

Associated Students, Inc.
California State University, Los Angeles
2021-22 3&9 Operating Budget Detail

CORPORATE COSTS

Updated:

Thursday, October 7, 2021

The projections are based on our current Student Body Fee per student
of \$26.88 in the Fall semester and \$26.87 in the Spring semester

Associated Students, Inc.
2021-2022 3&9 Corporate Cost Budget Detail
Updated: 10/07/21

Account	607010	00001	783000
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TECHNOLOGY - Equipment

This line-item address the organizations technology needs via computer purchases, copier and printers.

- Desktop Computer Systems (Administration) - Next refresh required Fall 2026

13 Desktop Computers	\$ 1,310.65	x	13	=	\$ 17,038.45
<i>4 - Full-Time Staff; 6 Executives; 3 Student Staff</i>					

- Laptops (Administration) - Next refresh required Fall 2026

3 Laptop for Full-time Staff	\$ 2,460.85	x	3	=	\$ 7,382.55
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- Printer (Administration) -

1 Printer	\$ 450.00	x	1	=	\$ 450.00
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Total					\$ 24,871.00
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Associated Students, Inc.

2021-2022 3&9 Corporate Cost Budget Detail

Updated: 10/07/21

BANK CHARGES

Monthly services (statements, canceled checks, and new checks)

Account	660944	00001	780000
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Bank Charges	12	months	x	\$100.00	\$1,200.00
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Grand Total				\$1,200.00
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Associated Students, Inc.
 2021-2022 3&9 Corporate Cost Budget Detail
 Updated: 10/07/21

OPERATING EXPENSES (SUPPLIES & SERVICES)

Account	Supplies and Services	660830	660950	00001
	Postage & Freight	660800	660950	00001
	Telephone Usage	604001	660950	00001
	Telephone Equipment Lease	604822	660950	00001

University Chargebacks

- Telephone Equipment Fee \$ 334.00 x 12 \$ 4,008.00

- Telephone Usage \$ 35.00 x 12 \$ 420.00

Total \$ 4,428.00

- Postage & Fed Ex (\$25 X 12) \$ 300.00

Centralizing all phone usage, phone equipment, and postage expenses are cents Administrative costs. Due to usage patterns we were able to reduce projected annual expenses .

- Livescan \$ 190.00 x 1 \$ 190.00 Move to Personnel
 Livescan costs for new hires

Office Supplies

Office Supplies including pens, pencils, paper clips, envelopes, staplers, staples, scissors, printer cartridges, computer paper, binders, labels, file folders, desk calendars, tape, stationery, etc.

Summer \$ 500.00
 Fall \$ 500.00
 Spring \$ 500.00
 \$ 1,500.00

Grand Total \$ 6,418.00

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 2021-2022 3&9 Corporate Cost Budget Detail
 Updated: 10/07/21

OPERATING EXPENSES (SUPPLIES & SERVICES)

Office Supplies was removed from this line item as any supplies needed should be allocated to the event they are purchased for.

Account	660830	00001	783000
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- Social Media iPhone Monthly Service Fee	\$	65.00	x	12	\$	780
- iPhone upgrade	\$	720.00	x	1	\$	720

Grand Total					\$	1,500.00
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Associated Students, Inc.
2021-2022 3&9 Corporate Cost Budget Detail
Updated: 10/07/21

DUES / SUBS / PUBLICATIONS

Professional organizational dues; membership dues; subscriptions to newspapers, publications, magazines, periodicals, newsletters, resource materials, etc.

Account	660950	00001	780000
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Auxiliary Organizations Association Dues					\$ 550.00
NACAS Dues	\$ 1,330.00	x	3	(Split between U-SU, ASI, & UAS)	\$ 443.33
Progressive Business Compliance					\$ 50.00
Grand Total					\$ 1,043.33

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2021-2022 3&9 Corporate Cost Budget Detail
Updated: 10/07/21

DUES/SUBS/PUBLICATIONS

Professional organizational dues; membership dues; subscriptions to newspapers, publications, magazines, periodicals, newsletters, resource materials, etc.

Account	660950	00001	780000
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This line-item address the organizations technology needs via computer purchases, copier and printer rentals.

Licensing and Software	\$	25.00	x	\$	18.60	\$	465
Website Redesign	\$	1,000.00	x		1	\$	1,000
Amazon Website Hosting	\$	160.00	x		12	\$	1,920.00
Website Hosting Annual Renewal	\$	400.00	x		1	\$	400
BlueHost Test Server	\$	500.00	x		1	\$	500
Website Domaine Renewal	\$	100.00	x		1	\$	100
Astute Graphics	\$	335.19	x		2	\$	670
Later	\$	290.00	x		1	\$	290.00
NASPA Renewal Dues	\$	250.00			1	\$	250.00
Shutterstock	\$	1,649.00			1	\$	1,649.00
Envato (Graphics)	\$	1,250.00			1	\$	1,250.00
Drop Box (Graphics)	\$	959.88			1	\$	959.88
Suitcase TeamSync Pricing	\$	432.00			1	\$	432.00
AIGA Subscription	\$	250.00			1	\$	250.00
Amazon Prime Membership Fee	\$	75.00			1	\$	75.00
ACUI Steal this Idea entries fee	\$	500.00			1	\$	500.00
MailChimp	\$	14.99			12	\$	179.88

Grand Total							\$10,891.14
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CS-ACCOUNTING

Account	613930	00001	780000
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University Chargebacks for Accounting Services
- Accounting Services (\$14,821.70 X 4) \$ 59,286.80

Grand Total	\$ 59,286.80
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CS-AUDITING SERVICES

Account	613804	00001	780000
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	<u>2021-22</u>
Audit Firm - CohnReznick	\$ 20,900.00
<i>CSU & IRS required external annual audit and preparation financial statements.</i>	
Tax Services and CSULA Processing Fee	\$ 2,900.00
Cost to annually file and prepare our coporprate taxes with the IRS	
Actuarial Services	\$ 2,340.00
CSU Annual Auxiliary Audit Assessment	\$ 1,093.00
Grand Total	\$ 27,233.00

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CS-Fee Collection Services

Account	613932	00001	780000
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Fee Collection Services	\$	-	Summer		
	\$	5,605.45	Fall	Semester	
	\$	-	Winter		
	\$	5,016.51	Spring	Semester	\$ 10,621.96

Grand Total					\$ 10,621.96
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INSURANCE

Cost of insurance related to specific activities/programs. Other organizational insurance.

Account	660880	00001	780000
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CSURMA - Insurance Renewal \$ 8,000.00

Grand Total \$ 8,000.00

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LEGAL SERVICES- Litigation Cost

Account

660810	00001	780000
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Legal Services \$ 5,000.00

Grand Total \$ 5,000.00

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LEASE EQUIPMENT/TECHNOLOGY

This line-item address the organizations technology needs via computer purchases, copier and printer rentals.

Account	607010	00001	783000
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University Chargebacks

- Tech Support from Educational Technology Support (ETS) \$ 4,000

Grand Total \$4,000.00

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UNIVERSITY CHARGEBACKS - U-SU Space Lease

Account

660041	00001	780000
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U-SU Chargebacks

							Per Month
Utilities	2835 Sq.Feet	x	\$0.24	12	months	\$ 8,164.80	\$ 680.40
<i>Cost of heating and cooling, electricity, gas, water, and sewer.</i>							
Custodial Services	2835 Sq.Feet	x	\$0.42	12	months	\$ 14,288.40	\$ 1,190.70
Floor Maintenance						\$ -	
<i>(gloss, buffing floor one time per year)</i>							

Grand Total	\$ 22,453.20
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