Date: Friday, September 24, 2021
Time: 12:00-2:00 pm
Location: Zoom
Attendees: Funding Sub-Committee, Special Public
Type of Meeting: General

I. Organizational Items

a. Call to Order by Josue Montenegro, Vice President for Finance, at 12:01pm.

b. Roll Call (**Quorum Established**)

Alexandra Kurokawa	*Vice Chair for Finance*	Excused Absence
Josue Montenegro	*Vice President for Finance*	Present
Diana Chavez	*ASI President*	Excused Absence
Vacant	*Diversity and Inclusion Officer*	
Skye Aulger-Roughan	*BOD Member*	Present
Rebeca Martinez	*BOD Member*	Present
	Student Committee Member	Present
	Student Committee Member	Present
	Student Committee Member	Present
Daniel Gonzalez	Associate Chief Justice	Present
Dena Florez	*Associate Executive Director*	Present
Barnaby Peake	*Executive Director*	Present
Veejay Atilano	*CSI Representative*	Present
John Tcheng	*CFO Designee*	Present
Amanda Constantine	*UAS Representative*	Excused Absence
Han Nguyen	*USU Representative*	Absent
Guest of the Gallery		

c. **Approval of the Agenda for Friday, September 24, 2021**

Offered By:	**Skye Aulger-Roughan**	Seconded by:	**Rebeca Martinez**	
Discussion: None				
All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus**

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d. **Approval of the Minutes for Friday, May 14, 2021**

Offered By:	Skye Aulger-Roughan		Seconded by:	Rebeca Martinez	
Discussion: None					
All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus**

II. **Public Comment** – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or Cal State LA
   a. Any public comments

III. **Action Items**
   a. Association for Computing Machinery - ACM Guest Speaker Consecutive Sessions 10/2 -10/02/21 - $127.50
   b. Association for Computing Machinery - ACM Competitive Programming Event- 10/09/21- $100.00
   c. Association for Computing Machinery - ACM Guest Speaker Consecutive Sessions 10/9 - 10/09/21 - $127.50
   d. Association for Computing Machinery - Great Minds in Stem Conference - 10/11/21 - $1,000.00
   e. Association for Computing Machinery - Movie Night #1 - 10/15/21 - $440.00
   f. Association for Computing Machinery - ACM Guest Speaker Event #3 - 10/15/21 - $75.00
   g. Association for Computing Machinery - ACM Guest Speaker Consecutive Sessions 10/30 - 10/30/21 - $127.50
   h. Association for Computing Machinery - ACM Guest Speaker Consecutive Sessions 11/06 - 11/06/21 - $127.50
   i. Association for Computing Machinery - Game Night #2 - 11/19/21 - $60.00
   j. Association for Computing Machinery - ACM Last General Meeting - 11/30/21 - $60.00
   k. Association for Computing Machinery - Movie Night #2 - 12/17/21 - $450.00

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Club/organization and event information by a representative.

1. Ashley Tran (Executive Officer) presented Association for Computing Machinery's Funding Request Packet
    a. Ashley states that ACM is the Largest science computer club inclusive of all majors. What makes them special is that they are a hybrid organization meaning they offer both project workshops and professional development.
    b. Interested in securing funding to provide a more engaging and stimulating environment and experience for the club.
    c. States that all events are open to all Cal State LA students.
    d. Not going to have the event listed at line item "g" as the funding request is currently being refunded with the Campus Administrator. Will not be approved for this week's funding meeting.
    e. Ashley went through each description of funding events listed a. - k. via funding request forms and event flyers, not including line "g".
    f. **(Descriptions are in further detail under the individual motions A. – K. listed below)**.

