



**Cabinet of College Representatives
Meeting Minutes**

Date: Thursday December 2, 2021

Time: 3:15 – 5:45 pm

Location: Zoom (<https://calstatela.zoom.us/j/88633276963>)

Attendees: Committee Members, General Public

Type of Meeting: General

I. Organizational Items

a. Call to order by: Chair Andrew Klein, *College of B&E Representative @3:18 pm*

b. Roll call:

Diana Chavez	ASI President	Present
Emily Chen	College of Arts and Letters Rep.	Present
<i>Vacant</i>	College of Arts and Letters Rep.	N/A
Sidney Lim	Charter College of Education Rep.	Present
Phoebe Wong	Charter College of Education Rep.	Present
Andrew Klein	College of Business & Economics Rep.	Present
<i>Vacant</i>	College of Business & Economics Rep	N/A
<i>Vacant</i>	Comp. Science & Technology Rep.	N/A
Diana Valdez	Comp. Science & Technology Rep.	Present
Skye Aulger-Roughan	College of Health and Human Services Rep.	Unexcused absence
<i>Vacant</i>	College of Health and Human Services Rep.	N/A
Brian Nguyen	College of Natural & Social Sciences Rep.	Present
Hope Hua	College of Natural & Social Sciences Rep.	Present
Barnaby Peake	ASI Executive Director	Excused absence

Roll call is complete, quorum has been established.

Gallery/Guests: Luke Villarama (Associate Justice), looking to observe the conversation regarding the plans for the return to campus.

c. Approval of Agenda

Offered by:	Phoebe Wong	Seconded by:	Sidney Lim			
Motion to approve agenda for December 2, 2021						
Consensus Reached						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

d. Approval of Minutes

Offered by:	Brian Nguyen	Seconded by:	Phoebe Wong			
Motion to approve the minutes for October 14, 2021						

Consensus Reached						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed

II. Public Comment

- a. This time is allotted to members of the public to address the board regarding action items not included on the meeting agenda.
- b. **Luke Villarama, Associate Justice:** Hey guys, I'm Luke. I'm an associate justice. I was sent by Sasha [Chief Justice] to observe and see what you are discussing and see your concerns are especially regarding discussion item B, which is the return to campus.

III. Action Items

- a. None

IV. Discussion Items

a. Destress Event

- i. **Andrew Klein:** President Diana, could you please go over the destress events that are coming up and just explain the upcoming in-person and online events?
- ii. **Diana Chavez:** Yeah so, everyone got an email that Amanda sent out regarding our destress event on December 9th. So currently, what we are going to do is: on December 9th we'll be handing out goodie bags from 11 [am] to 2 [pm]. We bought stress balls, sharpeners, pencils. We will be putting in blue books and scantrons in there as well as some tea, granola bars, just like little destress stuff. The cool thing about this is that we invited administration and they have agreed to come so you will be [working] alongside administration to hand out goodie bags. We need all the hands we can get, and I do want to shout out Hope for being the only one coming into the office and helping us fill out 200 goodie bags. We are not there yet, but our goal is to do 200 goodie bags. So we are still waiting on the food to put in the goodie bags, so from now till Thursday, if you can make it, we would appreciate it if any of you can come help us fill out those goodie bags. And if you can make the 11 [am] to 2 [pm time frame], please do so. We are going to be renting out a bouncy obstacle course. It is going to be a Star Wars theme; that is what we are going for. The flyers and everything are Star Wars themed. Our goodie bags are Star Wars themed, so please stop by if you want to help us give out some goodie bags. For the virtual one, this is going to be quite an update for some of you. I know that for those who are on the virtual team, to figure out some of the virtual events, I know that some of you wanted to do meditation or stuff like that. Unfortunately, we couldn't get that collaboration with the recreation center, so we will just be doing some Instagram challenges. If you were in ASI last year, we will be doing the same thing again. So that is also going to be going on around the same time (next week); destress week is next week. So that is what is going on on the virtual side. This is our very first in-person event that is happening next Thursday, so I would really encourage all of you to stop by and really [get a] feel for how that is going to look like because that is what we are going to be doing the next year [semester]. It is a very fun experience. Administration will be there. So that's pretty much all the updates that I have for the destress event. Are there any

questions? And if you do know anyone who is on campus from 11 [am] to 2 [pm], let them know that we will be on the main walkway. I think we are going with Library South, wherever the bouncy house is, I'm sure they'll know. It will be pretty big, so make sure to tell your friends that we will be giving out goodie bags so they can stop by as well.

