timeline						
Consensus to approve the Annual Evaluation Timeline - Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**c. Resolution on Transparency and Reforming the University Police- The board will consider taking action on the resolution.**

- i. **Diana Chavez:** I have added new things to the resolution and met with many school organizations and clubs and some faculty. *Diana Proceeds to present the revised resolution.* This now talk about students with disabilities and how the university police should work when handling a students' with disability. We also added to the food insecurity. Any question on the new additions before I move on? Also, the budget in response to Analiz's concern. *Diana Explains Budget information she got from Lisa Chavez and how she came up with her percentage.*
- ii. **Ledi Loot:** I have a suggestion to put the word at least before 6% because that would give them the minimum and also give them space to be generous.
- iii. **Analiz Marmolejo:** You are asking the school to fully fund the student success hub just off the police budget? Has there been any conversation with the campus?
- iv. **Diana Chavez:** There has not been that conversation that is why we are asking for them to use the 6% from the police budget for black student success. We are asking for the funding and not for them to oversee the center for black student success.
- v. **Analiz Marmolejo:** I understand that but what I am trying to say that there is no campus support.
- vi. **Diana Chavez:** I think that this will cause the campus to support and start a conversation.
- vii. **Brajohn Hicks:** This is nothing new I and other people have been trying to push for a space that is outside of the CCC for black students, and why it didn't go through was because of COVID.
- viii. **Analiz Marmolejo:** I understand but I feel like this is only asking for money.
- ix. **Brajohn Hicks:** Unfortunately, Covid stopped me from being apart of the conversation but I can send you emails of the faculty that were a part of the conversation.
- x. **Diana Chavez:** I know where you are coming from, but I feel like you would get your answer when we pass the resolution.
- xi. **Brajohn Hicks:** Just to put it into perspective we were being asked where is this money coming from so to have this resolution and a backup shows that it can be done.
- xii. **Jocelyn Vargas:** *Jocelyn puts her perspective and gives her own example with the CAPS resolution.*
- xiii. **Ledi Loot:** To answer Lauren's question about if the budget will pay for the center the following fiscal year. Every year the school as a budget and every year the same amount goes to the police and what we are asking is that that budget that is given to the police be cut down and give to the other resources.
- xiv. **Amber Beasley:** Is space proposals something the college oversees or the board of trustees?
- xv. **Ledi Loot:** Facilities
- xvi. **Amber Beasley:** So, the board of trustees doesn't oversee the proposals?
- xvii. **Ledi Loot:** No, it is more of the lower-level scale but when it comes to spaces that will be facilities and administration.
- xviii. **Diana Chavez:** I came to the conclusion that the ones that are in the most need is title nine as well as CAPS in order to provide more equitable resources. This will help in hiring two more councilors. Diana continues to elaborate on the revisions.

- xix. Amber Beasley:** I don't think you will be able to disclose disabilities by law. I would just think you should take out the disability status.
- xx. Diana Chavez:** The problem here is that people with disabilities also fall in the hands of police excessive use of force and can cause their lives. There is another thing because I know there was another issue was that students were not trying to band all police tactics, but we are trying to eliminate aggressive police tactics in events and protest.
- xxi. Amber Beasley:** I would take it out, so you won't give them the idea.
- xxii. Ledi Loot:** Yes, and can we put especially if the person is unarmed. 1:01

Offered By:	Analiz Marmolejo	Seconded by:	Ledi Loot			
Motion to approve the Resolution of Resolution on Transparency and Reforming the University Police with the present revisions. Consensus to approve the Resolution of Resolution on Transparency and Reforming the University Police with the present revisions- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Analiz Marmolejo	Seconded by:	Ledi Loot			
Motion to rescind the motion to approve the Resolution Consensus to rescind motion to approve the Resolution - Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Jocelyn Vargas	Seconded by:	Ledi Loot			
Motion to approve the Resolution of Resolution on Transparency and Reforming the University Police with the present revisions. Consensus to approve the Resolution of Resolution on Transparency and Reforming the University Police with the present revisions- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**V. Discussion Items**

