



Board of Directors Meeting

Minutes

Day/Date: Thursday, March 25, 2021
 Time: 3:15- 5:45
 Location: Zoom
 Attendees: Executive committee, General Public
 Type of Meeting: General Public

I. Organizational Items:

Call to order by: Chair Diana Chavez ASI President @ 3:16

b. Roll Call

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Josue Montenegro	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Jocelyn Vargas	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Rochelle Andrea Cordero	College of Health and Human Services Rep.	Present
Jazmin Ennis	College of Health and Human Services Rep.	Present
Johannakate Connally	College of Business & Economics Rep.	Present
Jonathan Villagra Silva	College of Business and Economics Rep	
Lauren Diana	College of Arts and Letters Rep.	Present
Brajohn Hicks	College of Arts and Letters Rep.	Present
Kyle Misa	College of Engineering, Comp. Science & Technology Rep	Excused Absence
Diana Valdez	College of Engineering, Comp. Science & Technology Rep.	Present
Emily Sandoval	College of Natural & Social Sciences Rep.	Present
Kristy Lam	College of Natural & Social Sciences Rep.	Present
Sidney Lim	College of Education Rep.	Present
Phoebe Wong	College of Education Rep.	Present
Amber Beasley	Diversity and Inclusion Officer	Present
Brooke Mero	Civic Engagement Officer	Present
Ryan Yoo	Chief Justice	Excused Tardy
Carol Roberts-Corb	University President's Designee	Present
Vacant	ASI Interim Executive Director	
Dena Florez	Office Manager of Administration & Services	Present
Guests of the Gallery		

c. Adoption of Agenda

Offered By:	Jocelyn Vargas	Seconded by:	Josue Montenegro			
Motion to Approve Agenda for Thursday, March 25, 2021						
Consensus to Approve Agenda for Thursday, March 25, 2021- Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

d. Approval of Minutes (action):

Offered By:	Brajohn Hicks	Seconded by:	Lauren Diana			
Motion to approve the Minutes for Thursday, March 11, 2021						
Consensus to approve Minutes for Thursday, March 11, 2021- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- i. **Diana Chavez:** Before we move on to public comment I would like to give the floor to President Covino.
- ii. **President Covino:** I know that commencement is on the minds of many and is being addressed throughout higher education related to the pandemic. I am really invested in this conversation because like many of you I was first to graduate in my family from a university. It is a big deal for and a big deal for me to participate in commencements because it is the most rewarding moment for me. I want to thank you for the input your president has been providing who is a passionate and articulate advocate for the commencement and I am grateful for the surveys and comments that has been brought to me. The pandemic changes by the hour and Los Angeles announced that we should be moving from the red tier to the orange tier and after that is yellow and after yellow is herd immunity. That was a significant announcement because it can still get disrupted if there is a surge because it created more capacity for businesses and teaching and learning. Also, Governor Newsom announced this morning that everyone will be eligible to be vaccinated by April 15th in California. There still could be disruptions and reverses and we will have to respond to that. That being said I wanted to take the opportunity to say that the whole administrative team is actively seeking an outdoor venue for a live commencement. I will be in touch with you with details as soon as we know something more and I don't have specific answers and we will keep virtual commencement in our back pocket just in case. We would all much prefer to find a way to have a live commencement available to our 2021 graduates and I will stay in touch.

II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.
 - i. Roy Payan: Hello, everyone I'm not feeling well so I will have Professor Kier read my statement.
 - ii. Professor Kier: Madam President and the Board I am a student in the rehab services program in the special education division in the charter college of education. I am here as a student to request for your support of a request in endorsement to augment our program of three tenure track professors. Currently we only have one professor who works full-time who is on sabbatical who is our coordinator and rehab counseling and advisor. The rehab services program brings in the revenue to support the Charter college of education, yet the number of full-time professors does not reflect this. There is no other program in Cal State LA that is managed by one Tenure Faculty. I talk to you in a social justice perspective and in today's climate of cultural inequities and persistent racial profiling by law enforcing personnel more than ever Cal State LA should be at the forefront of social change and social reform. In doing so the rehab services program needs the resources to collaborate with other majors in the efforts to train law enforcement in recognizing the characteristics, mannerism, and traits of persons with disabilities. Too often a person is gunned down who may have been a person with autism and other mental or developmental disorders. More than half of persons killed by police every year were persons with disabilities. Hiring three additional staff for the rehab services program will provide the opportunity to expand things in rehab services into a collaborative major and train students and the enforcement in the community to identify

disabilities in our diverse population. Besides lack of personnel our program had the ability to provide training for law enforcement before a situation becomes violent. Thank you for listening and I hand it to my peer.

