



# Executive Committee Meeting

## Minutes

Day/Date: Tuesday, October 12, 2021  
 Time: 4:30 PM- 5:45 PM  
 Location: Zoom  
 Attendees: Executive committee, General Public  
 Type of Meeting: General

❖ **Organizational Items:**

- **Call to order by: Chair Diana Chavez ASI President @ 10:07**
- **Roll Call**

Diana Chavez	President	Present
Angelina Gomez	Vice President for Administration	Present
Josue Montenegro	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Amber Beasley	VP for Academic Governance	Excused Absence
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Sasha Prakir	Chief Justice	Present
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Excused Absence
Aaron Burgess	University Designee	Excused Tardy
Guests of the Gallery		

➤ **Adoption of the Agenda**

Offered By:	Josue Montenegro	Seconded by:	Anna Nguyen			
Motion to Approve Agenda for Tuesday, October 12, 2021						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of the Minutes**

Offered By:	Josue Montenegro	Seconded by:	Angelina Gomez			
Motion to Approve Minutes for Tuesday, September 14, 2021						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Public Forum**

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

❖ **Informational Items**

❖ **Action Items**

## ❖ Discussion Items

- **Performance Warning Notice- The committee will discuss revisions to the performance warning notice.**
  - **Diana Chavez:** Diana goes over the point of the Performance Warning Notice. Should we add more or remove incidents? Diana goes over example of incidents that can be added.
  - **Angelina Gomez:** What you can say is something like use of excuses because I do believe that some are telling the truth.
  - **Diana Chavez:** Yes, so how long are we going to let that slide and how often.
  - **Sasha Prakir:** I think that we must be communicating with our committee members, but I believe that we have to be leaning towards believing them whether they are dodging the meeting but if you have proof, it's another thing.
  - **Diana Chavez:** It was just hard to hold students accountable but pre-pandemic we could hold them accountable. What about the social media should we have something about that here? Something that doesn't take away their first Amendment.
  - **Barnaby Peake:** I don't think we have to put specifically social media and make it broad so we can reach multiple aspects and this falls under
  - **Analiz Marmolejo:** Maybe saying that you can't bash on panels events or meetings because it is against policy.
  - **Diana Chavez:** We don't have a policy about that.
  - **Analiz Marmolejo:** We don't have anything that we sign like that?
  - **Barnaby Peake:** I'll see what we have in our contract
  - **Angelina Gomez:** Maybe we can something like ASI leader can have negative comments towards ASI organizations and be specific because we can always miss something.
  - **Josue Montenegro:** Based on what Angelina was saying we can say don't instigate the situation.
  - **Dian Chavez:** Any other ideas?
  - **Sasha Prakir:** All of these must have a basis in our policy, right?
  - **Barnaby Peake:** Yeah, so that when this occurs, we can cite the policy.
  - **Diana Chavez:** A lot of these are.
  - **Sasha Prakir:** I was going to say that a lot of these should be mentioned in the Bylaws or policy.
  - **Diana Chavez:** I want to say that half is in the ethics policy and the other half is in the performance warning policy except for the new one I added.
  - **Angelina Gomez:** Maybe email response time because I had to speak to my commissioners about that because sometimes, I wouldn't get responses from my commissioners until two weeks after.
  - **Diana Chavez:** I think that is a good point, Barnaby do you know anything about this?
  - **Barnaby Peake:** I wonder if that falls under insubordination and failure to comply.
  - **Analiz Marmolejo:** You have refusal to do assigned duties and then you have refusal to comply with instructions. Is there a difference?
  - **Barnaby Peake:** Failure to perform duties would be Barnaby proceeds to give examples and explain the difference.
  - **Diana Chavez:** I think we are good with this discussion.
- **BOD Restructure- The committee will discuss the idea of restructuring BOD.**
  - **Diana Chavez:** BOD is growing and having to add two more college reps for the college of ethnic studies and the bigger the board less work is passed but on the other hand the bigger the board the more opinions and ideas you can bounce off. Last year the exec committee was looking at reducing the board and that is still a question I ask today. So, what can we do?
  - **Analiz Marmolejo:** Analiz Proceeds to give her opinion about having a big board versus having a small one.
  - **Diana Chavez:** I learned that it depends on the type of organization we are, and I learned that a big board works because we are not representing just one demographic but many. As far as making them switch semesters it wouldn't work because of the GIA because that depends on the bi-weekly, but we also don't want to get too big.
  - **Josue Montenegro:** I was thinking about the performance warning, if they don't say anything in the meeting for multiple meetings I don't know if that is an offense so that everyone is participating. It would be an incentive.
  - **Diana Chavez:** Yeah, especially because the same few people always motions and speak.
  - **Analiz Marmolejo:** I think that goes back to motivations.
  - **Diana Chavez:** Since that is close to the next thing agenda let's move on because we seem to come to a consensus that we shouldn't reduce BOD.
- **ASI member Involvement- The committee will discuss how ASI can get more involvement.**

