



Date: Friday, October 16, 2020

Time: 12:00-2:00 pm

Location: Zoom

Attendees: Finance Committee, Special Public

Type of Meeting: General

I. Organizational Items

- a. Call to Order by Kayla Misa, Vice President for Finance, at 12:06.
- b. Roll Call (Establishment of Quorum)

Kayla Misa	<i>Vice President for Finance</i>	Present
Tu Nguyen	<i>Vice Chair for Finance</i>	Present
Diana Chavez	<i>ASI President</i>	Present
Ma Ledi Ham Loot	<i>Vice President for Administration</i>	Present
Jocelyn Vargas	<i>Vice President for Academic Governance</i>	Unexcused tardy @ 12:08pm
Analiz Marmolejo	<i>Vice President for External Affairs & Advancement</i>	Present
Anna Nguyen	<i>Secretary Treasurer</i>	Present
Lauren Diana	<i>BOD Member</i>	Present
John Villagra	<i>BOD Member</i>	Excused tardy @ 1:03pm
Jazmin Ennis	<i>BOD Member</i>	Present
Josue Montenegro	<i>Student Committee Member</i>	Present
Abel Guillen	<i>Student Committee Member</i>	Present
	<i>Student Committee Member</i>	Present
Milton Han	<i>Associate Justice</i>	Present
Dena Florez	<i>Office Manager of Administration & Services</i>	Present
Betty Kenedy	<i>University President Designee</i>	Excused absence
John Tcheng	<i>CFO Designee</i>	Present
Jennifer Miller	<i>Staff Support Director</i>	Excused absence
Guest of the Gallery		

c. Approval of the Agenda for Friday, October 16

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Finance Committee Meeting

Friday, October 16, 2020



Offered By:	Abel Gullien	Seconded by:	Ma Ledi Ham Loot			
Motion to approve the Agenda for Friday, October 16, 2020.						
Discussion:						
1. None						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. Approval of the Minutes for Friday, October 2

Offered By:	Anna Nguyen	Seconded by:	Abel Gullien			
Motion to approve the Minutes for Friday, October 2, 2020.						
Discussion:						
1. None						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- II. Public Comment** – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or Cal State LA
- a. Any public comments

III. Discussion Items

- a. The committee will hear a proposal from Project Rebound
 - i. A Project Rebound Representative presented their proposal and why it should be ASI Funded
 1. The representative talked about their own experience being a product of Project Rebound
 2. Ensure academic success and reintegration of incarcerated and system impacted students.
 3. Serves community of those students by supporting them with mentorships, resume workshops, and financial aid support. Project Rebound provides the support needed from moving from a cell to a classroom to create better citizens and students



4. Reason for the proposal is because of the lack of funding for Project Rebound scholars. Giving a \$300 scholarship to each student to continue to support them during this time.
5. Want to support students that are part of the community and it will be worth to support them.
6. Questions:
 - a. Ledi thanked the representative for their work and what they do. She then asked if the funding would be every semester
 - i. The representative said that they are new and would like for it to be every semester, but they are mindful that funding is limited. Do believe that it would be an appropriate amount
 - b. Ledi asked how many people would be funded every semester.
 - i. The representative answered that because many people are being released because of COVID, the representative has been trying to get those individuals to Cal State LA. Right now, all their students need the money, however, if there are more students in the future, they would move towards a merit based scholarship being mindful of the available funding.
 - c. Ledi asked if there were other sources of funding
 - i. The representative said they have been approved for state funding but it is currently limited. Would like to increase retention of students and keep in school.
 - d. Diana asked if there could be a revision to change it from a scholarship base to a grant base because the scholarship might give off the sense of required qualifications. Would be better to make it a grant based because it has a different connotation and does not really include many requirements and



increase accessibility. Recommends grants because it would be easier than scholarships.

- i. Dena agreed with Diana and also said that scholarships would have to go through another process. Also said that they would be asked for funding support since they might be continuing with ASI. Asked John T. if it would concur with our guidelines.
- ii. John T. said that it would be a good thing to update.
- e. Abel said that he loved what the representative and the program was doing by giving 2nd chances to students and it was amazing. Wanted to clarify the amounts with the representative. Also asked if the money was going straight to the students
 - i. The representative said that they will clarify the amounts and that the dollar amounts will go directly to the students
- f. Ledi asked Kayla if we would be able to support this for this semester and future semesters.
 - i. Kayla said that this semester and future semester we could
- g. Kayla asked Dena and the representative about how the money for each student would be spent.
 - i. The representative said that when they were a Project Rebound scholar, putting money directly was the best option. So they would like to get money to be given directly to the scholars.
 - ii. Dena said that since it is labeled academic supplies, ASI would need supporting documentation that academic supplies was purchased. Dena also said that ASI could take care of the academic supplies and Project Rebound could handle the direct money.



- iii. Diana asked for a quick clarification regarding the university's emergency grants. They are limited, but more open, so how could the representative emulate something similar in their proposal
- iv. Dena said that as an example, the Dreamers Resource Center, would need to submit an invoice for purchases to be reimbursed because ASI deposits money into a business account and the money reimbursed must follow stipulations set by ASI. Dena said that it would be easier for ASI to buy it and send it to Project Rebound
- v. Diana asked Dena how Robert could change his academic supplies to be something more general.
- vi. Dena said to keep it general so that they could be reimbursed for the more general purchases. Also encouraged the representative to take a look at the ASI Book Voucher program.
- vii. Ledi said suggested to also look into other programs as well to support students. Also mentioned that the Project Rebound scholars should be exposed to ASI and possible ways to gain leadership experience since we are funding them
- viii. Diana said that with other programs, there might be some restrictions since they are federally funded. And because of this ASI should be looking towards funding organizations like Project Rebound since they do not have the same opportunity for the other programs. ASI would be one of the last sources for students to get funded without asking too many personal questions regarding their history.