- iii. **Hope Hua:** I have a question. Do you know when you will have all the tea and granola bars ready to put in the goodie bags?
- iv. **Diana Chavez:** So we ordered it today, I want to say. I was hoping that Amanda would be on here [this meeting] because she was the one that ordered it, but we ordered it through Amazon, so maybe a few days. By next week, we should have the items.
- v. **Hope Hua:** Okay, thank you.
- vi. **Andrew Klein:** Thank you, are there any other questions about the distress events that will be happening next week? No, alrighty.

b. Returning to Campus

- i. **Andrew Klein:** Moving on to discussion item b, which will be returning to campus. The Cabinet of College Representatives will discuss our return to campus and in-person meetings. This has been something that has been brought up by multiple members of this committee and ASI, concerning the upcoming return to campus for the Fall [Spring] semester, and how we will be adjusting to that, including in-person meetings. Some people have some concerns about coming back, the safety, whether there should be online meetings, in-person, hybrid, etc. Does anyone have any concerns about coming back on campus?
- ii. **Hope Hua:** I have a comment about this. So, there was some consideration for some of the committee meetings to be in-person or online as per the discretion of the committee chair, as mentioned in a previous BOD meeting. And I just want to support this notion because I think as we, as students, transfer back into a fully in-person learning experience, it is quite drastic from going even from a hybrid to fully in-person. I think, to kind of lessen that impact and slowly transition into a fully-in person [mode], we should keep that on the table.
- iii. **Andrew Klein:** And that would be having meetings still online or in hybrid?
- iv. **Hope Hua:** That would be having like the 'big' meetings (like BOD, or Shared Governance, or Cabinet of College Representatives (maybe)) in person, but the smaller committee meetings (like Finance or Legislative Affairs, or other committee meetings) to be held at the discretion of the chair. [The chair] will decide if it [the meeting] will be in person or online.
- v. **Andrew Klein:** Okay. Is there anyone else who has a similar sentiment or have any other comments concerning returning on campus and the meetings associated with that? Any other comments, any other concerns, any questions at all from anyone else in the committee? Alrighty. President Chavez, how do you feel about coming back and whether or not there can be online meetings at the discretion of the chair?

- vi. **Diana Chavez:** Thank you, Chair Andrew, I really do hope that all of you are comfortable enough in sharing, so thank you Hope for sharing that. I do want to hear all of your sentiments and thoughts about this. I know it is quite scary for almost all of you because this would be your first time returning to campus, compared to someone who has already been here pre-pandemic. It is really just hearing all of you and taking that into consideration. I want to say on Tuesday we had [an] Exec[utive Committee meeting], so the executives have been discussing what that would look like for next Spring and whether or not some committees can be hybrid or online. There's a lot of context and a few challenges with that on the professional staff side, as well as with us. With the Exec[utive Committee meeting] that happened on Tuesday, Hope, you weren't the only one to share that sentiment of having smaller meetings online and remote, so it's just hearing all of you guys out. The main ones that are working on this is myself and Barnaby. It's just hearing all of you guys out. What I can say right now regarding the hybrid option for next Spring, it's going to be a challenge. The issue with that is that everyone is coming back in person. Now, at [the] Exec[utive Committee meeting], it was the first time that I heard that some departments are going remote. So Barnaby and I are just going to see how that goes. This is why it is very important for all of you to share your Spring schedule; we want to meet all of you where you are at, but at the same time, we want to meet where the students are at. And if more than half of our students will be in-person, we have to follow that, right? I don't understand how we are going to be servicing our students if our meetings will be online while our students are in person. So, this is all new to us. Obviously, the pandemic has changed a lot of things. ASI has always been hands-on. We've always had in-person meetings, and obviously there is always room for growth, always room for adapting to new changes and stuff like that. So Barnaby and I have been, you know, thinking about this very hard and strategically. So it's like if we do see growth [in the number of] remote classes or anything like that, the hybrid option is definitely there. But our final decision won't be set until BOD, so you'll hear our final decision at BOD whether or not we can have some online meetings. But again, it is just thinking about this strategically, you know, hearing the concerns of student leaders who want to continue online, hearing sentiments of those who want to come back in person. It's half and half, okay? This is harder on our side more than your side because we to deal with this, right? We have Dena, we have Gus, we have Amanda and Barnaby, who are the professional staff who would really be helping us in the hybrid option. How many hours [intelligible]. Every department is coming back in person, operating from 8 [am] to 5 [pm]. Pre-pandemic, we operated [from] 8 [am] to 5 [pm], right? Right now, we are technically hybrid. Our meetings are still online, but we have the office open from 10 [am] till 2 [pm]. I'm here after hours, but it's just like we meet students, we see students, we offer them bluebooks and scantrons. Zoom has worked for a lot of us, right? It's pretty convenient, but again, pre-pandemic, ASI was not a remote institution, we are not a remote

