



Board of Directors Meeting

Minutes

Date: Thursday, September 24, 2020

Time: 3:15pm-5:45pm

Location: Zoom

Attendees: Board of Directors & General Public

Type of Meeting: General

I. Organizational Items:

A. Call to order by: Chair Diana Chavez, A.S.I. President 3:15 PM

B. Roll Call:

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Kayla Misa	Vice President for Finance	Excused Absence
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Vacant	VP for Academic Governance	
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Rochelle Andrea Cordero	College of Health and Human Services Rep.	Present
Jazmin Ennis	College of Health and Human Services Rep.	Present
Johannakate Connally	College of Business & Economics Rep.	Excused Tardy Recognized at 4:53pm
Jonathan Villagra Silva	College of Business and Economics Rep	Present
Lauren Diana	College of Arts and Letters Rep.	Present
Brajohn Hicks	College of Arts and Letters Rep.	Present
Kyle Misa	College of Engineering, Comp. Science & Technology Rep	Present
Diana Valdez	College of Engineering, Comp. Science & Technology Rep.	Present
Emily Sandoval	College of Natural & Social Sciences Rep.	Present
Kristy Lam	College of Natural & Social Sciences Rep.	Present
Sidney Lim	College of Education Rep.	Excused Absence
Phoebe Wong	College of Education Rep.	Present
Jasmine Parker	Diversity and Inclusion Officer	Present
Brooke Mero	Civic Engagement Officer	Present
Ryan Yoo	Chief Justice	Excused Absence
Dr. Jennifer Miller	University President's Designee	Present
Vacant	ASI Interim Executive Director	
Dena Florez	Office Manager of Administration & Services	Present
Guests of the Gallery		

C. Adoption of Agenda: Thursday, September 24, 2020

❖ Discussion:

➤ Ledi: I would like to add two people applying to personnel committee.

- Diana: Can I get an amendment to move our action item of the CAPS resolution to a discussion item?

Offered By:	Anna Nguyen		Seconded by:	Analiz Marmolejo		
Motion to amend the agenda moving the CAPS resolution to a discussion item. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Ma Ledi Ham Loot		Seconded by:	Anna Nguyen		
Motion to include appointments for personnel committee. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Brooke Mero		Seconded by:	Ma Ledi Ham Loot		
Motion to approve the agenda for Thursday, September 24, 2020 with the amendments Consensus to approve the agenda for Thursday, September 24, 2020 - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

D. Approval of Minutes for Thursday, September 10, 2020

❖ Discussion:

- None.

Offered By:	Ma Ledi Ham Loot		Seconded by:	Brajohn Hicks		
Motion to approve the minutes for Thursday, September 10, 2020 Consensus to approve the minutes for Thursday, September 10, 2020 - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

II. **Public Comment:** This time is allotted for the public to address the Board regarding items not included on the meeting agenda.

- Jillian: I'm a student in the school of nursing and I just want to thank ASI for drafting the CAPS resolution and I am in support of having an LPS certified staff member on campus.
- Brajohn: I just want to know what our stance on the freedom campus and where do we stand in solidarity with the PAS department?
- Diana: We have been talking about it at executive committee, it will be on the next BOD agenda.

III. **Action Items:**

- A. **ASI Appointed Positions:** The Board will consider action on appointing candidates to open ASI positions.
 - 1. ASI Internal Committee Appointments: The Board will consider action on appointing candidates to open ASI internal committee positions.
 - a. ASI Executive Committee
 - i. **Jazz Parker**
 - Diana: I give my full recommendation. She expressed her interest and I believe she would bring valuable opinions.

Offered By:	Brajohn Hicks	Seconded by:	Ma Ledi Ham Loot			
Motion to appoint Jazz Parker to the executive committee Consensus to appoint Jazz Parker - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

b. ASI Strategic Planning Committee

i. Kristy Lamii. Diana Valdez

- Anna: They are both college reps, strategic planning committee reviews events that are held and college reps host most of the events so I would love to have both of them and their feedback. I give my full recommendation for both.

Offered By:	Ma Ledi Ham Loot	Seconded by:	Anna Nguyen			
Motion to sweep vote to appoint Kristy and Diana to the Strategic Planning Committee Consensus to appoint Kristy and Diana - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

c. Legislative Affairs and Advocacy Committee

i. Sidney Limii. Phoebe Wong

- Analiz: I would love to give my recommendation to both Sidney and Phoebe. They both expressed a lot of interest.

Offered By:	Brooke Mero	Seconded by:	Brajohn Hicks			
Motion to sweep vote to appoint Sidney and Phoebe to the Legislative Affairs and Advocacy Committee Consensus to appoint Sidney and Phoebe - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

d. Personnel Committee

i. Emily Sandovalii. Jazz Parker

- Ledi: I would love to have both of them but there is only one spot left on personnel. Since Jazz has been appointed to executive committee, I would recommend that Emily be appointed to personnel.

