

# FUNDING REQUEST FORM

2020-2021

## PART 1 - NOTICE & CHECKLIST

# IMPORTANT

- All Funding Request Packets must be submitted by 12 PM Friday, the week before the Funding Sub-Committee Meetings.
- Funding Request Packets must be turned in no less than 5 business days (1 week) prior to the event.
- Deadline for Request for Payment or Purchase Order (RPP) is 15 days after the event.

- CSI EVENT REGISTRATION FORM    
  EVENT ESTIMATES / INVOICES (NOT PAID)    
  EVENT FLYER WITH ASI LOGO    
  REQUIRED SUPPORTING MATERIAL BASED ON PURCHASES/EVENT

## PART 2 - CONTACT & ORGANIZATION

OFFICER NAME: [REDACTED]  
 OFFICER TITLE: [REDACTED]  
 ADDRESS: [REDACTED]  
 CITY: [REDACTED] STATE: [REDACTED] ZIP: [REDACTED]  
 PHONE: [REDACTED] EMAIL: [REDACTED]  
 SIGNATURE: *David*  
DocuSigned by: 73B9E71123E640C

CLUB/ORG: Golden Eagle Gaming  
 EVENT TITLE: LA Showdown Boss Raid  
 DATE(S) OF EVENT: March 27 SEMESTER: SPRING   
 EVENT LOCATION: Discord (discord.gg/goldeneagle gaming)  
 TOTAL ATTENDANCE: 150  
 EXPECTED CAL STATE LA STUDENTS ATTENDANCE: 150

## PART 3 - EVENT DESCRIPTION

IS THE EVENT OPEN TO ALL CAL STATE LA STUDENTS?  YES  NO  
 BRIEFLY DESCRIBE THE EVENT:  
 The event will be a free to attend online event where students and the Cal State LA community can come together to celebrate gaming and enjoy free giveaways.

HOW WILL THIS PROGRAM ENHANCE THE CAL STATE LA EXPERIENCE?  
 This will allow student to be able to take a breather from classes and receive free swag from our club and sponsors to promote school spirit.

## PART 4 - COST BREAKDOWN

| HOSPITALITY | DESCRIPTION:       | AMOUNT: |
|-------------|--------------------|---------|
|             | Various Gift Cards | 1500.00 |
|             |                    |         |
|             |                    |         |
|             |                    |         |
|             |                    |         |

| HONORARIA / CONTRACTS | DESCRIPTION: | AMOUNT: |
|-----------------------|--------------|---------|
|                       |              |         |
|                       |              |         |
|                       |              |         |
|                       |              |         |
|                       |              |         |

| MARKETING | DESCRIPTION: | AMOUNT: |
|-----------|--------------|---------|
|           |              |         |
|           |              |         |
|           |              |         |
|           |              |         |
|           |              |         |

| OTHER | DESCRIPTION: | AMOUNT: |
|-------|--------------|---------|
|       |              |         |
|       |              |         |
|       |              |         |
|       |              |         |
|       |              |         |

## PART 5 - EVENT SUMMARY

TOTAL COST OF THE EVENT: 1500.00  
 TOTAL REQUESTED FROM ASI: 1500.00  
 AMOUNT FROM OTHER SOURCES: 0.00  
 WHAT OTHER RESOURCES ARE YOU EMPLOYING FOR THIS EVENT:  
 [REDACTED]

### OFFICE USE ONLY

STAFF INITIALS: [REDACTED]  
 TIME STAMP: [REDACTED]





Event Registration

## LA Showdown Boss Raid

Submitted By [REDACTED] 00:42 PM

**[APPROVED]**

### Basic Information

Student organizations must complete and submit this form at least 10 business days prior to the event date. Reservations for on campus events will not be confirmed unless this form has been completed.

Please select the type of organization who will be hosting this event.

Student Organization

### Host Organization Name

What Organization/Department is hosting the event?

Golden Eagle Gaming

### Event Name

LA Showdown Boss Raid

### Estimated Attendance

Please describe the estimated attendance of participants for this event. Please note that based on your response, your organization may need to comply with additional campus policies and procedures before this event can be registered. For more information please refer to the Student Organization Handbook sections on Ticketing and Guidelines for Campus Facility Reservation.

150

### About the event

Please describe what this event is about and include all intended activities that will take place.

