



Cabinet of Commissioners Committee Meeting Minutes

Day/Date: December 11, 2020
 Time: 10am – 12:00pm Zoom
 Location: 95746194717
 Attendees: COC Commissioners, Staff Support, General Public

I. Organizational Items:

Call to order by: Chair Vice President of Administration, at 10:03 am

b. Roll Call

Ma Ledi Ham Loot	Vice President for Administration	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Hannah Valliere	Environmental Affairs Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Taylor Henrikson	Housing and Residence Life Commissioner	Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave <input checked="" type="checkbox"/> Excused Tardy
Vina Li	PR & Marketing Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Brian Nguyen	Spirit Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Chyanne Casas	Military-Connected Student Representative	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Arie Lea Kuo	Elections and Outreach Commissioner	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Vacant	Senior Coordinator	<input type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave
Akalpit Shukla	Associate Justice	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent <input type="checkbox"/> Late <input type="checkbox"/> Early Leave

c. Adoption of Agenda: December 11, 2020

Offered By: Arie	Seconded by: Brian			
Motion to approve Agenda for Friday, December 11, 2020				
All in Favor	consensus	Opposed	Abstained	Motion: <input checked="" type="checkbox"/> passed

d. Approval of Minutes (action): November 20,2020

Offered By: Arie	Seconded by: Brian

All in Favor	consensus	Opposed		Abstained		Motion: ✓ passed
--------------	-----------	---------	--	-----------	--	------------------

II. Public Forum

This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

III. Information Items

- a. PRMC Position
 - Vina will be graduating, let Ledi know about recruitments and recommendations, have marketing experience
- b. Student Elections
 - Applications are open, appointed 3 elections commissioners yesterday, Arie is in charge of this
- c. ASI Jingle Mingle and Mix
 - Today, Fun Sweater, Scavenger Hunt, Christmas Virtual Background, 1 winner each event, test out Scavenger Event

IV. Discussion Items

- a. Potential Faculty Partnerships in Spring 2021
 - Met with Arie, met with Professor in Arts, Jennifer Hicks, her students will work with ASI, they will help advertise, credit for in class, possibly marketing professor, Akopian, Maria C makopia2@calstatela.edu
 - Student feedback, continue the tournament, Among Us, Scavenger Hunt, continue social media challenges, keep Subscribe and Win, for Spring Events, move Eaglechella to Saturday, 10-11am, April 24th, let Gus know
- b. ASI Newsletter
 - Advertise during Spring Events, post <https://asicalstatela.us2.list-manage.com/subscribe?u=afdfbff7055123c885dfbd0ee&id=0af663ee77> , <http://eepurl.com/hfpvGT> at the end of events in chat or at the beginning of events
 - Chyanne, work with VRC, ask Cesar to share the link to students, random raffle every month for signing up
 - Email blast at the beginning of Spring
 - All Events
 - o Get evaluation, promote the sign-up link, be present on social media
- c. Goals for Spring 2021
 - VPA
 - o Create weekly office hours for the cabinet, do it together
 - o Increase subscriptions on mailing list, increase at least 5% of 24,000 students, 1,200 students
 - o Increase participation on every event
 - Reach out to campus community, student clubs, club council,?
 - Meet and Greet with Student Clubs, fun games, introduce each other
 - SC
 - o Increase subscription of newsletter by promoting in events, to do so, fill out feedback form every event, will be placed in a raffle, have gift card winners,
 - o Increase student participation in events, track participation during Spirit Week or Golden Eagle Spirit Tournament
 - o Reach out to CSI and get events on the CSU- newsletter
 - EOC
 - o Have 1100 voters, through super intense marketing, reach out through classes
 - o At least one applicant each position, get at least 20 applications, number last year after 64, strive for 20+, around 30
 - o Have lots of leadership opportunities for her committee, have them host some of her events
 - o Keep prize tiers, with help of newsletters and emails, and email blast
 - EAC
 - o Fill out committee members position for environmental policy committee, recruit more students, currently 4/5 members
 - o Maintain the participation in all events
 - Military-Connected Representative
 - o Hoping to spend half of budget, allocate half of it to directional signs to the VRC, a lot of people get easily lost, want to resolve at least one issue, haven't been much issues brought,

V. Reports

- a. ASI Vice President for Administration

- i. Allocated budge from Edible Garden Club from our Cabinet, specifically from Hannah and Taylor's budget, figuring out what kind of composting we will be using, 3 bins or the conventional 1 hole, maybe thinking about building another composting, meetings with campus partners, potential spring campus partnerships
- b. ASI PR & Marketing Commissioner**
 - i. Been working on the Subscribe and Win, giveaway events, prize distribution, communicate with winners, let them know the status of their prizes, focus on adding events to newsletter, working on transition folder as well
- c. ASI Spirit Commissioner**
 - i. Finished fall events, finishing up forms for that, planning Spring events, finalizing events and agenda
- d. Elections & Outreach Commissioner**
 - i. Working with Ryan to plan Roberts Rule training event for candidates, in February, Judicial Review Committee will show up at ASI mandatory meeting, getting in contact with different people to speak at election events,
- e. Environmental Affairs Commissioner**
 - i. Last week, Bokashi composting event, with Edible Garden Club, continuing planning events for next semester, submitted 5 program proposals
- f. Military-Connected Representative**
 - i. Not actively hosting any events, have been attending Veteran Resource Center's coffee hours, building relationships, and introducing themselves at the VRC, talk about Spring Events, getting it in order

Adjournment: December 11, 2020

Offered By:	Hannah	Seconded by:	Arie
Adjournment at __11:13 AM			
All in Favor	consensus	Opposed	Abstained
			Motion: ✓ passed