Committee Questions/Discussion:
1. Josue wanted to verify information for Game Night #1 seeing there is #2 listed and not a #1.
    a. Ashley confirmed the event would have already happened thus not having enough time for approval.
2. Veejay added an inquiry of how the gift cards for certain events will be "distributed" at random; will this be online or an in-person disbursal?
    a. Ashley states that she believes it will be disbursed via email.
3. Veejay also added an inquiry about the Virtual Conference to confirm that it is indeed fully online, and no travel is needed.
    a. Ashley confirmed that this information is correct
4. Veejay inquired about the Movie Nights. Since it is an in-person component, to ensure that ACM is checking with all the event members to use the Presence check-in app for utilized contact tracing and to make sure the club has all the information. Only for members of the organization and not for non-Cal State students.

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a. Ashley confirmed that the Treasurer is aware of this and has the needed information.
5. Daniel inquired about the number of attendees expected (due to COVID) to be present at the upcoming events and the accuracy of forecasted attendees. Daniel also wanted to know overall active members.
   a. Ashley stated that roughly they can expect the total of 44 people for the first Movie Night and then 45 for the second Movie Night event.
   b. Also, Ashley confirmed there were 80-90 current active members, and this was also based upon a recent sweep on discord to properly calculate active members.
6. Rebeca was curious if the event was open to the general public of CAL State LA students or if it is just exclusive for ACM. Also, Rebecca was inquiring how the tickets will be disbursed since there a limited number of vouchers.
   a. Ashley states that there are assigned leaders in the club to sell at least 2 tickets which are logged to keep track of progress.

Offered By:	Skye Aulger-Roughan		Seconded by:	Rebeca Martinez		
Motion to approve **$127.50** for **Association for Computing Machinery's** ACM Guest Speaker Consecutive Sessions 10/2 on **10/2/2021** Discussion: None						
All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus**

    A. Association for Computing Machinery – ACM Guest Speaker Consecutive

       Sessions 10/2 – 10/2/2021 – **$127.50**

Club/organization and event information by a representative.
1. Ashley explained ACM's first Funding Request
   a. One (1) of four (4) events that they intend to host to prepare members and all students, including but not limited to virtual professional development. They invite a myriad of guest speakers who volunteer their time to discuss careers in the Tech field and offering advice for branching out and finding success in careers generally.
   b. Hosting a consecutive guest speaker series where there will be one speaker doing multiple sessions.

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c. In regard to distributions of funds will be distributed to provide honorariums for speakers to present and gift card giveaways to incentivize the general public to attend and gain meaningful knowledge.

d. Distributed based on random pooling and no admission cost.

Offered By:	**Rebeca Martinez**		Seconded by:	**Skye Aulger-Roughan**		
Motion to approve **$100.00** for **Association for Computing Machinery's** Competitive Programming Event- 10/09/21 on **10/9/2021**. Discussion: None						
All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus**

B. **Association for Computing Machinery** - ACM Competitive Programming Event- 10/09/21- **$100.00**

Club/organization and event information by a representative.

1. Ashley explained ACM's second Funding Request

a. Ashley feels that computer science students' greatest sources of fear is the unpreparedness of technical job interviews.

b. Ashley wants to host events that will challenge students with coding prompts used by established companies.

c. Good for non-CS students as it will challenge them to solve problems they issue.

d. Funding will be spent on buying gift cards for participants of the event.

Offered By:	**Skye Aulger-Roughan**		Seconded by:	**Rebeca Martinez**		
Motion to approve **$127.50** for **Association for Computing Machinery's** ACM Guest Speaker Consecutive Sessions 10/9 on **10/9/2021** Discussion: None						
All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus**

C. **Association for Computing Machinery** - ACM Guest Speaker Consecutive Sessions - 10/9/2021**- $127.50**

Club/organization and event information by a representative.

1. Ashley explained ACM's third Funding Request
    a. This is another consecutive series. However, what differentiates this one is that it features an appearance from a Cal State Alumni who worked for the Los Angeles Department of Water and Power. They will be holding multiple sessions to learn about versatility in the workforce and finance management and other facets of professional development.
    b. The cost breakdown is the same as the first guest speaker event.
    c. No admission cost either for students.

