



# Board of Directors Meeting Minutes

Day/Date: Thursday, April 29, 2021  
 Time: 3:15- 5:45  
 Location: Zoom  
 Attendees: Board Members, General Public  
 Type of Meeting: General Public

## I. Organizational Items:

**Call to order by: Chair Diana Chavez ASI President @ 3:16**

### b. Roll Call

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Josue Montenegro	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Excused Tardy @3:20
Jocelyn Vargas	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Rochelle Andrea Cordero	College of Health and Human Services Rep.	Present
Jazmin Ennis	College of Health and Human Services Rep.	Present
Johannakate Connally	College of Business & Economics Rep.	Present
Lauren Diana	College of Arts and Letters Rep.	Present
Brajohn Hicks	College of Arts and Letters Rep.	Excused Tardy
Kyle Misa	College of Engineering, Comp. Science & Technology Rep	Present
Diana Valdez	College of Engineering, Comp. Science & Technology Rep.	Present
Emily Sandoval	College of Natural & Social Sciences Rep.	Present
Kristy Lam	College of Natural & Social Sciences Rep.	Present
Sidney Lim	College of Education Rep.	Present
Phoebe Wong	College of Education Rep.	Present
Amber Beasley	Diversity and Inclusion Officer	Present
Brooke Mero	Civic Engagement Officer	Present
Ryan Yoo	Chief Justice	Present
Carol Roberts-Corb	University President's Designee	Present
Barnaby Peake	Executive Director	Present
Dena Florez	Associate Executive Director	Present
Guests of the Gallery		

### c. Adoption of Agenda

Offered By:	Ledi Loot	Seconded by:	Josue Montenegro			
Motion to Approve Agenda for Thursday, April 29, 2021						
Consensus to Approve Agenda for Thursday, April 29, 2021- Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Jocelyn Vargas	Seconded by:	Ledi Loot			
Motion to amend the agenda to include discussion item C. Policy 15						
Consensus to amend the agenda to include discussion item C. of Policy 15- Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Jocelyn Vargas	Seconded by:	Josue Montenegro			
Motion to amend the agenda to move discussion item A to action item (time certain 4 P.M)						
Consensus to amend the agenda to move discussion item A to action item (time certain 4 P.M)- Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**d. Approval of Minutes (action):**

Offered By:	Emily Sandoval	Seconded by:	Jocelyn Vargas			
Motion to table the Minutes for Thursday, April 15, 2021						
Consensus to table Minutes for Thursday, April 15, 2021- Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**II. Public Forum**

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

**III. Informational Items**

**a. ASI Election Results**

- i. **Ledi Loot:** Gus are you ready to broad cast?
- ii. **Ryan Yoo:** Just to be clear you're not announcing the actual winners right? I think it says that BOD is not allowed to know the results before the general public.
- iii. **Diana Chavez:** I remember the board only approved numbers and not names. Can we make sure?
- iv. **Ryan Yoo:** Policy 004 Article 8 section 1 and 2 as stated by Ryan Yoo. We would have to change it into an action item based on the policy.
- v. **Dena Florez:** I believe you have to make a motion to move discussion item to action item and you need two-thirds of votes to approve.
- vi. **Ledi Loot:** Just to clarify when do we announce since I am going to say numbers?
- vii. **Dena Florez:** Do you have an event you have later today? Then you would do it there.
- viii. **Ledi Loot:** Do I have to wait until six P.M to do the announcement?
- ix. **Dena Florez:** What did we put on out timeline?
- x. **Gus Salazar:** Four P.M.
- xi. **Carol Roberts Corb:** I can verify that in previous years the names were announced in the BOD.
- xii. **Gus Salazar:** Yes, that is what I remember. What we can do Ledi is that you record that and shoot it to me so I can close caption it and put it live.
- xiii. **Jocelyn Vargas:** Carol you are saying they have announced who won before?
- xiv. **Carol Roberts Corb:** Correct.
- xv. **Jocelyn Vargas:** I just remember numbers and then we had an event where Aaron the winner at the time came and made a speech.
- xvi. **Carol Roberts Corb:** That year Aaron was on the BOD and found out there, but I think we should ask Barnaby.
- xvii. **Barnaby Peake:** I was just thinking since BOD is a public forum and is open and available for students does this not serve as the public announcement or are we trying to create an event?
- xviii. **Ledi Loot:** I think on our flyers it says it will be via Instagram.
- xix. **Dena Florez:** In that case then we should just talk numbers and that is it.
- xx. **Analiz Marmolejo:** I was going to say why don't you record yourself as you announce it to BOD and then save that video and then have Gus close captioning.
- xxi. **Diana Chavez:** I thought it was going to be just numbers because of past years but we are not in person, so I think it is fine that we announce it here.
- xxii. **Analiz Marmolejo:** This is a public meeting, so you are not violating bylaws.

