



Date: Friday, December 10, 2021

Time: 12:00-2:00 pm

Location: Zoom

Attendees: Funding Sub-Committee, General Public

Type of Meeting: General

I. Organizational Items

a. Call to Order by Alexandra Kurokawa, Vice Chair for Finance, at 12:06pm.

b. Roll Call (**Quorum Established**)

Alexandra Kurokawa	Vice Chair for Finance	Present
Josue Montenegro	Vice President for Finance	Present
Diana Chavez	ASI President	Excused Absence
Vacant	Diversity and Inclusion Officer	
Skye Aulger-Roughan	BOD Member	Present
	BOD Member	
	Student Committee Member	Present
	Student Committee Member	Present
	Student Committee Member	Present
Daniel Gonzalez	Associate Chief Justice	Present
Dena Florez	Associate Executive Director	Present
Barnaby Peake	Executive Director	Excused Absence
Veejay Atilano	CSI Representative	Unexcused Absence
John Tchong	CFO Designee	Unexcused Absence
Amanda Constantine	UAS Representative	N/A
Han Nguyen	USU Representative	N/A
Guest of the Gallery	, , . Etc..	

c. **Approval of the Agenda for Friday, December 10, 2021**

Offered By:	Skye Aulger-Roughan	Seconded by:	Josue Montenegro
Motion to approve the Agenda for Friday, December 10, 2021.			
Discussion:			

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Funding Sub-Committee Meeting

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1. None							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus

d. **Approval of the Minutes for Friday, November 5, 2021**

Offered By:	Skye Aulger-Roughan		Seconded by:		Josue Montenegro		
Motion to approve the minutes from Friday, November 5, 2021. Discussion: 1. None							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus

II. **Public Comment** – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or CAL STATE LA

- a. Any public comments- None

III. **Action Items**

- a. **School Psychology Student Association**– NASP Annual Conference – 2/15/2022 - 2/18/2022 – **\$1,668.00**
b. **American Society of Mechanical Engineers** – ASME Workshop: Drive Systems – 12/18/2021 – **\$1,994.85**

Club/organization and event information by a representative.

1. Meagan Almazan presented the **School Psychology Student Association's** Funding Request Packet.

- a. Their club wants to promote continued professional growth through the exchange of scholarly ideas and applied research. Every year, their professional organization, National Association of School Psychologists (**NASP**) conducts the largest annual gathering of school psychologists. This conventions is an important professional development opportunity and is highly recommended to attend by professionals in the field as well as advisors from the program at CAL STATE LA. This year NASP 2022



convention will offer a virtual format from February 15, 2022 - February 18, 2022. Participants will be able to live stream all the sessions and workshops and chat with other virtual attendees. This is a really valuable opportunity to pick up new skills, learn from experts in the profession, and earn NASP approved professional credits. Being able to attend this convention will provide CAL STATE LA students with skills and strategies to supplement the training that they receive through the school's psychology program at CAL STATE LA., Also, it will allow them to become more skilled as professionals and then to also enhance the reputation of the school's psychology department. Also, students from their program who can attend NASP will be reflecting the high quality of the program and representing CAL STATE LA. It is also a great way to network with other school psychologist from across the nation to implement ideas and bring them back to Los Angeles. In addition, being able to attend this professional convention will allow them to be more competitive candidates when they go out for the school of psychology and hopefully enhance the reputation of CAL STATE LA school's psychology program.

- b. Unfortunately, the convention is costly, and it's difficult for graduate students to afford with the full-time course load they are taking and reduced working hours that some of their members are experiencing as we recover from the pandemic and are requesting the \$1,668.00 from ASI to help cover the cost of student membership and the virtual registration fee for the virtual conference.

Committee Questions/Discussion:

1. Skye wanted to know how much the cost is for each student (such as the membership and virtual fee) and how many students they plan on having attend?
 - a. Meagan replied stating that they are aiming to have 12 students attend. The cost for student membership is \$80.00 ($\$80.00 \times 12 = \960.00) and the cost for the virtual conference registration, if they register before the 19th is \$59.00 ($\$59.00 \times 12 = \708.00). So, the $\$960 + \$708 = \$1668.00$.



2. Skye then asked if the 12 students attending are how many students are in their club total? Or how many are wanting to go? Where did they come up with that number?
 - a. Meagan replied stating that they came up with this number with the board and compared it to how many people wanted to go last year. Stating about 1/3 of them wanted to go last year showing consistency for comparing both years.
3. Skye asked if all students are able to go?
 - a. Meagan answered that, "Yes, all students could go if they wanted to."
4. Skye then asked if students need to be involved in the club ?
 - a. Meagan said they (students) don't have to be involved in the club, they just provide the opportunity to those who said they were interested, are able to go.
5. Josue had a general question for Dena and was curious if there would be an issue if this event is happening next year, and would it come out of next semester's funding or is it fine to come out of this semester's funding for the club? Just because it is happening in February, so he hasn't seen an event take place past the semester in that way, so he was just wondering.
 - a. I, Alexandra K. replied that I was not sure how ASI does it but usually per GAAP (Generally Accepted Accounting Principles) laws you have to do it when the expense is recognized and that is maybe next semester.
 - b. Dena asked Josue to repeat his question.
 - c. Josue reiterated that if the event took place in February would it (the funds) come from next semester's funding?
 - d. Dena said it would come out of Spring funding as she is allowed to come to us ahead of time.
6. I, Alexandra, had a questions for Dena regarding our current stance on paying for registration and if that was something we have changed or something that we are allowing? Did we change that and so we are good to go?
 - a. Dena replied and asked Meagan if they are attending virtually or going in person.
 - b. Meagan confirms they were attending virtually.
 - c. Dena adds that because we are in COVID times (we normally don't cover registration; we cover travel and lodging) but because of the pandemic and everything, ASI said that they would cover registration. So we are able to cover registration based on previous agreements.