Offered By:	**Skye Aulger-Roughan**		Seconded by:	**Rebeca Martinez**	
Motion to approve **$1000.00** for **Association for Computing Machinery's** Great Minds in Stem Conference on **10/11/2021** Discussion: None					
All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus**

D. Association for Computing Machinery - Great Minds in Stem Conference - 10/11/21 - **$1,000.00**

Club/organization and event information by a representative.
1. Ashley explained ACM's fourth Funding Request
    a. ACM wants to help out the Cal State LA community to attend this ten (10) day job conference.
    b. ACM wants to cover the cost of registration for 8 people to attend.

Offered By:	**Skye Aulger-Roughan**		Seconded by:	**Rebeca Martinez (to discuss)**
Motion to approve **$440.00** for **Association for Computing Machinery's** Movie Night #1 on **10/15/2021** Discussion: 1. Rebeca has denied the funding request (which would've served as the second motion) she wants further clarification to make sure the event is going to be made public enough that other students will also get the opportunity to join. 2. Rebeca also supports that the events should be aimed towards more school and consist of educational material as this is more of a social event.				

3. Based on roll call vote: Skye approves, and Rebeca agrees to deny request still. Per Josue, and with evidence of previous similar event, he agrees to this event and feels it will have a positive aspect towards socialization on campus.

All in Favor **Skye Aulger-Roughan**	All	Opposed **Rebeca Martinez**	None	Abstained	None	**Motion: Passed**

E. **Association for Computing Machinery** - Movie Night #1 - 10/15/21 - **$440.00**

Club/organization and event information by a representative.
1. Ashley explained ACM's fifth Funding Request
   a. Second event of the move night series.
   b. As previously mentioned, this event has been held in the past. It helps students relax and bond with other students in the community.
   c. Utilizing ASI vouchers for Regal Cinema.
   d. Ashley states that ACM is promising to abide by COVID guidelines per school policies.

Offered By:	**Skye Aulger-Roughan**		Seconded by:	**Rebeca Martinez**		
Motion to approve **$75.00** for **Association for Computing Machinery's** ACM Guest Speaker Event #3 on **10/15/2021** Discussion: None						
All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus**

F. **Association for Computing Machinery** - ACM Guest Speaker Event #3 - 10/15/21 - **$75.00**

Club/organization and event information by a representative.
1. Ashley explained ACM's sixth Funding Request
   a. Third of the guest speaker events. Reaps all the same advantages as previous speaker events. This time their speaker comes from Accenture, a company that deals in consulting and global services which offers a different perspective for students.

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b. The $75 is an honorarium for the speaker.

Offered By:			Seconded by:			
Motion to approve **$127.50** for **Association for Computing Machinery's** ACM Guest Speaker Consecutive Sessions 10/30 on **10/30/2021** Discussion: The committee will not review line item "g" due to the lack of documentation.						
All in Favor	All	Opposed	None	Abstained	None	**Motion:**

G. **Association for Computing Machinery** - ACM Guest Speaker Consecutive Sessions 10/30 - 10/30/21 - **$127.50**

Offered By:	**Skye Aulger-Roughan**		Seconded by:	**Rebeca Martinez**		
Motion to approve **$127.50** for **Association for Computing Machinery's** ACM Guest Speaker Consecutive Sessions 11/06 on **11/6/2021** Discussion: None						
All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus**

H. **Association for Computing Machinery** - ACM Guest Speaker Consecutive Sessions 11/06 - 11/06/21 - **$127.50**

Club/organization and event information by a representative.
1. Ashley explained ACM's seventh Funding Request
   a. The fourth and last event in the guest speaker series they are planning to host.
   b. Cost breakdown is the same as the first two (2) guest speaker events.
   c. No admission cost

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Offered By:	**Skye Aulger-Roughan**		Seconded by:	**Rebeca Martinez**	
Motion to approve **$60.00** for **Association for Computing Machinery's** Game Night #2 on **11/19/2021** Discussion: None					
All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus**

I. **Association for Computing Machinery** - Game Night #2 - 11/19/21 - **$60.00**

Club/organization and event information by a representative.
1. Ashley explained ACM's eighth Funding Request
   a. The second game night they are hosting.
   b. ACM wants members and students to have an aspect of school that Is not so serious and not as committal.
   c. Game night is a tradition where members and students either traditionally game with each members or compete on series of brackets for different games. Further wants to connect with other members and to provide a space for decompression from typical academia.
   d. Gift cards to be distributed at random to different participants and attendees.