- xxiii. **Ryan Yoo:** I don't have a problem it was just the question of is it in violation of article 8 section 2 and its more of organizational consistency not a concern of bylaws.
- xxiv. **Analiz Marmolejo:** And what does it say?
- xxv. **Ryan Yoo:** Results shall not be disclosed or announced prior to the BOD meeting scheduled for that purpose, so if you announce it with names that is fine.
- xxvi. **Dena Florez:** So, basically in the past you know the winners ahead of time but because of the way it fell we just got the results but there must be something made for campus.
- xxvii. **Ledi Loot:** So, I have to record it in the BOD.
- xxviii. **Dena Florez:** Flip your phone to you and record yourself.
- xxix. **Jocelyn Vargas:** I was just going to recommend why don't we amend the agenda to add it but we make a time certain of 3:50 to take action on it.
- xxx. **Ledi Loot:** It also takes time to close caption the video.
- xxxi. **Diana Chavez:** So, at 4 we are going to be posting the winners?
- xxxii. **Ledi Loot:** No it should be an announcement.
- xxxiii. **Barnaby Peake:** Why don't we just put on Instagram right now that at 4 o'clock in the zoom meeting there is going to be a live announcement? And we can advertise the zoom link.
- xxxiv. **Diana Chavez:** Gus can we do that?
- xxxv. **Gus Salazar:** I don't know about broadcasting through Instagram just because I don't have access to the meeting to connect it to the connect to Instagram and YouTube.
- xxxvi. **Barnaby Peake:** Do we have to broadcast because it is live here.
- xxxvii. **Gus Salazar:** Yes, that's what I meant.
- xxxviii. **Barnaby Peake:** Does that work?

Offered By:	Analiz Marmolejo	Seconded by:	Brajohn Hicks			
Motion to suspend the rules.						
Consensus to suspend the rules.- Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**b. Land Acknowledgement**

- i. **Jocelyn Vargas:** Yes, it was just approved in the academic senate and that is all.

**c. Executive Director Welcoming**

- i. **Barnaby Peake:** I do consider this my family and I am glad there is so much support and to continue in a CSU system and I am glad to support the students every way we can and now I have my email address that has finally kicked in.

**IV. Action Items**

**a. 9 & 3 Budget- The board will consider taking action on the 9&3 budget**

- i. **Josue Montenegro: 9&3 Budget as briefly presented by Josue Montenegro.**

Offered By:	Josue Montenegro	Seconded by:	Jazmin Ennis			
Motion to Approve the 9&3 Budget Consensus to Approve the 9&3 Budget - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**b. Student Emergency Grants- The Board will consider taking action on the Division of Student Life's proposal that was passed in the Finance Committee.**

Offered By:	Jocelyn Vargas	Seconded by:	Phoebe Wong			
Motion to Approve the Student Emergency Grants Consensus to Approve the Student Emergency Grants - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**c. 2019 Tax Return- The board will consider taking action on the 2019 Tax Return. (Time Certain 3:45)**

- i.* **Alberto Contreras- Tax return as gone over by Alberto Contreras.** Any questions?
- ii.* **Dena Florez:** Can we please update the ASI website because of the fact that this is going to go up there on the website?
- iii.* **Alberto Contreras:** Yes, I'll reach out so we can fix that.
- iv.* **Jocelyn Vargas:** Do we make an amendment for the website correction?
- v.* **Dena Florez:** I would say that is a friendly amendment because it doesn't affect anything.

