



Date: Friday, April 16, 2021

Time: 12:00-2:00 pm

Location: Zoom

Attendees: Funding Sub-Committee, Special Public

Type of Meeting: General

I. Organizational Items

- a. Call to Order by Tu Nguyen, Vice Chair for Finance, at 12:00pm.
- b. Roll Call (Establishment of Quorum)

Tu Nguyen	<i>Vice Chair for Finance</i>	Present
Josue Montenegro	<i>Vice President for Finance</i>	Present
Diana Chavez	<i>ASI President</i>	Present
Amber Beasley	<i>Diversity and Inclusion Officer</i>	Present
	<i>BOD Member</i>	Present
	<i>BOD Member</i>	Present
Abel Gullien	<i>Student Committee Member</i>	Present
	<i>Student Committee Member</i>	Present
	<i>Student Committee Member</i>	Present
Akalpit Shukla	<i>Associate Chief Justice</i>	Present
Dena Florez	<i>Office Manager of Administration & Services</i>	Excused tardy @ 12:20pm
Carol Roberts-Corb	<i>Interim Executive Director</i>	Excused absence
Veejay Atilano	<i>CSI Representative</i>	Present
John Tchong	<i>CFO Designee</i>	Present
Amanda Constantine	<i>UAS Representative</i>	Unexcused absence
Han Nguyen	<i>USU Representative</i>	a
Guest of the Gallery		

c. Approval of the Agenda for Friday, April 16

Offered By:	Josue Montenegro	Seconded by:	Diana Chavez
Motion to approve the Agenda for Friday, April 16, 2021.			



Discussion: 1. Tu made a recommendation to the committee to table the minutes because they have not been completed yet.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- d. **Approval of the Minutes for Friday, February 26**
- e. **Approval of the Minutes for Friday, March 12**
- f. **Approval of the Minutes for Friday, March 26**

Offered By:	Diana Chavez	Seconded by:	Abel Gullien			
Sweeping motion to table the Minutes for Friday, February 26, 2021, Friday, March 12, 2021, and Friday, March 26, 2021.						
Discussion: 1. Abel said that he will get the minutes in.						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

- II. **Public Comment** – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or Cal State LA
 - a. Any public comments

- III. **Action Items**
 - a. **Healthcare Leadership Association** – Virtual Graduation Banquet – 5/22/21 – **\$1,116.36**

Club/organization and event information by a representative.

- 1. Steven Luu presented HLA's Funding Request
 - a. Incoming COO for 2021-2022 academic school year
 - b. Virtual celebration of graduating students in college of business and economics. Also highlight achievements of organization. Despite pandemic, officers and advisors provided service and engaged with students. Honor graduating students and advisor because of hard work during pandemic to increase HLA student membership.



- c. Want to show appreciation to student members who attend events through semester and advisor that took time out of schedule to assist HLA throughout the semester with plaques. Asking for bubble envelope to mail out the plaque. Certificate and frame is for guest speakers who spoke throughout the semester.

Committee Questions/Discussion:

1. Veejay asked if the mailing fee was for all items being requested.
 - a. Steven answered that that was correct. For the sashes, officers would purchase them and be reimbursed.
2. Diana asked what the items were under
 - a. Tu said that for the sashes, we would categorize it as marketing and do 70% to be consistent with what we funded previously. For plaques would be honorarium for students. Asked Steven about plaques for advisors
 - b. Steven said it was for the advisor who helped them throughout the semester with events
 - c. Tu said that ASI does not fund faculty, so the advisor's plaque would not be funded. For the certificate, that would be honorarium for guests. We would be able fund the shipping. Said that that would bring the cost to \$912.96.
3. Josue asked if the CINs for recipients is required
 - a. Tu answered that this was correct.
4. Diana asked if the sashes would be bought or if it is only for the embroidery
 - a. Tu said that the price was for the sashes and embroidery, but it would not affect the cost since it would still be 70%
5. Josue wanted to confirm that the sashes and plaques have not been bought yet
 - a. Steven confirmed that nothing has been bought yet

Offered By:	Josue Montenegro	Seconded by:	Abel Gullien
Motion to approve \$912.96 for Healthcare Leadership Association's Virtual Graduation Banquet on 5/22/21 with the stipulation that the CINs of students receiving items are provided with the RPP.			
Discussion:			
1. None			
All in Favor	All	Opposed	None
			Abstained
			None
			Motion: Passed



- b. **Association for Computing Machinery** – Finance Speaker Event 1 – 4/21/21 – **\$80.00**
- c. **Association for Computing Machinery** – Finance Speaker Event 1 – 4/24/21 – **\$80.00**

Club/organization and event information by a representative.

- 1. Elton Lin presented ACM's Funding Request for the Finance Speaker Event 1
 - a. Incoming treasurer for ACM. Largest computer science club on campus
 - b. Requesting money for mentorship workshop for all Cal State LA students. Speaker event where a speaker is invited to talk about how to best navigate the field of computer science
 - c. Beneficial for members to give them a better direction of their careers, which skills to focus on, and how to improve resumes
 - d. Want to show appreciation towards speaker through a \$50 gift card. In addition, intend to have a prize drawing for each event of 3 gift cards of \$10 to incentivize attendance.