Offered By:	Josue Montenegro	Seconded by:	Skye Aulger-Roughan				
Motion to approve \$1,668.00 for School Psychology Student Association's NASP Annual Conference (virtual) on 2/15/2022 - 2/18/2022- with the stipulation to get attendee names and CIN numbers upon request for payment (RPP).							
Discussion:							
1. Amanda Maldonado added in a stipulation and that they need to submit attendee names and CIN numbers from the event upon request for payment (RPP).							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus

- b. **American Society of Mechanical Engineers** – ASME Workshop: Drive Systems – 12/18/2021 - **\$1,994.85**

Club/organization and event information by a representative.

1. Giovanni Castellanos is the club's Treasurer and presented the **American Society of Mechanical Engineer's** funding request packet.
 - a. ASME is planning to host a virtual workshop on December 18th called Drive Systems. They will be teaching any student at CAL STATE LA who's interested in robotics, specifically about drive systems. They plan to use all the parts they are requesting to build different types of drive systems such as front-wheel drive, rear-wheel drive, and all-wheel drive. They are also going to demonstrate how the different types of motors with different types of voltages and RPMs affect the robot's performance and speed with the terrain.
 - b. These workshops are beneficial for all students who are interested and/or want to mimic these projects in order to add them on their resume.

Committee Questions/Discussion:

1. Daniel Gonzalez asked for clarification that they (ASME) is requesting funding for the parts they will be using for the workshop they are holding? Or just further clarification on what they are requesting as he feels it was not clear.
 - a. Giovanni replied that "Yes, that parts they are requesting are going to be for the robot they are presenting in their workshop".



2. Daniel also wanted clarification of the parts they were requesting.
 - a. Giovanni replied that ASME for example, is requesting parts such as motors, batteries, encoders, bearings, screws, and nuts. All of these are going to be used to build different types of drive systems so they can demonstrate to students how using a different type of motor affects the performance; if it could go faster or go slower and change the drive system up to also use forward drive, front-wheel drive, rear-wheel drive, or all-wheel drive.
3. Daniel further asked for a detailed list of what exact items will be used (who they're buying from and how much it costs per item).
 - a. Giovanni confirmed this and stated it was about 42 parts and began listing them individually (item descriptions begin at 19:38 - 28:41 in the recorded zoom meeting):
 - i. Please see following link for items listed within funding request packet:
<https://asicalstatela.org/sites/default/files/content/attachments/2021/12/asme-121821redacted.pdf>
4. Josue asked for further clarification about what they do with the robotics after the workshop assembly. Does it sit there for display, or do they reuse the parts?
 - a. Giovanni replied that they might reuse the parts at future workshops because they might do other workshops within winter or spring semester so he believes that these parts will for sure be reused. He also states that they (ASME) don't plan to just keep things displayed after they use it.
5. Josue added a question wondering if they would request the same parts in another proposal?
 - a. Giovanni replied that if nothing happens to the parts and if they still function correctly like they want it to function in order to have a good performance in the workshop, then they won't have to request another same item. But if something goes wrong with it during the workshop then they would probably request something else or another one.
6. Dena wanted to thank Giovanni for going through all of those parts step-by-step, clearly and wants to mention that for the purpose of the funding committee, these packets are on the website and are hyperlinked so that you can review each of these packets before you come as they are posted by Tuesday before the meeting. They provide a clear understanding of what they are requesting



and why they are requesting that, for future reference.

Offered By:		Josue Montenegro		Seconded by:		Skye Aulger-Roughan	
Motion to approve \$1,994.85 for American Society of Mechanical Engineers' ASME Workshop: Drive Systems on 12/18/2021.							
Discussion: 1. Josue- Is there a way we can get a photo of the finished product? Giovanni states he will send it over (RPP).							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus

IV. Reports

- ASI Vice Chair for Finance: **Alexandra Kurokawa** – Currently closing out the semester and planning for a successful and more constructed semester ahead. There is a funding workshop we are aiming to put together for next semester (1/28/2022) to help clubs and organizations to have a more user-friendly experience and just an overall better way for myself to be able to understand and relay the process to others who are in need of funding.
- ASI Vice President for Finance: **Josue Montenegro** – Hoping to expand even more to have more clubs and organizations to come and propose their funding. Asked attendees to spread the word about our funding and meetings. Emphasis on expand.

V. Adjournment

Offered By:	Josue Montenegro			Seconded by:		Skye Aulger-Roughan		
Motion to adjourn the meeting at 12:50pm.								
Discussion:								
1. None								
All in Favor	All	Opposed	None	Abstained	None	Motion:	Consensus	
						Passed		



CERTIFICATION

Official Minutes taken for the **Funding Sub-Committee** of the Associated Students, Inc. Cal State LA held on Friday, December 10, 2021, through Zoom. Consensus by the ASI Funding Sub-Committee on Friday, February 25, 2022.

Prepared by:

Alexandra Kurokawa, Chair for the Funding Sub-Committee

Anna Nguyen, Secretary/Treasurer