organization. Eventually, we are going to have to come back, and I think that slow transition for all of you to get comfortable in coming back in-person, will definitely help you decide whether or not you want to continue in ASI for next year or not. There is a lot of experience that you guys lost being in ASI when it wasn't just only online meetings, there wasn't office hours, there was a lot more, right? We do a lot more in-person. There are a lot of things that I took off of your shoulders because it is just so hard to do it virtual[ly]. It's just like, what you see now, what you go through now is nothing compared to how it is in-person, and we are trying to figure out how we can do that now that we are coming back. Hearing your thoughts about, you know, coming back and stuff like that. So it's a hard project of mine and Barnaby's, and we're hearing all of your sentiments, we really are. And It's really... I've talked to the executives on Tuesday, hearing them out as well. Like I said, when I say that this is literally half of you want online, half of you want to come back in person, it's literally half. So it's trying to meet, trying to find that perfect middle that will work for all of you. So yeah, right now, I cannot really answer your question about whether the chairs will have that discretion because Barnaby and I are still discussing. So it is really just waiting for the decision that will be announced on Thursday.

- vii. **Andrew Klein:** Alrighty, thank you President Chavez. As chair of this committee, I am open to any decision that you guys make, whether it is in-person, hybrid, online, etc. I'll just go along with whatever happens because I'm okay with it, but some other committee members may not. I just want to go through every committee member and get a feel for/see what their sentiment is, if that's okay. So Sidney, how do you feel about going back on campus? Any concerns? Would you prefer it to be one way or the other? How would you prefer this meeting, the Cabinet of College Representatives to be? Whether it's in person, online, hybrid...? How do you feel? What is your opinion?
- viii. **Sidney Lim:** So just for transparency, Phoebe and I actually aren't going to be returning next semester due to a time conflict in our schedule. But personally, I think if the majority of the student population is going to be back on campus, it might be helpful to have the main meetings (like Shared Governance, CCR, and BOD) in person, and then, like Hope said, leave it up to the committee chairs to decide whether or not they want to host their committee meetings in-person or online. Just in case, because I know that there is a new variant [of COVID-19] that just entered California. So I don't know how that's going to impact the return to campus. Maybe we could like experiment in the beginning first. I doesn't have to be a quick, immediate transition. Like you could try it with a couple of meetings and see how it's working out, maybe.
- ix. **Andrew Klein:** Alrighty, thank you. Brian, what's your opinion on returning to campus, whether it should be up to the discretion of the committee chairs? What's your sentiment concerning all of this?
- x. **Brian Nguyen:** I think that if the committee members decide on something then the committee chair would also, but I think that overall, I would just leave it up to the board, just to see. Because I'm fine with either option, and because the

whole campus is also going back to in-person. I think that it would be a great ASI experience as well.

- xi. **Andrew Klein:** Alrighty, thank you, Brian. Anything else to add?
- xii. **Brian Nguyen:** Not really, just that I think it's just up to the board I guess, but I'm fine with either option.
- xiii. **Andrew Klein:** Alrighty, thank you. Emily, do you have, what's your sentiment about returning to campus and everything?
- xiv. **Emily Chen:** I was thinking that we could maybe, perhaps try out a hybrid [model] because right now, I'm actually taking a class where you can do it online, and you can do it in person. So some of the students go in-person and the professor just opens her laptop and she places it on a desk and then the people who are uncomfortable going to campus or have time conflicts can just join through Zoom so they have a choice. I personally go through Zoom because I have work and I think that it's very convenient and really helpful for some of us so maybe that's something we can think about. But I think either way, I am fine with it being online, or being in-person, because I do have classes next semester [that are] in-person as well.
- xv. **Andrew Klein:** Alrighty, thank you very much. Diana Valdez, what is your opinion, what is your sentiment on this?
- xvi. **Diana Valdez:** I think that I'm also just kind of like fine with both going in person or staying online and whatever works best for everyone and whatever's the safest. Considering, like they said, there's just so much, there's so many new things coming out and so many new viruses, and variants and you just don't really know, right? So I think it's just kind of what's in the best state for everyone. I'm fine either or.
- xvii. **Andrew Klein:** Alrighty, thank you. Sidney?
- xviii. **Sidney Lim:** I just had a question. Are students at large going to be able to attend these meetings? Because technically, I think they are open to students at large, so then my question was: there was one time, I think it was last semester, or something, where a bunch of students came to a BOD meeting because there was a particular issue on campus. In that case, if it was an in-person meeting for example, how would that be accommodated for in terms of safety and access?
- xix. **Diana Chavez:** Great question so I have two things. One, let me just right of the bat, the university has a Plan B if the [intelligible]. We've heard that there is a new variant. It could be deadly, who knows. I haven't really heard much from [the] CDC, nor the county guidelines, but we are aware that this is a health issue, this is an accessibility issue, and if it worsens, I will tell you this now, we will go online again. Like I'm, we're definitely going to be online. I'm not going to bring you guys to school just to have an in-person BOD meeting, when you know, we have a new COVID variant, right? That's out of pocket, that's out of line, I would never do that. So in the case that it does get bad, we are going to have to wait till the holidays, right? Because that is usually when the surge, when the spikes happen, so plan B is definitely remote for the safety and health reason. If it does get bad, we will go remote again, right? But right now, because

