



Executive Committee Meeting

Minutes

Day/Date: Tuesday November 30, 2021
Time: 4:30 PM- 5:45 PM
Location: Zoom
Attendees: Executive committee, General Public
Type of Meeting: General

❖ Organizational Items:

- **Call to order by: Chair Diana Chavez ASI President @ 10:07**
- **Roll Call**

Diana Chavez	President	Present
Angelina Gomez	Vice President for Administration	Present
Josue Montenegro	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Amber Beasley	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Sasha Prakir	Chief Justice	
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Present
Guests of the Gallery		

➤ Adoption of the Agenda

Offered By:		Seconded by:				
Motion to Approve Agenda for Tuesday, November 30, 2021						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ Approval of the Minutes

Offered By:	Josue Montenegro	Seconded by:	Amber Beasley			
Motion to table Minutes for Tuesday, November 9, 2021						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ Public Forum

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

❖ Informational Items

➤ Winter Retreat

- **Diana Chavez:** Diana informs team that it will be a one day retreat.
- **Sasha Prakir:** Is it going to be for ASI and we are going to be learning or are we going to be doing activities.

- **Diana Chavez:** I think it will be a mixture of professional and leadership development and a bit of fun.
- **Analiz Marmolejo:** I was only going to say that I feel like people are leaving because we are not team bonding.
- **Diana Chavez:** Barnaby and I want to incorporate fun into it for everyone, but we want to do it in the safest way possible

➤ **Office Hours**

- **Diana Chavez:** Diana just reminds execs to have office hours.

❖ **Action Items**

➤ **Student Government Positions- The Committee will vote to approve candidates to open positions.**

- **Diana Chavez:** Luke you have two minutes to tell us why you are best fit for this position.
- **Luke Villarama:** I am a third year here at Cal State LA and I am currently a student at large in bylaws, codes and procedures committee and I am applying to be an associate justice and I want to improve the experience of the people here and I have been in the committee for the past two or three months and we only have had two associate justice this term so after speaking to Sasha I decided to apply for associate justice and I am committed to help ASI to reach its policy goals.
- **Sasha Prakir:** He has been doing the workload of an associate justice and he is committed so I give my full recommendation.

Recommendation:						
Offered By:	Josue Montenegro		Seconded by:		Amber Beasley	
Motion to approve Luke Villarama into the Associate Justice position. Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Discussion Items**

➤ **Spring Programming- The committee will discuss programming for spring semester.**

- **Diana Chavez:** Diana asks for feedback about spring programming and mentions that Barnaby has made a programming plan.
- **Barnaby Peake:** Barnaby goes over plans and ideas for programming.
- **Diana Chavez:** Do you have ideas or need help in programming ideas?
- **Josue Montenegro:** Josue mentions that he had his financial literacy workshop and wants to have another in the spring.
- **Diana Chavez:** The program proposal should be sent now. Even if you don't have a set date for your program still submit the proposal and say that the time and date is tentative.
- **Jose Montenegro:** Since I did it through zoom do I have an option to do it through zoom spring semester?
- **Diana Chavez:** We set the expectation that all programming will be in person, but I am open to virtual events. Programmers are required to do two in person. Any other questions.
- **Amber Beasley:** Amber makes a point to make some programs hybrid.
- **Diana Chavez:** Diana agrees.

➤ **ASI Repopulation- The committee will discuss updates on repopulating ASI for the next spring.**

- **Diana Chavez:** Diana Chavez reminds members about completing a survey and express member concerns and asks for the committees' thoughts.
- **Sasha Prakir:** In my area I think they are okay with in person although they prefer online because of Friday meetings, and I would prefer online for at least my meeting, but I will go with what we all choose.
- **Diana Chavez:** Sasha you are more than welcome to change your time and day of bylaws to a different day and time. Do you know why your committee would prefer it to be online?
- **Sasha Prakir:** Well 9 AM on a Friday is rough but it is not only bylaws but let's same that some of your members are sick and you can't make quorum you can just make the meeting virtual, and it can be more flexible.
- **Diana Chavez:** I want to move away from personal preference and when it comes to meetings its already hard to be hybrid. I do agree that we need a virtual component so it can be accessible to everyone so we can broadcast so everyone can tune. I know that there has been a problem in housing, and I know that we are going to hold a meeting at housing, so students don't have to wait to come to us.
- **Amber Beasley:** It was shared to me that some of the senators may have to drop if it was going to be fully in person.

