



Date: Friday, March 11, 2022

Time: 12:00-2:00 pm

Location: Housing - Multi-Purpose B: SV 2117B

Attendees: Funding Sub-Committee, General Public

Type of Meeting: General

I. Organizational Items

a. Call to Order by Dena Florez at 12:29pm.

b. Roll Call (Quorum **Established**)

Alexandra Kurokawa	<i>Vice Chair for Finance</i>	Excused Absence
Josue Montenegro	<i>Vice President for Finance</i>	Present
Anna Nguyen	<i>ASI President</i>	Present
Deepanker	<i>Diversity and Inclusion Officer</i>	Unexcused Absence
Andrew Klein	<i>BOD Member</i>	Present
Brandon Zuniga	<i>BOD Member</i>	Present
	<i>Student Committee Member</i>	
	<i>Student Committee Member</i>	
	<i>Student Committee Member</i>	
Daniel Gonzalez	<i>Associate Chief Justice</i>	Present
Dena Florez	<i>Associate Executive Director</i>	Present
Barnaby Peake	<i>Executive Director</i>	Present
Fabiola Avila	<i>CSI Representative</i>	N/A
John Tchong	<i>CFO Designee</i>	Present
Amanda Constantine	<i>UAS Representative</i>	N/A
Han Nguyen	<i>USU Representative</i>	N/A
Guest of the Gallery	<i>Amanda Maldonado</i>	Present

c. Approval of the Agenda for Friday, March 11, 2022

Offered By:	Andrew Klein	Seconded by:	Anna Nguyen
Motion to approve the Agenda for Friday, March 11, 2021.			
Discussion:			
1. None			



All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus
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d. **Approval of the Minutes for Friday, September 24, 2021**

Offered By:	Andrew Klein	Seconded by:				Anna Nguyen	
Motion to table the Minutes for Friday, September 24, 2021 (tabled from Oct. 22, 2021).							
Discussion:							
1. None							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus

e. **Approval of the Minutes for Friday, December 10, 2021**

Offered By:	Andrew Klein	Seconded by:	Anna Nguyen				
Motion to table the Minutes for Friday, December 10, 2021.							
Discussion:							
1. None							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus

- II. **Public Comment** – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or Cal State LA
- a. Any public comments- None

III. **Discussion Items**

- a. Policy 213 – The committee will review suggested edits to Policy 213 – Academic Travel (Tabled for next meeting)

IV. **Action Items**



a. **American Society of Mechanical Engineers** – ASME Mechanical Team
Workshop –3/18/2022–\$818.31

Club/organization and event information by a representative.

1. Giovanni Castellanos the club's Treasurer, presented ASME's Funding Request Packet
 - a. We are requesting ...our request is for the event, *Mechanical Team Workshop*, where we are going to be going over important concepts in robotics. So, with that, the parts we are requesting fall into the list of power supply, gears, transmitting wires, signal, mother boards, and square tubing for the film. With that said this meeting will be online through Zoom. It is open to all Cal State LA students as long as they're interested in robotics. We plan to have an expectancy 15 people. If you have any questions about the workshop, please feel free to ask.

Committee Questions/Discussion:

1. Josue wanted to confirm that none of the items were already purchased
 - a. Giovanni said, "No, they were not already purchased."
2. Josue added a second inquiry, about when ASME is done building the robotics if they keep it together or do they disassemble it, reuse the parts, and how does all that work?
 - a. Giovanni stated that they disassemble it and reuse the parts for future workshops. For example, they plan to reuse some of the parts from last time into this new build. We test the parts and if they are still running good then they will reuse them again for the next workshop. But if not then they will request for new ones again for future workshops.
3. Daniel Gonzalez thinks ASME's organization came to ASI in the Fall semester and requested funding at that time as well. Daniel is asking ASME is they have an example of their finished product that they did.
 - a. Giovanni stated that they actually submitted a picture with the RPP packet (from last Fall's approval)
 - b. Amanda Maldonado confirmed the receival of this submission as well.
4. Dena is inquiring to Giovanni that they mentioned that the total expected attendance is 15 and this is open to *all* Cal State LA students? How does ASME market this and how do you promote this event?



- a. Giovanni states that they market it on Discord and in classes they announce it that they are having a workshop. He states that unfortunately it is not on their social media. So basically, the Discord app and in-person.
5. Dena was looking on Presence and saw that it states, "*who is invited to this event: student organization members*"...so is this event open to all Cal State LA students or just in your student org?
 - a. Giovanni confirmed this event in fact is for all Cal State LA students.
6. Dena suggested to reflect this wording properly as it helps in Presence as a kind suggestion.
7. Brandon was inquiring if there was a reason this was being held on Zoom (briefly inaudible)
 - a. Giovanni stated some people don't feel that confident yet to be in-person and said he doesn't know exactly and that he could ask them for further clarification (the club organizers).
8. Josue was seeking some clarification: it is a tutorial and one person is building it while everyone is watching? Or is it a couple people building it together?
 - a. Giovanni explained that there will be maybe one or two leads and it will basically be a tutorial.
9. Amanda inquired if all their items will come in on time after today's approval.
 - a. Giovanni confirmed, "yes" that they will arrive on time.

Motion to approve American Society of Mechanical Engineer's funding request:

Offered By:	Anna Nguyen	Seconded by:	Brandon Zuniga				
Motion to approve \$818.31 for American Society of Mechanical Engineer's - ASME Mechanical Team Workshop on 3/18/2021.							
Discussion: 1. None							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus

V. Reports

- a. ASI Vice Chair for Finance: **Alexandra Kurokawa- N/A**
- b. ASI Vice President for Finance: **Josue Montenegro- Working on the Funding Workshop and besides that Josue will help Alexandra do the**



Funding Workshop and if anyone wants to spearhead you can help both of us to put a presentation together. Josue will be holding his workshop early April.

VI. Adjournment

Offered By:	Andrew Klein			Seconded by:		Anna Nguyen	
Motion to adjourn the meeting at 12:39pm.							
Discussion:							
1. None							
All in Favor	All	Opposed	None	Abstained	None	Motion: Passed	Consensus



CERTIFICATION

Official Minutes taken for the **Funding Sub-Committee** of the Associated Students, Inc. Cal State LA held on Friday, March 11, 2022, located in Housing - Multi-Purpose B: SV 2117B. Consensus by the ASI Funding Sub-Committee on Friday, March 25, 2022.

Prepared by:

Alexandra Kurokawa, Chair for the Funding Sub-Committee

Brian Nguyen, Secretary/Treasurer