Offered By:	Jonathan Silva	Seconded by:	Jasmine Ennis			
Motion to appoint Emily to the Personnel Committee Consensus to appoint Emily - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

B. **Mid Evaluation Timeline-** The Board will take action on the Mid Evaluation Timeline.

- Ledi: Every year we do an evaluation of our personnel. *Ledi explains the process of doing the evaluation and submitting forms on time.*

Offered By:	Brooke Mero	Seconded by:	Kyle Misa			
Motion to approve the mid-year evaluation timeline Consensus to approve - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

C. **Policy 017-** The Board will take action on Policy 017 Cabinet of Commissioners Code of Procedure.

➤ Ledi: *She explains the changes made to the policy and any rewording done.*

Offered By:	Emily Sandoval		Seconded by:	Brooke Mero		
Motion to approve Policy 017						
Consensus to approve Policy 017 - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

D. **Policy 101-** The Board will take action on Policy 101 Personnel Committee Code of Procedure.

➤ Ledi: The only edit on this policy is that personnel will be meeting biweekly instead of once a month.

Offered By:	Lauren Diana		Seconded by:	Brajohn Hicks		
Motion to approve Policy 101						
Consensus to approve Policy 101 - Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

IV. Informational Items:

A. Inauguration – The Board will be informed about Inauguration 2020.

- Diana: Many of you have been waiting for this, the invitation has been sent out. It will be tomorrow at 5pm.
- Dena: Shoutout to Jen for making this happen. Please RSVP.

V. Discussion Items:

A. CAPS Resolution: The Board will discuss the CAPS Resolution

- Diana: I received an update about an hour ago. *Diana goes over the CAPS resolution document and the email she received with updates.* Daniel and Jocelyn are here today. They are the co-authors.
- Jocelyn: I helped co-author this document. There were a lot of issues last year with students getting appointments. Also, police interfering was an issue. *She discusses other topics that are in the resolution.*
- Student: I wanted some clarification on the handcuffing policy. Who are campus police handcuffing? What is that policy being changed to?
- Jen: If they are transporting a student, they are handcuffed for safety.
- Student: There were complaints of students going to therapy sessions and mentioning suicidal ideations and then being handcuffed and walked out of the student health center in front of their peers. There was an email sent to the coordinator of the health center for clarification and it never got responded to. *The student discusses the changes that they want.*
- Jocelyn: I did ask where I could find that policy, I haven't seen it anywhere or had access to it.
- Ledi: We really need transparency right now especially during the pandemic.
- Brooke: I support this fully. I have been in a situation of a mental health crisis and police intervened and it made it way more traumatic.
- Student: One of the concerns was to have an LPS certified counselor. They don't have the support staff to handle that so they are calling in the police for those matters.
- Ledi: Is there anything about international students? Is there a way to recommend these students do not have to pay the student health center fee?

- Jen: We work with the international center and the student health center to provide them with resources.
- Student: This wasn't an issue before the pandemic because all of the students were on campus.
- Jocelyn: Is there a way we can refer students out to other providers?
- Jen: We are creative with our solutions and we try to do whatever we can without breaking the law.
- Ledi: *She discusses her concerns as an international student.*
- Diana: *She shares her screen of an email showing updates on the resolution and goes over those.*
- Jocelyn: Is there a place where I can find the accreditation report for the student health center?
- Diana: I appreciate all of this input, that's why I moved it to a discussion item.
- Daniel: I was very interested to hear that there is another nationally recognized accreditation body that has a student to counselor ratio. The AAAHC does not accredit the mental health portion of services.
- Diana: I did not know that they were accredited by AAAHC, but I think it is good to stick with IACS as a resource.
- John: To meet that ratio, what would the amount of counselors be?
- Jocelyn: In what capacity do nurses and physicians help with mental health issues? What are they trained in to help with those mental health issues?
- Jen: *She goes over the training that they are given.*
- Jocelyn: It is good that they are all being trained together.
- Diana: Why are they trained in these topics?
- Jen: It is part of the process for hiring at the health center. *She goes over other reasons.*
- Diana: Any questions about the integrated model?
- Ledi: Although they are part of a team, there needs to be a part of staff that is there fully for one purpose such as counselors that provide therapy full time.
- Daniel: It is good to see the data and number of students that are accessing help so that we can advocate for more counselors if we have those numbers.
- Diana: Our ratio right now is almost 1 to 2,000. We should be hiring about 3 more counselors.
- Student: There was a BOD meeting a while ago talking about the triage process for students. It was understood that this was done to slow down wait times. Prior to having these workshops students were put on a waitlist. I would like this workshop process to be absolved.
- Jen: We adjusted our process 3 years ago so that there would not be wait times.
- Jazz: What do you mean there are no wait times? Can a student go in at any time and receive services?
- Jen: No. *She goes over the process.*
- Jocelyn: The wait time last year was about a month for an appointment. *She also discusses student success fees.*
- Jen: We are currently not pursuing a tuition increase.
- Daniel: *He discusses where he believes the focus should be for transparency.*
- Diana: We will take this into consideration.