Committee Questions/Discussion:

- 1. Josue asked about a clarification of the amount of gift card and totals
 - a. Elton explained that it would be 3 gift cards worth \$10 each for each event for a total of 6 gift cards
- 2. Veejay asked about the gift card distribution
 - a. Elton said that gift cards will be either mailed out or the digital code would be emailed
 - b. Veejay suggested to do the digital distribution to be more cost effective
- 3. Tu asked if the speakers were Cal State LA faculty
 - a. Elton answered that they are not

Offered By:	Diana Chavez	Seconded by:	Josue Montenegro
Sweeping motion to approve \$80.00 for Association for Computing Machinery's Finance Speaker Event 1 on 4/21/21 and \$80.00 for Association for Computing Machinery's Finance Speaker Event 1 on 4/24/21 with the stipulation that the CINs of student winners are supplied in the RPP.			
Discussion:			
1. Abel said he will abstain since he is a part of ACM's membership			



All in Favor	Josue, Diana, Amber,	Opposed	None	Abstained	Abel	Motion: Passed
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d. **Phi Alpha Theta, Eta Xi** – History Career Workshop - MS/HS – 4/29/21 – **\$450.00**

Club/organization and event information by a representative.

1. Chris Fennessy presented Phi Alpha Theta, Eta Xi's Funding Request Packet
 - a. Third in series of career night speaker series
 - b. Local chapter for national non-profit for history majors and historians. Mission is to encourage the robust study of history. Do so while being online is to host events that will be helpful for professional development
 - c. Bringing in Cal State LA alumni that have been doing all sorts of careers using their degrees.
 - d. Workshop will be about teaching history in middle and high schools. 4 speakers give a short presentation and answer some questions. Share experiences with teaching, building careers, and applying for jobs.
 - e. First two workshops have been successful and hope to continue trend. Plan to have one more event after.
 - f. Asking for \$100 for each alumni speaker and an additional 2 \$25 gift cards given to attendees to show up. Will change payment method to Amazon gift cards to make it an easier process for reimbursement.

Committee Questions/Discussion:

1. Veejay asked how the amazon gift cards would be distributed
 - a. Chris said that 15-20mins after the beginning of the event, a list of Cal State LA students will be generated and put into an internet randomizer and grant the top two names as the winners
 - b. Veejay asked how the winners would receive the gift cards
 - c. Chris said that it is done electronically. Announce in event, get contact information, and email gift cards

Offered By:	Abel Gullien	Seconded by:	Josue Montenegro
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Motion to approve **\$450.00** for **Phi Alpha Theta, Eta Xi's** History Career Workshop - MS/HS on 4/29/21 with the stipulation to submit the CINs of student gift card winners.

Discussion:
 1. None

All in Favor	All	Opposed	None	Abstained	None	Motion: Passed
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e. Pre-Law Society – Grad Sashes – 4/30/21 – \$1,409.24

Club/organization and event information by a representative.

1. Jenni Najera presented the Pre-Law Society's Funding Request Form
 - a. President of Pre-Law society and help students pursue a career in the law field and law school
 - b. Provide guest speakers, resources, tools, and scholarships to support first generation students
 - c. Requesting funding for graduation sashes and general members t-shirts.

Committee Questions/Discussion:

1. Josue asked if any of the sashes or shirts have been purchased
 - a. Jenni said none have been purchased. Added that items would be mailed out and would be using separate funding for it.
2. Tu went over the costs of what ASI can fund. 70% of sashes and \$7.85 per shirt. That would bring the total to \$1,438.99.
 - a. Abel asked if that new price is funded or if the price on the Funding Request Form is funded
 - b. Tu said that it is an issue we have run into in the past. Previously have stuck to the amount they requested which would be the \$1,409.24.
 - c. Josue added that the breakdown of costs does not add to the total and to ask how the numbers were gotten
 - d. Jenni said that she was unsure because the treasurer had calculated the amount. Asked Tu how to proceed in the future to have the correct amount
 - e. Tu answered that he usually recommends clubs to have the total cost the same as the total amount requested from ASI unless there is a consideration of the \$3,000 limit.
3. Tu asked where the shirts and sashes would be going to



- a. Jenni said the shirts would be going to members and sashes to graduating members

Offered By:	Josue Montenegro	Seconded by:	Abel Gullien			
Motion to approve \$1,409.24 for Pre-Law Society 's Grad Sashes on 4/30/21 with the stipulation that the CINs of student recipients are provided in the RPP.						
Discussion: 1. None						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

IV. Reports

- a. ASI Vice Chair for Finance: **Tu Nguyen**
- b. ASI Vice President for Finance: **Josue Montenegro**

V. Adjournment

Offered By:	Josue Montenegro	Seconded by:	Abel Gullien			
Motion to adjourn the meeting at 12:38pm.						
Discussion: 1. None						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed



CERTIFICATION

Official Minutes taken for the **Funding Sub-Committee** of the Associated Students, Inc. Cal State LA held on Friday, April 16, 2021, through Zoom. Consensus by the ASI Funding Sub-Committee on Friday, May 14, 2021.

Prepared by:

Tu Nguyen, Chair for the Funding Sub-Committee

Anna Nguyen, Secretary/Treasurer

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