Offered By:	**Skye Aulger-Roughan**		Seconded by:	**Rebeca Martinez**	
Motion to approve **$60.00** for **Association for Computing Machinery's** ACM Last General Meeting on **11/30/2021** Discussion: None					
All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus**

J. **Association for Computing Machinery** - ACM Last General Meeting - 11/30/21 - **$60.00**

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Club/organization and event information by a representative.

1. Ashley explained ACM's ninth Funding Request
   a. This is reserved for commemorating both the achievements of the club and ACM members. Everyone's participation and interest in the club enables it to grow and they want to showcase the best outcomes of people's hard work and dedication.

   b. Wants to use funding to distribute gift cards to attendees at random to encourage attendance.

Offered By:	**Skye Aulger-Roughan**	Seconded by:	**Rebeca Martinez (to discuss)**

Motion to approve **$450.00** for **Association for Computing Machinery's** Movie Night #2 on **12/17/2021**

Discussion:
1. Rebeca wants to familiarize herself more with how they choose the movies . Also, how the event will look throughout the night?
   a. Ashley states that ticket distribution is open to everyone.
   b. The implementation to the plan and choice of movie is selected based off ACM interest demand. Ashley states that Venom and Avengers were both previously viewed in a prior semester (before COVID). Thus, Venom 2 follows the sequential order of the movie trilogy in which they have selected.
   c. There will be a table set up with an ACM banner, and a sign-in sheet/document to track attendance and Ashley mentioned possible assigned seating.
2. Dena added that movie nights serve as fundraisers for other bigger events for clubs such as banquets.
   a. The stipulation is that all events are open to ALL Cal State LA students.
   b. The tickets are resold to earn a larger profit.
   c. Its also a great opportunity to recruit new members into the club with the table set up.

All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus - passed**

K. **Association for Computing Machinery** - Movie Night #2 - 12/17/21 - **$450.00**

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Club/organization and event information by a representative.

1. Ashley explained ACM's ninth Funding Request
    a. The second movie night they are hosting.
    b. Same functionality as previous movie night.
    c. Plans to purchase ASI movie vouchers (45 Regal vouchers)

1. **Reports**

    a. ASI Vice Chair for Finance: **Alexandra Kurokawa (Not present for meeting)** Currently working on understanding the funding workshop and execution process overall. Documenting the minutes for Sept. 24, 2021 and met with Amanda to go over the agenda and how to optimize it for future meetings. Collected both templates for the sub-committee funding agenda and minutes from Amanda. Working on brainstorming ideas for workshops and way to engage and attract or motivate students to not only sign up and attend but tell others and choose to network within our niche.
    b. ASI Vice President for Finance: **Josue Montenegro** Next week for finance (October 1) they will be reviewing the 3 & 9 budget for the first time and Josue states that anyone (even if you are not on that committee) can jump in on that meeting.

2. **Adjournment**

Offered By:	**Skye Aulger-Roughan**	Seconded by:	**Rebeca Martinez**		
Motion to adjourn the meeting at 12:41pm. Discussion: None					
All in Favor	All	Opposed	None	Abstained	None	**Motion: Consensus**

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CERTIFICATION

Official Minutes taken for the **Funding Sub-Committee** of the Associated Students, Inc. Cal State LA held on Friday, September 24, 2021, through Zoom. Consensus by the ASI Funding Sub-Committee on Friday, February 25, 2022.

Prepared by:

_____

Alexandra Kurokawa, Chair for the Funding Sub-Committee

_____

Anna Nguyen, Secretary/Treasurer

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