we haven't been hearing anything, it's just been one confirmed case, the university's plan is still to come back in person, so that is what we are going to do. So I know the variants are out there, I'm not going to ignore it if it does get bad. We will definitely go back to in-person, online I mean. And so to answer your questions, Sidney, so the thing with the in-person meetings. Because of the pandemic, we have come to learn that online meetings are quite accessible, compared to in-person, right? Hence the example that you used, we had 300 people come into one of our BOD meetings, which I would highly doubt that would happen in-person. The max we get is probably 15 people, that I've seen, right? Barnaby and I have definitely been discussing some virtual component for students to access, meaning that we will be onli-, we would be in-person, but we will be live-streaming our BOD meetings for the students to access. We will either record, pre-record, whatever, but we will definitely have a virtual component for our students because we are servicing our students, right? If we do have some students who are hybrid next semester, either Instagram livestream or have them Zoom in or whatever it is, we will definitely have a virtual component for students, but us, as student leaders, will be in-person. So that is what it looks like right now, and that's what we have for that. For those students, we are thinking about a virtual component, so we can have more than two or three student at large members. That's how we will plan on accommodating them.

- xx. **Andrew Klein:** Alright, thank you. Are there any other concerns, questions, anything at all from the other committee members? Anything else to add? Okay, if it is up to the chair's discretion, if there is a decision made where it is up to the chair's discretion, I would be open to taking a vote and seeing where the committee members stand because on this issue, I am completely neutral. If it's in person, I'll go in person. If it's online, I'll keep doing what we're doing. Personally, I'm just open to...
- xxi. **Diana Chavez:** I do want to say, though, that I'm definitely hearing all of your concerns. Barnaby and I are definitely trying to figure things out. Unfortunately, it's very hard for us to pick out personal preference than you know trying to service the students. I understand that many of you came in during this virtual environment and got used to it. But in reality, we're going to go back in person some day, some time from now, and the university has chosen Spring, so that is what we're going to do. And I know that it can be very, very scary. I know that it can be very overwhelming, you have classes, right, I had 18 units my sophomore year and I'm not trying to say that I can do it, you can do it, but it is more that it's just like putting it in perspective. You know, I understand that all of you are busy, I understand that some of you have work, you know, I did part time while doing 18 units in-person and still doing ASI. What we're trying to do is just make it more transparent for all of you. Right, we're coming up with a plan and that's what we will present to BOD, how it looks like to be back in person. We are trying very hard to figure out and move away from personal preference, and go with what we have done in the past and what we can continue and what we can

