



Board of Directors Meeting

Minutes

Day/Date: Thursday, October 7, 2021
 Time: 3:15- 5:45 pm
 Location: Zoom
 Attendees: Board Members, General Public
 Type of Meeting: General

❖ **Organizational Items:**

- **Call to order by: Chair Diana Chavez ASI President @ 3:16**
- **Roll Call**

Diana Chavez	President	Present
Angelina Gomez	Vice President for Administration	Present
Josue Montenegro	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Unexcused Tardy
Amber Beasley	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
	College of Health and Human Services Rep.	
Skye Aulger-Roughan	College of Health and Human Services Rep.	Unexcused Tardy
Andrew Klein	College of Business & Economics Rep.	Present
Rebeca Martinez	College of Business and Economics Rep	Unexcused Tardy
Emily Chen	College of Arts and Letters Rep.	Present
	College of Arts and Letters Rep.	
Marlen Trigueros	College of Engineering, Comp. Science & Technology Rep	Present
Diana Valdez	College of Engineering, Comp. Science & Technology Rep.	Present
Brian Nguyen	College of Natural & Social Sciences Rep.	Present
Hope Hua	College of Natural & Social Sciences Rep.	Present
Sidney Lim	Charter College of Education Rep.	Present
Phoebe Wong	Charter College of Education Rep.	Present
Rana Rozi	Civic Engagement Officer	Excused Absence
	Diversity and Inclusion Officer	
Sasha Prakir	Chief Justice	Present
Aaron Burgess	University President's Designee	Excused Tardy @ 4:09
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Gus Salazar	Director of Graphics and Marketing	Excused Tardy
Guests of the Gallery		

➤ **Adoption of the Agenda**

Offered By:	Josue Montenegro	Seconded by:	Sidney Lim			
Motion to Approve Agenda for Thursday, October 7, 2021						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Amber Beasley	Seconded by:	Josue Montenegro
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Motion to make a friendly amendment add RACC nomination to Action item C Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Amber Beasley	Seconded by:	Josue Montenegro			
Motion to make an amendment add recommendation for NSS Steering committee: Andrea Victoria Dominguez and NSS Student Affairs committee: Kazi Samin Salsabil Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of the Minutes**

Offered By:	Amber Beasley	Seconded by:	Angelina Gomez			
Motion to approve the Minutes for Thursday September 23, 2021 Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Public Forum**

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

❖ **Informational Items**

➤ **Outstanding Professor Awards**

- **Diana Chavez:** We created a survey and we have been asking the senators to share this with students. Diana goes over what the survey ask for. I encourage everyone to participate.

➤ **CSSA Presentation by VPEAA**

➤ **Tabling Sign-ups**

- **Diana Chavez:** We want to start doing this on the walkway so I thought it would be good to meet the student body please participate everyone and if you can't please let me know.
- **Angelina Gomez:** So what is tabling is it on campus events?
- **Diana Chavez:** No it is just us having a table and we pass out our calendar of events and informal and just spreading the word of ASI.
- **Sasha Prakir:** The two hours we have to do how often?
- **Diana Chavez:** I believe it is per week but I will double check.

❖ **Action Items**

➤ **Policy 004- The Board will vote to approve Bylaw's Codes and Procedure committee revision to the elections policy.**

- **Diana Chavez:** I will share my screen to show the changes and while I pull it out can you give a brief summary Sasha.
- **Sasha Prakir:** Sasha gives a summary of the policy and changes.

Offered By:	Hope Hua	Seconded by:	Angelina Gomez			
Motion to approve Policy 004 with revisions Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **ASI Internal Committees- The Board will consider taking action on appointing candidates to ASI internal committee seats.**

- **Diana Chavez:** Now we can do the appointment of Crystal Meza for Lobby Corps and Analiz couldn't be here but she gave her full recommendation.