Offered By:	Jocelyn Vargas	Seconded by:	Ledi Loot			
Motion to Approve the 2019 Tax return						
Consensus to Approve the 2019 Tax return - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Jocelyn Vargas	Seconded by:				
Friendly Amendment to correct website on Tax return.						
Friendly Amendment to correct website on Tax return.- Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**d. ASI Election Results- (Time Certain 4:00)**

- i.* **Ledi Loot: Results and grievance as announced by Ledi Loot.**

Offered By:	Jocelyn Vargas	Seconded by:	Emily Sandoval			
Motion to Approve the Election Results						
Consensus to Approve the Election Results- Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- ii.* **Ledi Loot: Results as announced by Ledi Loot with names and numbers.**

**V. Discussion Items**

**a. 2021-2022 Budget- The board will discuss the budget presented by the vice president for finance.**

- i.* **Josue Montenegro: 2021-2022 Budget as presented by Josue Montenegro.**
- ii.* **Diana Chavez:** There is a comment from Samuel, If you are still here can you clarify about the 350K for student emergency grants.
- iii.* **Josue Montenegro:** We just passed the student emergency grants today.
- iv.* **Diana Chavez:** I think that was 150K for that I believe.
- v.* **Dena Florez:** Just to clarify we just passed the student emergency grant for 150 grand for spring and once that goes out there will be some other funding left that will be the amount that will be rolling over to the 21-22 budget. Also, there is a need, and we are looking at the need for the administrative office and it does need some new tech and we are visiting some storage space that we need because we have very limited storage space. We are looking at upgrading and getting a graphics printer and given that we are transitioning back to campus we are also going to have to visit that we probably be virtual because the meeting rooms up in the union will most likely be used for classes room space so many of our monitors require cameras and that can be costly. If there are further questions please feel free to reach out.

**b. Vaccination requirement- The board will discuss the concerns regarding the CSU requirement of vaccination in order to return to campus.**

- i.* **Diana Chavez:** I don't know if you have seen on social media but CSU's are requiring vaccinations and I just want to open it up to the board so I can learn about this and advocate correctly when I meet the administrators.
- ii.* **Josue Montenegro:** I just want to say that a lot of students don't want to get the vaccine, so will they have an alternative? Like online and in person.
- iii.* **Jocelyn Vargas:** I also heard the same thing Josue mentions and in the last conversation we talked about ASI reminding students about the vaccine and we talked the cultural aspects that need to be taken into

consideration and we need to look at in the historical context where people of color have been not rightfully vaccinated so they don't trust the system.

- iv. **Ledi Loot:** What are the guidelines? Because there are exceptions for those that have religious, or health concerns so will there be an alternative. We just want more clarification of that, and they are saying that UC system is also doing that and the guidelines if confusing.
- v. **Amber Beasley:** I had some OSD student come up to me and ask how there were going to enforce mask and how will look like. Also, some people aren't able to physically wear a mask so maybe we can talk about the modality of mask.
- vi. **Ledi Loot:** If there are imposing that will there also be a consistent testing on campus or any kits available.
- vii. **Diana Chavez:** The university will be following the county guidelines and what type of mask that I don't know.
- viii. **Ledi Loot:** Maybe be there should be a vending machine.
- ix. **Diana Chavez:** I know San Diego state has those.
- c. **Policy 015-The board will discuss the edits to Policy 015**
  - i. **Jocelyn Vargas: Policy 015 edits and presented by Jocelyn Vargas.** Any questions?