The event will be a free to attend online event where students and the Cal State LA community can come together to celebrate gaming and enjoy free giveaways. This is the chance for members of the club and the public to challenge the cabinet members in the games: League of Legends, Super Smash Bros Ultimate, Overwatch, Call of Duty Mobile, and Pubg Mobile. Anyone is invited and we encourage people to come and enjoy gaming with Cal State LA's gaming clubs. The tournaments will be free to enter.

### Time & Location

#### Start Date/Time

03/27/2021 - 1:00 PM

#### End Date/Time

Events that occur on non-consecutive dates will need to be registered separately per each date, (e.g. if you plan on having a food sale on multiple days in the month).

### Where will the event take place?

What online platform will this event use to host the event?

Other (please describe)

### You've selected other. Please enter where you will be hosting this virtual event.

Discord

### Specific Online URL Information

Include the full link where participants can access the virtual event (Zoom link, etc) or a link to where they can find information on how to access the event (Linktree, website, etc.)

discord.gg/goldeneagle gaming

### Is a password required to gain access?

No

### Do participants need to RSVP?

No

## Student Organization Officer and Advisor Contact Information

Only current organization officers can submit the Event Registration Form. Submitted forms will require Advisor approval prior to CSI approval.

### Contact Person

Please provide the name of the officer submitting this form.

[REDACTED]

### Officer Contact Phone Number

[REDACTED]

### Contact Email

[REDACTED]

### Organization Advisor Phone Number

[REDACTED]

### Organization Advisor Name

[REDACTED]

## Organization Advisor Email Field

Please ensure your advisor's email address is entered accurately. This Event Registration Form will be sent to your advisor for approval before CSI can approve it.



### Marketing

No publicity may be distributed or posted online until this form has been submitted and approved. All publicity material must comply with University Administrative Procedures AP P003 and AP P007. For Fall 2020 only electronic or virtual forms of marketing will be approved for student organizations.

#### How do you plan on marketing this event?

Social Media

#### Social Media Site

Facebook

Twitter

#### Social Media Handle

@csulageg

#### Printed Media Upload\*

If you plan on marketing this event with printed media, please upload a copy for review.

[05d66a48-e94d-4907-b7d5-ded5bd82ab50.jpg](#)

#### What other methods of marketing will your organization use?

Social Media

#### Who is invited to this event?

Student organization members

Cal State LA Community

General Public

#### Will off-campus media be notified about this event?

No

### Tags

SOCIAL

## Cover Image

Please select an image that corresponds to your event.

Free online gaming  
event with giveaways!  
March 27th  
1:00 PM - 8:00 PM

**ASI** ASSOCIATED STUDENTS, INC.  
THE ACTIVITIES AND OPINIONS PRESENTED ARE NOT  
NECESSARILY THOSE OF ASSOCIATED STUDENTS, INC.

[discord.gg/goldeneaglegaming](https://discord.gg/goldeneaglegaming)



Event Details

Event Category

Please select any of the categories above that best describes your event. Note, organization meetings do not need to be registered. For Fall 2020 all of these event categories must be held virtually.

Social Program

**Will the event have an admission charge, registration fee, or raise any proceeds to benefit the organization**

No

**Will you be requesting funding from Associated Students, Incorporated?**

For more information on Club and Organization Funding please visit: <https://asicalstatela.org/services/clubs-and-organizations-funding>

Yes

For more information on Club and Organization Funding please visit: <https://asicalstatela.org/services/clubs-and-organizations-funding>.

For any other questions contact the Vice President for Finance by calling 323-343-4778.

**For this event, will your organization be seeking tax deductible private external fund raising support?**

Are you seeking sponsorship from private individuals or external companies/organizations off campus that may require additional tax documentation? (Individual donations that do not require tax documentation do not count.)

No

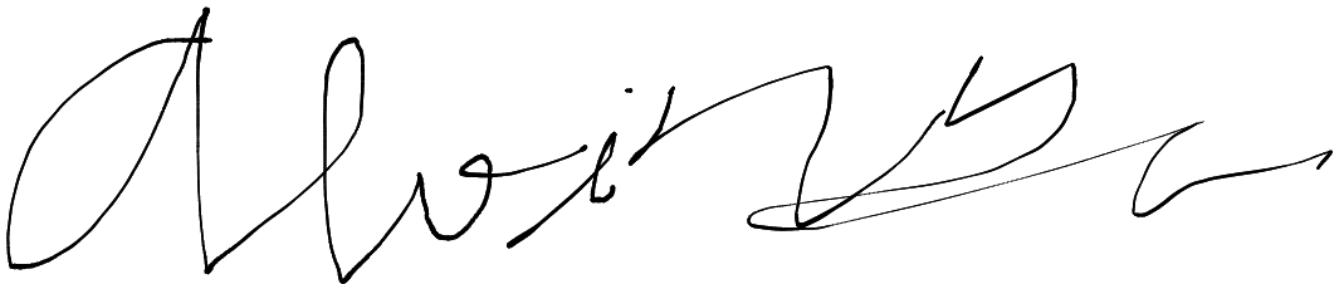
**Will a movie be shown at this event?**