Offered By:	Josue Montenegro	Seconded by:	Sidney Lim			
Motion to Appoint Crystal Meza into Lobby Corps Consensus reached						

All in Favor	All	Opposed	0	Abstained	0	Motion: Passed
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- **Diana Chavez:** We can move on to the RACC nomination. Diana goes over the meeting details and schedule.
- **Andrew Klein:** I nominate myself.
- **Josue Montenegro:** I also nominate myself.
- **Diana Chavez:** We now do a vote but I want you both to tell me why you are the best fit to have the seat.
- **Andrew Klein:** I believe I am the best fit because I have been in other finance meetings so I have experience and I will be valuable asset to it.
- **Jose Montenegro:** As VPF I feel that it is in my interest this meeting to know what is going on and I will participate and I feel like a direct connection to you.

Offered By:		Seconded by:				
Motion to Appoint Josue Montenegro for the RACC nomination Consensus reached						
All in Favor	8	Opposed	4	Abstained	0	Motion: Passed

- **Diana Chavez:** Now it is for the NSS steering committee and I will pass it to Amber.
- **Amber Beasley:** I give Andrea my full recommendation as she has experience so she will be a great addition.

Offered By:	Josue Montenegro	Seconded by:	Diana Valdez			
Motion to Appoint Andrea Victoria Dominguez into the NSS Steering Committee Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Amber Beasley:** She is a first time student leader but she is eager and she did so much research.

Offered By:	Diana Valdez	Seconded by:	Phoebe Wong			
Motion to Appoint Kazi Samin Salsabil into the NSS Student Affairs Committee Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Discussion Items**

➤ **Food Pantry- The Board will discuss current student concerns regarding the food pantry.**

- **Diana Chavez:** We can pass this to Frangelo and how you want to run this.
- **Frangelo Ayrán:** I believe we have a presentation first then we can do questions and I will pass this to my partner.
- **Jessica Rivera:** Jessica goes over Food pantry numbers and information.
- **Armenia Ward:** I don't want to compare institutions because I know that can be unproductive you can help people but it has to be practical. For example, at ELAC the ASI they have a small pantry but it is well stocked and people contribute to it and students are allowed to go there once a day and you have to think about the student because they are probably somebody who doesn't live alone and I understand that it may not be the healthiest option but you can give people the healthiest things in the world and if they don't consume it and it just goes to waste.
- **Frangelo Ayrán:** To give some context we actually had a pantry pre-pandemic that was similar to your ELAC experience but also included perishable items and our pantry bags were designed to create multiple meals and it was hefty bag and now after Covid hit we have had to rethink and create a new model that hasn't been seen anywhere else and it is selected by UAS and we are trying to put in as much food as possible and we can definitely talk about adding non-perishables.
- **Angelina Gomez:** I know you mentioned that these bags make three meals but do you have bags that are made for students who have bigger families?
- **Frangelo Ayrán:** Unfortunately the program is just for Cal State LA students and we are not a community pantry and recognize that our students have family and we do collect information on how many people students live with and we also have heard that the students share the food with the family and that is okay.
- **Angelina Gomez:** Because you don't offer that is there resources on campus that do or emails that you send out to the students?