- ix. Dena mentioned that there are also laptop distributions that students can be taken advantage of. Overall, there are a lot support for the students to take advantage of.
- x. The representative said that as an update, there are 29 new applications for the Spring and 36 applications for the Fall. Because of this, they are projecting that there are going to be over 100 students. Glad people are considering education as a future path. Said that the representative understood the changes needed to be made should be: scholarships to grants, academic supplies to more general.
 - h. Dena asked since it would be general, how would we know what the students spent the money on
 - i. Ledi suggested that they could move towards a reimbursement system so that they could clearly see where the money was spent.
 - i. Dena added that she would be happy to help with wording so that it could be vetted properly and ready for the next meeting for action.
 - j. Ledi suggested that if they are getting more students, they might want to look into forming a recognized club so that they could receive club funding as well
 - i. Dena replied that would not be ideal because they would no longer be classified as a university support area and would be limited by club funding.
 - k. Abel asked since they are having more students, how would the grants be distributed
 - i. The representative said that they want to keep it where it is at for now because they are mindful of the funding, so they will move towards a system to find out who needs it the most.



- l. Kayla asked for this particular proposal if it would be a first come first serve grant
 - i. The representative said that for this semester, all the current scholars will get one. In the future they will formulate a plan considering more students.
- b. The committee will discuss updates to the OSD Proposal
 - i. Kayla gave an update on documentation requested from last meeting. Proposing to fund them \$2695.87 by...
 - 1. Cut presented fees in half but will fund all of the books
 - 2. Removed the student speaker fees since ASI usually does not fund students
 - 3. Cut the fees for the swag in half.
 - 4. Comments
 - a. Analiz mentioned that since they are student fees, we should fund the student instead of the presented and we should fund their swag.
 - b. Dena suggested to increase the number of books so that students wouldn't have to compete to receive the books
 - c. Ledi agreed with Analiz and Dena with what should be funding
 - d. Analiz also said that funding the speakers already would be half to their budget.
 - e. Ledi also said that if ASI funds everything, it would be more of an ASI event than an OSD event.
 - f. Dena said that since the event is coming soon, it might be better to give them a total amount to spend on certain amounts. Want to present it as a collaboration with OSD.
 - g. Abel asked how many students are estimated to be there?
 - i. Kayla said that she was not completely sure how their marketing was going, so she was not sure if 100 people would attend.



- a. The finance committee will review the 3+9 Budget and take action to dis/approve it.
 - i. Kayla went over the changes that would be made to the 3&9
 1. Kayla asked if the OSD and LA Composting proposal would take from the unrestricted funding
 - a. Dena said that if the respective line items have enough money to support the projects. For Project Rebound is when the unrestricted amount would come from. Future events for those line items that would now be depleted so future events must submit an event proposal.
 - b. Kayla said that she talked with the affected commissioners and went over the proposal process.
 - c. Ledi asked about adding more to the line items for the commissioners in response to the projects
 - d. Dena said it would be better to have a near zero budget by the time for the 6&6 so the amounts are accurate. That way, it was fully spent. More could be added as proposals come in.
 - e. Ledi asked about if she could present the proposals to the committee for the commissioners
 - f. Dena said since Finance is an open meeting, the commissioners holding the event should be the one to present the proposal.
 2. Andaliz said Ledi and her could work together to get one proposal for one event instead of going through two proposals if events goals overlap and if needed.
 3. Dena suggested to move with the 3&9 for now since the line items have enough money and then later deal with the logistics of moving money around for proposals.
 4. Abel asked where the marking and advertisement money went to
 - a. Ledi said that before it would go towards printed material. Being virtual, the money has gone towards subscriptions like closed captions, mailing lists support,



and more. Not spending as much, but it is being spent.

- b. Dena said that some money would also go towards ASI swag given out at ASI events.

Offered By:	Jocelyn Vargas	Seconded by:	Ma Ledi Ham Loot			
Motion to approve the 3&9 budget.						
Discussion:						
1. None						
Offered By:	Jocelyn Vargas	Seconded by:	Diana Chavez			
Motion to amend funding the OSD to \$2,609 and add a stipulation for the OSD and LA Compositing Proposals to have ASI included on all marketing items						
Discussion:						
1. None						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
1. Diana asked about when or where Project Rebound would be added to the budget.						
2. Dena said that we could wait until later to add it since they just came to discussion today.						
3. John confirmed that we could wait till the 6&6						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

V. Reports

- a. ASI Vice President for Finance: **Kayla Misa**
- b. ASI Vice Chair for Finance: **Tu Nguyen**

VI. Adjournment

Offered By:	Jocelyn Vargas	Seconded by:	Ma Ledi Ham Loot			
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Motion to adjourn the meeting at 1:29pm.

Discussion:
 1. None

All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
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CERTIFICATION

Official Minutes taken for the **Finance Committee** of the Associated Students, Inc. Cal State LA held on Friday, October 16, 2020, through Zoom. Consensus by the ASI Finance Committee on Friday, October 30, 2020.

Prepared by:

Tu Nguyen, Vice Chair for the Finance Committee

Anna Nguyen, Secretary/Treasurer

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