No





## Acknowledgment

**AS AN OFFICER OF THIS ORGANIZATION, I WILL TAKE RESPONSIBILITY TO ENSURE THAT THE EVENT WHICH MY ORGANIZATION IS SPONSORING WILL FOLLOW ALL GUIDELINES SET FORTH BY THE UNIVERSITY. I ACKNOWLEDGE THAT THIS EVENT AND ANY ASSOCIATED EVENT SPACE RESERVATIONS MAY BE SUBJECT TO CANCELLATION BASED ON MY ORGANIZATION'S RECOGNITION STATUS.**

**Signature Pad Field**

A handwritten signature in black ink, appearing to read "Alvin [unclear]", written on a signature pad.

**Event Guidelines & Resources**

| Image  | Item Name                            | Cost    | Quantity | Total Cost |
|--|--------------------------------------|---------|----------|------------|
|  <p>The image shows a Steam \$10 Gift Card. It features the Steam logo (a white circle with a keyhole) and the word "STEAM" in large white letters. The background is a collage of various game covers. A red banner in the top right corner says "\$10". At the bottom, it says "Select \$10 Gift Card".</p>                           | Steam \$10 Gift Card                 | \$10.00 | 22       | \$220.00   |
|  <p>The image shows a Nintendo eShop \$10 Gift Card. It features a large illustration of Luigi's head. Below the illustration, it says "Nintendo eShop For use on Nintendo systems*" and "\$10". The Nintendo logo is at the bottom.</p>  | Nintendo Eshop Gift Card             | \$10.00 | 22       | \$220.00   |
|  <p>The image shows a League of Legends \$10 Gift Card. It features a character in a blue and gold outfit. The text includes "WORLD'S #1 ESPORT", "\$10", "No Value Until Activated At Register", "LEAGUE OF LEGENDS GIFT CARD", and "Refundable on North American servers only".</p>  | League of Legends Gift Card          | \$10.00 | 22       | \$220.00   |
|  <p>The image shows a Blizzard Entertainment Balance Card. It features the Blizzard logo and the word "OWSON" in a stylized font. The text includes "\$20", "BILZARD ENTERTAINMENT BALANCE CARD", "CHARGE UP YOUR BLIZZARD EXPERIENCE GET GAMES, LOOT BOXES, CARD PACKS, SERVICES AND MORE", and "WORKS LIKE BATTLE.NET BALANCE".</p> | <a href="#">Battle.net</a> Gift Card | \$20.00 | 16       | \$320.00   |



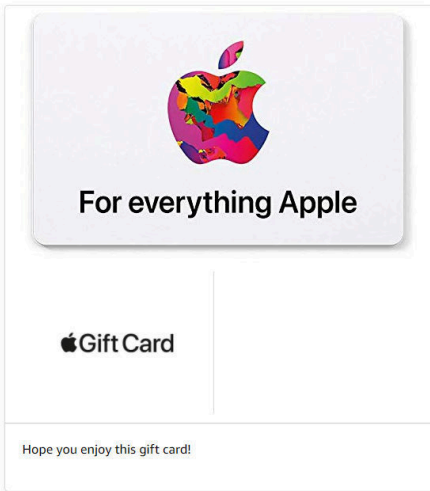


Google Play  
Gift Card

\$10.00

22

\$220.00

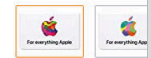


Apple Gift Card  
accessories ar

by Apple  
★★★★★ 14,986 custom

1. Gift card design

Design: 1



2. Gift card details

Select an a  
Amount

To   
Max of 999

From

Message   
470 chara

Quantity

Apple iTunes  
Gift Card

\$25.00

12

\$300.00

Total

\$1,500.00

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BOSS RAID