- **Jessica Rivera:** We do have a Cal-fresh center on campus and we do assist in applying for Cal-fresh and the students have to qualify.
 - **Josue Montenegro:** I just want to say that I am glad that is available three days a week and not just one like before.
 - **Sidney Lim:** I receive an email from Amanda about the food pantry and I get that through my ASI email but not through my student email so I was wondering if it was possible to extend the outreach for students at large so that they are reminded.
 - **Frangelo Ayran:** I think what is happening is that Amanda is using a previous list so whoever had your office probably signed up for the food pantry and so now you all get the reminders and we do tell students to use their students emails. I do want to add that if we do a mass email to all the students we would run out of the resource far more sooner than we would anticipate as there is a logistical concern.
 - **Dena Florez:** The purpose of ASI receiving those emails is to spread the word because originally as Frangelo mentioned that is not convenient for logistics so you all should send it out.
 - **Armenia Ward:** Luckily we are in LA and there is so many food pantries available and there is a list of all of them so maybe the students can find the list and maybe they can email that out.
 - **Frangelo Ayran:** We would provide that list before and we should add those links in our pantry website as well.
 - **Diana Chavez:** Where is the food pantry housed?
 - **Frangelo Ayran:** We do have a room in the third floor of the USU but we moved all of our inventory to housing but technically we are also working with UAS as well in the food court.
 - **Diana Chavez:** What is typically given in the bags and what is given for the vegetarian option?
 - **Jessica Rivera:** **Jessica shows the list of what the bags contain.**
 - **Diana Chavez:** If the student gets the wrong things in their bag can the student contact the office and get a different bag?
 - **Jessica Rivera:** The student can mention their dietary restrictions and the bags are separated beforehand.
 - **Diana Chavez:** Can students donate?
 - **Frangelo Ayran:** Because of the food restriction we would have to say no so until the food ban is lifted then we can do it later.
 - **Diana Chavez:** For students who are not campus how can they get a bag?
 - **Frangelo:** Unfortunately with the repopulation of campus we can't run the curbside pick-up that we were running but we are in the process of exploring home delivery program.
 - **Andrew Klein:** Can students participate with food distribution?
 - **Frangelo Ayran:** The food is already being distributed from staff from the UAS but in spring we can explore that but they would require food certification.
 - **Sidney Lim:** The reason I asked about the emails is because my co-rep and I distribute them to our students but the problem is that we only have access to undergrad students and not the grad so I was wondering if we can give our students an equal opportunity because otherwise we are feeding a specific type of students.
 - **Frangelo Ayran:** I just have to share everyone has equal access to the sign up process through the Cal state la website and social media and we don't mass market it because of the limited bags we have.
 - **Jessica Rivera:** I would like to add that grad students have been taking advantage of this opportunity.
- **COVID-19 Safety- The Board will discuss current concerns regarding the COVID-19 safety protocols on campus.**
- **Diana Chavez:** I put this on here because there are concerns and I want to hear what you all have been hearing.

Offered By:	Phoebe Wong	Seconded by:	Josue Montenegro			
Motion to Allot time to Armenia Ward Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Armenia Ward:** When I visited a private school a few days ago and they wouldn't let me on the campus unless I went through their health check and have a pass for the day. I am not concerned for CSULA because it is a public campus but they say they updated the ventilation system and I don't believe them and they say they have updated the elevated as well and that is not true especially for the metro elevator that is the only one that could get you across the bridge and there are students who have expressed their concern that there are no updates and there is not social distancing and the health center continues to send out emails every week to students. I am also exempted from the vaccine and I get tested every week and the health center sends out emails every week that say if I don't get tested that I will get blocked from

getting classes and messages like that I don't like and it just seems that the health center has no connection to the test vendors and getting those emails doesn't feel good. Also students feeling that they don't have a reason to be on campus and I guess you can call it lack of campus spirit. Additionally, every single vending machine is completely empty and it is a lot of maintenance issues.

- **Amber Beasley:** I'm sure the sentiment has been shared but even if you are vaccinated you should be getting tested is that a requirement and if it isn't then why isn't it. I know that ventilation has been updated but the windows are still locked I would assume that they would want fresh air.
- **Aaron Burgess:** As far as a ventilation system they have passed the threshold of what is required to minimize the effect of the COVID-19 variant and what happens when you open the windows it throws off the balance of the air conditioning units as they are not made to work in unison with open windows. As far as testing for vaccinated people it is not a requirement and Armenia you said you test Wednesday morning and then you get an email that afternoon, we don't get those results until days after and you have received a notice and you have already tested please forgive us. Now here is the part I want you all to get excited about, LA County is tracking about sixty cases per one-hundred thousand and CSULA at twenty-seven thousand we get zero to one case per day as we are approximately at 90% vaccination rate through the campus so we are doing great.
- **Amber Beasley:** Seeing as we have decided different implementations for COVID would CSULA consider making its own recommendations to make a requirement of testing as there will be more people on campus later.
- **Aaron Burgess:** We are tracking things day by day so we would have to see the number of positive cases that are being recorded and that is going to determine what the requirements for outdoor and indoors.