add on when it comes to virtual, right? And I gave you all an example, we will probably have a virtual component for our students to access our meetings, but we would have to be in-person. ASI has always been hands-on. ASI, you know, was always in-person. You know, the university is coming back in person as well. All the departments will be open from 8 [am] to 5 [pm], their virtual operating hours, we're from the university, we will be opening up also. So it is just like, if the majority of our students will be coming in, it's only right, it's our duty, it's our responsibility to be here as well. You know, I just don't picture us being online and the judgement that we would get from students if they find out that their very own students leaders are online, yet the students have to be in-person. So again, I am hearing you all out. Barnaby and I have been trying really hard to, you know, hear all of your sentiments and see where we can meet you all, but we're just trying to move away from personal preferences. So if you have any questions, or anything at all, want any advice on how you can manage your classes, ASI, or your job, you have me, I mean I would love to talk to all of you, see me as a mentor. I can definitely provide some advice for all of you because I've been there, done that. 18 units is quite a lot, and to be in ASI, and to have a part-time job. It can be a lot, right? But it's doable. So just let me know if you are afraid of coming back because of that, safety/health issues shouldn't be a problem. 26,000 of us have been vaccinated out of 27,000; the other thousand have an exemption or will be getting vaccinated soon. So that's literally one of the best; we are one of the safest Cal States out there. We haven't had a COVID case in a while. The Cal State LA [Health Watch, <https://www.calstatela.edu/healthwatch>] website should be updating that. If you don't see an update, that means that we haven't had any COVID cases. So safety, health wise, you're lucky to be at Cal State LA for that. I've been hearing about other Cal States, they're not doing that quite well, and that's why some of them are slowly returning back. We're returning back quite big because of how stern in the beginning of the pandemic the university president was about when it came to, you know, shutting down the campus, and like, you know, research labs to be open, everything was shut down, because you know, that was an issue with COVID and stuff like that. Also I said that we were coming back very strong. 26,000 of us are vaccinated, which is literally one of the best numbers that any Cal State had. So we should be proud of that, we should be proud of our very own colleagues, our very own student classmates, to be vaccinated. And then if there's any other issue, I mean again, Barnaby and I are pretty much just hearing personal preference and we are just trying our best to work with that. ASI has its rules, has its policies, and trying to continue online, or hybrid is pretty challenging for us, but we are trying to figure out what works best for everyone next Spring. So again, thank you all for sharing, please let me know if you have anything else after this. If you haven't submitted your spring schedule to me, please get that in. I want to say, probably Hope, already submitted it, Emily, I think I saw yours also. Brian and Diana, I might have to check on yours.

I'm not sure if I saw it or not. But please get that in to me as soon as you can. But yeah, just wait until BOD, Barnaby and I will give the final answer.

- xxii. **Andrew Klein:** Alrighty, thank you very much. 26,000 out of 27,000 is truly an accomplishment and for all of us and for the university as a whole. That's definitely something to be proud of. It's really nice to have so many people look out for each other concerning the vaccine and trying to make sure that everyone else is safe. I feel that if we are to livestream our meetings or have a virtual component to those meetings, I think that could be a great benefit to our students. Just in case, sometimes they just can't make it, they're at home, whatever it may be, but they have an issue that's being raised at a certain meeting that they want to hear about or they have an issue specifically to raise at a certain meeting, a virtual component will definitely be beneficial to those students.
- xxiii. **Diana Chavez:** Also, just one last thing, office hours will be in-person, right. Anything that you can think of will be back in-person. Barnaby and I are trying our best to make things as transparent as we can, so from now until BOD, please ask me any questions before we have our final decision. But it's a lot different and it is a lot. I'm not going to lie. I'm being completely honest. It is a lot, ASI is a lot, right? You have biweekly reports, you have service hours, you have office hours, you have meetings in person, your meetings with the university. Some of you here have college meetings, right? A&L steering committee or NSS whatever, NSS something right, I'm pretty sure those will also be in person, but if not, if you're lucky enough, they will be virtual. But some of the college meetings will also be in person. It's a lot easier when everything is just in person because you're going to be on campus already. Than trying to figure out, where you can Zoom in for your meeting, trying to find a quiet space, and stuff like that. So the vibe is different, although it seems like you would be running around campus, you might be, but it's quite an experience. It's a fun experience that some of you haven't gotten a chance to see it yet, but it's quite an experience. And if you are afraid that it'll be too much, please let me know. We can figure some things out. Or I could provide some advice, anything like that, but it's different. But It's quite a good experience. Dena, I see your hand raised.
- xxiv. **Dena Florez:** I would just like to share with you all President Chavez' comments here. ASI... I've been here pre-pandemic; 8 years that I've been here. It is a whole different vibe, and I really want to concur and share that same sentiment with you. One of the things that we also do and she is right, it is work: your biweeklies, your office hours, your events, your programs, your meetings, and your classwork, because you are all students first. That is a given, you must be students first. However, one of the things that's really great and if we can think back to when we first started trying to return back to campus, it was great to see each other. I cannot express it enough to you the vibe in the office when we're all there supporting one another, everybody is working together. And again, very respectful of those who are not ready to come back, but we want, in

an effort to be able to fulfill all the duties, it is a lot of work, but in an effort to fulfill all the duties, we are here to support. So we want to teach you to work smarter, not harder, okay, so that you can enjoy. It's a great environment, and it is fun, it is wonderful, a whole different feeling, so I just wanted to concur, and share also President Chavez' comments.