**a. ASI Bylaws Policy 001- The board will discuss the new revision to the bylaws Policy under special officer requirements.**

- i. **Diana Chavez:** Diana explains the purpose of the change in the policy in order to have better continuity for the future of ASI. This won't take effect until 2022-2023 admin.
- ii. **Lauren Diana:** I see what you are saying but putting a requirement I think makes us sound exclusive but who are we to say that someone without experience who has experience.
- iii. **Diana Chavez:** Diana Gives examples from past presidents of when things were not going well for ASI because they were not reliable.
- iv. **Lauren Diana:** That is circumstantial so in taking that precaution we are simultaneously excluding some people.
- v. **Sidney Lim:** I kind of agree with Lauren so is it possible if we make it preferred as opposed to required so that you are not closing doors to people who don't have experience but you are letting them know that people with experience will be given that preference.
- vi. **Dena Florez:** I have been with ASI for 7 years and over that time students are not breaking down the doors to become president and as ASI gets more out there maybe we won't have that but even still having the preferred you still have the opportunity for equally and the most candidates I have seen for candidates were three and then one of them stepped out.
- vii. **Diana Chavez:** Do you have the stats of who were and weren't returners?
- viii. **Dena Florez:** Only two of them were not returners. I see Laurens point about looking at it circumstantial, but lets see it this way we are in a pandemic and if we would have had a new student at large a lot of things would have been different but our success if attributed to Diana and her leadership.
- ix. **Jocelyn Vargas:** I really like the preferred and initially when we brought this up we were going to make it a requirement for all exec but we took that out and made it for just the president and what Diana was talking about is that people really don't know how much the president does and she did because she had already been here. And the experience she was talking about when a student at large was running the other execs had to pick up the weight so if we did have someone like that again it would be difficult for everyone else.

- x. **Dena Florez:** I would like to add that in the two years where the presidents were student at large were years where ASI really had issues and bumping heads with administration.
  - xi. **Diana Chavez:** I want to say that nothing has prepared me for what I have to do in this roll but it's good that I have always been a good advocate and this role has a bigger learning curve than I thought.
  - xii. **Ledi Loot:** The term preferred I don't know how it would work in the election process because the word is used in hiring and I from past experience I would see that the people that became president usually gained experience first. So, I don't think making the requirement takes the opportunity from anyone.
  - xiii. **Diana Chavez:** Yes, that is a good point and it reminds me that two execs so far has resigned because it is such a hard position and when the VPAG dropped out I had to take those responsibilities and thankfully I knew the roll. Also, when the VPF dropped I immediately took action because I knew I couldn't do the position and I got a new VPF within two days and a student at large wouldn't understand the responsibility of those position.
  - xiv. **Ryan Yoo:** The one think maybe make it clear in the application that one semester is preferred but not required and I feel like that is the best way in order to compromise because it will be known and we can out it in bold if we have to and won't be a policy change but an administration.
  - xv. **Ledi Loot:** I disagree it is still going to change even if it is not through bylaws but through elections. This is not circumstantial so I am pushing to have at least one semester for experience.
  - xvi. **Gus Salazar:** I want to share that I see both sides and I will read to you two emails I have gotten in regard of elections. Gus goes over the emails that were sent to him but both high light that the student that don't know the presidents position.
  - xvii. **Diana Chavez:** Even the information we give about it is just a tip of the ice berg of how much I have to do.
  - xviii. **Dena Florez:** Last year when we sent out that email we got 66 applications and when our outreach coordinator started meeting with them the numbers dropped and we went down about 18 or 20 applicants and that is what happened.
  - xix. **Lauren Diana:** Because I am a college rep I understand that outreach is hard but what I was thinking is what can ASI do prior before we send this e-mail in order to show them and educate them on what ASI does.
  - xx. **Diana Chavez:** Yes, and there has been talk and events for that kind of outreach in order for the students to learn about it and the students don't come.
  - xxi. **Amber Beasley:** What happens if someone in ASI doesn't want to run?
  - xxii. **Dena Florez:** Currently we do have candidates for the office of the president and that is an elected president happens and if weren't to happen one of two things happen follows line of succession so who ever ran for VPA can step in and if they don't want it then VPF, then VPAG. If at the end of the day the line of succession doesn't work then you would have to run a special election specifically for the presidency. If you only have one applicant you have to keep it open because it is not contested then it would make it into a confidence no confidence.
  - xxiii. **Amber Beasley:** So, if those positions were new applicants what would happen?
  - xxiv. **Dena Florez:** That is a good question, and I will have to look into that.
  - xxv. **Ledi Loot:** I think this just boils down to having a clause like "in the event of" for bylaws if we pass this and we should address that. We have been campaigning and inviting all these students to run for elections and Amber was there for some and we have sent emails and we don't get good turnout so if the students aren't interested we won't get applicants. So, I think if we have that requirement it would make this organization strong to have continuity so that the students can have passion coming in.
- b. Resolution Ideas: The Board will discuss campus issues or external issues that the board can prioritize.**
- i. **Diana Chavez:** Any one has any ideas? Maybe for example, for college reps what are students coming to you for? How about on campus issues like CAPS or parking. Even though some of you focus on programming I want to hear some ideas.
  - ii. **Brajohn Hicks:** I think a lot of people have issues with graduation, so how are we handling this?
  - iii. **Diana Chavez:** I am meeting with Covino tomorrow so I'll ask him on an update.
  - iv. **Analiz Marmolejo:** I think that is very valid but from what we have seen just having students name on the website is not enough.
  - v. **Brajohn Hicks:** I don't think it is much about having an in person celebration but seeing how administration of other universities has the open communication and has thought about other tactics to have a ceremony and find ways to make it work.
  - vi. **Ledi Loot:** Maybe even by having a pop up area where people can take pictures in the university just to give some sort of experience. Also people from class 2020 are asking if they will have a ceremony as well.
  - vii. **Diana Chavez:** The last conversation we had Covino and I he said that the pop up would not be feasible because of the vaccination site. When it comes to the class of 2020 they will not have a walking ceremony