Offered By:	Sidney Lim	Seconded by:	Amber Beasley			
Motion to Allot time to Mckayla Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Makayla Edwards:** My concern if we decide to go back in the spring is we are thinking of being one hundred percent on campus in the spring and I learned that in the spring my professor will have a class of eighty students in a none lecture hall so I am worried of students being too close to each other so are what are going to be the requirements for mask and what will be the requirements and what is the protocol.
- **Aaron Burgess:** Go to the website and there we answer frequently asked question.
- **Diana Chavez:** I want to share the sentiments of Makayla as she is not the first one that I have heard and I just want to say that the idea is to have us fully vaccinated by then that way you don't have to worry about it so that we are all safe and I know that the faculty senate are looking at concerns of students and students are still not ready to come in person because of so many different interpretations of what they are hearing. I also noticed that there are not a lot a lot of social distancing is it possible that we can put up signs for that.
- **Aaron Burgess:** I don't want to be the bearer of bad news but LA County eliminated the social distancing about a month ago but if you are feeling uncomfortable then try to stay away and you can see this in the class rooms but the silver lining is that cases are not rising and my assumption is that they don't plan on going back on social distancing.
- **Diana Chavez:** Is there any plans of informing the students of those updates?
- **Aaron Burgess:** The health watch page has a lot of information also you can go directly to the LA county department of public health. It was stated today those changes and I am sure that the information will be updated shortly.

Offered By:	Anna Nguyen	Seconded by:	Phoebe Wong			
Motion to Allot time to Armenia Ward Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Armenia Ward:** As a student from arts and letters I have seen that this pandemic has destroyed opportunity in these majors of gathering and this has been a big distraction and since this is a virus one day we do have to decide what we have to do because zoom university cannot go on forever.
- **Angelina Gomez:** I know this was mentioned before and I have been getting emailed about this that there are students that don't have classes on campus but they are getting emailed that if they don't get vaccinated their registration is going to be on hold.

- **Diana Chavez:** When I asked administration this question and I don't have a clear answer. But those emails are preparing you for spring but I would say call.
- **Angelina Gomez:** The email says also that I have a class on campus for spring but I have sent in my registration.
- **Diana Chavez:** Some are generic emails but are classes going to be all in person and that is still a conversation to have
- **Aaron Burgess:** Take that email very seriously as this is a warning in advanced to be prepared for next semester.
- **Diana Chavez:** Unfortunately Analiz is not with us to let us know more.

Offered By:	Sidney Lim	Seconded by:	Hope Hua			
Motion to Allot time to Elizabeth						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Elizabeth:** For those who still don't feel safe going to campus will there be online classes offered.
- **Diana Chavez:** I know the plan is to have it face to face but I can't tell you what classes what specific classes will be online but I will ask.
- **On Campus Involvement- The Board will discuss the matter of being involved on campus as an ASI Member.**
 - **Diana Chavez:** I know I was stern on being virtual but I did say it would depend on how everything is going. I have noticed that some of us are not campus and some are. I wanted to see what we can do to be more involvement.
 - **Angelina Gomez:** Are you asking how we can be involved now or once we are on campus?
 - **Diana Chavez:** Right now on campus. So how do you want to be involved on campus?
 - **Angelina Gomez:** For me I just need to figure out when I have free time to table and I would recommend others to do that because at least for me I really want to be on campus.
 - **Diana Valdez:** I am fully online but I also figure out how to be on campus on Tuesdays for ASI.
 - **Dian Chavez:** Yes, I understand and we can also talk about alternatives for those who are virtual.
 - **Sidney Lim:** I am fully virtual and work all week and we go to meetings and we just off a meeting where they wanted more advisement event so we are trying to find a lot of pockets of time to do something in our college.