- **Diana Chavez:** This topic goes two ways not only do we have to worry about them getting involved physically or tabling but also in our meetings. Now how do we get them involved and how can we motivate them to come to in person events if they are virtual and online.
- **Analiz Marmolejo:** I think incentives would be cool especially if they are not close by. Or learning everyone's different values.
- **Josue Montenegro:** Maybe adding it to the position and making it a requirement somehow.
- **Diana Chavez:** The two service hours are a requirement, and I don't know how I feel about the incentives, and I like calling people out.
- **Sasha Prakir:** I like the idea of calling them out because it seems more encouraging and if they weren't listening it would be on them. On tabling for associate justice, it feels like for such a low ran position I feel like they might leave.
- **Diana Chavez:** I do want to say that it is on the application when they apply so they are aware.
- **Josue Montenegro:** How about a recognition or appraisal.
- **Analiz Marmolejo:** Incentives don't have to be monetary, and we do already have this money in our budget and other good ideas could be like a retreat because I feel like since we don't even know each other some people don't want to go table since they don't know anyone.
- **Diana Chavez:** I wish we can do a physical retreat but unfortunately, we can't.
- **Spring Programming- The committee will discuss ideas for spring events.**
  - **Barnaby Peake:** Deadlines are coming up soon and we haven't even thought about spring and are reaching out to CSI and athletics to see what is going on with homecoming. So, we must start thinking about programming.
  - **Diana Chavez:** So, what do you guys think.
  - **Angelina Gomez:** My EPC commissioner Ryan was thinking of collaborating with heal the bay and we thought we can have ASI members and students to go clean up a beach that way it can be an outside program and that can let us get to know each other. Another thing I have been talking about is to have a college fair just to have all college reps to go out and talk about the resources that they have.
  - **Analiz Marmolejo:** Another one is that our campus is a no smoke zone and we a lot of cigarette butts outside of the zone and I know ASI use to do a program where you pick up cigarette butts because it messes up all the soil that are foundation for plants. Maybe even doing a very formal event like when we had Lucille Roybal something like that. Also maybe hosting a CSSA plenary.
  - **Diana Chavez:** Yeah, we can definitely try to do that seeing as we have good connections.

Offered By:	Josue Montenegro	Seconded by:	Angelina Gomez			
Motion to extend the meeting five minutes.						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Board of Directors Agenda- The committee will discuss potential BOD agenda items.**

❖ **Reports**

- ASI President: Diana Chavez
  - Diana: I met with the dean of students today and they have increased the number of housing units for the students that are homeless. We talked about CAPS and hiring more full-time councilors and we were able to find a date and time to collab with the director of CAPS on October 22<sup>nd</sup> at 4 PM and it will be a community circle. If you get any students asking about vaccinations or disenrollment and other things of that nature, send them my way or send them to the dean of students. Students that have all online classes and haven't received their vaccine will have a hold on their spring enrollment; you have to get vaccinated or get an exemption.
- ASI Vice President for Administration: Angelina Gomez
  - Angelina: I had COC meeting event as we had a guest speaker, and I handled a conflict with a committee member, and I think, and I think I did well. I am waiting to hear from Gus about my meet and greet.
- ASI Vice President for Finance: Josue Montenegro
  - Josue: Working on the 3 & 9 and it might get approved this Friday coming up and it will be on next BOD and will also get on for approval. I also have a one on one with Alexandra my vice chair to work on the financial literacy workshop.
- ASI Vice President for Academic Governance: Amber Beasley

- Amber: Diana says that Amber Beasley is working on a webinar.
- ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
  - Analiz: Last week I had a conversation with congressman Lou and right now President Bidens Build back better plan he is requesting Cal grants to be 475 and in one of the committees they are pushing the max to be 500 which we know is a little bit. There is a campaign going on but I don't know if CSSA knows what is going on so I am trying to contact the leg affairs at CSSA to see if we can make it a system wide movement. Congressman Jimmy Gomez is working on the EATS act and is in the early process of making the bill. On Monday I got invited back in city of Pasadena to talk on their panel.
- ASI Secretary/ Treasurer: Anna Nguyen
  - Anna: None
- Associate Executive Directive: Dena Florez
  - Dena:
- Executive Director: Barnaby Peake
  - Barnaby: I met with President Covino and Octavio and a couple of times they brought up ASI elections and they want to be more engaged even with the candidates as they start or even before they start so they can be familiar with administration. They are looking forward to the state of the campus. I started working Erick and Sasha about our elections and we are going to start working on the elections and codes and procedures. I get the sense that students don't get the idea about running for the next year of ASI and I think we are going to open that up in the spring semester and we are getting new computers in the office. Last, I am thinking about starting an ASI ED Instagram account and I will need all of your help in following me and giving me tips and I was thinking about using it as a marketing tool and to interact with other organizations on campus.
- University Designee: Aaron Burgess
  - Aaron:

❖ Adjournment:

Offered By:	Angelina Gomez	Seconded by:	Josue Montenegro			
Motion to adjourn the meeting at 5:52 AM.						
Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Executive Committee Meeting of the Associated Students, Inc., Cal State Los Angeles held on October 12, 2021, on Zoom and were approved by consensus by the ASI Executive Committee on Thursday, February 1, 2022.  
Prepared by:

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Kaina Orozco- Recording Secretary

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Anna Nguyen- Secretary Treasurer