because they have already been celebrated last year and he said about the website. I do have that as a priority in finding out more things about graduation.

- viii. **Jocelyn Vargas:** I think there should be a general transparency and within each college plan to do it virtually because I think they are giving the departments the autonomy to do whatever they want and even if we have to spread it out over several days would be better.
- ix. **Brajohn Hicks:** When he uses the fact that Cal State LA is a vaccine cite it is kind of disappointing because if you read the screenshot from San Diego state theirs is not on campus and we can do it somewhere so if he wanted to explore the other options he could create a ceremony elsewhere.
- x. **Diana Chavez:** Okay thank you, is there other resolutions?
- xi. **Jocelyn Vargas:** There's a resolution that I think might happen in SPC that has to do with proctoring software and I know there is a conversation with EPC and I told Anson that if they don't end up doing it that is something we can do as ASI in regards as the use of it like canvas and things of that platform.
- xii. **Diana Chavez:** Okay thank you, keep looking around and see what you hear.

## VI. Reports

- a. ASI President: Diana Chavez
  - i. Diana: I meet with the president tomorrow and also, I have scheduled call with the provost about the tiers of vaccination and it depends on the advocacy and we will talk about how they can advocate on behalf of us.
  - ii. Dena Florez: I wanted to let you know that President Biden said that vaccination sites had to open to all adults by May first.
  - iii. Diana Chavez: Okay. Also thank you for approving my job description for the AED with that being said I will be taking out the outreach senior coordinator position. Other than that I am continuing to meet with student orgs and clubs. I will also be working on another resolution in support of the Pan-African studies in about a month but there are more resolutions to come. We are also having the ED interviews and we are almost in our last rounds and hopefully we will have one by April.
- b. ASI Vice President for Administration: Ma Ledi Ham Loot
  - i. Ledi: We are on the final three ED candidates. We will be having an Open Forum in order for people to ask questions and our campus partners will be there. I have been going to several classes to talk about elections and I came up with a partnership with two professors to create a campaign by students in their classes. We have extended the deadline of elections for positions that are not contested. I have been brainstorming about eagle-chella but that is it.
- c. ASI Vice President for Finance: Josue Montenegro
  - i. Josue: We have been trying to bring awareness of club funding for student and finishing up external proposals.
- d. ASI Vice President for Academic Governance: Jocelyn Vargas
  - i. Jocelyn: I am dropping a response of Nancy to the senate. I am also working on the preferred name and preferred pronouns policy and have talk about it and trying to put that information out. Then I have been talking about CAPS that are working on their internal thing and trying to stop working with the police and I brought up a concern if caps brought in a social media plat form through Instagram but they don't want any liability issues. I also wanted to bring up the fact that the Cal State LA web page is out dated and I wanted to talk to someone to see how that works and how we can fix that.
- e. ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
  - i. Analiz: We had CHESS this weekend and our demands have been heard and we have a few events coming out.
- f. ASI Secretary/ Treasurer: Anna Nguyen
  - i. Anna: State of Affairs is due soon.