Offered By:	Phoebe Wong	Seconded by:	Sidney Lim			
Motion to Allot time to Armenia Ward						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Armenia Ward:** At the end of the day you can't make anyone one do anything and I did notice that some people were just a part of the group to have it on their resume. But I think that ASI needs to get back on campus to show the students that they care.

❖ Reports

- ASI President: Diana Chavez
 - Diana: This week I was a panelist for SQE'S town hall talking about some resolutions. Doing one on ones and catching up on things I missed and working on some projects. Also meeting with admin tomorrow. I am working on the food pantry as well.
- ASI Vice President for Administration: Angelina Gomez
 - Angelina: I set my one on ones I am now working on an event as well that is coming up and I am looking forward on being a part of the food security resource fair as it is an opportunity to be on campus so please join the event and let me know.
- ASI Vice President for Finance: Josue Montenegro
 - Josue: Working on the budget and working on my one on ones.
- ASI Vice President for Academic Governance: Amber Beasley
 - Amber: Interviewing people for committee seats and remember your committee report forms as well.
- ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
 - Analiz:
- ASI Secretary/ Treasurer: Anna Nguyen
 - Anna: Nothing much.
- ASI Board or Directors
 - Reps at Large

- Civic Engagement
 - ◆ Rana Rozi:
 - College Reps
 - College of A & L
 - ◆ Meagan Domingo: I have been listening to concerns and advice from students and tomorrow I am talking to the advisory board and working on events.
 - College of HHS
 - ◆ Skye Aulger-Roughan: NONE
 - College of NSS
 - ◆ Brian Nguyen: I also did class presentation and having meetings
 - ◆ Hope Hua: We did our event and I have been attending committees and I presented to my classes about ASI.
 - College of ECST
 - ◆ Diana Valdez: Talked to our Dean and discussed our event that is coming up and we are doing a two day series.
 - ◆ Marlen Trigueros: I am trying to schedule my one on ones with Diana.
 - College of B & E
 - ◆ Andrew Klein: we had an event and I have gone to some interesting meetings and events as well.
 - ◆ Rebecca Martinez: NONE
 - Charter College of Education
 - ◆ Sidney Lim: We had our event and we have our fair next week and we had a meeting today and we talked about student concerns that were specific to the college. For ECST for women in stem we have professors that are interested to participate.
 - ◆ Phoebe Wong: We started the U-pass essay event as well.
 - Director of Graphics and Marketing: Gus Salazar
 - Gus Salazar:
 - Associate Executive Directive: Dena Florez
 - Dena:
 - Executive Director: Barnaby Peake
 - Barnaby: We are focusing now on the budget and we do budget updates and thank you for coming to the open forum. We are also starting conversations with our EOC and Sasha to talk about elections. We are also doing a lot of policy revisions so you will see them as they roll out. I will also send out a survey about the training we did. We are also working on the spring calendar so start talking about spring events and programs.
 - University Designee: Aaron Burgess
 - Aaron: We just sent out the third part of the grant and the next part of the grant and the only section of students that didn't get them was the international student but they can still apply for the emergency grant that we currently have closed off. The total allotment of the grants was twenty-six million dollars and they will do it next semester as well but I can't say what the amount is.
- ❖ Adjournment:

Offered By:	Amber Beasley	Seconded by:	Bryan Nguyen			
Motion to adjourn the meeting at 5:44 PM. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on October 7, 2021, on Zoom and were approved by consensus by the ASI Board of Director on Thursday, October 21, 2021.

Prepared by:

Kaina Orozco- Recording Secretary

Anna Nguyen- Secretary Treasurer