



# Personnel Meeting

## Minutes

Day/Date: Tuesday, May 4, 2021  
 Time: 3:15-4:15 pm  
 Location: Zoom  
 Attendees: Personnel committee  
 Type of Meeting: General Public

### I. Organizational Items:

a. **Call to order by: Chair Ledi Loot, ASI Vice President for Administration @ 3:16**

b. **Roll Call**

Ma Ledi Ham Loot	Vice President for Administration	Present
Diana Chavez	President	Present
Josue Montenegro	Vice President for Finance	Present
Jocelyn Vargas	Vice President for Academic Governance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Excused Tardy @3:20
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Ryan Yoo	Chief Justice	Present
	College of Business and Economics	
Emily Sandoval	College of Natural and Social Sciences	Present
Susie Varela	Human Resources	Present
Carol Roberts-Corb	University President's Designee	Excused Absence
Dena Florez	Associate Executive Director	Excused Absence
Barnaby Peake	Executive Director	Present

### c. Adoption of Agenda:

<b>Offered By:</b>	<b>Diana Chavez</b>	<b>Seconded by:</b>	<b>Josue Montenegro</b>
Motion to Approve Agenda for Tuesday, May 4, 2021 Consensus to Approve Agenda for Tuesday, May 4, 2021- Consensus Reached			
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>Abstained</b>
			<b>Motion: Passes</b>

### d. Approval of Minutes (action):

<b>Offered By:</b>	<b>Josue Montenegro</b>	<b>Seconded by:</b>	<b>Emily Sandoval</b>
Motion to approve Minutes from April 6, 2021 Consensus to approve Minutes from April 6, 2021- Consensus reached			
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>Abstained</b>
			<b>Motion: Passed</b>

<b>Offered By:</b>	<b>Emily Sandoval</b>	<b>Seconded by:</b>	<b>Diana Chavez</b>
Motion to approve Minutes from February 2, 2021 Consensus to approve Minutes from February 2, 2021- Consensus reached			
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>Abstained</b>
			<b>Motion: Passed</b>

## II. Public Forum

- a. This time is allotted to members of the public to address the board regarding items not included on the meeting agenda. Speaker cards are available for those wanting to speak on agenda items as listed below. Those comments will be heard as the item is introduced.

## III. Information Items:

### a. Welcoming the new ASI Executive Director

- i. **Ledi Loot:** I just wanted to welcome our new ED Mr. Barnaby.
- ii. **Barnaby Peake:** Hello everybody I came over here for Pomona where I worked for 12 years and I am excited to be working with you all.

## IV. Discussion Item

### a. Annual Staff Evaluation Review (Closed Session)

<b>Offered By:</b>	<b>Diana Chavez</b>	<b>Seconded by:</b>	<b>Analiz Marmolejo</b>	
Motion to go into closed session. Consensus to go into closed session- Consensus reached				
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>Abstained</b>	<b>Motion: Passed</b>

<b>Offered By:</b>		<b>Seconded by:</b>		
Motion to go out of closed session. Consensus to go out of closed session- Consensus reached				
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>Abstained</b>	<b>Motion: Passed</b>

## V. Action Item

### a. Part-time staff extension- The committee will take action extending agreement for temporary part-time staff to August 2021.

- i. **Ledi Loot:** *Ledi explains why the part-time staff position is essential.*
- ii. **Diana Chavez:** Once the positions time finishes is going to go back to associate assistant?
- iii. **Ledi Loot:** Yes, it will.

<b>Offered By:</b>	<b>Analiz Marmolejo</b>	<b>Seconded by:</b>	<b>Diana Chavez</b>	
Motion to approve part-time staff extension Consensus to approve part-time staff extension - Consensus reached				
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>Abstained</b>	<b>Motion: Passed</b>

## VI. Reports -

### a. ASI Vice President for Administration- Ledi Loot

- i. **Ledi-** Supporting with Dena and Gus in internal processes and organizing things to go to campus to give out swag.

### b. Representative from the University's Office of Human Resources Management- Susie Varela

- i. **Susie-** None

### c. University President's Designee- Carol Roberts-Corb

- i. **Carol-** None

### d. Full Time Staff

- i. **Barnaby Peake:** None
- ii. **Dena Florez-** None
- iii. **Gus Salazar-** None

**VII. Adjournment**

<b>Offered By:</b>	<b>Diana Chavez</b>	<b>Seconded by:</b>	<b>Anna Nguyen</b>	
Motion to adjourn meeting @ 3:55 Consensus to adjourn meeting @ 3:55- Consensus reached				
<b>All in Favor</b>	<b>All</b>	<b>Opposed</b>	<b>Abstained</b>	<b>Motion: Passed</b>

**CERTIFICATION**

Official Minutes taken for the ASI Personnel Meeting of the Associated Students, Inc., Cal State Los Angeles held on May 4, 2021, on Zoom and were approved by consensus by the ASI Personnel Committee on Thursday, May 11, 2021.  
Prepared by:

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Dena Florez- Recording Secretary

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Anna Nguyen- Secretary/Treasurer