



# Cabinet of College Representatives Meeting Minutes

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## I. Organizational Items

- I. a. **Thursday, October 15<sup>th</sup> 2020**
- II. b. Call to Order: 3:07pm
- III. c. Roll Call

Jasmin Ennis	College of Health and Human Services Representative	Present
Emily Sandoval	College of Natural and Social Sciences Representative	Present
Kyle Misa	College of Engineering, Computer Science, and Technology	Present
Paula Aparicio		Present
Rochelle Andrea Cordero	College of Health and Human Services Representative	Present
Brajohn Hicks	College of Arts and Letters	Present
Lauren Diana	College of Arts and Letters	Present
John Vi	College of Business and Economics	Present
JohannaKate Connally	College of Business and Economics	Unexcused Tardy
Sidney Lim	College of Education Representative	Present
Pheobe Wong	College of Education Representative	Present
Emily		Present
Kristy Lam	College of Natural and Social Sciences Representative	Present
Diana Valdez	College of Engineering, Computer Science, and Technology	Present
Dena Florez	ASI Staff	Present
Diana Chavez	ASI President	Present

### d. Approval of agenda for Thursday, October 15<sup>th</sup> 2020

<b>Offered By</b>	<b>Emily Sandoval</b>	<b>Seconded</b>	<b>Sydney Lim</b>
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Motion to approve the agenda for Thursday, October 15<sup>th</sup> 2020

<b>All in Favor</b>	All	<b>Oppose</b>	None	<b>Abstained</b>	None	<b>Motion: Passed</b>
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### e. Adoption of minutes for Thursday, September 17, 2020

<b>Offered By</b>	<b>Emily Sandoval</b>	<b>Seconded</b>	<b>Jasmine Ennis</b>
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Motion to table adoption of minutes for Thursday, September 17, 2020 until next CCR meeting

<b>All in Favor</b>	All	<b>Oppose</b>	None	<b>Abstained</b>	None	<b>Motion: Passed</b>
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### II. Public Comment

- a. No public comments

### III. Informational Items

- a. ASI Emails: Chair reiterates the Presidents email regarding ASI emails should be only used for ASI matters and not personal or financial ones.
  - John asked if it applied to club leaders reaching out.
  - Diana answered that yes you can but only if it is regarding ASI business.
  - Dena furthered this sentiment.
- b. External Committees: Chair notes that if anyone still needs an external committee to email Diana for help.
  - Dena asks if everyone currently has an external committee
  - John mentions he has reached out to the International Office and is awaiting reply
  - Diana V has talked to Diana about the need for an external committee
- c. Midyear Evaluations: Chair mentions they are due Friday, October 16<sup>th</sup> by 5 pm to Diana and Cced to the VPA
  - Diana offers help for those who might be confused about mid year evaluations
- d. State of Affairs: Due October 28<sup>th</sup> 2020, if there are questions you can ask Diana
  - Dena asks if anyone remembers the State of Affairs from over the summer. She furthers the importance of the State of Affairs as ASI needs the information to make informed decisions.
  - Kyle mentions people might be wondering how to answer the question about finances of your college and to answer it with what you have spent your budget on so far. Dena reaffirms this statement.

### IV. Discussion

- a. Event Ideas: Committee will decide on events for destress week
  - Diana mentions some previous ideas, such as the Instagram Challenge where students can post pictures of how they destress with a hash tag. Although we must be cautious that people might not want to mess up their feed.
  - Lauren likes the idea and suggests that there is an Instagram Takeover of ASI but Diana mentions that would not be possible.
  - Brajohn mentions that the student can DM ASI with a video or comment on a post.



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- Diana mentions turning one of the car parks into a drive in movie theater. Then mentions that there is an ASI Tiktok account and we could do something with that.
- Dena recommends something physical like Zumba, cooking, or yoga
- Lauren provides a link to a Lamar University who is also doing a destress week
- Tiktok challenge set for Friday of distress week to show us how you destress
- Agreed on a “Unwind Monday” for destress week
- Dena recommended a meal prep challenge for the week. Diana expanded on that by making it into a Wellbeing Wednesday for people to check in with themselves.
- Lauren recommends that we make the activities or challenges open through out the week so that people are not constrained to a specific time (ex: a prerecorded video)
- With these prerecorded videos we can see who participated by them commenting or logging on for a random drawing prize.
- Consensus that Wednesday will be the mental health day
- Lauren suggests a compromise between having to post and having something available all week by having students only have to post something or comment on a post that is up for 24 hours.
- Depending how someone participates there is a designated amount of points (aka one point for commenting and two for posting)
- Sydney recommended “Talk it Out Tuesday”

Motion to table event feed back and office hours till next meeting

<b>Offered By</b>	<b>Lauren Diana</b>	<b>Seconded</b>	<b>Diana Valdez</b>
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Motion to table event feed back and office hours till next meeting

<b>All in Favor</b>	All	<b>Oppose</b>	None	<b>Abstained</b>	None	<b>Motion: Passed</b>
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## V. Reports

- a. ASI President: **Diana Chavez**
  - Met with president Covino, commencement is on the rocks, undistributed funding, and mentioned representatives should talk to their college dean.
- b. Arts & Letters: **Lauren Diana & Brajohn Hicks**
  - No report
- c. Business & Economics: **JohannaKate Connally & John Vi**
  - No report
- d. Education: **Sidney Lim & Phoebe Wong**
  - No report
- e. Engineer, Computer Science, & Technology: **Kyle Misa & Diana Valdez**
  - No report
- f. Natural & Social Sciences: **Kristy Lam & Emily Sandoval**
  - NSS is working on the alumni event and has had a response from three alums and are waiting on two more
- g. Health and Human Services: **Rochelle Andrea Cordero & Jazmin Ennis**
  - No report
- h. ASI Staff: **Dena Florez**
  - Talked about the change in student staffing and that representatives should be getting their next GIA distribution.

## VI. Adjournment

<b>Offered By</b>	<b>Brajorn Hicks</b>	<b>Seconded</b>	<b>Emily Sandoval</b>
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Motion adjourn meeting at 4:30pm Thursday, October 15<sup>th</sup> 2020

<b>All in Favor</b>	All	<b>Oppose</b>	None	<b>Abstained</b>	None	<b>Motion: Passed</b>
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