**g. ASI Board or Directors**

- i. Reps at Large
  - 1. Civic Engagement
    - 1.) Brooke Mero: NONE
  - 2. Diversity & Inclusion
    - 1.) Amber Beasley: I have an event coming up called the wolf of wellness and which makes us turn our intents to impacts. Another event is also planned called And I Ride and there will be a panel and talking about healing.
- ii. College Reps
  - 1. College of A & L
    - 1.) Brajohn Hicks: We are working on our essay even and we had an open house and it didn't go well. I have also been in contact with department chairs to see what is going on for graduation and it is still up in the air but I will be seeing them tomorrow so I will bring it up again. Also, some of us have been thinking of a movie night but that is it.
  - 2. College of HHS
    - 1.) Rochelle Cordero: Reviewed feedback on our event and Jazmin and I will be continuing to meet up with clubs and orgs.
  - 3. College of NSS
    - 1.) Kristy Lam: We are working on our event which is career night and we have been talking to a couple of people to be panelist.
    - 2.) Emily Sandoval: We did get confirmation that we have someone from the career center and the EPIC office and we will be reaching out to department chairs of our college as well.
  - 4. College of ECST
    - 1.) Diana Valdez: We have our women in STEM panel soon and we are ready to send the final agenda and we are going to meet with the dean this week.
    - 2.) Kyle Misa: We also finalized the list of clubs we are going to meet with to talk about ASI and that is it.
  - 5. College of B & E
    - 1.) Johannakate Connally: We have been working with clubs to see if we can present to them and working on our event.
  - 6. Charter College of Education
    - 1.) Phoebe Wong: We have our advisement fair tomorrow and we did an email blast and we have a power point ready so it can be accessible. We also are doing a career fair then a trivia night and we are preparing for it. And we are doing a Pandemic Panorama as well.
    - 2.) Sidney Lim: I believe that one of the members what can we do about that?
    - 3.) Diana Chavez: We can talk about this after.

Offered By:	Brajohn Hicks	Seconded by:	Kyle Misa			
Motion to extend meeting by five minutes						
Consensus to extend meeting by five minutes- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**h. Office Manager: Dena Florez**

- i. Dena: The 17<sup>th</sup> we are going to send out the open forum time and I got to go to Chess and I learned about things we can do for elections and about revenue sharing. Also the idea of having a grand re-opening. We are also getting ready for the audit.
- i. Graphics & Marketing Coordinator: Gus Salazar
  - i. Gus: NONE
- j. University Designee: Carol Roberts-Corb
  - i. Carol: NONE

**VII. Adjournment:**

Offered By:	Brajohn Hicks	Seconded by:	Phoebe Wong			
Motion to adjourn the meeting at 5:46 PM. Consensus to adjourn the meeting at 5:52 - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**CERTIFICATION**

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on March 11, 2021, on Zoom and were approved by consensus by the A.S.I. Board of Director on Thursday, March 11, 2021.

Prepared by:

\_\_\_\_\_  
Dena Florez- Recording Secretary

\_\_\_\_\_  
Anna Nguyen- Secretary Treasurer