xxv. **Diana Chavez:** I do want to emphasize that you all are students first, okay? Take that seriously. ASI does have a GPA requirement, so if you are struggling with your classes and anything like that, please let us know. That way, we can figure some things out for you, see if you can continue in ASI, and if you're struggling, you know, it's better if you let us know. To see if maybe we can work with you or not, but if you are, you know, at a point where you just can't handle ASI, anymore, that's more than okay, right. We had people resign before because ASI was too much, or they had other things, right, or they wanted to prioritize their school, their homework, you know, that's okay. We get it, that's okay. You know, I had my few struggles, as well, but it all works out at the end as long as you just communicate that with us. We can definitely figure some things out, but at the end of the day, you all are students first. So do what you want with that information, but just always communicate anything with us, you know, if you're struggling or having any questions. And I'll just shut up because I've been talking a lot already. So go ahead, Andrew.

xxvi. **Andrew Klein:** Alrighty, thank you.

c. **Spring Programs**

i. **Andrew Klein:** Moving on to our next discussion item, which will be Spring programs. The committee will discuss our Spring programs, the things that we have planned and the things that we have submitted to Gus about the upcoming semester. Most of them (sometimes) would either be in-person or online. For my events, specifically, that's a little up in the air, that's to be decided. I put that on my proposal application. I just want to go around and see what you all are planning, what you guys will be doing next semester. Just to see what's up. For my college, I will be having another Meet and Greet for the College of Business and Economics, so that students at my college can come by and say hello, voice their concerns directly to me, and get to know me a little bit better. And I will also be hosting a discussion with faculty at my college. This semester, I hosted a major exploration event with faculty that was quite successful, and I want to host a similar event, just a little bit less specific on majors, and more just a larger discussion with faculty.

ii. **Diana Chavez:** Sorry, I didn't mean to interrupt, but as we are having one-on-ones this week, I know I had to reschedule ours, Andrew. So for those who submitted program proposals, if you haven't done so, please submit those. We're checking the list right now, later today. But for those who have submitted it, and we had our one-on-ones, then I most likely talked to you about your program proposals. But program proposals... programming will look a lot different next semester, and Barnaby, I believe is going to start looking over all of your program proposals to perfect it a little bit more, to get more of your

ideas and see how we can do that for next Spring. So, we're, surprise, Andrew, but we're moving away from Meet and Greets next semester and for those NSS reps who did submit a meet and greet proposal, you will most likely be getting an email from Barnaby to change it. So that, you'll know more information when Barnaby reaches out to all of you, but please keep a look out in your emails, either from me, or Barnaby, or Dena, I think it's most likely going to be from Barnaby, who oversees College Rep program proposals. But he'll be reaching out to all of you to give more context and more of your ideas for the programming, because it is easy to just do an online, you know a Zoom event than an in-person one because for the in-person ones, you have to book a room, you have to, you know, do outreach to students, make sure they come in. Like I said before, although the requirement was two in-person [events], Barnaby will really be the one to help you if it would be easier to do it online or in person. Or maybe if it could be a two-part series, one in person, one online. Again, we are just trying to meet the students where they are. If some students have online and we've could come to see due to the pandemic that Zoom meetings are more accessible, then we'll definitely start a good mixture of both in-person and online events. But as of right now, we just set them as in-person and once you've met with Barnaby, you can go ahead and discuss that more. Or do more events, right? Because the minimum is just two, but you're welcome to do two, three, four, five, six. Kudos to both Sidney and Phoebe who did quite a lot this semester with events. It's doable; a lot of college reps have done more than two events during their term. So if you want to definitely do virtual events on top of your two in-person, that's definitely okay. You know, it seems like virtual events get more students. So definitely, you can think about that for next Spring, but look at your emails. Barnaby will be reaching out sooner than later.

- iii. **Andrew Klein:** Alright, thank you President Chavez. So I does anyone have any program proposals to share to the committee? Any at all? Hope, what are some of the proposals you've come up with for the next semester?
- iv. **Hope:** So we were also planning to do a meet and greet event, especially because students, again, are coming back fully in person. However, our second event is a meeting with alumni, which builds off of what our previous NSS representatives did, and we are coordinating with several admin.
- v. **Andrew Klein:** Okay, sounds like a plan, thank you. Those are some pretty good ideas especially the alumni event; that's pretty interesting. Sidney and Phoebe, are you going to be staying in ASI, would you just not be able to attend these meetings, specifically?
- vi. **Sidney Lim:** It's because we can't attend the meetings that we aren't going to be in ASI. But, the future representatives are probably going to... we're going to make a note to ask them collaborate again with the faculty on the GETeach event that we held this semester. That one was a really big one; I think there were like 100 or so students that came. I think that that was something that they wanted to do a part two of again, especially because they are opening like a studying space for CCOE in King Hall, so they might re-host it again. And so