## VI. Reports

- a. ASI President: Diana Chavez
  - i. Diana: I am working on my transition folder and setting up my meetings with administration. I will also be asking for commencement updates. I want to announce that the resolution to reform university police has passed at the senate. I did hear that the library will be opening in three phases and it will be limited capacity and will be partially open so just the first floor so maybe late June or early July.
- b. ASI Vice President for Administration: Ma Ledi Ham Loot
  - i. Ledi: I attended my last meeting with CSULA foundation board and I heard a lot of numbers and a campaign that is trying to get donations going to scholarships and to basic needs. Next year Cal State LA will be celebrating their 75<sup>th</sup> anniversary. My biweekly has been about elections and we did a lot. Saturday we are doing eagle-chella and harbor day.
- c. ASI Vice President for Finance: Josue Montenegro
  - i. Josue: I got the 9&3 approved and then getting 2021-2022 approved and supporting my vice chair and my transition folder that is pretty much it.
- d. ASI Vice President for Academic Governance: Jocelyn Vargas
  - i. Jocelyn: I wanted to inform the board about the grading policy that is up for a second reading which means they will vote on it and it was sent back to the committee and they were afraid on how it is going to work for the summer and winter classes, and we are going to making it more specific. Our preferred named and pronoun policy has gotten great feedback and it will go on to it second reading soon. The committee has also decided to write and resolution again proctoring exam software and Anson and I have been looking on what has been done for other systems and San Francisco has done something which will continue next year.
- e. ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
  - i. Analiz: Just been getting updates on the prospective bills. Chancellor Castro will be having a townhall so if you want to know about that let me know.
- f. ASI Secretary/ Treasurer: Anna Nguyen
  - i. Anna: Working on biweekly and working on transition folder and compiling the once sent to me.
- g. ASI Board or Directors
  - i. Reps at Large
    - 1. Civic Engagement
      - 1.) Brooke Mero: Working on my folder and attending events.
    - 2. Diversity & Inclusion

- 1.) Amber Beasley: I had an event yesterday and now I will work on the folder and that is it. I sat in the graduation committee and they are making a decision on the policy for graduate students to continue their education at a lower cost.
- ii. College Reps
  1. College of A & L
    - 1.) Lauren Diana: We had our last event and our last RAC committee meeting and they are finalizing the projected budget.
    - 2.) Brajohn Hicks: We are also doing our transition folders.
  2. College of HHS
    - 1.) Rochelle Cordero: We had our last town hall event where a lot of faculty showed up and working on the transition folder.
  3. College of NSS
    - 1.) Kristy Lam: We had our last event and was successful and we had engaging student audience and working on picking our raffle winners and I am working on my transition folder.
    - 2.) Emily Sandoval: Yes, same thing.
  4. College of ECST
    - 1.) Diana Valdez: We are just working on our transition folders I have one more meeting with the grad 2025 external committee but that is it.
  5. College of B & E
    - 1.) Johannakate Connally: I sat on the IRA committee to talk about funding and working on my transition folder.
  6. Charter College of Education
    - 1.) Phoebe Wong: The EOC had a virtual garden tour with the garden club and one of the professors at the event said that Amazon is not the most sustainable and made a suggestion for us to promote and only do sustainable brains and that is something we are going to be discussing.
    - 2.) Sidney Lim: We are working on our last contest and next week we will be meeting the judges and figuring out the winners. We also met with the rehab program to talk about their issues with the full-time faculty members and we came up with a plan and we will continue to discuss this issue.
- h. Executive Director: Barnaby Peake
  - i. Barnaby: I have been looking at our governing documents and familiarizing myself with the rules and regulations. I was able to join the student life meeting and got to see some faces and names of colleagues. I am excited to start working on training and solidifying the budget and seeing our strategic plans and getting settled in.
- i. Associate Executive Director: Dena Florez
  - i. Dena: It has been busy, as I mentioned we are entering audit and finalizing things and looking forward to the transition back to the office.
- j. Graphics & Marketing Coordinator: Gus Salazar
  - i. Gus: NONE
- k. University Designee: Carol Roberts-Corb
  - i. Carol: Been working with Barnaby to transition and transitioning out for myself as I retire.

**VII. Adjournment:**

Offered By:	Josue Montenegro	Seconded by:	Brooke Mero			
Motion to adjourn the meeting at 5:19 PM. Consensus to adjourn the meeting at 5:19 PM - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

**CERTIFICATION**

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on April 29, 2021, on Zoom and were approved by consensus by the ASI Board of Director on Thursday, May 13, 2021.

Prepared by:

\_\_\_\_\_  
Dena Florez- Recording Secretary

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Anna Nguyen- Secretary Treasurer