



Executive Committee Meeting

Minutes

Day/Date: Tuesday, September 14, 2021
 Time: 4:30-5:45
 Location: Zoom
 Attendees: Executive committee, General Public
 Type of Meeting: General

❖ **Organizational Items:**

- **Call to order by: Chair Diana Chavez ASI President @ 4:32**
- **Roll Call**

Diana Chavez	President	Present
Angelina Gomez	Vice President for Administration	Excused Absence
Josue Montenegro	Vice President for Finance	Present
Analiz Marmolejo	Vice President for External Affairs and Advancement	Present
Amber Beasley	VP for Academic Governance	Present
Anna Nguyen	Secretary Treasure-Rep-At-Large	Present
Sasha Prakir	Chief Justice	Present
Aaron Burgess	University President's Designee	Present
Barnaby Peake	ASI Executive Director	Present
Dena Florez	Associate Executive Director	Excused Absence

➤ **Adoption of the Agenda**

Offered By:	Josue Montenegro	Seconded by:	Aaron Burgess			
Motion to Approve Agenda for Tuesday, September 14, 2021						
Consensus reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

➤ **Approval of the Minutes**

Offered By:	Josue Montenegro	Seconded by:	Anna Nguyen			
Motion to approve the Minutes for Tuesday August 31, 2021						
Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Public Forum**

- This time is allotted to members of the public to address the board regarding items not included on the meeting agenda.

❖ **Informational Items**

➤ **Open House**

- **Diana Chavez:** I just wanted to put this here just as a reminder.
- **Aaron Burgess:** What times?
- **Diana Chavez:** Ten to two.
- **Barnaby Peake:** Yes and you are welcome to pass by.

❖ **Action Items**

- **ASI Internal Committee Appointment: The committee will consider appointing candidates to an ASI internal committee.**

- **Sasha Prakir:** He is willing to put in work and participate and he is committed and getting bylaws off the ground is a good thing to do so I give my full recommendation.

Offered By:	Anna Nguyen	Seconded by:	Analiz Marmolejo			
Motion to appoint Luke Villarama into Bylaws and Codes of Procedure Meeting Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

❖ **Discussion Items**

- **Social Media Performance- The committee will discuss best practices for ASI members when using social media. (CLOSED SESSION)**

Offered By:	Anna Nguyen	Seconded by:	Analiz Marmolejo			
Motion to go into closed session Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

Offered By:	Josue Montenegro	Seconded by:	Anna Nguyen			
Motion to get out of closed session Consensus Reached						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

- **Meeting the Administration Reflection- The committee will discuss the issues that was brought to the attention of administration and how best ASI can inform the student body.**
 - **Diana Chavez:** This is just to go over your thoughts on that meeting and I can start. Diana summarizes the meeting. I also know that Analiz asked admin and specifically president Covino to attend more meetings and events and is it something that we as exec want to push? Now how do we want to relay this information to the students and what is most effective.
 - **Sasha Prakir:** Have we done a newsletter?
 - **Diana Chavez:** That was a project last year and we have a mailing list that students can sign up on but that is our prmc's thing.
 - **Analiz Marmolejo:** What about Instagram videos? Or maybe even going live.
 - **Diana Chavez:** I think social media is a place we can get student engagement and I use to get a lot of views when I would do the videos and I have my account on business mode so I can see the interactions and shares it gets so this is a conversation to have to bring this back and we should all make videos once a month.
 - **Barnaby Peake:** I like the idea of these videos and it is not just about that but we can also promote the text book program.
 - **Diana Chavez:** We don't want to spread wrong information on social media that President Covino and VP Octavio gave us.
 - **Sasha Prakir:** I think this has been a problem for chief justice before but if you notice on the application for associated justice know that position even when they are appointed and my point is people don't know what we do so we should be telling them what we can do for them and I think we might get blamed for somethings.
 - **Diana Chavez:** I think being clear of what we do is important and make sure that they know where the information is coming from and we don't control these things. So is there anything else we want to talk about in the next meeting.
 - **Analiz Marmolejo:** I think for these meetings to be most effective we have to know what the students want us to ask.
 - **Diana Chavez:** I think that is something Sasha mentioned and we can work on making a survey.
- **Board of Directors Agenda- The Board will discuss potential BOD agenda items.**
 - **Diana Chavez:** Any suggestions?
 - **Analiz Marmolejo:** Can I do report on what bills were passed and things that were talked about in CSSA.
 - **Barnaby Peake:** Some things we have to take action on in finance for it to go to BOD.
 - **Josue Montenegro:** It wouldn't go to the special BOD yet.
 - **Barnaby Peake:** Unless you want to put it as discussion?

- **Josue Montenegro:** That would be a good idea on what we think should be the next move now that the book voucher program has been capped.

❖ **Reports**

- ASI President: Diana Chavez
 - Diana: I have been working on updating a few administrative policies. I met with Covino and Octavio and I need to get one on with Josue and Amber as well.
- ASI Vice President for Administration: Angelina Gomez
 - Angelina:
- ASI Vice President for Finance: Josue Montenegro
 - Josue: Trying to get my one on one with Diana and my VCF and then prepping for the 3 & 9 budget and meeting with Barnaby and Dena for that.
- ASI Vice President for Academic Governance: Amber Beasley
 - Amber: I working on solidifying the committee report form and if everyone can check with their reps that they are all connected to their committees that would be helpful. I have interviews this week and follow-ups on the ones who interviewed but need to check their schedules and I am holding some one on ones as well. I am working on privilege wale happening September 24th and getting ready for state of the campus as well as reaching out to Diana and I am working on agendas for CAS.
- ASI Vice President for External Affairs and Advancement: Analiz Marmolejo
 - Analiz: I just had a CSSA plenary I plan to report on in BOD and we did some tabling.
- ASI Secretary/ Treasurer: Anna Nguyen
 - Anna: working on the SPC agenda and doing the orientations.
- Executive Director: Barnaby Peake
 - Barnaby: Working on policies and contact me if you want to work on a policy and we want to make sure things get finalized. We had a clean audit but we will be having a CSU compliance audit. Working on the 3 & 9 and working on projects for our reserves.
- University Designee: Aaron Burgess
 - Aaron: Eva is going to be a speaker and I have reserved an hour for her to speak to student leaders and it's about resilience and it's between twelve and three. Second, Dr. Abel Clay down in the CAPS health center and there is a document sitting on her desk from ASI and she wants to make sure she is addressing some of those issues and we are increasing the number of faculty councilors and remember to vote.

❖ **Adjournment:**

Offered By:	Josue Montenegro	Seconded by:	Analiz Marmolejo			
Motion to adjourn the meeting at 5:45 PM. Consensus to adjourn the meeting - Consensus reached.						
All in Favor	All	Opposed	0	Abstained	0	Motion: Passed

CERTIFICATION

Official Minutes taken for the ASI Board of Directors Meeting of the Associated Students, Inc., Cal State Los Angeles held on September 14, 2021, on Zoom and were approved by consensus by the ASI Executive Committee on Tuesday, March 1, 2022.

Prepared by:

Kaina Orozco- Recording Secretary

Anna Nguyen- Secretary Treasurer