- Jillian: I was wondering about the lack of LPS designation on campus. Are all 5150's going to police?
- Jen: If you would like to join us in research you can. Currently cops are transporting all 5150's.
- Daniel: We heard that the reason we couldn't have an LPS certified person was because they would have to be on call 24 hours. *He gives other recommendations on this aspect of the resolution.*
- Daniel: I think we added the part about who will be answering the CAPS resolution to know who will take ownership.
- Jen: I do follow up and work with the health center to keep up with the concerns of students.
- Diana: Students are coming to us with their concerns and it's important to know when things are short because they are short.
- Jocelyn: Would you consider creating a grievance form?
- Jen: We do have one. They can reach out to me and I will get back to them. Sometimes they communicate anonymously and that makes it hard to follow up. I will put the link in the chat.
- Diana: How would you be adding to CAPS?
- Jen: Financially, we are not there right now. Before the pandemic we were. We will have to make some cuts, but not from CAPS. We would have to increase student fees a bit just like how ASI does.
- Diana: Is there any way to take from say public safety and give to CAPS? I know their budget is bigger.
- Jen: Public safety is also parking services, so they don't have much of a budget right now because students aren't purchasing parking passes. The allocation of state funds changes every year. COVID has hit us pretty hard.
- Jocelyn: If a student addresses any concern of self-harm over teletherapy, who is responsible to answer to them?
- Jen: Depending on the counselor, they will have to work with local resources. There are protocols.
- Daniel: I just want to say that having the numbers of students would help a lot. Having discussions like this should be done more often.
- Diana: *Goes over when this resolution will be voted on.*

VI. **Reports:**

A. ASI President: Diana Chavez

- Diana: I did meet with president Covino and we discussed Spring being online. Commencement for Spring 2021 is still up in the air. It all depends on what happens. We did talk about fees. I also talked to the PAS department. We have a new CSU chancellor elected. There is a public forum to learn about him.

B. ASI Vice President for Administration: Ma Ledi Ham Loot

- Ledi: I met with students in the sociology department that wanted to get to know ASI more. I also met with students that may want to be a part of ASI next year. Please sign up for the election informational sessions. We're still working on programs and events and having evaluations.

C. ASI Vice President for Finance: Kayla Misa

- Diana: I have a report from Kayla, she is not here. *She speaks on behalf of Kayla discussing how she is working on the 3&9 budget and her personal finance workshop.* If you still need an internal committee, please sign up for finance.
- D. ASI Vice President for Academic Governance: Vacant
 - Diana: I am the acting VPAG for now because Gabe is gone. We met today at CAS, I helped the senators with open deliberation. We came up with three new themes. *She goes over each theme.* We will talk in depth about these. If you have any concerns with these themes please bring them forward with the senators. I believe the date will be November 12.
- E. ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
 - Analiz: Tomorrow I have a meeting with the California Faculty Association about our CARES act funding. We also have a meeting about CSULA maybe being a voting center again. At CSSA we were taking a stance on proposition 16 to repeal the ban on affirmative action. We have some more events coming in December.
- F. ASI Secretary/ Treasurer: Anna Nguyen
 - Anna: None.
- G. ASI Board of Directors:
 1. Reps at Large
 - i. Civic Engagement
 - Brooke: We have an event coming up on November 7 looking at the propositions on the ballot.
 - ii. Diversity & Inclusion
 - Jazz: I am following up with the PAS department.
 2. College Reps
 - i. College of A&L
 - Brajohn: Please come to our event tomorrow.
 - Lauren: There will be admin there and it will be an open place to talk.
 - ii. College of HHS
 - Rochelle: There is an EPC meeting coming up.
 - iii. College of NSS
 - Emily: We just had our first event and it was a success.
 - iv. College of ECST
 - Kyle: Our event is next Wednesday from 2-3pm.
 - v. College of B&E
 - JohannaKate: We also had our first event that went well. We had the dean come and it was really fun.
- H. ASI Interim Executive Director: Vacant
 - Dena: Besides inauguration, which we're working really hard on. We will not have our GIAs tomorrow, but they will be here next week.
- I. University Designee: Dr. Jennifer Miller, Dean of Students
 - Dr. Jennifer Miller: We were up all night working on the script for inauguration. I'm always going to be here for you guys, just reach out to me.

VII. Adjournment:

Draft

Offered By:	Brooke Mero	Seconded by:	Brajohn Hicks			
Motion to adjourn the meeting at 5:45 PM. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

DRAFT

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on September 24, 2020, on Zoom and were approved by consensus by the A.S.I. Board of Director Committee on Thursday, October 08, 2020.

Prepared by:

Dena Florez- Recording Secretary

Anna Nguyen- Secretary/Treasurer