- iii. James DeBacco: I am supporting the petition for the request of three faculty members to rebuild the program. I am making this request on the behalf of the Rehab counseling association ,RCA, I am the president for the RCA at CSULA. *James DeBacco goes his back and what he has gone through growing up.* My presentation highlights the importance of adding fulltime faculty to the rehab services program. Cal State LA is the only university in California that has rehabilitation services as a major that focuses on human services catered to the population with rehab needs for example, veterans, violence survivors, homeless people, and a population with disabilities that will overlap in all populations. There is a need to develop research in these population in the recent years as there is a growth in the population especially in Los Angeles in order to provide the needs of society. The need of faculty is well program studies in 2018 and external program in 2019. The previous request for faculty have not been approved leaving the responsibilities to fall on one persons shoulders Dr. Siu. The research is not novel though it is expanding. With more faculty to share Dr. Siu's responsibilities will allow for program growth and research into marginalized populations with rehabilitation needs. Adding faculty into the program will not only foster cross-cultural dialogue with minority populations and will increase the number of students who are civic engagement driven to enroll in the RSBS major. It will also help to train specialist in these societal needs. In close, hope you will consider the research energy and potential positive outcomes for this program. Diversity and inclusion is about embracing everyones differences. Rehab services needs the faculty support to make sure all voices are heard in the goal in achieving equality for all. I would like to turn over to Juan Sanabria.
- iv. Juan Sanabria: Hello, I'm the Vice president and I am a combat veteran that has served in the U.S Marine Corp and I specifically came to this for the rehab program versus USC or UCLA. Let me make the real world example on how this will benefit veterans. I came to this school in the fall of 2020 and because of the strict har deadlines it did not let me apply any sooner and the extra steps required from the BA one week to get registered for classes was simply not enough. Additionally, I did not have access to communicate with any of the professors at school I had only Dr. Siu to help me get in and with her help I could say that I would not have gotten into this school. She was the only point of contact I had available and she had to request professors to save spot for me and then I had to navigate this labyrinth once more for the winter semester. In the Marine Corp the chain of command is used to issue orders and to communicate information downward as well as to ask for clarification in result of problems upward and it must be an atmosphere of mutual trust, cooperation, and if the marine Corp was to function successfully. Dr. Siu should be allotted the support needed by Cal State LA in order for her to continue guiding this growing program. One of the characteristics in the Marine Corp is the ability to delegate as they cannot make every decision themselves, they develop good judgement however for the staffing of the program Dr. Siu has limited resources to delegate to. When program students like myself have issues we only have Dr. Siu to turn to as opposed as a dedicated and cooperative team of instructors. In the Marine Corp I learned that a sign of a great team leader has the proper placement of people and it is for this reason I ask for the great leaders of the establishment of higher education to properly place at least three additional staff in support if Dr. Siu, thank you for your time.
- v. Christiaan Kier: As you heard from these three students there are many reasons why students would benefit from hiring three additional faculty. I conclude by talking from the instructors point of view. Typically, is you look at other programs there is about 5 faculty. In our program Dr. Siu is the only faculty and you can imagine her workload along with teaching. During these times imagine the additional stresses and moving forward in a post-Covid world. When we asked for additional members we are asking for one that manages field work, another teaching new populations needs, and another example is Dr. Siu and Dr. Fryling developed