- **Diana Chavez:** Do you know why?
- **Amber Beasley:** I think the idea of running from class to a meeting doesn't work with their schedule, but I do know that it is important to be on campus.
- **Angelina Gomez:** My commissioners are excited to come back. I feel like there should be a grace period to get to meetings for those who are new.
- **Diana Chavez:** Any other concerns?
- **Analiz Marmolejo:** I think Sasha brings up a good point on Friday meetings because it makes sense for me to be on campus when I have leg affairs and personnel back-to-back but not if it only one thirty-minute meeting on Fridays because most students are not even on campus and especially not at 9 AM so in making it virtual it is more accessible so I think that is something that we should be looking to.
- **Diana Chavez:** Although I have been stern about coming back in person that is why we are discussing it now because I want to hear your concerns. If I were to give that leeway to most of you, I don't want you to get your hopes up and then in the middle of the semester we are going fully in person.
- **Analiz Marmolejo:** I don't know if Aaron or Barnaby are in conversations, we haven't been in, but it is also looking like they are making a lot of classes virtual. So, I don't think that we should be completely in person next semester.
- **Diana Chavez:** It is all about meeting the needs of the students and if that means we have to be hybrid then again, I am open to that, but we are going with the flow and what is currently the plan and we are still having conversations on what should happen is anything changes.
- **Josue Montenegro:** I just wanted to ask how ASI handle one line-item meetings before the pandemic?
- **Diana Chavez:** We historically never have had a one-line-item agenda and if that happened, we would have to work on adding to it. I do want to work on what an agenda should look like.
- **Barnaby Peake:** I just want to remind everyone is that the goal is to interact with the students.
- **Exec Office: The committee will discuss the use of exec offices.**
 - **Diana Chavez:** What are your thoughts and ideas about exec offices for next spring because we are currently going through some renovations, and I don't think we will have those office renovations ready for spring so there may be some without an office.
 - **Angelina Gomez:** Me and Analiz have been sharing an office, but I feel like people who commute to campus or have classes that aren't too far apart from each other should have the office and there should be communication.
- **Leadership Reading- The committee will discuss the reading assigned last executive meeting.**
 - **Diana Chavez:** Diana goes over why she gave the reading and asks the committee to think about their leadership role.
 - **Analiz Marmolejo:** Analiz shares her reflection on the assigned reading.
 - **Diana Chavez:** Diana shared something she learned in class about leadership.
 - **Barnaby Peake:** Barnaby shares his dislikes and opinions of the reading.
- **Board of Directors Agenda- The committee will discuss potential BOD agenda items.**

❖ Reports

- ASI President: Diana Chavez
 - Diana: Helping Barnaby with spring plans and I know for December 9th we are going to be having distress. Because we canceled our last meeting with President Covino and Octavio we are planning to reschedule on December 10th.
- ASI Vice President for Administration: Angelina Gomez
 - Angelina: Going to be meeting with Dena and Barnaby to talk about spirit week. I'm going to the office tomorrow.
- ASI Vice President for Finance: Josue Montenegro
 - Josue: I had my financial literacy presentation, and I will be helping Alexandra with her club and org workshop that might happen in January and I am trying to create a list of ideas in ways to promote clubs and orgs. I am also trying to get the reports from the university support areas.
- ASI Vice President for Academic Governance: Amber Beasley
 - Amber Beasley: In MCAST about events so we are going to have one or two forms, one for grad and one for undergrad and we are going to offer informational one maybe in spirit week and it was said today that departments got the greenlight to use discretion to move into hybrid modalities if necessary. Last exec I jumbled information about limited directed studies and continuous student policy conversation and they have decided that they are going to allow those students that did not take an official leave of absence to try to work with them and get them back onto campus without other formal processes.

Offered By:	Josue Montenegro	Seconded by:	Angelina Gomez			
Motion to extend the meeting until 5:50PM						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
 - Analiz Marmolejo: We just got a DIO and I think I recruited a civic engagement officer and because she is a freshman, she must wait to next semester to apply. I have been talking to Dena about my program and she are getting ready for CHESS and our first in person meeting for CSSA will be in January maybe.
- ASI Secretary/ Treasurer: Anna Nguyen
 - Anna: There was a last biweekly, so we are going to push the last GIA out. I am creating a organized document of what we have talked about in SPC.
- Associate Executive Directive: Dena Florez
 - Dena:
- Executive Director: Barnaby Peake
 - Barnaby: We need help for our in-person event, and we are going to have a holiday gathering and BOD is coming up. The computers are in, so they are getting imaged. Dena, Amanda, and I are going to an auxiliary conference in palm springs.
- University Designee: Aaron Burgess
 - Aaron: You all are having very important conversations and students depend on you to get the message to leadership. Aaron shows appreciation to the committee.

❖ Adjournment:

Offered By:	Josue Montenegro	Seconded by:	Angelina Gomez			
Motion to adjourn the meeting at 5:49 PM Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Executive Committee Meeting of the Associated Students, Inc., Cal State Los Angeles held on November 30, 2021, on Zoom and were approved by consensus by the ASI Executive Committee on Thursday, February 1, 2022.

Prepared by:

Kaina Orozco- Recording Secretary

Anna Nguyen- Secretary Treasurer