



# Bylaws and Codes of Procedure Meeting Minutes

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Day/Date: Friday 4/9/21  
 Time: 9-11AM  
 Location: Zoom  
 Attendees: Bylaws committee, General Public  
 Type of Meeting: General

**I. Organizational Items:**

**Call to order by: Chair Ryan Yoo, ASI Chief Justice 9:04**

**b. Roll Call**

Ryan Yoo	Chief Justice	Present
Milton Han	Associate Justice	Present
Akalpit Shukla	Associate Justice	Excused Tardy
Sasha Prakir	Associate Justice	Present
Arie Lea Kuo	Elections Commissioner	Present
Dena Florez	Office Manager of Administration & Services	Present
Carol Roberts-Corb	University President Designee	Present

**c. Adoption of Agenda:**

<b>Offered By:</b> Sasha	<b>Seconded by:</b> Milton					
Ryan Notes that Carol, Dena, and Arie Lea must leave early.						
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>none</b>	<b>Abstained</b>	<b>none</b>	<b>Motion: Passed</b>

**d. Approval of Minutes**

<b>Offered By:</b> Milton	<b>Seconded by:</b> Sasha

All in Favor	All	Opposed	None	Abstained	None	Motion:	Passed
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**II. Public Forum**

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

**III. Informational Items**

- a.

**IV. Discussion Items.**

- a. Policy and Procedure separation project
  - i. Each member shares their progress on the separation of administrative policies with procedure, and their attempts to reformat these policies.
- b. Policy 004
- c. The committee continues to discuss a possible revision to Policy 004, debating various ways to solve the problems it attempts to solve. This debate centers on 2 things: the time at which justices must resign, if any, and a substitute way to handle complaints given to the JRC in the event of a mass absence.
  - i. The committee confirms they are in favor of having justices recuse themselves when running and hearing an elections-related grievance, warning justices of the policy of not being able to run, and not extending the change to Chief Justices and Elections Commissioner.

**V. Adjournment**

Offered By: Sasha    Seconded by: Akalpit

All in Favor: All    Opposed: none    Abstained: none    Motion: Passed