- an ABA certification but the addition the work to grow it is not possible for one faculty member. Now that I have been in her shoes I can attest to the hard work it is as I am teaching six classes and I want to thank you for your time.
- vi. Diana Chavez: Thank you so much I will definitely follow up with all of you if you can please email me I would appreciate that.
 - vii. Nayely Payan: I want to say that president covino leaving before the public comment section is a weak move. I don't know if he sits here in the meeting. It seems that he only makes himself to our President Diana which is not right. Him saying the administration is currently looking for an outdoor venue is not enough other schools have already made announcements and offering alternatives if the pandemic gets worse. Cal State Dominguez Hills is in the same county and have proposed hybrid ceremony which means that some admin and faculty will be present and only students can be present. It felt like them doing that and having the alternative be virtual ceremony in the worst case scenario which is the bare minimal that Dominguez hills can do and our administration is not even doing the bare minimum or offering transparency.
 - viii. Aaron Castañeda: I was the President of ASI and I graduated 2020, I know President Covino and Nancy Wada-McKee left but if someone can relay my message about having class of 2020 attending part of commencement. I came late to the meeting so I am not sure what was said I want to see class of 2020 and all other classes have worked hard so I hope that the university considers the class of 2020 and if you want to call me class of 2021 it makes no difference and I am sure a lot of students agree and have the same opportunity and of course with safety precautions and it is not for us but also for our families so I hope they consider and I know a lot of campus are.
 - ix. Emily Marmolejo: I think what he said is true, so I think it is important.
 - x. Laura Reynoso Garcia: I just wanted to share my disappointment I was happy that the president was here and then he left. It is good news that he is willing to look for a place to do a graduation. The question is what can we do to help.
 - xi. Alejandra Del Rio: I am also disappointed and it seems that Cal State LA doesn't seem that they don't have it together and I hope they find something.
 - xii. Alicia Yoarra: I heard the good news and I feel like our voice is being heard and if there is anything I can do I would like to help and if anyone else wants to help let me know and I am glad that is going to work out and for 2020.
 - xiii. Lilliam Gonzalez: Yes, and we all deserve this and have worked so hard.
 - xiv. Erica Beas: I have the same comment but I also want to know why we can't have it at Cal State LA and have a hold on the vaccine for one or two days which seems pretty valid for me. Me as a first time graduate and parent so I would like for my kid to see me graduate.

III. Informational Items

a. Executive Director Update

- i. **Diana Chavez:** I just want to tell everyone that we have already made an offer to the ED so the latest he will take the position is the end of April.

b. Financial Aid Update

- i. **Diana Chavez:** I got an update on the financial aid is that the website is much easier to work with. The Associate director created the page to highlight key deadlines that are critical. The online document submission has been simplified. Also, that the 21-22 financial is updated.

c. Resolution on Land Acknowledgement and Recognition- Academic Senate Resolution

- i. **Diana Chavez:** Jocelyn can you take the floor on this one.
- ii. **Jocelyn Vargas:** Yes, the academic senate did pass a land acknowledgement resolution back in 2020 and I want ASI to adopt it and start BOD with a land recognition because Cal State does Sit on top of Native American Land and there is a statement that is said so maybe we can work on that.

IV. Action Items

- a. **ASI Bylaws Policy 001- The Board will consider taking action on the new revision to the Bylaws Policy under Special Officer Requirements.**
 - i. **Diana Chavez:** Does anyone need a reminder on what it is? We decided to leave it as it and see it how it will be passed on BOD. *Diana goes over the policy again briefly.* Seeing as there no more conversation we can vote.

Offered By:	Brajohn Hicks		Seconded by:		Lauren Diana	
Motion to approve the Bylaws Policy 001 Revision						
Consensus to approve the Bylaws Policy 001 Revision- Consensus Reached						
All in Favor	11	Opposed	3	Abstained	3	Motion: Passed

V. Discussion Items

- a. **Remote Learning- The Board will discuss equitable methods professors can utilize to comb at and/or prevent academic dishonesty and conduct zoom lectures.**
 - i. **Diana Chavez:** There has been many concerns with online school and we want to talk about how to make it equitable and how we can we prevent academic dishonesty and this a tricky conversation as the faculty have the academic freedom to choose how they conduct their classes but you do have the student government to come to. I am talking to every associate dean and learning more about faculty and bring the concerns to faculty. The first was B & E and brought the student issues to their attention. I want to open this to the Board if anyone has concerns they want to bring up.
 - ii. **Kristy Lam:** I have a psychology and we noticed that she mutes the students and then present a lecture and sometimes we can't even hear her and we have brought up the concern but nothing has changed.
 - iii. **Jocelyn Vargas:** In regards to lectures and on the syllabus says that participation is worth ten points or ten percent however she is making the classes worth four or five points and she literally counts how many times we speak which is weird for an hour long class. In addition, in a seventy-five minute class we spend about thirty-five minutes watching a video and aren't able to participate actively so it is difficult to get our participation points. There was a CTL meeting and there is a president designee there so I should have more information that.
 - iv. **Sidney Lim:** Fore me it has been good but I have a question about asynchronous classes. I have a professor and you aren't required to go to lecture but I think she found a loophole. So you either go to lecture or you watch the lecture is that something they can do?
 - v. **Diana Chavez:** I will ask that on the next CTL meeting.
 - vi. **Ledi Loot:** I met with one of the deans regarding the asynchronous problem. I don't know how they difine asynchronous. I think one of the deans told me that it is up to the professor on how to interpret that. My concern is that the professor puts all the material online and does not meet with the students there should be office hours to meet with professors and there is some that are not doing that. They are also talking about academic freedom so it is up to them.
 - vii. **Diana Chavez:** Just a reminder is that professors are not required to attend CTL and as well as meeting with college deans and we cannot mandate but we can let them be aware.
 - viii. **Jocelyn Vargas:** SPC is talking proctoring software and not being in support of it and why it is an equity issue. Anson also mentioned some things about avoiding academic honesty where professors should write their own test or unique activities.