we'll make a note. Hopefully the new incoming representatives will pick up that event as well. I believe the college is also interested in doing some kind of conference. Most likely what they were trying to do initially was the faculty wanted to collaborate with us as well as a student organization to host this conference. And so maybe that could be another project that they could do because that would be two really big events that the representatives would be doing. So it would probably be something like that.

- vii. **Andrew Klein:** Alright, thank you. Anyone else? Would anyone like to add anything else? Any other proposals? Just to discuss what's going on? Anyone at all? Diana, what are some of your proposals and events for next semester?
- viii. **Diana Valdez:** Well, I only really had one that I could think of when I was doing them: the ECST college fair. That's something I've been wanting to do during the spring because I know our college hosts it. We kind of have a similar one during the Fall semester when all of the incoming freshmen and transfer students are coming into Cal State LA for the first time. So I thought that introducing it again over Spring would be a great idea, especially because if we are going to be able to do it on campus, it would be a great way to meet these clubs in person. And hav[ing] them [the students] come out and see what they work on. For the most part, what the ECST college fair looks like is that clubs come out and they bring projects depending on what their club is and students just walk around and get to meet these clubs. I was thinking of something like that for the Spring. As for my other one [event], I'm not sure exactly what I want to do. That's the only one I can think of for now.
- ix. **Andrew Klein:** That sounds pretty interesting. Nice, thank you. Any other additional comments, concerns, anything at all concerning Spring program proposals? Brian do you have anything? Any comments, concerns, anything at all?
- x. **Brian Nguyen:** I think that for our events, Hope already mentioned that we are going to do the alumni event, so we are currently making another program proposal that would replace our meet and greet. So that is what we are working on right now.
- xi. **Andrew Klein:** Alrighty, I wish you all the best of luck concerning your program proposals or your programs for the Spring semester, thank you everyone. We will be moving on to our reports.

V. Reports

a. ASI President

- i. I already mentioned it. Next BOD, I will be reporting the decision about the meeting formats for next Spring. Also, the destress event will be from 11 [am] to 2 [pm], please come out if you can. We will also have a holiday party on the same day, December 9th, if you all want to stop by. I want to say we will have snacks, but I'm not sure if it has been approved yet. We're tentative on snacks and food, again because of COVID, we cannot eat altogether inside. The best we can do is probably a grab and go, so for those who can attend, come in person for about an hour from 2 [pm] to 3[pm], next week, December 9th. We will

probably be doing white elephant, just you know as a small little team bonding. Also, we will be testing out the hybrid option. For those who will be coming in on Thursday, we will be hosting BOD in-person. And for those who are currently online, we are going to figure out how you all can Zoom in. So for all of those who are interested in hybrid for next Spring, we're testing it out this coming Thursday. So we're going to see how it goes, right? We're just practicing, seeing if it goes well or not. So next Thursday is quite a big day, from 11 [am] to 2 [pm], we will have our distress event, from 2 [pm] to 3 [pm], we will have the holiday party, and then from 3:15 [pm] to 5:45 [pm], we will have our BOD in person, and for those who are online; they will Zoom in. Now, I am going to send out an email like tomorrow or Monday to get the names of those who will be online and will have to Zoom in for Thursday. From here, I want to say Sidney, Phoebe, probably Emily, not too sure about Brian, Hope, or Diana. If you all can come in person, that would be great. If not, that will be fine, BOD will be hybrid next Thursday. We're testing it out, we will see how it goes, but we are pretty excited. And if you can make it before 11 [am] on Thursday to finalize and put the things outside (like our canopy, our obstacle course), please come, we need all the help we can get. We need two students to help us staff the obstacle course and then we need two other students to ... I forgot what we else we need you for. But if you can help, help. If you have free time, let us know. But yeah, that's my report.

