



Board of Directors Meeting

Minutes

Day/Date: Thursday, May 13, 2021
 Time: 3:15- 5:45
 Location: Zoom
 Attendees: Executive committee, General Public
 Type of Meeting: General Public

❖ **Organizational Items:**

- **Call to order by: Chair Diana Chavez ASI President**
- **Roll Call**

Diana Chavez	President	Present
Ma Ledi Ham Loot	Vice President for Administration	Present
Josue Montenegro	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Jocelyn Vargas	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Rochelle Andrea Cordero	College of Health and Human Services Rep.	Present
Jazmin Ennis	College of Health and Human Services Rep.	Present
Johannakate Connally	College of Business & Economics Rep.	Present
	College of Business and Economics Rep	
Lauren Diana	College of Arts and Letters Rep.	Present
Brajohn Hicks	College of Arts and Letters Rep.	Present
Kyle Misa	College of Engineering, Comp. Science & Technology Rep	Absent
Diana Valdez	College of Engineering, Comp. Science & Technology Rep.	Present
Emily Sandoval	College of Natural & Social Sciences Rep.	Present
Kristy Lam	College of Natural & Social Sciences Rep.	Present
Sidney Lim	College of Education Rep.	Present
Phoebe Wong	College of Education Rep.	Present
Amber Beasley	Diversity and Inclusion Officer	Absent
Brooke Mero	Civic Engagement Officer	Present
Ryan Yoo	Chief Justice	Present
Carol Roberts-Corb	University President's Designee	Present
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Guests of the Gallery		

➤ **Adoption of the Agenda**

Offered By:	Ledi Loot	Seconded by:	Emily Sandoval			
Motion to Approve Agenda for Thursday, May 13, 2021 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Josue Montenegro	Seconded by:	Ledi Loot
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Motion to amend to include Action Item B Technology Proposal Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Jocelyn Vargas	Seconded by:	Ledi Loot			
Motion to amend to include Action Item C Commencement Concerns Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of the Minutes**

Offered By:	Ledi Loot	Seconded by:	Emily Sandoval			
Motion to table the Minutes for Thursday April 29, 2021 Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Public Forum**

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.
 - **Diana Chavez:** I did make a discussion on the commencement situation but if you can't wait and wish to speak here you can and we will give everyone two minutes so we can go on in the meeting in a timely matter.
 - **Antonio:** The student body made it clear that we want a new administration and please just do your job and I don't understand what is so difficult to speak for them.

❖ **Action Items**

- **2021-2022 Budget- The Board will consider action on the 2021-2022 Budget approved by finance committee.**
 - **Josue Montenegro:** Anyone has any questions?
 - **Ledi Loot:** I motion to allocate my time to Antonio
 - **Antonio:** I am going to recommend that you postpone the approval because next year's board should have a say one what they are going to do for the rest of the year. Secondly, the largest line item is the children center and this is contentious and long story short and it a way to funnel money into administration control because they have the full obligation to fund the center and they will say anything to funnel that money away. Even this year when it was clearly closed, I am looking one of the minutes for September 4th and Dr. Miller said it was running and if it is done out of coercion then it is in violation of executive order 369 because it is done clearly in coercion. So, give the money to the people that need it to the most.
 - **Ledi Loot:** We decide the postponing this so how is it going to affect the operations of ASI because this is our last BOD and has always been a concern and I have asked how many students are receiving the support from childcare and they were not able to provide the logistics. And I think it is a good idea for next administration to have a say.
 - **Josue Montenegro:** I do know that this needs to be approved so that the next administration to have a budget to begin with and I'm sure there will be an issue if we don't.
 - **Dena Florez:** I will advise that this is a preliminary and as Mr. Antonio knows as being a former VPF that there will be a 3 & 9 opportunity for the new administration to make a change. In regards to the childcare center I am sure with the new administration will fix it and if we don't approve this we would have to use the former budget and that would hold us back.
 - **Anna Nguyen:** I will allot my time to Meagan.
 - **Meagan:** I just got voted into the new ASI and I am not sure how this is going to work but based on what Dena and Antonio are saying if the new ASI decided to make an adjustment would that be within our power to do that.
 - **Dena Florez:** Yes, and we will be going over the budget and this is just a started so you will have an opportunity to make changes.
 - **Barnaby Peake:** We do have a requirement to give in a budget.
 - **Emily Sandoval:** I allot my time to Cristian.

- **Cristian Flores:** My main concern is that we have no one to fill the seat for Vice President for Finance for next year so this does need to be approved however I do recommend that we do revisit this as soon as possible.
- **Diana Valdez:** I will allot my time to Antonio.
- **Antonio:** We have experience in this because when I took off, we overturned the budget and if it does not get approve means you go with the previous budget and the administration will hold you to account. I think a good compromise would be approving it with the stipulation that it will be revisited and alter next year for the administration.
- **Ledi Loot:** When do we disperse the money to childcare center?
- **Dena Florez:** You don't need a stipulation because the new administration can change the budget at the 3 & 9 and to answer Ledi's question funds are distributed the first day of fall semester and I really ask that we trust the process and know you will have an opportunity to change it.

Offered By:	Josue Montenegro	Seconded by:	Jocelyn Vargas			
Motion to Approve Budget for 2021-2022 Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **The Committee will approve a reallocation of unused funds to Admin-Technology and Admin Operations**

- **Barnaby Peake:** There was funds left over in our legal fees and operating fees for printing and we asked to reallocate that funds in our technology to prepare for the reopening of the reopening this summer and there will be hybrid operation and we request for cameras for our meeting room and there will be personal protective equipment as well like cleaning supplies as we are still going through this pandemic and we are working on an itemized list to help us on the reopening.
- **Josue Montenegro:** I agreed that we need this with the optimism that we will be going back on campus and we all agreed in finance.
- **Diana Chavez:** How much was it?
- **Barnaby:** A total of ten-thousand dollars and not that we will be using all of it.
- **Diana Chavez:** Any discussion? None.

Offered By:	Ledi Loot	Seconded by:	Anna Nguyen			
Motion to Approve the reallocation of the unused funds to Admin-technology and admin operations. Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Discussion Items**

➤ **Fall Class Schedule: The Board will discuss concerns on this year's fall schedule and class mode.**

- **Diana Chavez:** I know that there are a lot of concerns, and we created a survey, and the biggest concern was that there weren't that many options available for fall classes and students wanted more virtual options.
- **Jocelyn Vargas:** I allot two minutes to Cristian.
- **Cristian Flores:** Based on what has been discussed in EPC and in the senate a final version of the schedule of the classes would be posted on June 7th and I know that email went out to faculty and the reason is because WASP has extended the ability to offer online courses because normally those courses have to have a submission to be taught online and those have to be submitted a year in advanced and have to go in a chain of approval. That happened very last minute because we were not sure what percentage were going to be taught in person and it is being discussed and there is no final decision yet.
- **Diana Chavez:** I just want to know what everyone has been hearing from your college.
- **Kristy Lam:** Emily and I got an email from the department of psychology and as of right now the believe that psychology that are online are shown but not the hybrid ones. Let the students know until the entire schedule is open.
- **Jocelyn Vargas:** I will reach out to the college reps with the results of the survey so after that June date to see why students want online classes.
- **Diana Valdez:** I got in contact with my dean because when the schedule first came out we were only shone 13 courses and she did say that the labs that were online are switching to in person and I also had seniors reach out about their capstone project asking how is priority registration going to look like now that the dates switched.

- **Sidney Lim:** CCOE students are split in half for classes that were previously published on GET are those modalities and sections are going to change?
 - **Diana Chavez:** I believe those are finalized.
 - **Cristian Flores:** Yes, those will stay the same.
 - **Josue Montenegro:** I will allot my time to Meagan.
 - **Meagan Domingo:** I know some students got the email of the June 7th date, but some students didn't, and everyone is saying different, so my suggestion is to get a statement out to every single student.
 - **Jocelyn Vargas:** The university should be sending out that email and I believe the information that Cristian said should be on the Senate minutes so maybe putting the senate minutes in the chat would help.
 - **Ledi Loot:** We don't have the power to do mass email which is something we have struggle with because of the privacy law.
 - **Paula Aparicio:** My concern was the backing up of the registration, but I just received the email about what I needed to know. So what is priority registration going to be like?
 - **Cristian Flores:** I do not know.
 - **Diana Chavez:** I haven't heard anything, but we will figure that out.
- **Policy 004- The Board will discuss revisions to the Elections Codes and Procedures Policy 004.**
- **Sasha Prakir:** This policy is a revision of an outdated policy that states that associated justices cannot run for any office for the entire year and we were thinking that because since it is such a low position in ASI, and we are not changing it for Chief justice or Elections commissioner. We thought that they should be able to run and if there is a conflict of interest or a grievance then they can recuse themselves so there will be no conflict of interest, so it takes off stress from being a justice and creating a different solution for the problem.
 - **Diana Chavez:** Any questions?
 - **Jocelyn Vargas:** Hypothetically what if 2 of the 3 justices decide to run?
 - **Sasha Prakir:** That was a main thing we can talk about but given the pressing timing and that grievances are rare we will for the transition packet include a note for the next chief justice should be tackling that problem and we decided to split it up because it is more efficient.
- **Commencement- The Board will discuss student concerns regarding commencement and transparency.**
- **Diana Chavez:** Earlier today there has been concerns from students about the planning and lack of communication.
 - **Ledi Loot:** I just want to say what I have been hearing is that a lot of grad students are upset of the announcement, and I understand why that is and for the administration to not being transparent and a lot of pf students had already bought their grad apparel. First commencement announcement said there was not walking on the stage and no guest so we don't understand why we can't walk across the stage and receive the diploma and why is there only one day for commencement. And we are already on the orange tier why is there so many restrictions. We just want communication and transparency and want to say that ASI has been doing everything that we can for the commencement, and it is unfair of those who has said we have not done anything.
 - **Jocelyn Vargas:** I allot two minutes to Cristian Flores.
 - **Cristian Flores:** We had president Covino visit the academic senate and Kyle was able to ask where the plans of commencement stood, and I ask if student input is actively being sought out within the commencement committee and that is a main issue that is not other input and that is something I don't know can be solved and I think we all have the same desire. We have not considered that there is going to be people from other parts of the state and country coming in that are not in yellow or green tier and having many small commencements is a better option.
 - **Brajohn Hicks:** I motion to allot my time to Laura.
 - **Laura Reynoso:** I would like to ask President Diana a question, in a private message that was sent via Facebook you stated that you were not getting responses from the commencement committee and my question is what does a true leader do when the answers are not there? In my opinion you are lacking the skills to handle the situation because you have done nothing and the only actions that seemed to have worked seemed to be from us the students.
 - **Diana Chavez:** I want to say that yes I messaged you privately and two everyone here is working hard on commencement whether it is my side or you as a student and administration and when they announced in person commencement they still announced that virtual is still going to be an option for the class of 2021. The in person is still happening it is just postponed until a later date I did say I didn't get a response and I did mention the places in which I did get a response from and it was very short and very vague and those messages are not enough to provide information to students and I do not want to confuse students any further so if I were to have announce I would not have information to answer more questions and there has been a

lot of students taking action and what I do is voice your concerns with administration and I have been through the whole year and maybe it is not fast results but we are trying our best. I think the concern with the in person of not guest and that is also a concern we can talk about one on one.

- **Antonio:** The main issue is how you are minimizing the decision of the administration. If the student body did not speak up and didn't raise hell they would have ate it like they have with every single administration and they did it and they have to have consequences and they tried to get rid of them and they had no explanation. The problem is ASI is not holding them accountable and the and the answer is resolution of no confidence. Every time it's a big event and please just make a stand.
 - **Analiz Marmolejo:** I think that is concerning that there is a lack of transparency and with who is able to plan and who is on the committee, and I just want to see admin step up and make sure that students are a priority.
 - **Brajohn Hicks:** I am not surprised because it took a long time to talk about virtual commencement.
 - **Diana Chavez:** Antonio is right we can do a special meeting and I want to say how I see is when president Covino talked about the in person commencement it was because of the survey of over nine-hundred responses and president Covino and weeks of trying to communicate and then there was a short period of no communication and the I was trying to see what I can do and then the news happen which made them have an announcement of postponing the in person commencement. What I know now is that administration is trying to look for a new venue trying to accommodate based on your recommendations. My leadership is to talk to administration is to talk to admin and that is where we are, and we are just waiting for an answering, and I do understand your frustrations.
 - **Ledi Loot:** I agree with Diana and those in ASI understand that we are here to voice your concerns but that does not mean we have to be out there because we have been doing our job on the backend some of us have a hand with petition and some of us have a hand in the media and you are telling us we are doing our job and we have been open with communicating.
 - **Brajohn Hicks:** I will allot my time to Meagan.
 - **Meagan Domingo:** I appreciate what you are all communicating but I would suggest saying what you are saying but on the social media pages and students gets upset at what gets to them and I don't think its personal, but we are having a disconnect of information.
 - **Diana Chavez:** You are right, and I do post a lot on my Instagram, and I do get a lot of views but it is my choice if I choose to go on other platforms but I do want to say my Instagram is open.
 - **Jocelyn Vargas:** Like today Diana posted and made a video to address the concerns about the email we got the from covino about not walking and even when she did that they would say that she was not being genuine and the reality of it is that we sometimes don't know more information that you all do and takes weeks to get responses and we have out emails and office hours where students can come in and we can collaborate with you all.
 - **Brajohn Hicks** I allot my time to Cristian.
 - **Cristian Flores:** I wanted to follow up after what Ledi said because no one should be under the impression that the members of ASI are not actively seeking out the voice of students and those who know that a lot of us are in committee meetings across the university and we raise hell to ensure that we do are due diligence, and no one should believe that we are not emotionally invested. We are hearing everything you guys hear but there is so much we can do.
 - **Diana Chavez:** I understand your frustration and Antonio did mention a special meeting and given that next week is finals week and given that we students and have finals as well and given that the bylaws and procedures says we need a two-third vote to have this special meeting to further this conversation so I will open it to the board and I do have five papers to write but I open it up once again to the board.
 - **Jocelyn Vargas:** Usually these resolutions go through the academic senate, and they just had their last meeting so that is also an avenue it won't get through.
- **BOD Workflow Reflection- The Board will reflect the workflow of this year's BOD and give recommendations for the next Directors.**
- **Diana Chavez:** Given that we are ending our term soon and I just wanted us to reflect and if we have any recommendations.
 - **Jocelyn Vargas:** I appreciated that the college reps and the senators working a little closer together this year and previously we weren't that close, and I hope that still gets implemented next year.
 - **Ledi Loot:** I think the newsletter would contribute a lot to ASI and another thing is my COC's doing their office hours together and not only we discuss programming and idea flowing and is a good help.
 - **Lauren Diana:** I think that telling the college reps to take the BOD meetings seriously and to take advantage of those senators.

- **Sidney Lim:** In the future is it possible to extend the speaking time that we allot to students at large? Because students have a lot to say, and I think it is something to consider.
- **Diana Chavez:** I think providing summary of what happen in our BOD on the social media or on the website and that is something that Meagan mentioned so students can be informed, and I have investigated but and I do need to work. On your point Sidney yes, we can change it but it is something we do to keep the meeting going.

❖ **Reports**

- ASI President: Diana Chavez
 - Diana: Since last biweekly I got to meet with administration and talking about the new venue and your voices were heard. Antonio my email is open. I was able to get in contact with this whole mandate of the vaccination so if you have questions, please let me know and I was thinking of doing a survey as well. I am preparing to graduate as well and doing the transition folders.
- ASI Vice President for Administration: Ma Ledi Ham Loot
 - Ledi: We have been working on giving out student gift cards and working on transition folders. Working on getting help for the food pantry as well.
- ASI Vice President for Finance: Josue Montenegro
 - Josue: Working on my transition folder and signing things.
- ASI Vice President for Academic Governance: Jocelyn Vargas
 - Jocelyn: The prefer pronoun policy passed at the academic senate hopefully it will be in effect soon and I have to do committee incentive folders.
- ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
 - Analiz: Student funding would pass soon and maybe be in effect.
- ASI Secretary/ Treasurer: Anna Nguyen
 - Anna: Do your transition folder.
- ASI Board of Directors
 - Reps at Large
 - Civic Engagement
 - ◆ Brooke Mero: Nothing much to report.
 - Diversity & Inclusion
 - ◆ Amber Beasley: None.
 - College Reps
 - College of A & L
 - ◆ Brajohn Hicks: None.
 - ◆ Lauren Diana: None.
 - College of HHS
 - ◆ Rochelle Cordero: The EPC had their last event and doing transition folder.
 - ◆ Jazmin Ennis: None.
 - College of NSS
 - ◆ Emily Sandoval: None.
 - ◆ Kristy Lam: None.
 - College of ECST
 - ◆ Diana Valdez: None.
 - College of B & E
 - ◆ Johannakate Connally: None.
 - Charter College of Education
 - ◆ Phoebe Wong: Announcing winners from our event tomorrow but that is it.
 - ◆ Sidney Lim: We also have other meetings talking about issues that came up.
- Executive Director: Barnaby Peake
 - Barnaby: We are starting our transition back into the office. Working on the training schedule. Preparing documents for our audit as well.
- University Designee: Carol Roberts-Corb
 - Carol: I want to introduce Aaron Burgess and I know he is looking forward to taking everything on.

❖ **Adjournment:**

Offered By:	Ledi Loot	Seconded by:	Brajohn Hicks			
Motion to adjourn the meeting at 5:22 PM. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on May 13, 2021, on Zoom and were approved by consensus by the ASI Board of Director Committee on Thursday, July 15, 2021.

Prepared by:

Dena Florez- Recording Secretary

Anna Nguyen- Secretary Treasurer