- ix. **Ledi Loot:** Another thing that has been happening is that students know they can find the questions online and since it is available they do it but I think that professors should avoid using questions online and not depend on multiple choice.
- b. **Graduation Commencement- The Board will discuss concerns regarding graduation.**
 - i. **Diana Chavez:** As everyone has the answer from Covino what does everyone has to say?
 - ii. **Ledi Loot:** *Ledi loot goes over other Cal States status on commencement and acknowledge of the tier in which the state is in and students feeling about what commencement means to them and also shares her own emotional take.*
 - iii. **Diana Chavez:** Anyone wants to share? Or anyone in the public? I do want to share the survey with you all and I got over 800 responses and all this was last minute and I am also advocating for class of 2020. If no one else wants to share I think we can move on.

VI. Reports

- a. ASI President: Diana Chavez
 - i. Diana: I met with a lot of people to discuss our ED search and also about graduation and it was a hard conversation. This whole time I have been working on my resolution and I have been talking to the academic senator chair to put on the agenda. After spring break will be meeting with the executives. I have been working with Dena and Gus to provide distress.
- b. ASI Vice President for Administration: Ma Ledi Ham Loot
 - i. Ledi: The last BOD I mentioned the midyear evaluation and thank you who submitted their evaluations. Finally, we selected our ED and I would like to thank the everyone on the committee and the administration. And thank you all for the feedback. We believe the ED will come in and we will have him before we term out. The deadline is closed and we extended some because some positions were uncontested so we are in the process and verifying eligibility. We are also going to have eagle-chella April 24th and that is it.
- c. ASI Vice President for Finance: Josue Montenegro
 - i. Josue: I am working on the 9 and 3 and finance we are starting the 2021-2022 budget and we are doing club funding that are looking forward to approve.
- d. ASI Vice President for Academic Governance: Jocelyn Vargas
 - i. Jocelyn: I submitted my response to the CAPS statement made by Nancy Wada-Mckee and I am waiting for feedback. I also have some updates on the preferred name and pronoun policy that we went over and it was over at SPC and its now over at the office of Diversity and we are actively checking in on the and I will be checking in with carol to see if we can make this go faster. Then, the CASS is going over Diana's resolution and how to defend the resolution. I also created the draft for the non-academic training and I am holding on that and I saw the CTL website that they offer some of the training we are asking for so I am wondering if we can expand more through CTL and if not ill be introducing the
- e. ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
 - i. Analiz:
- f. ASI Secretary/ Treasurer: Anna Nguyen
 - i. Anna:
- g. ASI Board or Directors
 - i. Reps at Large
 - 1. Civic Engagement
 - 1.) Brooke Mero:
 - 2. Diversity & Inclusion
 - 1.) Amber Beasley:

- ii. College Reps
 - 1. College of A & L
 - 1.) Brajohn Hicks:
 - 2. College of HHS
 - 1.) Rochelle Cordero:
 - 3. College of NSS
 - 1.) Kristy Lam:
 - 2.) Emily Sandoval:
 - 4. College of ECST
 - 1.) Diana Valdez:
 - 2.) Kyle Misa:
 - 5. College of B & E
 - 1.) Johannakate Connally:
 - 6. Charter College of Education
 - 1.) Phoebe Wong:
 - 2.) Sidney Lim:

h. Office Manager: Dena Florez

i. Dena:

i. Graphics & Marketing Coordinator: Gus Salazar

i. Gus: NONE

j. University Designee: Carol Roberts-Corb

i. Carol: NONE

VII. Adjournment:

Offered By:	Brajohn Hicks	Seconded by:	Phoebe Wong			
Motion to adjourn the meeting at 5:46 PM. Consensus to adjourn the meeting at 5:52 - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on March 25, 2021, on Zoom and were approved by consensus by the ASI Board of Directors on Thursday, April 15, 2021.
Prepared by:

Dena Florez- Recording Secretary

Anna Nguyen- Secretary Treasurer