- ii. **Andrew Klein:** I have a question. Do you still have any goodie bags that still need to be filled with additional goodies and stuff? When can students come by to help fill those.
- iii. **Diana Chavez:** So we already have goodie bags, we've been trying to fill those out as much as we can. I've shouted out Hope. Hope, I've seen Hope come in. So thank you, Hope, she's done quite a few bags. If you're available, we're not in on Fridays, so next week, if you're available Monday, Tuesday, Wednesday, or Thursday before 11 [am], we will be doing it every time we get [help]. We have the stuff already. We're waiting on the granola bars and I'm not sure what else we're waiting on...
- iv. **Hope:** The tea bags.
- v. **Diana Chavez:** The tea bags, yeah. We are still waiting for those. I think we have a good 60 to 80, but we are trying to reach 200, so we need quite a few more.
- vi. **Andrew Klein:** I saw a recent email about an ASI retreat. Can you talk a little bit more about that?
- vii. **Diana Chavez:** Ah, yes. How could I forgot. So we have retreat coming up on January 14th. We're still trying to figure out the logistics of it, but it will most likely be an all day, in-person retreat on campus. So, more information soon to come, but the date is January 14th.

VI.

a. College of Business and Economics

- i. **Andrew Klein:** I had two program proposals for next semester. I am looking forward to them. Every program that I have hosted this semester has been

more successful than the last and I hope that trend continues on into the next semester. I am looking forward to what the next semester has in store for both me and ASI as a whole. I'm just looking forward to seeing what will be going on next semester. Hopefully our transition back will be quite smooth and hopefully COVID will be a little but less of a concern next semester, God willing. Either way, I digress concerning COVID. One little quick comment I have is that today, at 6 [pm], the soccer team will be playing in one of their playoff games on campus. So if you have the time, if you're on campus right now. It will be starting quite soon; the gates open at 5 [pm] and the first 50 students in attendance get a rally towel when showing their student ID. I believe that sports are a great way for students on campus and ASI to bond. It's a unifying force between everyone on campus and our community. The soccer team is quite good; I've been to a couple of their games this semester and they are very, very fun. This ties back into what we had at a recent Thursday meeting with one of the university's administrators, talking about how we can improve student life and collaborate with the administration to find some unifying body for the university, so we can increase school spirit and participation. I think going to this game is a great representation of that. I think that having ASI members going to these games is a [good way] to have your face out there and to show [that] you know, we're a part of the community, we're here. You're approachable in that sense.

b. College of Natural and Social Sciences

- i. **Hope:** Alright, so recently, we've just been, you know, filling out our program proposals and doing our one-on-ones. That's basically all we have been doing. And I went and helped fill out the goodie bags recently so there's that as well. Oh, and on the goodie bags, I believe we have all the 200 goodie bags filled with the slime, stress balls, pencils, erasers, and sharpeners, so we're just waiting for the granola bars and tea bags as Diana mentioned.
- ii. **Andrew Klein:** Brian, do you have anything else to report?
- iii. **Brian Nguyen:** No, I think Hope covered most of it, but as for program proposals, we've just also decided on a date for the alumni event. We were uncertain of the date, but we decided on I think Week 7 of Spring on a Friday, so we just updated the program proposals for that as well.

c. Rongxiang Xu College of Health and Human Services

- i. Representative is absent.

d. College of Engineering Computer Science and Technology

- i. *Diana Valdez initially dropped out of the Zoom meeting and joined back later.*
- ii. **Andrew Klein:** Diana, we're in the report section. Do you have anything to report for just what you have been doing since our last meeting? Anything concerning the next semester, your program proposals, anything like that?
- iii. **Diana Valdez:** No, not really. I have just one last external committee coming up for my College, which is the ECST IRA approval. That's going to happen, I believe, next week. But other than that, I've just been trying to plan another event for our college. And that's it.

e. Charter College of Education

- i. Phoebe Wong:** Our writing for social justice contest just ended Tuesday, so we're trying to figure out who the winners are and we are trying to figure out the prize worksheets too. So we will turn that in, too. We also have a seminar tomorrow with the director of one of our undergraduate programs, which is the rehab[ilitation] services program. That would be pretty cool. Sidney, do you have anything else to report?
- ii. Sidney Lim:** Phoebe pretty much covered it. We had a U Learn student advising meeting today, kind of similar to what ASI was discussing. We have been trying to talk about community building; how to make students feel ownership and a sense of belonging on this campus. So that's something we've been dialoguing with the faculty a lot about. We're trying to figure out some ways that we can welcome and transition students back on campus, since it seems that as of right now, that that's still the plan in place. So yeah.

f. Executive Director

- i.** *The executive director, Barnaby Peake, had an excused absence.*

VII. Adjournment @4:16

Offered by:	Sidney Lim	Seconded by:	Phoebe Wong			
Motion to adjourn the meeting at 4:16 pm.						
Consensus Reached						
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed